

By: County Administration and Personnel Committees

Seconded by

**RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 9 OF 2008, ENTITLED: "A LOCAL LAW AMENDING CHAPTER 19 OF THE BROOME COUNTY CHARTER AND ADMINISTRATIVE CODE REGARDING THE CODE OF ETHICS"**

WHEREAS this amendment, which is supported by Chief Assistant County Attorney Robert Behnke and Honorable Judith O'Shea will remove/omit the Jury Board from the requirement to file a financial disclosure statement now therefore be it,

RESOLVED, that Local Law Intro. No. 9 of 2008, entitled: "**A LOCAL LAW AMENDING CHAPTER 19 OF THE BROOME COUNTY CHARTER AND ADMINISTRATIVE CODE REGARDING THE CODE OF ETHICS,**" be and the same hereby is adopted and approved in accordance with the Broome County Charter and Administrative Code and all the applicable statutes and laws pertaining thereto.

**LOCAL LAW INTRO. NO. 9 Of 2008**

**'A LOCAL LAW AMENDING CHAPTER 19 OF THE BROOME COUNTY CHARTER AND ADMINISTRATIVE CODE REGARDING THE CODE OF ETHICS'**

BE IT ENACTED, by the County Legislature of the County of Broome as follows:

Section 1 Chapter 19 of the Broome County Charter and Code is amended to read as follows,

**§ 19-6. Annual statement of financial disclosure.**

A. On or before March 1 of each year, a statement of financial disclosure covering the preceding calendar year shall be filed with the Board of Ethics by:

- (1) The following elected officials: County Executive, County Legislators, County Clerk, Sheriff and District Attorney.
- (2) The following heads of agencies, departments, divisions, councils, boards, commissions or bureaus and their deputies and assistants:

**Aging, Office for**

Director of Office for Aging  
Deputy Director of Office for Aging

**Audit & Control**

Comptroller  
Deputy Comptroller  
Director of Weights and Measures

**Aviation**

Commissioner of Aviation  
Deputy Commissioner of Aviation

**Broome Community College**

President of Broome Community College  
Vice President of Academic Affairs  
Vice President for Administration and Financial Affairs  
Vice President for Student Affairs

**Central Foods**

Director of Central Food and Nutrition Services

**Community Alternative Systems Agency**

CASA Director

**County Clerk**

Executive Deputy County Clerk  
Deputy County Clerk  
Records Management Officer  
Deputy Clerk- DMV

**County Executive**

Deputy County Executive  
Administrative Assistant to County Executive  
Executive Assistant to County Executive (2)  
Director of Budget and Research  
Deputy Director of Budget and Research  
Communications Director  
Director of Greater Binghamton Coalition

**District Attorney**

Chief Assistant District Attorney

**Elections**

Commissioners of Elections  
Deputy Commissioners of Elections

**Emergency Services**

Director of Emergency Services/Fire Coordinator  
Deputy Director of Emergency Services

**Employment & Training**

Employment and Training Director  
Deputy Employment and Training Director

**Finance**

Commissioner of Finance  
Deputy Commissioner of Finance

**Health**

Public Health Director  
Deputy Public Health Director

**Historian**

**Mental Health**

Commissioner of Community Mental Health Services

Deputy Commissioner of Community Mental Health Services

Director of Drug Awareness Center

**Nursing Home**

Willow Point Nursing Home Administrator  
Deputy Nursing Home Administrator – Fiscal Services

Deputy Nursing Home Administrator – Health Services

**Parks & Recreation**

Commissioner of Parks and Recreation  
Deputy Commissioner of Parks and Recreation

Arena Manager

Events Coordinator

Director of Recreation

**Personnel**

Personnel Officer  
Director of Employee Relations  
Equal Employment Opportunity Compliance Officer

**Planning and Economic Development**

Commissioner of Planning and Economic Development  
Director of Economic Development

