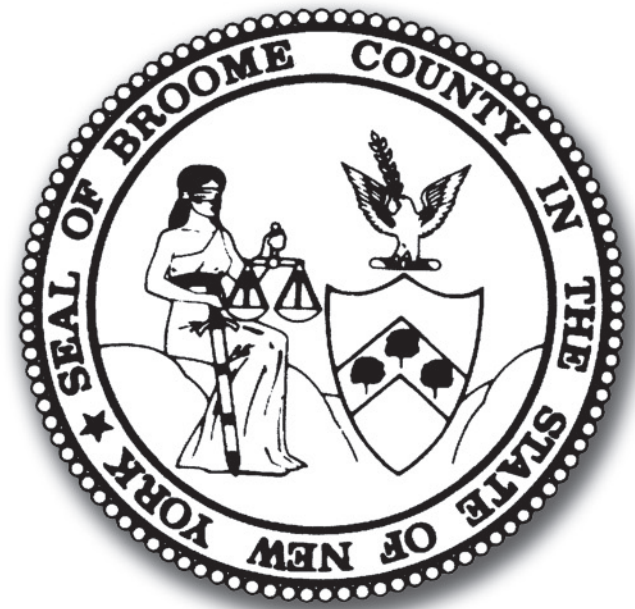


# *Broome County* **BUDGET**

*Adopted*  
**2007**



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**RESOLUTION NO. 06-549 ADOPTING THE BROOME COUNTY BUDGET FOR FISCAL YEAR 2007**

RESOLVED, that the tentative budget of the County of Broome, including the County's 2007 Capital Budget, as corrected and amended to \$55,301,343 be and it hereby is adopted as the budget for the County of Broome, for the year commencing January 1, 2007 and ending December 31, 2007 and be it

FURTHER RESOLVED, that any available fund balances that exist on December 31, 2006 in excess of those appropriated for the 2007 budget, as certified by the Commissioner of Finance, be transferred to the Capital Fund to offset and replace borrowing authorization for projects as approved in the Capital Improvement Program. These funds shall be dedicated in the first instance to those projects that most directly effect real property taxes and projects with the shortest period of probable usefulness as set out in Section 11 of the Local Finance Law, and be it

FURTHER RESOLVED, that the Commissioner of Finance and Director of Budget and Research are directed to report to this Legislature and the Comptroller any transfers to the Capital Fund made pursuant to this Resolution, and be it

FURTHER RESOLVED, that the budget officer is hereby authorized, empowered, and directed to correct any modifications, changes, additions and/or typographical errors not effecting the substance of the budget and that the budget officer is further directed, after making such correction, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County legislature.

**RESOLUTION NO. 06-547 MAKING APPROPRIATIONS FOR THE CONDUCT OF THE  
BROOME COUNTY GOVERNMENT FOR FISCAL YEAR 2007**

WHEREAS, this County Legislature, by an accompanying Resolution 06-547 of 2006, has adopted a budget for fiscal year 2007, now, therefore be it

RESOLVED, that the several amounts specified in such budget under the various categories and the various objects of expense in the 2007 tentative budget under the recommended column, unless a specific change or correction has been made in the same, in which case such change or corrected figure shall apply, shall be the amount appropriated for such items, effective January 1, 2007, and be it

FURTHER RESOLVED, that the fee schedule per the attached Exhibit A changing, deleting or establishing certain

fees for the purpose of offsetting operating expenses be adopted, and be it

FURTHER RESOLVED, that the Budget Officer is hereby authorized, empowered and directed to correct any modifications, changes, additions and/or typographical errors not affecting the substance of the budget, and that the Budget Officer is further directed, after making such corrections, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

**RESOLUTION NO. 06-548 APPROVING THE 2007-2012 CAPITAL  
IMPROVEMENT PROGRAM**

**Resolved**, that the 2007 Capital Budget and the 2007-2012 Capital Improvement Program as accompanying the tentative budget for 2007, and as corrected and amended is hereby approved and adopted as the 2007 Capital Budget and 2007-2012 Capital Improvement Program for the County of Broome, and be it

**Further Resolved**, that the Budget Officer be and hereby is authorized, empowered, and directed to correct any modification, changes, additions, and/or typographical errors not effecting the substance of the capital budget and capital program, and that the Budget Officer is further directed, after making such corrections, to file the same with the Clerk of the County Legislature and to furnish said clerk with sufficient copies thereof for the members of the County Legislature.

**2006 BROOME COUNTY ADMINISTRATION**

**County Executive's Office**

Barbara J. Fiala  
Patrick J. Brennan  
Darcy Fauci  
Colleen Wagner  
Tammy Kocak  
Carolyn Penna

**County Executive**  
**Deputy County Executive**  
**Executive Assistant**  
**Executive Assistant**  
**Administrative Assistant**  
**Secretary, Deputy County Executive**

**Budget Office**

Nathaalie N. Maxwell  
Kathleen E. Bevelacqua  
Donna Ferranti

**Director, Budget & Research**  
**Deputy Director, Budget & Research**  
**Secretary, Budget & Research**

**Elected and Appointed Officials**

Daniel A. Schofield  
Richard Blythe  
Gerald F. Mollen  
David E. Harder  
Louis P. Augostini  
Alex J. McLaughlin  
John Sejan  
John Perticone, Esq.  
James D. Hayes, II, MD  
Timothy T. Jones, MD  
Michael T. McCarville, MD  
John C. Prindle, MD  
Dr. Laurence Spraggs

**Chairman, Legislature**  
**County Clerk**  
**District Attorney**  
**Sheriff**  
**Clerk, Legislature**  
**Comptroller, Audit & Control**  
**Acting Commissioner, Elections**  
**Commissioner, Elections**  
**Coroner**  
**Coroner**  
**Coroner**  
**President, Broome Community College**

**Heads of County Departments and Administrative Units**

Carl Beardsley  
Kathleen A. Bunnell  
Michelle M. Berry  
Henry Weissmann  
Gerald R. Smith  
Terry Stark  
Brett Chellis  
Jerome Z. Knebel  
Claudia Edwards  
Michael Restino  
Kim S. McKinney  
Joseph Sluzar  
Lisa Wise  
Michael Klein  
Rita Petkash  
David S. Nemeč  
Jay L. Wilber  
Janet Laszewski  
John E. Cahill  
Robert Murphy  
James Dadamio  
Art R. Johnson  
Gary Crandell  
James F. May  
Brian Vojtisek  
Judy Blanding  
Beth Saxton

**Commissioner, Aviation**  
**Director, Central Foods & Office for Aging**  
**Director, CASA**  
**Commissioner, Public Works & Parks & Recreation**  
**County Historian**  
**Program Director, Employment & Training**  
**Acting Director, Emergency Services**  
**Commissioner, Finance**  
**Director, Health**  
**Director, Highways**  
**Director, Information Technology**  
**County Attorney, Law**  
**Director, Library**  
**Personnel Officer**  
**Commissioner, Planning & Economic Development**  
**Director, Probation**  
**Public Defender**  
**Agent, Purchasing**  
**Director, Real Property Tax Services**  
**Manager, Risk & Insurance**  
**Director, Security Services**  
**Commissioner, Social Services & Mental Health**  
**Commissioner, Public Transportation**  
**Coordinator, STOP-DWI**  
**Director, Veterans' Services**  
**Administrator, Willow Point Nursing Home**  
**Executive Director, Youth Bureau**

## 2006 COUNTY LEGISLATURE

### LEGISLATORS

District 1	Mark R. Whalen	District 11	Ronald J. Keibel
District 2	Arlene E. Nannery	District 12	Chris J. Kuzel
District 3	David L. Lindsey	District 13	Daniel A. Schofield
District 4	Joseph S. Sanfilippo	District 14	Richard A. Materese
District 5	John F. Hutchings	District 15	Michael W. Shafer
District 6	Thomas A. Hull	District 16	Brian Brunza
District 7	Arthur J. Shafer	District 17	Suzann Buchta
District 8	Wayne L. Howard	District 18	Brian K. Mather
District 9	William H. Miller	District 19	Daniel D. Reynolds
District 10	Jerry F. Marinich		

### STAFF

Louis P. Augostini  
**Clerk of the Legislature**

Laurie L. Tracy  
**Deputy Clerk**

Carol L. Hall  
**Second Deputy Clerk**

Robin E. Shimer  
**Legislative Assistant**



# **BUDGET MESSAGE**

## **WELCOME**

Good afternoon, ladies and gentlemen, legislators, department heads, members of the public and the media. Thank you all for coming today.

Chairman Schofield and lawmakers, I thank you for this opportunity to come before you with my administration's proposed spending plan for 2007. To our department heads, thank you for coming today and thank you for all of the work you have put into your individual department's budgets. This is never an easy time of year but once again I want to acknowledge your professionalism as we navigate this tough process.

We put a lot of demands on you to come to us with streamlined spending plans for next year. You all answered that call and I know it was not easy because it is hard to continue your current level of service to the community without the additional funds you require. You have all made sacrifices. I appreciate your efforts and the efforts of your employees and I know the taxpayer appreciates your diligence as well.

Budget Director, Nathaalie Maxwell has done a tremendous job in meeting with all of our department heads and guiding them through this budgeting period. I have complete confidence in the spending plan constructed by Ms. Maxwell. I gave her a tough challenge and she has delivered. I want to thank her for her professionalism and expertise. I would also like to thank the Deputy Director of Budget, Kathy Bevelacqua. This was her first County budget experience, she was of tremendous assistance and I am glad she is on our team.

When I campaigned for this job of County Executive, one of the promises I made to the people of this community, was to avoid the dramatic ups and downs experienced during the budget process in previous years. I vowed to keep the tax rate steady.

## **2007 PROPOSED TAX IMPACT**

This year the 2007 spending plan calls for a spending increase of nearly 5.4% and a 5.7% increase in our revenues. This will mean a 3.67% increase of the property tax rate.

To get to this point we have overcome many challenges and have had to make some tough decisions. I will detail some examples in a moment.

## **POSITIVE DEVELOPMENTS**

I am happy to be standing here today as your County Executive. This is an exciting time for Broome County. I truly believe we are on the verge of something pretty significant ...something this community has not experienced in awhile. I am talking about positive movements in our local economy.

- For the first time in 4 years the Greater Binghamton economy saw an increase in manufacturing jobs.
- 500 manufacturing jobs have been created in just the last year and more are expected in the near future. These are good, solid, high paying jobs.

- Our overall unemployment rate of 4.4% remains below the state and national averages.
- Broome County actually outpaced the national average when it comes to per capita income in 2005.
- Our community which has not experienced much growth in the past decade is actually seeing not one but several housing developments either under construction or on the drawing board.

### **THE CHALLENGES WE FACE**

It is heartening to finally hear some positive news about this community and its economy. But we cannot focus on the positive without also looking at the challenges that are still ahead of us.

High property taxes, high utility costs, skyrocketing healthcare costs, and fuel costs that spike and fall at the drop of a hat are some of the challenges we face. Also, despite the increase in per capita income our overall income picture continues to lag behind the national average and that is due to our continuing population loss.

These are the realities we face as we mold a spending plan for the next year. We can be optimistic but we also must remain somewhat cautious and conservative.

### **SUMMER FLOOD OF 2006**

This year, our community was hit by the largest nationally declared disaster in the history of Broome County.

The summer 2006 floods devastated a large section of our County and while rebuilding and recovery has begun, there will be a long term negative impact on our community. This flood will have a multi-million dollar impact on personal property, municipal infrastructure, business facilities and business revenues.

With all of the negative news surrounding this flood it is relieving to know that we can all rest assured that FEMA and SEMO have agreed to fully cover all of the County's eligible damage. Thanks to the hard work and coordinated efforts of our department heads and County employees we have been able to get an early start on getting County operations back to normal and the reimbursement process has already begun.

Although the public property damage remediation will not cost our taxpayers anything additional, we must come to terms with the harsh reality that 2 major floods in as many years may be tough for even our most loyal residents to bear.

We pray for and with those who have lost their homes as a result of this flood. And as those residents, hardest hit by this disaster decide their future, we have to prepare conservatively in the instance that their decision is to relocate. With some being offered the opportunity to be bought out by the Federal government and others just looking for a fresh start, we have been forced to increase the deferred revenue line of the budget from \$750,000 to \$1.25 Million in order to prepare for the potential consequences.

## **ELIMINATION OF SALES TAX ON CLOTHING**

We know that residents across the County are feeling a financial pinch at this time. This is why I was the main proponent and supporter of the elimination of the sales tax on clothing and footwear under \$110. This action will have an impact on our revenues but I know that this decision is one we all agree had to happen. It was absolutely in the best interest of all Broome County taxpayers. Now that we have made it through the disastrous flood I am glad that this legislation was unanimously supported because our residents will need all of the help that they can get.

## **50/50 SALES TAX IMPACT**

While this budget process has had to overcome the challenge of the flood – a force of nature, we have also been forced to overcome a few man-made challenges. With all of these challenges in mind, we have kept a tight lid on controllable costs in the 2007 spending plan.

One of the largest issues we faced heading into the 2007 budget process was not related to spending but instead the massive loss of revenues. The issue surrounded the decision to reconfigure the sales tax distribution formula, moving to a 50-50 split from the 47.5 - 52.5 split.

I have made it clear from the beginning of the 50-50 discussion that I did not support making this move at this time. I supported last year's reconfiguration of the formula from the 45-55 split to the 47 and a half-52 and a half formula. I did not care for the timing but I supported the move. It was the right thing to do.

The move earlier this year to revert back to the 50-50 level, however, was not the right thing to do. This single decision is responsible for at least 3.75% of the 2007 tax rate. Had the legislators shown better fiscal judgment on this matter the 2007 tax rate would have been infinitesimal.

I know that some of our lawmakers felt it was important to follow through on their promise but the promise they made in 2002 was not the promise they fulfilled in the summer of 2006.

In the 2002 resolution, lawmakers resolved that they would **review** the sales tax distribution formula, "...if within the next 5 years, New York State should assume the County share of Medicaid costs..."

Today I tell you that Broome County Government's share of Medicaid stands at \$33.7 million dollars and climbing. In my opinion, a nearly \$34 million dollar Medicaid bill proves that the state has not "assumed the County share of Medicaid costs" and Medicaid remains a huge tax burden.

## **COUNTY'S BURDEN GROWS WHILE SALES TAX SHARE SHRINKS**

At this time I would like to expand the sales tax issue beyond the Medicaid discussion. Everyone in Broome County understands that the County's scope of services and the accompanying tax burden has expanded in other areas as well.

This includes the responsibility and costs associated with running elections. We now carry that burden 100% to the tune of nearly a million dollars. We operate BC Transit at a cost of \$10 million dollars for the benefit of all County residents. Our nursing home and

health department exist for all County residents and their families while our Emergency Services department and 911 dispatchers keep everyone in the County safe – as witnessed during the well coordinated response to the recent flood.

The cost of handling all of these programs is skyrocketing. The burden on our County taxpayers is increasing and it is only logical and fair that the sales tax distribution formula reflect this ever increasing burden placed on County government.

#### **SHARING SERVICES AND CONSOLIDATION**

I am in favor of the sharing of services and consolidation for all of the preceding reasons.

In 2007, I will be forging ahead with my goals to push the shared service and consolidation discussion. 2006 was a successful year for us. With the help of lawmakers, we were able to finalize the transfer of city tax collections to the County. The City is receiving an upfront payment of \$3 million dollars and in return the County will recover those funds by making a profit from the interest, penalties and auctioning of City properties. It is anticipated that the County will see a full return and start making a profit within the next two years.

In 2006, we were also able to work on a joint refueling agreement for fleet vehicles with the Town of Chenango. This single move will save the Town of Chenango an estimated \$500,000.

Also in 2006, my administration put forth two consolidation proposals. One was an education effort to promote public

involvement in the discussion of possibly dissolving villages. The other involves a proposal to create a consolidated urban police force. Consolidation is the way to go and I continue to pledge my support for any municipality or group that wants to discuss sharing services or even consolidating.

We have made a lot of progress but we have a long way to go. I plan to keep pushing the debate until the redundancy and waste of resources that cost our taxpayers millions each year comes to an end.

#### **CONTRACT AGENCIES**

Sharing services should also be consideration for the many contract agencies that look to the County for funding and provide necessary services to all residents.

Our Contract Agencies are extremely important to this community. They provide valuable services and programs. They have also come to rely on the support of Broome County taxpayers and unfortunately we cannot provide the support they seek and deserve.

This has been an extremely difficult process and it has not been an easy decision but we have to keep our contract agencies at the same level they received in the last two budget cycles. Times are tough and because the cost of running Broome County Government is increasing at a rate that our taxpayers simply cannot endure, we are unable to meet the monetary requests of the contract agencies'.

Contract agencies should seek out other sources of funding. I know that is not easy but it has to be done. It is becoming increasingly difficult for the County to continue funding these agencies at the

current level. I would ask that some of our municipal leaders, who have been on the receiving end of additional sales tax dollars, consider reviewing the importance of the contract agencies to the community. I ask them to consider including these agencies in their proposed spending plans for 2007 and beyond.

Many of these groups add to our community's quality of life, a quality of life that is shared by residents across the County. I ask supervisors, mayors, trustees and council members to recognize the value of the services to the people of their municipalities and give the various agencies' fiscal needs serious consideration.

#### **HEALTHCARE COSTS CONTINUE TO RISE**

The County would like nothing more than to be able to fund all of services we provide without cuts, however when you turn to page 176 of the 2007 budget book and review the section on healthcare you will see why we are unable to.

Healthcare costs are skyrocketing and the future is uncertain. Health insurance continues to be the fastest rising expenditure in the Broome County budget.

In 2004, those in office projected that 2005 health insurance costs would decrease, but instead they increased substantially and left the County in a fund deficit. This million dollars plus deficit was brought forward into 2006 and was a catalyst for the large premium increases that both our employees and the taxpayers had to endure. I wish that I were able to report a different picture for 2007, however I cannot.

According to industry experts, health insurance is expected to rise at a rate of 15% in 2007. This, coupled with the deficit financing that must take place, brings the health insurance budget up to \$36 million dollars from the projected \$30 million in 2006.

To emphasize the severity of this increase, note that health insurance costs for 3,400 employees and retirees have now surpassed our costs for Medicaid.

Broome County Government, much like all municipalities – local and statewide, is facing a health insurance crisis.

My administration has spent countless hours studying this issue and its impact on government employees and the taxpayer. We have looked at local options to make healthcare more affordable while providing our employees with the coverage they need.

Although we will continue studying this issue I am compelled to take action immediately. Therefore, I will be introducing an omnibus healthcare resolution for the October legislative session. This resolution contains five integrated proposals designed to re-assert control over the County's escalating healthcare costs.

This is an innovative approach to reducing healthcare costs. If we receive support from the Legislature and from our employees, we could show savings upwards to \$5 million dollars over the next four years.

We will release details of our health care resolution soon and I ask our legislators and employees to give the omnibus healthcare

resolution careful consideration. We must work together on this issue of healthcare in order to provide some relief.

### **PERSONNEL DEVELOPMENTS**

Although the healthcare costs were a major factor in our union negotiations, I am pleased to announce that the County has reached an agreement or tentative agreement with 5 of the 6 unions whose contracts expired in 2005. I would like to recognize our negotiation team, spearheaded by Tom Behan, for its hard work. I would also like to acknowledge the union delegates who worked with the County to reach these equitable agreements.

As a part of these agreements more than 95% of our employees have agreed to pay 15% of their health insurance costs, a 5% increase over their 2005 contribution. This will go a long way in helping the County balance its budget without overburdening the taxpayers.

I want to thank our union members who have understood our healthcare dilemma and have agreed to increase their contribution towards their health care premiums. I'd also like to thank all of the administrative employees who have been contributing 15% since the beginning of 2006.

I would like to extend a big thank-you to my administrative appointments who have not only had to increase their healthcare contributions but whose salaries have been frozen for the last 2 years. That salary freeze which was part of my campaign promise will remain in place for at least two more years. It has saved Broome County taxpayers more than \$100,000 so far and will save

close \$250,000 by the end of my first term. I want my appointments to know that their hard work and sacrifice is indeed making a difference.

Other notable changes in personnel can be found in specific departments whose requests will allow us to generate revenues, increase efficiencies beyond the anticipated costs, or are not funded by increasing the property tax rate.

For instance, Willow Point Nursing Home has a new initiative that will make this facility more appealing to physical therapy patients. This type program receives higher reimbursement rates from the state. They have been approved for 1 additional physical therapist, 1 occupational therapist aide and an upgrade for the Director of Rehabilitation. This initiative will generate over \$400,000 in revenues and cost less than \$150,000.

We have also approved measures to increase the level of care provided to our elderly, disabled, and youth populations through CASA and DSS. Some measures include creating a Medicaid examiner, 2 caseworker trainees, and 2 public health nurses. None of these positions will have an impact on the property tax rate since they will be paid for through savings that the County will realize or through the Medicaid Administrative CAP.

### **CAPITAL IMPROVEMENT PROGRAM**

My administration looks for savings everywhere and with every recommendation we bring to the County legislature. It is a running joke that we frequently dig under the seat cushions for whatever

loose change can be used to help lower the tax burden. One way in which we have tried to save taxpayers money is by holding the line on capital projects.

The County is currently undergoing many worthwhile capital projects that will enhance the lives of all residents. These projects include an \$11 million dollar Intermodal transit hub where all of the different modes of bus transportation will meet, drop off and pick up patrons; a downtown One-Stop Shop and incubator that will harbor and promote economic development; and renovating our Central Kitchen facility, which is in need of major repairs.

While we understand the need to continue funding projects that will beautify, promote and enhance our County we are cautious when incurring debt. The 2007 – 2013 capital program includes a manageable \$1 million dollar cap on taxpayer supported debt that ensures that we do not continue to overburden taxpayers by spending above our means.

This is why I have expressed, on many occasions, my disapproval of any large scale bonding that does not result in immediate revenues or savings. Yet, large scale bonding that will cost taxpayers approximately \$800,000 each year for the next 30 years is exactly what some County legislators decided to support.

I am still in disagreement.

It was my hope to renovate the George Harvey Justice Building without any bonding and I hope that this is the end result. It is long overdue. Our community will realize an **immediate** benefit in terms of job expansion and growth as well as the **immediate** effect of

millions in revenues. In the end it will lead to efficiencies in operations while saving taxpayers over \$500,000 a year in rent. To top it off, we will have saved one of the most historic and beautiful buildings in the Greater Binghamton area.

In a recent editorial a resident expressed the frustrations of this administration when they asked how legislators could possibly turn \$17 million dollars into a deficit. In my eyes, and the eyes of many taxpayers this is the definition of fiscal irresponsibility. I will be working diligently and watching closely to help dig the County out of yet another hole.

#### **CREATIVE THINKING, TOUGH DECISIONS MAKE A SOLID BUDGET**

Do not be fooled by looking solely at the bottom line 3.67% property tax increase for the 2007 budget. I made a promise of no rollercoaster tax increases and we were able to deliver but not without the hard work and sacrifice of our department heads, contract agencies, employees and some favorable state and federal legislative actions. I wish I were able to stand before you and say that taxes were not going to increase at all or possibly even decrease, however I cannot.

At the beginning of the year we stated that the decisions being made concerning sales tax would greatly impact the 2007 budget. **They have.** But a ‘thank you’ must go out to department heads like Beth Saxton, Executive Director of the Youth Bureau who came up with some creative suggestions on exploring ways of getting additional funding for contract agencies; Dr. Judy Blanding and Bob Henry – at Willow Point Nursing Home, whose innovative ideas to expand our



physical therapy sector will increase revenues substantially; Art Johnson and Don Bowersox at DSS who have found efficiencies of scale which translates into savings by reducing the number of days our children are housed in high cost facilities; and Claudia Edwards, Director of Public Health who has simply cut her controllable contractual spending. These are just a few examples. All of our Department Heads deserve credit for the work they have done to hold the line on controllable spending.

I would also like to note that there were so many viable requests that were either denied or delayed because funding them at this time would have put the taxpayers back into the same situation that we have sworn to protect them from. All of our department heads have had to sacrifice in order to mitigate what could have been an expensive year for tax payers and we all owe you a debt of gratitude for your hard work and innovative solutions.

## CONCLUSION

This budget address cannot touch on everything but I hope I have provided a better picture of where the County currently stands and our strategic plan for the future. I ask that you carefully review the 2007 spending plan with the understanding that it has been put together with two central points in mind; the burden it places on our taxpayers and the services it allows our employees to provide to County taxpayers. We value your input and we look forward to working together with you on a final budget that takes into consideration the realities we face while maintaining the high quality services we provide.

**SCHEDULES 1 & 2  
SUMMARY BY FUNDS  
2005 - 2007**

**SCHEDULE 1**  
**2007 Adopted Budget**

SUBFUND	TOTAL APPROPRIATIONS *	ESTIMATED REVENUES *	APPROPRIATED FUND BALANCE	2007	
				REQUIRED TAX SUPPORT	TRANSFERS
GENERAL	\$107,365,650	\$108,900,739	\$13,897,651	(15,432,740)	
SOCIAL SERVICES	\$106,645,709	\$50,970,820	\$0	55,674,889	
AVIATION	\$3,644,424	\$3,611,023	\$33,401	0	
PUBLIC TRANSPORTATION	\$10,078,207	\$7,698,200	\$1,100,000	1,280,007	
SOLID WASTE MANAGEMENT	\$9,985,276	\$9,153,872	\$831,404	0	
WILLOW POINT NURSING HOME	\$28,156,574	\$26,254,367	\$0	1,902,207	\$3,182,214
CENTRAL FOOD & NUTRITION	\$4,389,400	\$4,555,381	(\$165,981)	0	
FLEET MANAGEMENT	\$1,169,723	\$857,796	\$311,927	0	
HEALTH INSURANCE	\$36,096,224	\$36,096,224	\$0	0	
RISK MANAGEMENT	\$2,571,378	\$2,563,904	\$7,474	0	
WORKERS' COMPENSATION	\$2,996,783	\$3,177,124	(\$180,341)	0	
COUNTY LIBRARY	\$2,685,647	\$855,951	\$164,298	1,665,398	
ROAD MACHINERY	\$1,825,941	\$36,000	(\$233,726)	2,023,667	
COUNTY ROAD	\$8,253,279	\$2,017,264	\$172,604	6,063,411	
VETERANS' ARENA	\$1,496,732	\$593,628	\$28,600	874,504	
GOLF	\$723,200	\$723,200	\$0	0	\$10,626,980
<b>TOTALS</b>	<b>\$328,084,147</b>	<b>\$258,065,493</b>	<b>\$15,967,311</b>	<b>54,051,343</b>	<b>\$13,809,194</b>
Reserve Uncoll Taxes				1,250,000	
Total Tax Levy				55,301,343	
2006 Totals	\$311,209,109	\$243,936,334	\$14,744,894	53,277,881	
Difference	\$16,875,038	\$14,129,159	\$1,222,417	2,023,462	
Percentage Diff	5.42%	5.79%	8.29%	3.80%	

	<u>2006</u>	<u>2007</u>	<u>Difference</u>	<u>% Difference</u>
Full Values	\$6,998,440,377	\$7,338,234,041	\$339,793,664	4.855%
Taxable Values	\$3,601,928,784	\$3,623,898,760	\$21,969,976	0.610%
Full Value Tax Rate	\$7.61	<b>\$7.54</b>	-\$0.08	<b>-1.008%</b>
Taxable Value Tax Rate	\$14.79	<b>\$15.26</b>	\$0.47	<b>3.169%</b>

<u>Dollar Amount</u>	<u>% in Property Tax</u>
\$10,000	0.02%
\$100,000	0.18%
\$1,000,000	1.81%