**Probation**

Probation Director  
Deputy Probation Director

**Public Defender**

Public Defender  
Chief Assistant Public Defender

**Public Transportation**

Commissioner of Public Transportation  
Deputy Commissioner of Public Transportation

**Public Works**

Commissioner of Public Works  
Deputy Commissioner of Public Works /Buildings and Grounds  
Deputy Commissioner of Public Works/Engineering  
Deputy Commissioner of Public Works / Highways

Director of Security

Director of Solid Waste Management

**Purchasing**

Purchasing Agent

County Historian  
**Information Technology**  
Director of Information Technology  
Assistant Director of Information Technology

**Law**  
County Attorney  
Chief Assistant County Attorney  
Deputy County Attorney (DSS)

**Legislature**  
Clerk of County Legislature  
Deputy Clerk of County Legislature  
2nd Deputy Clerk of County Legislature  
Legislative Assistant

**Library**  
Library Director

**Real Property Tax Service**  
Director of Real Property Tax Services  
Assistant Director of Real Property Tax Services

**Risk & Insurance**  
Manager of Risk and Insurance

**Sheriff**  
Undersheriff  
First Assistant Correctional Facilities Administrator

**Social Services**  
Commissioner of Social Services  
Deputy Commissioner of Social Services  
Deputy Commissioner of Social Services - Temporary Assistance  
Deputy Commissioner of Social Services – Administrative Services

**Stop-DWI**  
STOP DWI Coordinator

**Youth Bureau**  
Executive Director of Youth Bureau

(3) Members of the following boards and agencies:

- (1) Alcoholic Beverage Control Board
- (2) Board of Directors of Veterans Memorial Arena and Performing Arts Theater
- (3) Board of Directors of Catskill Regional Off-Track Betting Corporation
- (4) Board of Ethics
- (5) Board of Trustees of Broome Community College
- (6) Broome County Industrial Development Agency
- (7) Broome County Resource Recovery Agency
- (8) Central Library Board of Trustees
- (9) Cooperative Extension Association
- [(10)] [Jury Board]
- [(11)] (10) Private Industry Council (Broome-Tioga Workforce Development Board)
- [(12)] (11) South Central New York Resource Conservation and Development Board
- [(13)] (12) Southern Tier East Regional Planning Development Board
- [(14)] (13) STOP-DWI Advisory Board
- [(15)] (14) Tobacco Asset Securitization Board

(4) Such other officers or employees as certified to by the County Executive and approved by the Board of Ethics.

- B. Any such official, officer or employee whose duties commence after April 15 of any year shall file such statement within 30 days after the commencement of duties.
- C. The statement of financial disclosure shall contain the information and shall be in the form of the statement of financial disclosure annexed hereto as Appendix A. Such statement shall be filed in the office of the Clerk of the County Legislature in a sealed envelope marked "Confidential Annual Statement of Financial Disclosure filed with Broome County Board of Ethics." Such envelopes, unopened, shall be forwarded by the Clerk of the Legislature to the Board of Ethics no later than April 15.

- D. Any person who is subject to the filing requirements of both Subdivision 2 of § 73-a of the Public Officers Law and of this § 19-6 may satisfy the requirements of this section by filing a copy of the statement filed pursuant to § 73-a of the Public Officers Law with the Board of Ethics in accordance with the provisions of this § 19- 6.
- E. Schedule of relevant dates and deadlines.
- (1) February 1 – The office of the Clerk of the Legislature shall distribute the statement of financial disclosure (Appendix A) to officers and employees.
  - (2) March 1 – Statement of financial disclosure forms shall be postmarked or returned to the office of the Clerk of the Legislature.
  - (3) March 15 – The office of the Clerk of the Legislature shall mail delinquent letters to officers and employees who have not submitted their statement of financial disclosure.
  - (4) April 1 – List of employees and officers who have not submitted completed form will be produced.

SECTION 2. This Local Law shall become effective after a public hearing before and the approval of the Broome County Executive and upon filing with the Secretary of State.  
[bracketed material is deleted]  
Underlined material is added