**SCHEDULE 1**  
**2007 Recommended Budget**

SUBFUND	TOTAL APPROPRIATIONS *	ESTIMATED REVENUES *	APPROPRIATED FUND BALANCE	2007 REQUIRED TAX SUPPORT
GENERAL	\$107,216,501	\$108,750,739	\$13,897,651	(15,431,889)
SOCIAL SERVICES	\$106,665,005	\$50,970,820	\$0	55,694,185
AVIATION	\$3,644,424	\$3,611,023	\$33,401	0
PUBLIC TRANSPORTATION	\$10,078,207	\$7,698,200	\$1,100,000	1,280,007
SOLID WASTE MANAGEMENT	\$9,985,276	\$9,153,872	\$831,404	0
WILLOW POINT NURSING HOME	\$28,156,574	\$26,254,367	\$0	1,902,207
CENTRAL FOOD & NUTRITION	\$4,389,400	\$4,555,381	(\$165,981)	0
FLEET MANAGEMENT	\$1,169,723	\$857,796	\$311,927	0
HEALTH INSURANCE	\$36,096,224	\$36,096,224	\$0	0
RISK MANAGEMENT	\$2,571,378	\$2,563,904	\$7,474	0
WORKERS' COMPENSATION	\$2,996,783	\$3,177,124	(\$180,341)	0
COUNTY LIBRARY	\$2,617,921	\$855,951	\$164,298	1,597,672
ROAD MACHINERY	\$1,825,941	\$36,000	(\$233,726)	2,023,667
COUNTY ROAD	\$8,253,279	\$2,017,264	\$172,604	6,063,411
VETERANS' ARENA	\$1,516,732	\$593,628	\$28,600	894,504
GOLF	\$723,200	\$723,200	(\$81,000)	81,000
<b>TOTALS</b>	<b>\$327,906,568</b>	<b>\$257,915,493</b>	<b>\$15,886,311</b>	<b>54,104,764</b>
Reserve Uncoll Taxes				1,250,000
Total Tax Levy				55,354,764
2006 Totals	\$311,209,109	\$243,936,334	\$14,744,894	53,277,881
Difference	\$16,697,459	\$13,979,159	\$1,141,417	2,076,883
Percentage Diff	5.37%	5.73%	7.74%	3.90%
	<u>2006</u>	<u>2007</u>	<u>Difference</u>	<u>% Difference</u>
Full Values	\$6,998,440,377	\$7,338,234,041	\$339,793,664	4.855%
Taxable Values	\$3,601,928,784	\$3,623,898,760	\$21,969,976	0.610%
Full Value Tax Rate	\$7.61	<b>\$7.54</b>	-\$0.07	<b>-0.913%</b>
Taxable Value Tax Rate	\$14.79	<b>\$15.27</b>	\$0.48	<b>3.268%</b>

**SCHEDULE 1**  
**2006 Adopted Budget**

SUBFUND	TOTAL APPROPRIATIONS *	ESTIMATED REVENUES *	APPROPRIATED FUND BALANCE	2006 REQUIRED TAX SUPPORT
GENERAL	\$104,912,010	\$108,490,960	\$12,319,658	(\$15,898,608)
SOCIAL SERVICES	\$103,597,509	\$47,454,094	\$1,577,993	\$54,565,422
AVIATION	\$3,498,946	\$3,506,190	(\$7,244)	
PUBLIC TRANSPORTATION	\$9,440,597	\$6,962,473	\$429,400	\$2,048,724
SOLID WASTE MANAGEMENT	\$8,910,053	\$8,432,872	\$477,181	
WILLOW POINT NURSING HOME	\$26,997,574	\$24,950,544	\$0	\$2,047,030
CENTRAL FOOD & NUTRITION	\$4,098,277	\$4,021,681	\$76,596	
FLEET MANAGEMENT	\$845,911	\$1,147,884	(\$301,973)	
HEALTH INSURANCE	\$28,744,284	\$28,750,784	(\$6,500)	
RISK MANAGEMENT	\$2,800,933	\$2,800,933	\$0	
WORKERS' COMPENSATION	\$3,287,978	\$3,313,978	(\$26,000)	
COUNTY LIBRARY	\$2,461,999	\$751,882	\$83,073	\$1,627,044
ROAD MACHINERY	\$1,879,761	\$11,000	\$4,444	\$1,864,317
COUNTY ROAD	\$7,461,411	\$1,908,079	\$93,632	\$5,459,700
VETERANS' ARENA	\$1,363,014	\$524,128	\$24,634	\$814,252
GOLF	\$908,852	\$908,852		\$0
<b>TOTALS</b>	<b>\$311,209,109</b>	<b>\$243,936,334</b>	<b>\$14,744,894</b>	<b>\$52,527,881</b>
Reserve Uncoll Taxes				\$750,000
Total Tax Levy				\$53,277,881
2005 Totals	\$304,125,109	\$233,994,404	\$19,717,646	\$51,263,059
Difference	\$7,084,000	\$9,941,930	-\$4,972,752	\$2,014,822
Percentage Diff	2.33%	4.25%	-25.22%	

	2005	2006	Difference	% Difference
Full Values	6,881,018,894	6,998,440,377	\$117,421,483	1.706%
Taxable Values	3,587,631,316	3,601,928,784	\$14,297,468	0.399%
Full Value Tax Rate	7.45	7.61	\$0.16	2.187%
Taxable Value Tax Rate	14.29	14.79	\$0.50	3.518%

SCHEDULE 2  
**2005 ADOPTED BUDGET**  
 (USING COUNTY TAXABLE AMOUNTS FROM 11/2004)  
 SUMMARY BY FUNDS

FUND TYPE	SUBFUND	TOTAL APPROPRIATIONS *	ESTIMATED REVENUES *	APPROPRIATED FUND BALANCE	2005 REQUIRED TAX SUPPORT
<b>GENERAL</b>	GENERAL	\$102,891,861	\$104,029,846	\$14,878,889	(\$16,016,874)
	SOCIAL SERVICES	\$105,398,285	\$48,626,501	\$0	\$56,771,784
<b>ENTERPRISE</b>	AVIATION	\$3,339,066	\$3,376,260	(\$37,194)	\$0
	PUBLIC TRANSPORTATION	\$8,382,730	\$6,532,567	\$1,056,636	\$793,527
	SOLID WASTE MANAGEMENT	\$8,854,905	\$8,854,905	\$0	\$0
	WILLOW POINT NURSING HOME	\$26,677,175	\$24,111,486	\$2,565,689	\$0
<b>INTERNAL SERVICE</b>	CENTRAL FOOD & NUTRITION	\$3,945,462	\$3,945,462	\$0	\$0
	FLEET MANAGEMENT	\$776,640	\$836,735	(\$60,095)	\$0
	HEALTH INSURANCE	\$25,372,423	\$24,818,725	\$553,698	\$0
	RISK MANAGEMENT	\$2,568,904	\$2,975,750	(\$406,846)	\$0
	WORKERS' COMPENSATION	\$3,582,211	\$3,145,777	\$436,434	\$0
<b>SPECIAL REVENUE</b>	COUNTY LIBRARY	\$2,356,056	\$713,071	\$86,461	\$1,556,524
	ROAD MACHINERY	\$1,699,179	\$9,000	\$52,712	\$1,637,467
	COUNTY ROAD	\$6,907,304	\$1,475,191	\$558,517	\$4,873,596
	VETERANS' ARENA	\$1,372,908	\$543,128	\$32,745	\$797,035
	GOLF				
	TOTALS	\$304,125,109	\$233,994,404	\$19,717,646	\$50,413,059
				RESERVE FOR UNCOLLECTED TAXES	\$850,000
	AVERAGE TAX RATE OF	\$14.29		TOTAL PROPERTY TAX SUPPORT	\$51,263,059
	PER \$1,000 OF ASSESSED VALUATION				

\* APPROPRIATIONS/ESTIMATED REVENUES DO NOT INCLUDE TRANSFERS FROM/TO THE GENERAL FUND  
 FROM/TO OTHER FUNDS TOTALING \$9,658,149

**OPERATING BUDGET**

## GENERAL GOVERNMENT

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>	<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Legislative Board		Information Technology	
Legislature	24	Information Services	92
Clerk of the Legislature	28	Communication Services	100
		Telecommunications Services	105
Executive		Law	
Executive	32	Law	110
County Clerk		Law—DSS Legal Unit	115
Records	37	Personnel	121
Records Management	43	Public Defender	128
Motor Vehicles	47	Public Works	
District Attorney	51	Administration	135
Audit & Control		Engineering	140
Audit & Control	58	Building & Grounds	144
Weights & Measures	64	Fleet Management	150
Central Foods	68	Purchasing	157
Medical Examiners and Coroners	75	Real Property Tax Services	163
Elections	79	Risk & Insurance	
Finance	84	Risk Management	171
		Health Insurance	177
		Workers Compensation	180



# LEGISLATURE

LEGISLATORS (19)  
(Elected)

Chairman  
Board of Acquisition & Contract  
Capital Program Advisory Committee

## LEGISLATIVE BOARD

- COMMITTEES
  - County Administration
  - Economic Development & Planning
  - Education, Culture & Recreation
  - Finance
  - Health & Human Services
  - Centralization and Consolidation
  - Personnel
  - Public Safety & Emergency Services
  - Public Works
  - Transportation
- RESEARCH SUPPORT

## CLERK OF THE LEGISLATURE

- LEGISLATIVE SUPPORT
  - Local Laws
  - Secretarial
  - Administration
  - Resolutions
  - Legislative Minutes
  - Committee Minutes
  - Journal of Proceedings
  - Software Records Management
  - Ethics Disclosure
- FREEDOM OF INFORMATION (FOI)
- RESEARCH SUPPORT

**LEGISLATIVE BOARD - 24**  
**LEGISLATURE - 24**

**MISSION STATEMENT**

The Broome County Legislature is comprised of 19 elected Legislators representing the residents of Broome County. The Legislature is the policy-making body and taxing authority of Broome County Government. Through its power to legislate and approve appropriations, the County Legislature shapes the direction of Broome County Government. The Broome County Charter defines the duties and powers of the Legislature.

**DESCRIPTION**

The **County Legislature** is responsible for the adoption of all local legislation and the levy of property taxes. Other specific powers include: make appropriations, incur indebtedness and adopt an annual budget; create, alter, combine or abolish administrative except those units headed by elected officials and to confirm appointments by the County Executive; adopt the equalization rates for the City of Binghamton and the 16 towns; and award all contracts for professional services exceeding \$2,500.

The **Chair of the Legislature** presides at all meetings of the County Legislature and appoints all standing and ad hoc committees. The Chair is an ex-officio member of every committee. Additionally, the Chair is a member of the Board of Acquisition and Contract (BAC) and several Advisory Boards pursuant to the provisions of the Broome County Charter. The office provides research to Committees and Legislators and coordinates interaction between committees.

**2007 OBJECTIVES**

- Continue enhancing county-owned property management by aggressively marketing and selling land acquired through tax foreclosure so those properties may be returned to the tax rolls.
- Carefully scrutinize all county spending with the specific goal of holding the line on taxes.

**2007 BUDGET HIGHLIGHTS**

- Actively pursue economic development within the County to enhance the County's tax base and employment opportunities.
- Restricting Expenses

## 24 0010 LEGISLATURE/Board

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Legislative Assistant	23 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Chairman*/County Legislator	Elected	1	1	1	1	1
County Legislator	Elected	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>
<b>Total Part-Time Positions</b>		<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>
<b>TOTAL POSITIONS</b>		<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>

\* Elected by peers

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:24 LEGISLATIVE BOARD  
 DIVISION :24 LEGISLATIVE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	53,781	53,981	33,262	56,973	56,973	56,973
1500	SALARIES PART-TIME	245,000	245,000	150,769	245,000	245,000	245,000
CHARACTER 10 SUBTOTAL		298,781	298,981	184,031	301,973	301,973	301,973
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4461	MILEAGE AND PARKING-LOCAL	4,315	4,000	1,706	4,000	4,000	4,000
4462	TRAVEL HOTEL AND MEALS	9,158	8,500	5,655	8,500	8,500	8,500
4463	EDUCATION AND TRAINING	2,076	2,500	1,210	2,500	2,500	2,500
CHARACTER 40 SUBTOTAL		15,549	15,000	8,571	15,000	15,000	15,000
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	32,749	28,719	15,500	19,882	19,882	19,882
8030	SOCIAL SECURITY	21,565	22,868	12,595	23,096	23,096	23,096
8040	WORKERS COMPENSATION	2,633	4,120	715			
8050	LIFE INSURANCE	384	480	256	480	480	480
8060	HEALTH INSURANCE	181,261	212,145	117,232	214,704	214,704	214,704
CHARACTER 80 SUBTOTAL		238,592	268,332	146,298	258,162	258,162	258,162
TYPE X SUBTOTAL		552,922	582,313	338,900	575,135	575,135	575,135
DIVISION 24 SUBTOTAL		-552,922	-582,313	-338,900	-575,135	-575,135	-575,135

**LEGISLATIVE BOARD - 24**  
**CLERK OF THE LEGISLATURE - 25**

**MISSION STATEMENT**

The Clerk supervises and coordinates daily activities of the office of the Legislature.

**DESCRIPTION**

This office provides recordings of all regular sessions of the Legislature and committee meetings; drafts and distributes all legislation to appropriate committees; processes, certifies, and disseminates all legislation; prepares and records all public hearings on local laws; prepares and files the required documentation on all approved local laws with the Secretary of State; and provides clerical/secretarial support to the individual Legislators. Prepares, maintains, and distributes (1300 copies) the Guide to County, City, Town and Village Officials.

The Clerk also serves as the Records Access Officer for the County of Broome, processing Freedom of Information Requests on a continual basis.

**2007 OBJECTIVES**

- Ongoing implementation of electronic storage of minutes making them a research tool when used in conjunction with a software search mechanism.

**2007 BUDGET HIGHLIGHTS**

- Restricting expenses.

24 0028 LEGISLATURE/Clerk of the Legislature

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Clerk of the County Legislature	E Admin	1	1	1	1	1
Deputy Clerk of the County Legislature	19 Admin	1	1	1	1	1
Second Deputy Clerk of the County Legislature	15 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:24 LEGISLATIVE BOARD  
DIVISION :25 CLERK, LEGISLATIVE BOARD

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0207	MINOR SALES OTHER	1,520		1,078	1,500	1,500	1,500
CHARACTER 06 SUBTOTAL		1,520		1,078	1,500	1,500	1,500
TYPE R SUBTOTAL		1,520		1,078	1,500	1,500	1,500
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	140,293	141,321	87,460	150,086	150,086	150,086
1600	SALARIES TEMPORARY	8,908	13,787	5,271	14,731	14,731	14,731
CHARACTER 10 SUBTOTAL		149,201	155,108	92,731	164,817	164,817	164,817
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	484	822	187	500	500	500
4318	DUPLICATING AND PRINTING RM SUPPLIE	85	100	95	100	100	100
4319	OFFICE SUPPLIES	1,199	1,590	735	1,400	1,400	1,400
4347	GAS OIL GREASE AND DIESEL FUEL		50		50	50	50
4359	COMPUTER SOFTWARE AND SUPPLIES	708	1,454	254	1,400	1,400	1,400
4411	POSTAGE AND FREIGHT	19	130		100	100	100
4418	DUES AND MEMBERSHIPS	135	135	135	135	135	135
4419	GENERAL OFFICE EXPENSES	2,408	3,000	165	2,800	2,800	2,800
4442	PHOTOGRAPHIC EXPENSES	61	265		100	100	100
4448	ADVERTISING AND PROMOTION EXPENSES	841	2,000	754	2,000	2,000	2,000
4462	TRAVEL HOTEL AND MEALS		200		200	200	200
4463	EDUCATION AND TRAINING		250		200	200	200
4518	COPYING MACHINE RENTALS	756	2,607	1,738	2,607	2,607	2,607
4739	STENOGRAPHIC SERVICES	350	500	175	500	500	500
4747	OTHER FEES FOR SERVICES	1,377	3,500	550	3,500	3,500	3,500
CHARACTER 40 SUBTOTAL		8,423	16,603	4,788	15,592	15,592	15,592

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:24 LEGISLATIVE BOARD  
 DIVISION :25 CLERK, LEGISLATIVE BOARD

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,078	905	226	677	677	677
CHARACTER 41	SUBTOTAL	1,078	905	226	677	677	677
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,776					
CHARACTER 60	SUBTOTAL	1,776					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	74					
CHARACTER 70	SUBTOTAL	74					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	17,875	21,763	7,366	15,746	15,746	15,746
8030	SOCIAL SECURITY	11,147	11,866	6,867	11,482	11,482	11,482
8040	WORKERS COMPENSATION	877	1,030	238	4,121	4,121	4,121
8050	LIFE INSURANCE	58	72	38	72	72	72
8060	HEALTH INSURANCE	27,558	29,755	20,149	24,946	24,946	24,946
CHARACTER 80	SUBTOTAL	57,515	64,486	34,658	56,367	56,367	56,367
TYPE X	SUBTOTAL	218,067	237,102	132,403	237,453	237,453	237,453
DIVISION 25	SUBTOTAL	-216,547	-237,102	-131,325	-235,953	-235,953	-235,953
DEPARTMENT 24	SUBTOTAL	-769,469	-819,415	-470,225	-811,088	-811,088	-811,088



# EXECUTIVE

COUNTY EXECUTIVE  
(Elected)  
Board of Acquisition & Contract  
Capital Program Advisory Committee

DIRECTOR OF BUDGET  
AND RESEARCH

DEPUTY DIRECTOR

DEPUTY COUNTY  
EXECUTIVE

- Public Works
- Solid Waste
- Public Transit
- Aviation
- Parks & Recreation
- Arena and Forum
- BMTS
- Information Technology
- Central Foods
- Stop DWI
- Security
- Purchasing

- Law
- Risk & Insurance
- Sheriff
- District Attorney
- Public Defender
- County Clerk
- Emergency Services
- Planning & Economic Development
- Real Property Tax Services

- Legislature
- Executive
- Economic Development
- Finance
- Audit & Control
- Elections
- Personnel
- Library
- Historian
- Coroners

- Social Services
- Public Health
- Mental Health
- Office for Aging
- CASA
- Office of Employment & Training
- Youth Bureau
- Willow Point
- Veterans
- Probation

## **COUNTY EXECUTIVE - 23**

### **MISSION STATEMENT**

To efficiently manage County departments, projects and programs in a manner that will provide citizens with the quality and quantity of cost effective services necessary to support their general health, safety and well being.

To prepare and control the County's operating, capital and grant budgets.

### **DESCRIPTION**

The office and duties of the County Executive were established by Article III, Sections 301-312 of the Broome County Charter, adopted November 1968. The County Executive is the Chief Executive Officer and Administrative head of the County Government. The County Executive is an elected position serving a four-year term, which expires December 31, 2008.

The Office of Budget & Research recommends and assists the County Executive with the preparation and control of the county budgets for operations, grants and capital programs as well as the Community College.

The Executive Office is responsible for communicating information regarding County Government services, programs, activities and public policy to the employees, the general public, and local, state and federal elected officials.

The County Executive is responsible for executing local laws and resolutions as defined in the Broome County Charter and Code. The County Executive supervises and directs the internal organization and reorganization of each department or other administrative unit. In addition, the County Executive appoints members to County Boards and Commissions.

### **2007 OBJECTIVES**

- Enforce strict spending guidelines for all county departments
- Strive for improved efficiencies in all departments
- Push for additional consolidation opportunities
- Monitor all capital projects for timely completion
- Advocate for creative and innovative ideas to improve services and reduce spending.

## 23 0037 EXECUTIVE

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
County Executive	Elected	1	1	1	1	1
Deputy County Executive	K Admin	1	1	1	1	1
Director of Budget & Research	J Admin	1	1	1	1	1
Deputy Director of Budget & Research	C Admin	1	1	1	1	1
Executive Asst. to the County Executive (40)	22 Admin	2	2	2	2	2
Administrative Asst. to the County Executive (40)	22 Admin	1	1	1	1	1
Secretary to Deputy County Executive (40)	14 Admin	1	1	1	1	1
Secretary to Dir. Of Budget & Research (40)	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE

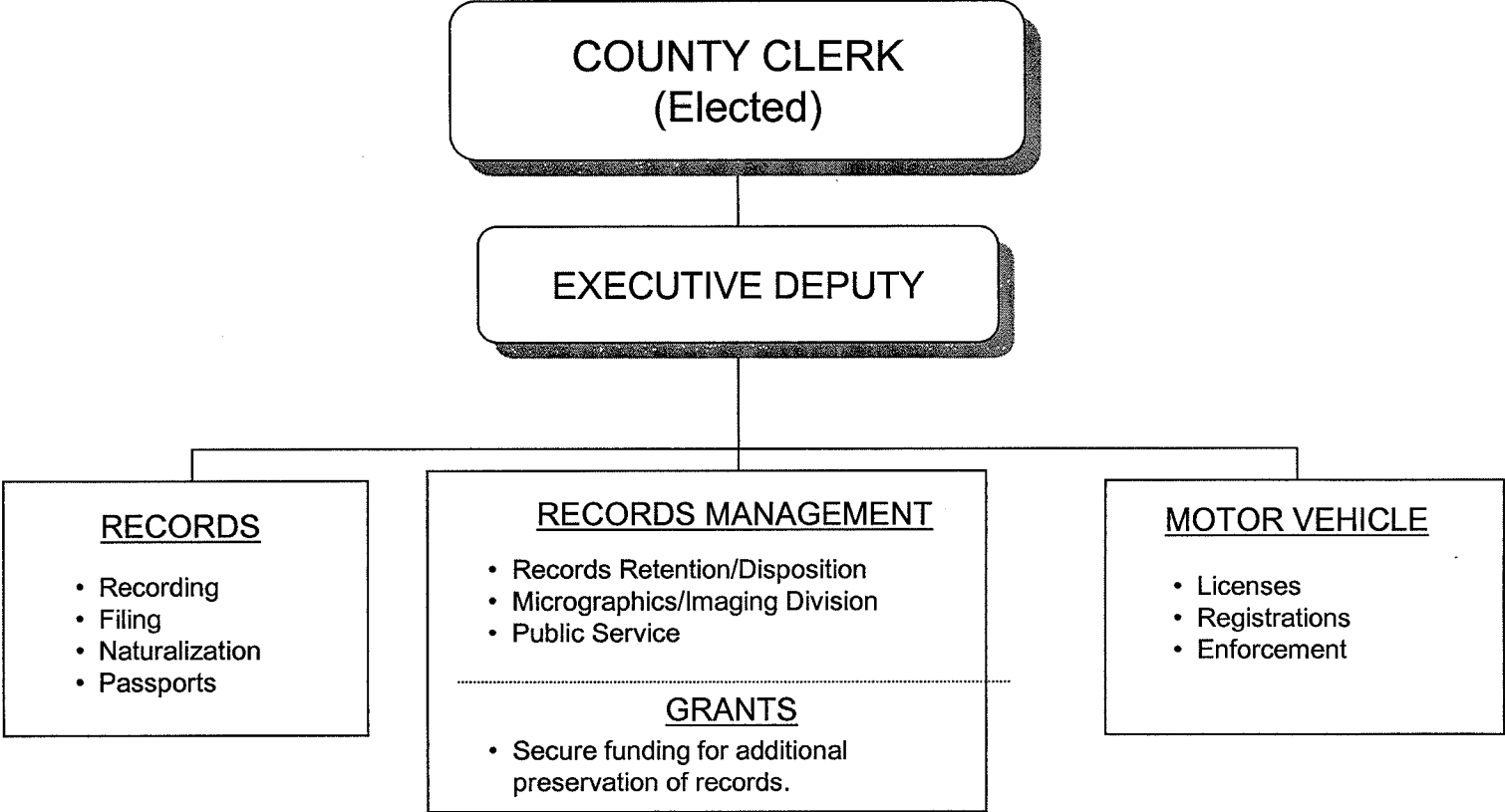
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0558	INDIRECT COSTS CHARGEBACK	1,171,861	1,561,000		1,000,000	1,000,000	1,000,000
CHARACTER 02 SUBTOTAL		1,171,861	1,561,000		1,000,000	1,000,000	1,000,000
TYPE R SUBTOTAL		1,171,861	1,561,000		1,000,000	1,000,000	1,000,000
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	429,474	508,530	289,478	512,138	512,138	512,138
1600	SALARIES TEMPORARY	15,300	4,400	9,873	4,000	4,000	4,000
1700	SALARIES OVERTIME			94			
CHARACTER 10 SUBTOTAL		444,774	512,930	299,445	516,138	516,138	516,138
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	763	704	277	816	816	816
4319	OFFICE SUPPLIES	5,328	5,627	3,437	5,627	5,627	5,627
4331	FOOD AND BEVERAGES	917	1,500	232	1,000	1,000	1,000
4342	PHOTOGRAPHIC SUPPLIES	39	75		50	50	50
4347	GAS OIL GREASE AND DIESEL FUEL	101		49	50	50	50
4349	MISC OPERATIONAL SUPPLIES	220			250	250	250
4359	COMPUTER SOFTWARE AND SUPPLIES		350		250	250	250
4411	POSTAGE AND FREIGHT		100	42	100	100	100
4415	TELEPHONE LONG DISTANCE	43		20			
4418	DUES AND MEMBERSHIPS	3,545	3,525	5,220	5,350	5,350	5,350
4419	GENERAL OFFICE EXPENSES	1,306	400	185	400	400	400
4442	PHOTOGRAPHIC EXPENSES	124	125		75	75	75
4448	ADVERTISING AND PROMOTION EXPENSES		300	510			
4449	OTHER OPERATIONAL EXPENSES	20	300		250	250	250
4462	TRAVEL HOTEL AND MEALS	4,603	4,500	2,686	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	1,193	1,700	2,084	1,750	1,750	1,750
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS		300				
4518	COPYING MACHINE RENTALS	515	1,705	1,136	1,704	1,704	1,704
4721	ACCTG AND COST ALLOCATION SERVICES	6,500	6,500				
CHARACTER 40 SUBTOTAL		25,217	27,711	15,878	20,672	20,672	20,672

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	69,403	45,012	8,003	15,099	15,099	15,099
4615	GASOLINE CHARGEBACK	1,663	2,800	530	3,200	3,200	3,200
4616	FLEET SERVICE CHARGEBACK	7,713	3,000	3,857	6,594	6,594	6,594
4626	TRANSPORTATION SERVICES CHARGEBACKS	7,040	19,087	3,520	7,040	7,040	7,040
CHARACTER 41 SUBTOTAL		85,819	69,899	15,910	31,933	31,933	31,933
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6008	PRINCIPAL ON CAPITAL LEASE	631					
CHARACTER 60 SUBTOTAL		631					
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	85					
CHARACTER 70 SUBTOTAL		85					
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	59,070	78,094	23,814	54,148	54,148	54,148
8030	SOCIAL SECURITY	34,981	32,909	22,197	39,485	39,485	39,485
8040	WORKERS COMPENSATION	4,079	5,261	1,315	5,073	5,073	5,073
8050	LIFE INSURANCE	167	216	101	216	216	216
8060	HEALTH INSURANCE	86,213	110,051	77,632	143,187	143,187	143,187
8070	UNEMPLOYMENT INSURANCE	24,472		605			
CHARACTER 80 SUBTOTAL		208,982	226,531	125,664	242,109	242,109	242,109
TYPE X SUBTOTAL		765,508	837,071	456,897	810,852	810,852	810,852
DEPARTMENT 23 SUBTOTAL		406,353	723,929	-456,897	189,148	189,148	189,148

# COUNTY CLERK



**COUNTY CLERK - 30****Records - 30****MISSION STATEMENT**

The Records division of the County Clerk's Office provides the services for the efficient filing and recording of documents as required by the Constitution and Laws of New York State.

The County Clerk's Office is a multi-service government agency and acts as an agent for Federal, State and local government. The office is one of only a few in New York State offering records on the Internet.

**DESCRIPTION**

The County Clerk is an elected position serving a four-year term. The clerk is the Chief Clerk of the Supreme Court and as such has the responsibility of filing both civil and criminal records. This office provides the necessary services for the efficient filing and recording of land record documents, lien filing, passport issuance and naturalization of citizens as required by the State of New York and the Federal Government.

**2007 OBJECTIVES**

- Refurbish books in the search area of the Clerk's Office.
- Continue to expand services to our constituents and to reduce their cost of doing business.
- Implement a pilot program with the courts to make available Civil Actions and Criminal Files available on the intranet. This should reduce the flow of paper. The information will also be on the internet for public use.
- Implementing a credit card/billing program for use in retrieval of documents from the internet.

**2007 BUDGET HIGHLIGHTS**

- The Broome County Clerk's Records Division will operate at no cost to the taxpayers.

30 0012 COUNTY CLERK/Records

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
County Clerk	Elected	1	1	1	1	1
Executive Deputy County Clerk	C Admin	0	1	1	1	1
Executive Deputy County Clerk	A Admin	1	0	0	0	0
Deputy County Clerk (40)	17 Admin	3	3	3	3	3
Secretary to the County Clerk (40)	14 Admin	1	1	1	1	1
Senior Index Clerk (40)	9 CSEA	1	1	1	1	1
Index Clerk (40)	8 CSEA	5	5	5	5	5
Paralegal	15 Admin	<u>0</u>	0	<u>1</u>	<u>0</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>12</b>	<b>12</b>	<b>13</b>	<b>12</b>	<b>13</b>
Clerk	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>13</b>	<b>13</b>	<b>14</b>	<b>13</b>	<b>14</b>



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:30 COUNTY CLERK  
 DIVISION :30 RECORDS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0015	CLERK FEES	1,031,675	1,000,000	682,016	1,050,000	1,200,000	1,050,000
0016	XEROX MACHINE	6,782	6,000	2,983	6,000	6,000	6,000
0017	MORTGAGE TAX	243,145	269,474	153,536	278,250	278,250	278,250
0599	REMOTE ACCESS CHARGE	34,389	50,000		100,000	50,000	50,000
0627	TITLE SEARCH FEES	6					
CHARACTER 02 SUBTOTAL		1,315,997	1,325,474	838,535	1,434,250	1,534,250	1,384,250
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	16,051	6,000	14,820	9,000	9,000	9,000
CHARACTER 03 SUBTOTAL		16,051	6,000	14,820	9,000	9,000	9,000
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			243			
CHARACTER 07 SUBTOTAL				243			
TYPE R SUBTOTAL		1,332,048	1,331,474	853,598	1,443,250	1,543,250	1,393,250

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:30 COUNTY CLERK  
 DIVISION :30 RECORDS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	406,059	428,964	261,156	487,912	454,850	488,543
1500	SALARIES PART-TIME	4,579	10,405	6,273	11,375	11,375	11,375
1600	SALARIES TEMPORARY	6,350					
1700	SALARIES OVERTIME				2,310	2,310	2,310
CHARACTER 10 SUBTOTAL		416,988	439,369	267,429	501,597	468,535	502,228
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	55	1,000	133	900	900	900
4318	DUPLICATING AND PRINTING RM SUPPLIE		100		200	200	200
4319	OFFICE SUPPLIES	8,648	9,000	4,702	9,000	9,000	9,000
4331	FOOD AND BEVERAGES	150	130	20	260	260	260
4342	PHOTOGRAPHIC SUPPLIES	49		324	200	200	200
4359	COMPUTER SOFTWARE AND SUPPLIES	21,251	39,500	1,908	8,500	8,500	8,500
4411	POSTAGE AND FREIGHT				200	200	200
4418	DUES AND MEMBERSHIPS	285	905	556	410	410	410
4419	GENERAL OFFICE EXPENSES	8,565	9,115	1,731	9,865	9,865	9,865
4429	BUILDING AND GROUNDS EXPENSES	1,060	250		250	250	250
4461	MILEAGE AND PARKING-LOCAL		200	130	223	223	223
4462	TRAVEL HOTEL AND MEALS	97	1,000	687	1,500	1,500	1,500
4463	EDUCATION AND TRAINING	267	300	35	300	300	300
4513	SOFTWARE MAINTENANCE	20,187	22,750	22,818	23,950	23,950	23,950
4514	HARDWARE MAINTENANCE	6,941	3,935	8,337	12,250	12,250	12,250
4518	COPYING MACHINE RENTALS	2,241	4,452	3,106	3,504	3,504	3,504
4545	CONTRACTED SERVICES	109,673	109,673	20,000	109,673	109,673	109,673
CHARACTER 40 SUBTOTAL		179,469	202,310	64,487	181,185	181,185	181,185

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:30 COUNTY CLERK  
DIVISION :30 RECORDS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	4,102	3,259	815	2,907	2,907	2,907
4604	DPW SECURITY CHARGEBACKS		3,211		6,724	6,724	6,724
4615	GASOLINE CHARGEBACK	424	1,000	289	250	250	250
4616	FLEET SERVICE CHARGEBACK	1,446	1,928	964			
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	5,972	9,398	2,068	9,881	9,881	9,881
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	100,134					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	100,134					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	11,893					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	11,893					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	47,078	67,665	22,391	49,154	44,959	48,658
8030	SOCIAL SECURITY	31,303	33,611	19,884	38,765	35,842	38,420
8040	WORKERS COMPENSATION	7,354	4,400	1,129	9,182	9,182	9,182
8050	LIFE INSURANCE	217	312	152	336	312	336
8060	HEALTH INSURANCE	118,384	141,389	90,657	180,132	171,011	179,874
8063	DISABILITY INSURANCE	779	840	441	720	720	720
8070	UNEMPLOYMENT INSURANCE	18,408		2,382			
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	223,523	248,217	137,036	278,289	262,026	277,190
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	937,979	899,294	471,020	970,952	921,627	970,484
		-----	-----	-----	-----	-----	-----
DIVISION 30	SUBTOTAL	394,069	432,180	382,578	472,298	621,623	422,766

**COUNTY CLERK - 30**  
**Records Management - 31**

**MISSION STATEMENT**

To systematically effect the efficient administration of Broome County records in accordance with relevant regulations, by carefully balancing value, use, security, and cost.

**DESCRIPTION**

The Records Management Division provides practical guidance and expertise to departments in the following capacities:

- Determine retention and disposition of records.
- Review of requests for records storage and equipment.
- Coordinate all Imaging/Micrographics projects for all County Departments
- Ensure compliance with State and Federal retention guidelines.

The Records Management Center is located at 161 Jensen Road in Vestal. The Records Center houses all inactive County records, all original reels of microfilm and CD's, all Information Technology computer back-up, as well as housing the Records Management offices, personnel & imaging/micrographics center.

Our Imaging/Micrographics division operates 4 scanners, 2 quality control stations, 1 planetary camera & a Document Archive writer. The technology allows the department to scan County projects/record series & return all information on CDs or microfilm, as needed to satisfy all NYS Archive requirements & each department's specific needs.

**2007 OBJECTIVES**

Our major objective in 2007 is to continue to promote the reduction in the volume of paper records maintained by County Departments while providing each department with efficient retrieval, and safe retention of their valuable documents.

**2007 BUDGET HIGHLIGHTS**

Records management is continually working to learn new and more efficient methods to best store and preserve our essential County documents. The Records manager has been appointed to the NYS Region Advisory Committee to review and recommend the most efficient and effective ways to keep our records. Local government records managements grants will be applied for to enhance our records storage and imaging systems. We are currently finishing a microfilming/scanning grant to store 235 boxes of permanent County civil action files, freeing up 235 cubic feet of space at the records center.

The Records Center staff has worked with the County Clerk records staff to review inventory and prepare for storage over 100 cubic feet of criminal and civil files currently take up space in the County Clerk's vault. This will be ongoing in 2007.

## 30 0004 COUNTY CLERK/Records Management

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Records Management Officer (40)	18 Admin	1	1	1	1	1
Sr. Records Clerk	9 CSEA	1	1	1	1	1
Clerk	6 CSEA	0	1	1	1	1
Records Clerk	7 CSEA	<u>2</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:30 COUNTY CLERK  
 DIVISION :31 RECORDS MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	1,301		4,247	100	100	100
0161	CHARGES FOR SERVICES		100				
CHARACTER 02 SUBTOTAL		1,301	100	4,247	100	100	100
TYPE R SUBTOTAL		1,301	100	4,247	100	100	100
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	88,888	110,425	69,034	125,619	125,619	125,619
1600	SALARIES TEMPORARY	16,255	3,039	2,827	4,180	4,180	4,180
CHARACTER 10 SUBTOTAL		105,143	113,464	71,861	129,799	129,799	129,799
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4318	DUPLICATING AND PRINTING RM SUPPLIE	101	360		360	360	360
4319	OFFICE SUPPLIES	5,715	3,000	1,050	3,000	3,000	3,000
4326	FUEL AND HEATING SUPPLIES	2,458	4,400	2,644	4,532	4,532	4,532
4329	BLDG AND GROUNDS SUPPLIES		500		500	500	500
4342	PHOTOGRAPHIC SUPPLIES	260	10,900	6,112	9,142	9,142	9,142
4359	COMPUTER SOFTWARE AND SUPPLIES	43	1,500	1,849	5,190	5,190	5,190
4411	POSTAGE AND FREIGHT	19	100		200	200	200
4418	DUES AND MEMBERSHIPS	20	50	45	50	50	50
4419	GENERAL OFFICE EXPENSES	3,991	7,205	1,134	7,115	7,115	7,115
4422	BUILDING AND LAND RENTAL	42,250	42,250	42,250	42,250	42,250	42,250
4425	WATER AND SEWAGE CHARGES	156	300	147	330	330	330
4427	ELECTRIC CURRENT	4,091	5,250	2,819	6,064	6,064	6,064
4429	BUILDING AND GROUNDS EXPENSES	2,922	2,880	2,180	3,176	3,176	3,176
4449	OTHER OPERATIONAL EXPENSES	49					
4461	MILEAGE AND PARKING-LOCAL		202	209	222	222	222
4462	TRAVEL HOTEL AND MEALS	289	750	377	1,000	1,000	1,000
4463	EDUCATION AND TRAINING	47	250		300	300	300
4514	HARDWARE MAINTENANCE	1,050	22,816	161	14,919	14,919	14,919
4518	COPYING MACHINE RENTALS	-179	1,400	116	1,540	1,540	1,540
CHARACTER 40 SUBTOTAL		63,282	104,113	61,093	99,890	99,890	99,890

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:30 COUNTY CLERK  
DIVISION :31 RECORDS MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,168					
CHARACTER 60 SUBTOTAL		1,168					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	52					
CHARACTER 70 SUBTOTAL		52					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	9,479	17,005	5,824	13,179	13,179	13,179
8030	SOCIAL SECURITY	7,961	11,560	5,296	9,610	9,610	9,610
8040	WORKERS COMPENSATION		1,030	265	1,060	1,060	1,060
8050	LIFE INSURANCE	74	96	48	96	96	96
8060	HEALTH INSURANCE	19,578	45,289	24,580	46,700	46,700	46,700
8063	DISABILITY INSURANCE	407	360	208	360	360	360
8070	UNEMPLOYMENT INSURANCE	912					
CHARACTER 80 SUBTOTAL		38,411	75,340	36,221	71,005	71,005	71,005
TYPE X SUBTOTAL		208,056	292,917	169,175	300,694	300,694	300,694
DIVISION 31 SUBTOTAL		-206,755	-292,817	-164,928	-300,594	-300,594	-300,594

**COUNTY CLERK - 30**  
**Motor Vehicles - 38**

**MISSION STATEMENT**

The Broome County Department of Motor Vehicles is a multi-service agency committed to fulfilling the legal responsibilities of NYS Department of Motor Vehicles and the Federal government, while serving the residents of Broome County in a courteous and timely manner.

**DESCRIPTION**

For 2006, the Department of Motor Vehicles has 5 offices serving the public (Clinton Street, Binghamton, County Office Building, Washington Avenue, Endicott, Conklin Town Hall, and Triangle Town Hall.)

The five offices total approximately 780 customers a day. For 2007, an additional permanent office is planned for Northern Broome County in Whitney Point open 9:00 am - 4:00 pm Monday, Wednesday and Friday. The office will bring in significant additional revenue for the County.

**2007 OBJECTIVES**

- To continue to serve the public in a courteous and timely manner without cost to the taxpayer.
- To enhance staff training in order to comply with State and Federal regulations pertaining to the issuance of drivers' permits, licenses, non-driver photo ID cards and passports.
- To continue to offer more services to car dealers.
- To expand outreach services to the public.
- To complete the opening of the Whitney Point Facility.

**2007 BUDGET HIGHLIGHTS**

- The 2007 budget reflects two changes in personnel.. We continue to offer more hours than any other office in New York State.
- We have a specialist to handle dealer requests and field phone calls from the public.
- We continue to solicit work from car dealers by providing a weekly pickup of work.
-



## 30 0020 COUNTY CLERK/Motor Vehicles

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Principal Motor Vehicle Clerk	11 CSEA	1	1	1	1	1
Senior Motor Vehicle Clerk (40)	9 CSEA	3	3	5	3	3
Motor Vehicle Clerk (40)	8 CSEA	<u>9</u>	<u>9</u>	<u>7</u>	<u>9</u>	<u>9</u>
<b>Total Full-Time Positions</b>		<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
Motor Vehicle Clerk	8 CSEA	9	9	9	9	9
Account Clerk	7 CSEA	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Part-Time Positions</b>		<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>TOTAL POSITIONS</b>		<b>23</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:30 COUNTY CLERK  
 DIVISION :38 MOTOR VEHICLES BUREAU

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0015	CLERK FEES	35,767	31,500	7			
0018	MOTOR VEHICLE	1,925,758	2,065,523	1,200,913	1,927,127	1,977,127	1,977,127
0019	COLLECTION OF SALES TAX	16,906	17,500	10,747	17,780	17,780	17,780
CHARACTER 02 SUBTOTAL		1,978,431	2,114,523	1,211,667	1,944,907	1,994,907	1,994,907
TYPE R SUBTOTAL		1,978,431	2,114,523	1,211,667	1,944,907	1,994,907	1,994,907
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	346,009	367,162	226,611	396,457	396,457	396,457
1500	SALARIES PART-TIME	114,212	109,824	65,209	119,293	119,293	119,293
1700	SALARIES OVERTIME	16,479	17,500	9,463	17,500	17,500	17,500
1910	OUT OF TITLE PAY	697					
CHARACTER 10 SUBTOTAL		477,397	494,486	301,283	533,250	533,250	533,250
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	440	500		500	500	500
4319	OFFICE SUPPLIES	5,948	6,500	4,386	6,500	6,500	6,500
4323	BLDG MAINTENANCE SUPPLIES	138	500		500	500	500
4326	FUEL AND HEATING SUPPLIES	3,525	6,270	3,616	6,270	6,270	6,270
4329	BLDG AND GROUNDS SUPPLIES		20,000	14,781	6,500	6,500	6,500
4342	PHOTOGRAPHIC SUPPLIES	283					
4359	COMPUTER SOFTWARE AND SUPPLIES	2,193	2,000		2,000	2,000	2,000
4411	POSTAGE AND FREIGHT		150	37			
4419	GENERAL OFFICE EXPENSES	929	500	1,671	662	662	662
4422	BUILDING AND LAND RENTAL	12,599	34,718	23,072	37,118	37,118	37,118
4423	BLDG GROUNDS AND EQUIP REPAIR	133					
4425	WATER AND SEWAGE CHARGES	287	300	153	500	500	500
4427	ELECTRIC CURRENT	11,523	12,000	5,945	12,000	12,000	12,000
4429	BUILDING AND GROUNDS EXPENSES	10,302	11,240	5,381	11,240	11,240	11,240
4449	OTHER OPERATIONAL EXPENSES	299					
4461	MILEAGE AND PARKING-LOCAL	729	1,686	225	1,851	1,851	1,851
4462	TRAVEL HOTEL AND MEALS		750	359	800	800	800
4463	EDUCATION AND TRAINING		250	114	300	300	300
4727	TAX SALE RESERVES AND EXPENSES	305					
CHARACTER 40 SUBTOTAL		49,633	97,364	59,740	86,741	86,741	86,741

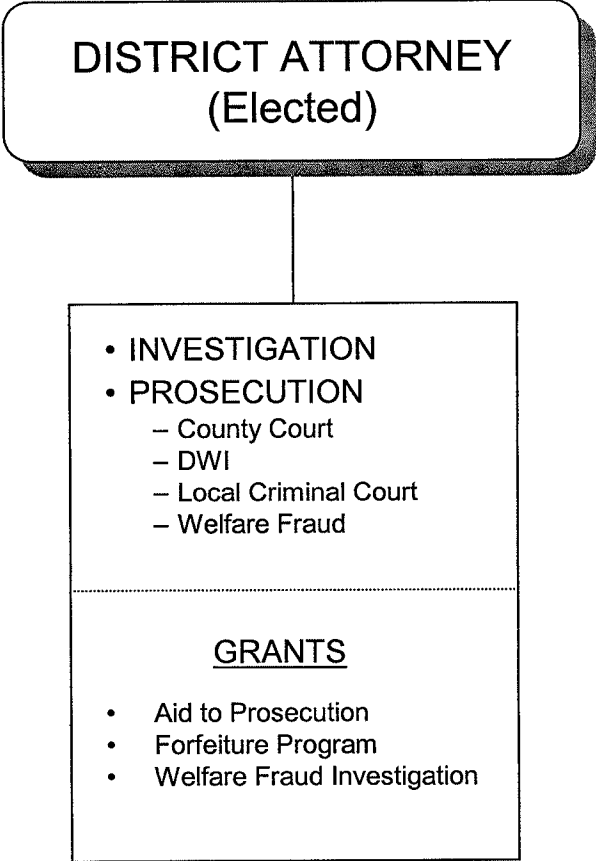
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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:30 COUNTY CLERK  
DIVISION :38 MOTOR VEHICLES BUREAU

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	982	2,890	723	2,685	2,685	2,685
4604	DPW SECURITY CHARGEBACKS		6,311		6,311	6,311	6,311
4615	GASOLINE CHARGEBACK			173	1,500	1,500	1,500
4616	FLEET SERVICE CHARGEBACK			482	2,198	2,198	2,198
CHARACTER 41 SUBTOTAL		982	9,201	1,378	12,694	12,694	12,694
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	19,335					
CHARACTER 60 SUBTOTAL		19,335					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	1,449					
CHARACTER 70 SUBTOTAL		1,449					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	62,179	67,618	25,447	54,107	54,107	54,107
8030	SOCIAL SECURITY	35,674	37,831	22,080	39,457	39,457	39,457
8040	WORKERS COMPENSATION		3,090	794	3,183	3,183	3,183
8050	LIFE INSURANCE	302	552	205	552	552	552
8060	HEALTH INSURANCE	120,273	140,609	89,362	161,776	161,776	161,776
8063	DISABILITY INSURANCE	2,036	2,760	1,265	2,640	2,640	2,640
8070	UNEMPLOYMENT INSURANCE	6,096		508			
CHARACTER 80 SUBTOTAL		226,560	252,460	139,661	261,715	261,715	261,715
TYPE X SUBTOTAL		775,356	853,511	502,062	894,400	894,400	894,400
DIVISION 38 SUBTOTAL		1,203,075	1,261,012	709,605	1,050,507	1,100,507	1,100,507
DEPARTMENT 30 SUBTOTAL		1,390,389	1,400,375	927,255	1,222,211	1,421,536	1,222,679

# DISTRICT ATTORNEY



## **DISTRICT ATTORNEY - 33**

### **MISSION STATEMENT**

To represent the People of the State of New York and Broome County fairly and effectively in all criminal proceedings in Broome County.

### **DESCRIPTION**

The Broome County Attorney's Office represents the People of the State of New York in all criminal proceedings, which include traffic penal law violations, misdemeanors and felonies. In each case, the prosecution must (1) determine what happened by gathering the facts and evidence; (2) determine what criminal offense, if any, were committed; (3) decide whether criminal prosecution is warranted, if criminal offenses were committed and (4) insure that the prosecution is conducted fairly and completely if prosecution is warranted.

### **2007 OBJECTIVES**

- In the face of lack of increased funding from grant funding sources (STOP-DWI and Aid to Prosecution), the most important objective is to provide for adequate personnel and funding for the office of the District Attorney to be able to competently:
- Perform the basic investigation and prosecution functions of the office.
- Prosecute the significant number of pending cases involving violence rated to gang activity and drug trafficking.
- Provide prosecution service to the increased number of specialized court and criminal justice programs, such as drug court, domestic violence court and the Road to Recovery program as well as for increased litigation related to the Sex Offender Registration Act (SORA) classifications.

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### **2007 BUDGET HIGHLIGHTS**

- Maintain funding for current personnel
- Provide adequate funding for witness and travel expenses associated with the prosecution of pending cases that involve many out-of-state witnesses, and to maintain our current computer legal research capability.
- Provide funding for upgrade and replacement of necessary office and law enforcement equipment (e.g. weapons, fax machine and laptop computer) and for purchase of necessary fire safety equipment.

33 0001 DISTRICT ATTORNEY

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
District Attorney	Elected	1	1	1	1	1
Senior Assistant District Attorney	AT-3	5	5	5	5	5
Assistant District Attorney II	AT-2	5	5	5	5	5
Assistant District Attorney I	AT-1	4	4	4	4	4
Chief Investigator - DA	27 Admin	1	1	1	1	1
Administrative Assistant to the DA	22 Admin	1	1	1	1	1
Investigator - DA	22 Admin	3	3	3	3	3
Paralegal	15 Admin	0	1	1	1	1
Secretary	13 CSEA	3	3	3	3	3
Keyboard Specialist	8 CSEA	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<b>Total Full-Time Positions</b>		<b>28</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>28</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0127	OTHER CHARGES	61,094	78,962	50,048	83,315	83,315	83,315
0559	OTHER DEPARTMENTAL CHARGEBACK	50,000	40,000	29,716	40,000	40,000	40,000
CHARACTER 02 SUBTOTAL		111,094	118,962	79,764	123,315	123,315	123,315
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	3,103		71			
0229	TRANSFER FROM INSURANCE RESERVE	670		1,218			
CHARACTER 07 SUBTOTAL		3,773		1,289			
CHARACTER :08 STATE AID							
0241	DISTRICT ATTORNEY'S SALARY	53,086	49,528	7,500	49,528	49,528	49,528
0460	OTHER STATE AID	20,511					
CHARACTER 08 SUBTOTAL		73,597	49,528	7,500	49,528	49,528	49,528
TYPE R SUBTOTAL		188,464	168,490	88,553	172,843	172,843	172,843
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,442,145	1,485,433	913,756	1,577,913	1,577,913	1,577,913
1950	SALARY ADJUSTMENTS		27,787		29,517	29,517	29,517
CHARACTER 10 SUBTOTAL		1,442,145	1,513,220	913,756	1,607,430	1,607,430	1,607,430

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2110	OFFICE MACHINES				760	760	760
2290	BUILDING AND GROUNDS EQUIPMENT				1,328	1,328	1,328
2480	LAW ENFORCEMENT EQUIPMENT				2,105	2,105	2,105
CHARACTER 20 SUBTOTAL					4,193	4,193	4,193
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	20,643	14,000	11,822	14,000	14,000	14,000
4319	OFFICE SUPPLIES	17,306	13,875	10,720	13,875	13,875	13,875
4326	FUEL AND HEATING SUPPLIES	6,992	9,000	6,243	9,270	9,270	9,270
4342	PHOTOGRAPHIC SUPPLIES		400		400	400	400
4347	GAS OIL GREASE AND DIESEL FUEL	2,038	800	837	800	800	800
4359	COMPUTER SOFTWARE AND SUPPLIES	7,950					
4411	POSTAGE AND FREIGHT	1,856	2,000	1,257	2,000	2,000	2,000
4418	DUES AND MEMBERSHIPS	1,075	1,100	1,100	1,100	1,100	1,100
4419	GENERAL OFFICE EXPENSES	4,144	5,500	2,990	5,500	5,500	5,500
4422	BUILDING AND LAND RENTAL		131,320	119,000	131,320	131,320	131,320
4427	ELECTRIC CURRENT	17,776	21,000	10,192	22,050	22,050	22,050
4429	BUILDING AND GROUNDS EXPENSES	9,799	13,000	9,130	13,000	13,000	13,000
4442	PHOTOGRAPHIC EXPENSES	1,294	1,200	336	1,200	1,200	1,200
4449	OTHER OPERATIONAL EXPENSES	4					
4457	SUBCONTRACTED PROGRAM EXPENSE	8,000	8,000	6,000	10,000	10,000	10,000
4461	MILEAGE AND PARKING-LOCAL	6,558	3,600	2,894	3,600	3,600	3,600
4462	TRAVEL HOTEL AND MEALS	6,811	9,000	6,294	9,000	9,000	9,000
4463	EDUCATION AND TRAINING	1,405	6,000	539	6,000	6,000	6,000
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	37,872	30,000	13,892	30,000	30,000	30,000
4469	OTHER PERSONAL EXPENSES	180	200	300	200	200	200
4518	COPYING MACHINE RENTALS	3,523	7,300	5,057	7,300	7,300	7,300
4520	PROPERTY LOSS	289					
4523	INSURANCE CLAIMS	381		1,218			
4703	LAB SERVICES	940	3,000	2,788	3,000	3,000	3,000
4734	WITNESS EXPENSES	15,536	35,000	26,415	35,000	35,000	35,000
4735	INVESTIGATIONS EXPENSES	5,000	6,000	2,500	6,000	6,000	6,000
4739	STENOGRAPHIC SERVICES	68,952	50,000	44,662	50,000	50,000	50,000
CHARACTER 40 SUBTOTAL		246,324	371,295	286,186	374,615	374,615	374,615



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:33 DISTRICT ATTORNEY

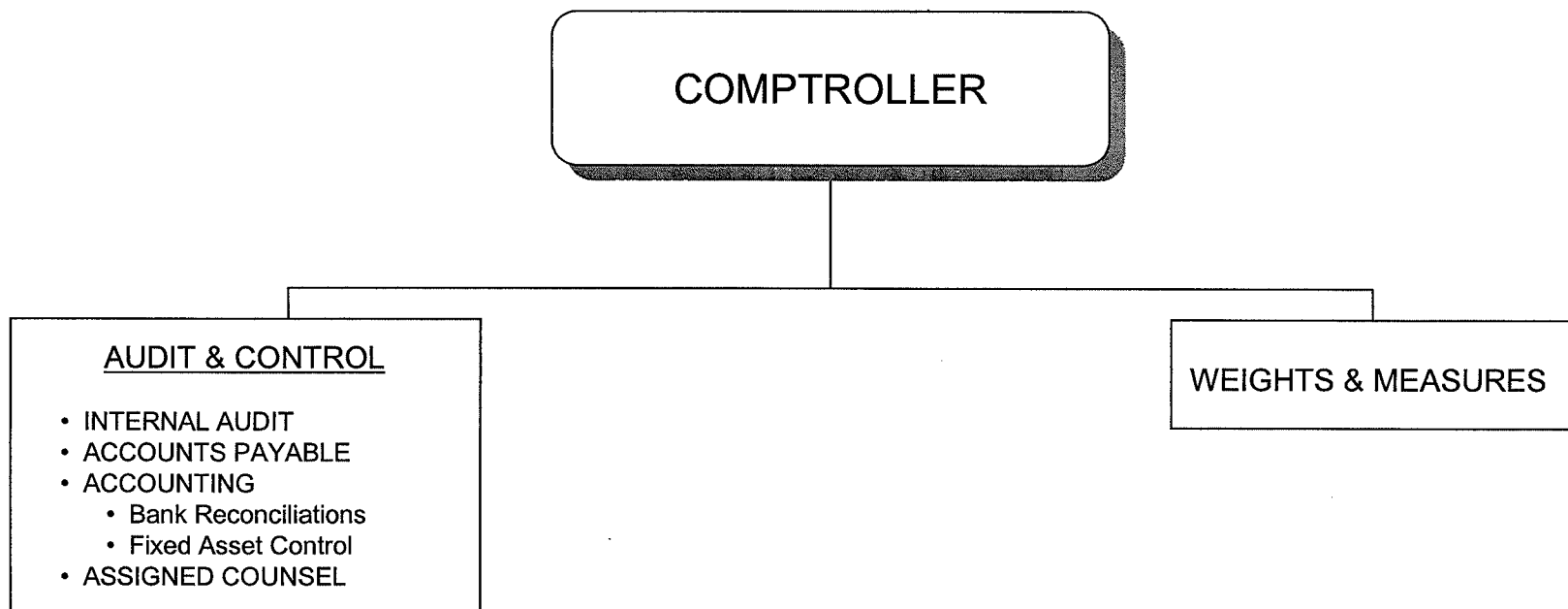
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	2,690	17,736	4,434	24,920	24,920	24,920
4615	GASOLINE CHARGEBACK	1,764	4,300	1,436	2,200	2,200	2,200
4616	FLEET SERVICE CHARGEBACK	9,596	9,641	4,821	8,792	8,792	8,792
4626	TRANSPORTATION SERVICES CHARGEBACKS	7,242	7,242	3,621	7,242	7,242	7,242
CHARACTER 41	SUBTOTAL	21,292	38,919	14,312	43,154	43,154	43,154
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	4,838					
CHARACTER 60	SUBTOTAL	4,838					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	118,751					
CHARACTER 70	SUBTOTAL	118,751					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	159,954	227,400	76,711	159,655	159,655	159,655
8030	SOCIAL SECURITY	105,583	111,423	67,553	118,939	118,939	118,939
8040	WORKERS COMPENSATION	11,946	12,360	3,435	14,741	14,741	14,741
8050	LIFE INSURANCE	525	672	355	696	696	696
8060	HEALTH INSURANCE	195,621	242,784	136,156	246,292	246,292	246,292
8063	DISABILITY INSURANCE	1,000	960	600	960	960	960
8070	UNEMPLOYMENT INSURANCE	6,885					
CHARACTER 80	SUBTOTAL	481,514	595,599	284,810	541,283	541,283	541,283

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:33 DISTRICT ATTORNEY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9004	TRANSFER TO CAPITAL FUND	20,511					
9005	TRANSFER TO GRANT FUND	105,948	121,200		108,675	108,675	108,675
CHARACTER 90 SUBTOTAL		126,459	121,200		108,675	108,675	108,675
TYPE X SUBTOTAL		2,441,323	2,640,233	1,499,064	2,679,350	2,679,350	2,679,350
DEPARTMENT 33 SUBTOTAL		-2,252,859	-2,471,743	-1,410,511	-2,506,507	-2,506,507	-2,506,507

# AUDIT AND CONTROL



## **AUDIT & CONTROL - 36**

### **MISSION STATEMENT**

To provide professional internal auditing services, in accordance with applicable professional standards, to the County of Broome. To help the organization to identify and control business risks. To help insure that the County's resources are used in an ethical, effective and efficient manner and that assets are adequately safeguarded. To ensure that all County bank accounts are reconciled in a proper and timely manner. To provide the final review and approval of approval for all disbursements of County funds, and to do so in a fair efficient and expeditious manner. To administer and provide oversight relative to the disbursement of funds for the provision of indigent defense services in Broome County (except in cases where such services are provided directly by the Broome County Public Defender's Office).

### **DESCRIPTION**

The Department of Audit and Control Division of the Department of Audit and Control, performs audits of various programs, departments, agencies, etc: reconciles all of the County's bank accounts; pays all of the County's bills and administers the County's Assigned Counsel Program.

### **2007 OBJECTIVES**

- Introduce control Self Assessment Techinques to Contract Agencies.
- Provide instructional materials for departments in accounts payable, fixed assets, and internal controls.
- Maintain compliance with continuing education and training standards promulgated by the Comptroller General of the United States.
- Pay all instruments received within one cycle of receipt
- Develop and implement controls for non-accounts payable disbursements.

## 36 0008 AUDIT AND CONTROL

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Comptroller	J Admin	1	1	1	1	1
Secretary to the Comptroller	14 Admin	1	1	1	1	1
Internal Auditor	21 CSEA	2	2	2	2	2
Accountant (County)	16 CSEA	2	1	1	1	1
Accounts Payable Auditors	15 CSEA	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	3
<b>Total Full-Time Positions</b>		<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
Secretary	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>10</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:36 AUDIT AND CONTROL  
 DIVISION :01 AUDIT AND CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	560					
0545	SINGLE AUDIT CHARGEBACK		45,339		43,651	43,651	43,651
CHARACTER 02 SUBTOTAL		560	45,339		43,651	43,651	43,651
CHARACTER :08 STATE AID							
0242	INDIGENT PAROLEES	551,072		20,567			
0815	COURT ASSIGNED ATTORNEYS		431,520	609,329	400,000	500,000	500,000
CHARACTER 08 SUBTOTAL		551,072	431,520	629,896	400,000	500,000	500,000
TYPE R SUBTOTAL		551,632	476,859	629,896	443,651	543,651	543,651
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	362,056	374,542	219,301	384,547	384,547	384,547
1500	SALARIES PART-TIME	21,842	22,680	13,594	23,930	23,930	23,930
1600	SALARIES TEMPORARY	10,225	2,605	8,641	2,683	2,683	2,683
CHARACTER 10 SUBTOTAL		394,123	399,827	241,536	411,160	411,160	411,160

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:36 AUDIT AND CONTROL  
 DIVISION :01 AUDIT AND CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	469	400	195	400	400	400
4319	OFFICE SUPPLIES	1,553	2,500	877	2,500	2,500	2,500
4349	MISC OPERATIONAL SUPPLIES	313					
4359	COMPUTER SOFTWARE AND SUPPLIES		2,000		2,000	2,000	2,000
4411	POSTAGE AND FREIGHT	20	60		60	60	60
4418	DUES AND MEMBERSHIPS	946	790	553	790	790	790
4419	GENERAL OFFICE EXPENSES	30	1,440		1,440	1,440	1,440
4444	UNIFORM AND CLOTHING ALLOWANCE			80			
4449	OTHER OPERATIONAL EXPENSES	1,725					
4461	MILEAGE AND PARKING-LOCAL	96	500		500	500	500
4462	TRAVEL HOTEL AND MEALS	4,353	2,500	2,178	2,500	2,500	2,500
4463	EDUCATION AND TRAINING	3,273	4,500	3,210	4,500	4,500	4,500
4722	AUDIT FEES	144,120	165,000	123,500	169,950	169,950	169,950
4737	COURT ASSIGNED ATTORNEY-PUBLIC DEFE	1,115,968	1,065,000	685,060	1,065,000	1,065,000	1,065,000
4738	COURT ASSIGNED ATTORNEY-FAMILY COUR	676,834	650,000	819,177	650,000	650,000	650,000
CHARACTER 40 SUBTOTAL		1,949,700	1,894,690	1,634,830	1,899,640	1,899,640	1,899,640
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	317			361	361	361
CHARACTER 41 SUBTOTAL		317			361	361	361

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:36 AUDIT AND CONTROL  
 DIVISION :01 AUDIT AND CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	51,902	66,813	19,446	40,802	40,802	40,802
8030	SOCIAL SECURITY	28,698	33,231	17,656	31,454	31,454	31,454
8040	WORKERS COMPENSATION	1,990	4,120	1,030	4,811	4,811	4,811
8050	LIFE INSURANCE	173	240	105	216	216	216
8060	HEALTH INSURANCE	125,808	155,723	78,210	131,301	131,301	131,301
8063	DISABILITY INSURANCE	749	840	415	720	720	720
CHARACTER 80 SUBTOTAL		209,320	260,967	116,862	209,304	209,304	209,304
TYPE X SUBTOTAL		2,553,460	2,555,484	1,993,228	2,520,465	2,520,465	2,520,465
DIVISION 01 SUBTOTAL		-2,001,828	-2,078,625	-1,363,332	-2,076,814	-1,976,814	-1,976,814



**AUDIT & CONTROL – 36**  
**Weights & Measures – 20**

**MISSION STATEMENT**

To assure a fair and equitable marketplace, for both the buyer and the seller by conducting annual inspections and testing of commercially used weighing and measuring devices. To enforce New York State Agriculture & Markets Law Article 16, the New York State Code of Rules and Regulations 1NYCRR – Parts 220 through 224, and apply the procedures set forth by the National Institute of Standards and Terminology.

**DESCRIPTION**

The Division of Weights & Measures inspects and tests, in accordance with the requirements promulgated by the New York State Department of Agriculture & Markets – Bureau of Weights & Measures, the accuracy and proper operation of commercially used weighing and measuring devices, the accuracy of labeled-by-weight packed in store commodities, and the quality of gasoline and diesel fuel.

**2007 OBJECTIVES**

- Continue participation in the state's octane testing program.
- Continue to investigate and resolve all complaints in a timely manner.
- Develop, institute and perform annual safety training review.

36 0016 AUDIT AND CONTROL/Weights and Measures

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Weights & Measures	21 Admin	1	1	1	1	1
Weights & Measures Inspector	15 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Full-Time Positions</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:36 AUDIT AND CONTROL  
 DIVISION :20 WEIGHTS AND MEASURES

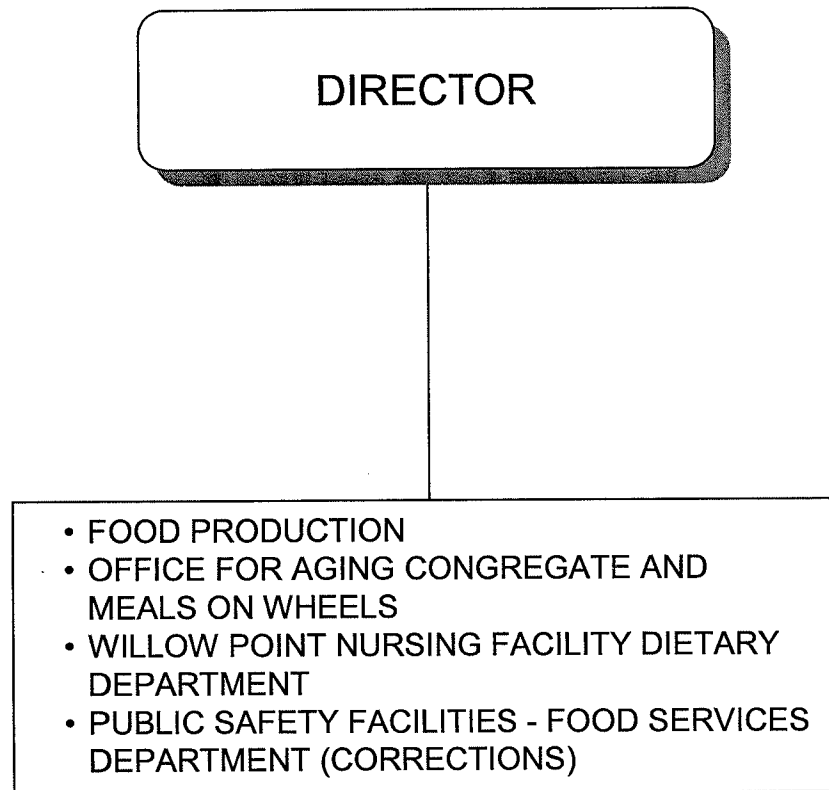
SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0070	FEEES FOR SERVICES	55,829	55,000	44,387	55,000	55,000	55,000
CHARACTER 02 SUBTOTAL		55,829	55,000	44,387	55,000	55,000	55,000
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			1,122			
0229	TRANSFER FROM INSURANCE RESERVE	1,441					
CHARACTER 07 SUBTOTAL		1,441		1,122			
TYPE R SUBTOTAL		57,270	55,000	45,509	55,000	55,000	55,000
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	124,783	126,128	78,504	133,755	133,755	133,755
1600	SALARIES TEMPORARY	2,804	3,907	1,195	4,025	4,025	4,025
CHARACTER 10 SUBTOTAL		127,587	130,035	79,699	137,780	137,780	137,780
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS		100		100	100	100
4319	OFFICE SUPPLIES	6	300		300	300	300
4341	MOTOR EQUIPMENT SUPPLIES	22					
4347	GAS OIL GREASE AND DIESEL FUEL		300		500	500	500
4349	MISC OPERATIONAL SUPPLIES	2,429	1,005	697	1,005	1,005	1,005
4356	UNIFORMS		1,500		1,500	1,500	1,500
4358	SAFETY SUPPLIES	40					
4359	COMPUTER SOFTWARE AND SUPPLIES			264			
4411	POSTAGE AND FREIGHT	9					
4418	DUES AND MEMBERSHIPS	294	265	69	265	265	265
4449	OTHER OPERATIONAL EXPENSES	-5,528		-3,501			
4461	MILEAGE AND PARKING-LOCAL			58			
4462	TRAVEL HOTEL AND MEALS	84	750	89	750	750	750
4463	EDUCATION AND TRAINING	1,344	1,250	51	1,250	1,250	1,250
4520	PROPERTY LOSS	1,441					
CHARACTER 40 SUBTOTAL		141	5,470	-2,273	5,670	5,670	5,670

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:36 AUDIT AND CONTROL  
 DIVISION :20 WEIGHTS AND MEASURES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	75	1,033	16	50	50	50
4615	GASOLINE CHARGEBACK	1,719	2,000	572	2,000	2,000	2,000
4616	FLEET SERVICE CHARGEBACK	3,857	3,857	964	4,396	4,396	4,396
4626	TRANSPORTATION SERVICES CHARGEBACKS		5,986	1,497	5,986	5,986	5,986
CHARACTER 41 SUBTOTAL		5,651	12,876	3,049	12,432	12,432	12,432
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	13,614	20,026	6,585	14,455	14,455	14,455
8030	SOCIAL SECURITY	9,562	9,948	5,927	10,540	10,540	10,540
8050	LIFE INSURANCE	58	72	38	72	72	72
8060	HEALTH INSURANCE	35,783	39,204	21,484	37,185	37,185	37,185
8063	DISABILITY INSURANCE	258	240	159	240	240	240
CHARACTER 80 SUBTOTAL		59,275	69,490	34,193	62,492	62,492	62,492
TYPE X SUBTOTAL		192,654	217,871	114,668	218,374	218,374	218,374
DIVISION 20 SUBTOTAL		-135,384	-162,871	-69,159	-163,374	-163,374	-163,374
DEPARTMENT 36 SUBTOTAL		-2,137,212	-2,241,496	-1,432,491	-2,240,188	-2,140,188	-2,140,188

# CENTRAL FOOD AND NUTRITION SERVICES



## **CENTRAL FOOD & NUTRITION SERVICES – 23 (Fund 251)**

### **MISSION STATEMENT**

Central Foods and Nutrition Services provides food management and production services within applicable codes and regulations to County operated facilities and programs.

### **DESCRIPTION**

The Central Food's Administrative Offices and the Central Production Facility are located at 2001 East Main Street in Endicott. The facility was opened June 1988 and expanded and renovated in 1995. State-of-the-art cook-chill and conventional food production methods are utilized. In 2006, it is anticipated 1,302,934 meals will be prepared and served by Central Foods.

### **2007 OBJECTIVES**

- Continue to refine and maximize the Cook-Chill food production system to reduce costs and assure high level of user acceptance for Office for Aging, Willow Point Nursing Facility and the Public Safety Facility.
- Continue to work with the Office for the Aging staff to develop menus and recipes to meet the changing needs of the clients, as well as to establish new programs and expand existing programs to adapt to the changing needs of the clients.
- Continue to work with the Willow Point Nursing Facility staff and administration to meet the changing needs of the residents for meals, snacks, special functions and hydration status, while monitoring the cost of these programs
- Continue to work with the Sheriff's Department, the Corrections Administration and the Medical staff to meet the nutritional needs of the inmates within the established guidelines.
- Refine the use of the CBord software system to improve the efficiency of production, inventory and purchasing procedures.

### **2007 BUDGET HIGHLIGHTS**

- Estimated food expense has increased an average of 4% over the last year due to increased gas prices.
- OFA will be distributing meals to Greenmun Center for an increase of 12,154 meals.

## 23 0045 EXECUTIVE/CENTRAL FOOD &amp; NUTRITION SERVICES

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006</u>		<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Current Authorized</u>				
Director of Central Food & Nutrition Service	24 Admin	1	1		1	1	1
Senior Food Services Director *	21 Admin	1	1		0	0	0
Senior Food Service Manager - Central Foods	18 BAPA	0	0		1	0	0
Food Service Director (40)	20 BAPA	1	1		1	1	1
Dietitian (40)	19 BAPA	2	2		2	2	2
Food Service Manager	14 BAPA	3	3		2	3	3
Principal Account Clerk	13 CSEA	1	1		1	1	1
Stores Clerk	10 CSEA	2	2		2	2	2
Senior Account Clerk	9 CSEA	1	0		0	0	0
Senior Food Service Helper	9 CSEA	3	3		3	3	3
Cook	8 CSEA	3	3		3	3	3
Assistant Cook	7 CSEA	2	2		2	2	2
Food Service Helper	5 CSEA	<u>5</u>	<u>5</u>		<u>5</u>	<u>5</u>	<u>5</u>
<b>Total Full-Time Positions</b>		<b>25</b>	<b>24</b>		<b>23</b>	<b>23</b>	<b>23</b>
Delivery Driver	10 CSEA	6	6		6	6	6
Senior Account Clerk	9 CSEA	0	1		1	1	1
Food Service Helper	5 CSEA	<u>15</u>	<u>15</u>		<u>15</u>	<u>15</u>	<u>15</u>
<b>Total Part-Time Positions</b>		<b>21</b>	<b>22</b>		<b>22</b>	<b>22</b>	<b>22</b>
<b>TOTAL POSITIONS</b>		<b>46</b>	<b>46</b>		<b>45</b>	<b>45</b>	<b>45</b>

\*Position unfunded

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING  
 DEPARTMENT:23 COUNTY EXECUTIVE  
 DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0531	CHARGES FOR FOOD SERVICE	3,754,929	4,020,681	1,313,490	4,554,381	4,554,381	4,554,381
CHARACTER 02 SUBTOTAL		3,754,929	4,020,681	1,313,490	4,554,381	4,554,381	4,554,381
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	2,115	1,000	570	1,000	1,000	1,000
CHARACTER 03 SUBTOTAL		2,115	1,000	570	1,000	1,000	1,000
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	209		236			
0217	PREMIUM & ACCRUED INT ON OBLIGATION			7,674			
0229	TRANSFER FROM INSURANCE RESERVE	3,764					
0233	EARNINGS ON TEMPORARY INVESTMENTS	3,968					
CHARACTER 07 SUBTOTAL		7,941		7,910			
TYPE R SUBTOTAL		3,764,985	4,021,681	1,321,970	4,555,381	4,555,381	4,555,381
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	725,035	726,917	368,095	743,649	742,221	742,221
1500	SALARIES PART-TIME	326,493	328,547	212,069	372,439	372,439	372,439
1600	SALARIES TEMPORARY	22,042	16,197	35,582	67,858	67,858	67,858
1700	SALARIES OVERTIME	14,562	11,898	7,602	13,522	13,522	13,522
1910	OUT OF TITLE PAY	1,041		2,965			
1940	OTHER PERSONNEL SERVICES	4,328	4,980	4,560	5,300	5,300	5,300
1950	SALARY ADJUSTMENTS		28,302				
CHARACTER 10 SUBTOTAL		1,093,501	1,116,841	630,873	1,202,768	1,201,340	1,201,340



REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE  
DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2310	KITCHEN AND DINING ROOM EQUIPMENT			12,297			
CHARACTER 20 SUBTOTAL				12,297			
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4319	OFFICE SUPPLIES	5,861	6,092	4,786	7,152	7,152	7,152
4323	BLDG MAINTENANCE SUPPLIES	-5,201	2,000	293	2,000	2,000	2,000
4326	FUEL AND HEATING SUPPLIES	37,074	42,420	26,325	45,000	45,000	45,000
4329	BLDG AND GROUNDS SUPPLIES		1,000	29	1,000	1,000	1,000
4331	FOOD AND BEVERAGES	1,614,738	1,713,638	975,481	1,768,353	1,768,353	1,768,353
4332	KITCHEN AND DINING ROOM SUPPLIES	328,848	274,894	169,138	326,659	326,659	326,659
4349	MISC OPERATIONAL SUPPLIES	44,793	42,500	21,263	47,900	47,900	47,900
4358	SAFETY SUPPLIES	4,488	5,600	2,664	5,160	5,160	5,160
4359	COMPUTER SOFTWARE AND SUPPLIES	865					
4419	GENERAL OFFICE EXPENSES	172	1,201	30	30	30	30
4422	BUILDING AND LAND RENTAL		100,000		234,000		
4425	WATER AND SEWAGE CHARGES	3,301	2,880	1,708	3,540	3,540	3,540
4426	HEATING AND AIR COND PLANT EXP		2,000		2,000	2,000	2,000
4427	ELECTRIC CURRENT	51,590	64,890	31,250	60,000	60,000	60,000
4429	BUILDING AND GROUNDS EXPENSES	40,363	49,234	22,630	47,718	47,718	47,718
4431	KITCHEN & DINING ROOM EXPENSES	29,595	37,811	12,896	38,850	38,850	38,850
4432	LAUNDRY AND DRY CLEANING EXPENSES	4,468	6,396	2,228	5,616	5,616	5,616
4441	MOTOR EQUIP REPAIRS AND MAINT	485	1,550	1,468	1,820	1,820	1,820
4448	ADVERTISING AND PROMOTION EXPENSES		1,000		1,000	1,000	1,000
4449	OTHER OPERATIONAL EXPENSES	19,834	1,000	125	1,000	1,000	1,000
4462	TRAVEL HOTEL AND MEALS	259	300		300	300	300
4463	EDUCATION AND TRAINING	903	1,300	214	1,300	1,300	1,300
4513	SOFTWARE MAINTENANCE	9,535	11,776	9,774	11,607	11,607	11,607
4518	COPYING MACHINE RENTALS	1,947	3,460	2,306	3,460	3,460	3,460
4520	PROPERTY LOSS	3,652					
4523	INSURANCE CLAIMS	113					
4741	DIETARY SERVICES	5,765	6,568	3,830	7,695	7,695	7,695
CHARACTER 40 SUBTOTAL		2,203,448	2,379,510	1,288,438	2,623,160	2,389,160	2,389,160

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING  
 DEPARTMENT:23 COUNTY EXECUTIVE  
 DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

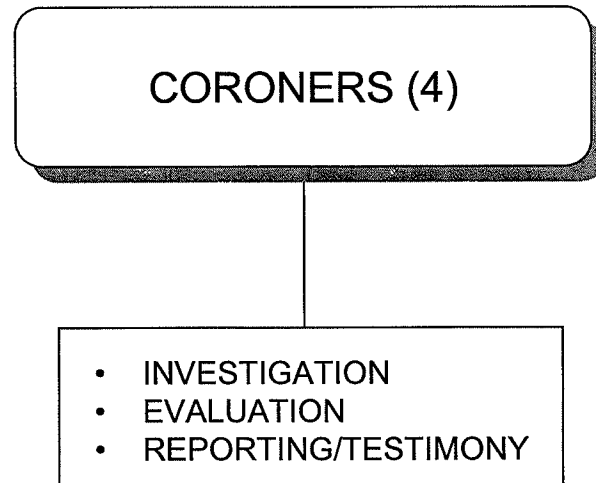
SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4601	INDIRECT COSTS	84,441	82,000		50,000	50,000	50,000
4602	INSURANCE PREMIUM CHARGEBACK	1,927	1,625	406	1,303	1,303	1,303
4610	PERSONAL SERVICES CHARGEBACKS	36,429					
4614	OTHER CHARGEBACK EXPENSES	246	395		246	246	246
4615	GASOLINE CHARGEBACK	11,424	13,000	8,705	14,000	14,000	14,000
4616	FLEET SERVICE CHARGEBACK	15,426	15,426	3,857	17,585	17,585	17,585
4619	BUILDING SERVICE CHARGEBACK	15,136	15,000	5,868	25,000	25,000	25,000
4626	TRANSPORTATION SERVICES CHARGEBACKS		6,312	1,578	6,312	6,312	6,312
CHARACTER 41 SUBTOTAL		165,029	133,758	20,414	114,446	114,446	114,446
CHARACTER :42 DEPRECIATION							
4801	DEPRECIATION - BUILDINGS	58,140					
4804	DEPRECIATION - MOTOR VEHICLES	12,232					
4805	DEPRECIATION - MACHINERY & EQUIP	20,007					
CHARACTER 42 SUBTOTAL		90,379					
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS		7,391		10,924	10,924	10,924
6001	PRINCIPAL ON BANS				154,386	154,386	154,386
CHARACTER 60 SUBTOTAL			7,391		165,310	165,310	165,310

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :251 CENTRAL FOODS OPERATING  
 DEPARTMENT:23 COUNTY EXECUTIVE  
 DIVISION :03 CENTRAL FOODS AND NUTRITION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS		8,769	1,730	5,483	5,483	5,483
7001	INTEREST ON BANS				36,667	36,667	36,667
7005	INTEREST ON CAPITAL LEASE	381					
CHARACTER 70 SUBTOTAL		381	8,769	1,730	42,150	42,150	42,150
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	117,404	108,916	55,279	102,791	102,634	102,634
8030	SOCIAL SECURITY	82,043	82,134	47,271	94,065	91,903	91,903
8040	WORKERS COMPENSATION	43,225	43,867	10,967	38,162	38,162	38,162
8041	WORKERS COMP LT LIABILITY	-13,533					
8050	LIFE INSURANCE	688	1,056	470	1,080	1,080	1,080
8060	HEALTH INSURANCE	179,425	211,595	136,400	238,655	238,655	238,655
8063	DISABILITY INSURANCE	4,025	4,440	2,425	4,560	4,560	4,560
CHARACTER 80 SUBTOTAL		413,277	452,008	252,812	479,313	476,994	476,994
TYPE X SUBTOTAL		3,966,015	4,098,277	2,206,564	4,627,147	4,389,400	4,389,400
DIVISION 03 SUBTOTAL		-201,030	-76,596	-884,594	-71,766	165,981	165,981
DEPARTMENT 23 SUBTOTAL		-201,029	-76,596	-884,594	-71,766	165,981	165,981
SUBFUND 251 SUBTOTAL		-201,029	-76,596	-884,594	-71,766	165,981	165,981

# CORONERS



**CORONERS - 25****MISSION STATEMENT**

To investigate unattended deaths, suspected homicide, suicide, medical misadventure or disease of public health significance.

**DESCRIPTION**

This department is responsible for the investigation, recovery and transportation of the bodies of deceased in Broome County to the morgue. This includes all deaths caused by violence or unlawful acts, unusual or unexplained death, death in a public institution other than a hospital or nursing home, and death unattended by a doctor. Pathologists are contracted to perform the autopsies. The Coroners are duly licensed physicians and provide court testimony concerning the results of their investigations.

Routine administration is done by the Law Department.

**2007 OBJECTIVES**

- Maintain current levels of service.

**2007 BUDGET HIGHLIGHTS**

- Increase in coroner salaries
- Increase in hospital and medical service line to reflect increases in pathologist fee.

25 0001 CORONER

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
<b>Total Full-Time Positions</b>		0	0	0	0	0
Coroners	NA	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Total Part-Time Positions</b>		4	4	4	4	4
<b>TOTAL POSITIONS</b>		4	4	4	4	4

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:25 MEDICAL EXAMINERS AND CORONERS

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1500	SALARIES PART-TIME	102,000	102,000	62,769	224,000	112,000	112,000
CHARACTER 10 SUBTOTAL		102,000	102,000	62,769	224,000	112,000	112,000
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4453	TRANSPORTATION SERVICES	25,537	20,800	19,285	55,000	30,000	30,000
4462	TRAVEL HOTEL AND MEALS	1,248	1,250	1,054	4,000	2,000	2,000
4463	EDUCATION AND TRAINING	1,146	1,000	220	4,000	2,000	2,000
4707	MEDICAL AND HOSPITAL SERVICES	158,286	120,000	95,779	302,037	160,000	160,000
CHARACTER 40 SUBTOTAL		186,217	143,050	116,338	365,037	194,000	194,000
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	11,195	8,100	5,287	12,046	5,886	5,886
8030	SOCIAL SECURITY	7,803	8,264	4,802	17,136	8,568	8,568
8040	WORKERS COMPENSATION	826	1,030	221	1,878	939	939
8050	LIFE INSURANCE		96		192	96	96
CHARACTER 80 SUBTOTAL		19,824	17,490	10,310	31,252	15,489	15,489
TYPE X SUBTOTAL		308,041	262,540	189,417	620,289	321,489	321,489
DEPARTMENT 25 SUBTOTAL		-308,041	-262,540	-189,417	-620,289	-321,489	-321,489

# ELECTIONS

ELECTION COMMISSIONERS (2)

DEPUTY COMMISSIONERS (2)

- Voter Registration
- Elections
  - Primaries
  - General
- File Maintenance
- Redistricting - Annual
- Reapportionment - Decennial



**ELECTIONS - 41****MISSION STATEMENT**

To insure that all eligible County citizens are offered an opportunity to register and vote; to maintain a complete and accurate voter file of all the registered voters in the Broome County; to insure that the integrity of the balloting process is maintained throughout Broome County; to enforce all provisions of the New York State Election Law.

**DESCRIPTION**

The Board of Elections is responsible for the honest and efficient operation of all National, State, County, City, Town and Village elections in Broome County. The Board is established pursuant to Section 3-200 of the New York State Election Law.

**2007 OBJECTIVES**

- 2007 will be a transition year for the Board due to the Help America Vote Act. This new Federal law is shifting responsibility from the Town to the County across New York State to take responsibility for the entire election process.

**2007 BUDGET HIGHLIGHTS**

- 2007 should be a more stable years since the increased costs should only be in the purchase of the new voting systems.

41 0001 ELECTIONS

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Commissioner of Elections	C Admin	0	2	2	2	2
Deputy Commissioner of Elections	A Admin	2	0	0	0	0
Election Auditor	14 CSEA	0	1	1	1	1
Election Auditor	12 CSEA	1	0	0	0	0
Election Data Specialist	14 CSEA	0	2	2	2	2
Election Data Specialist	12 CSEA	2	0	0	0	0
Election Registrar	14 CSEA	0	1	1	1	1
Election Registrar	12 CSEA	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Full-Time Positions</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
Commissioner of Elections	NA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Part-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>TOTAL POSITIONS</b>		<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

REPORT:BP032

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:41 ELECTIONS

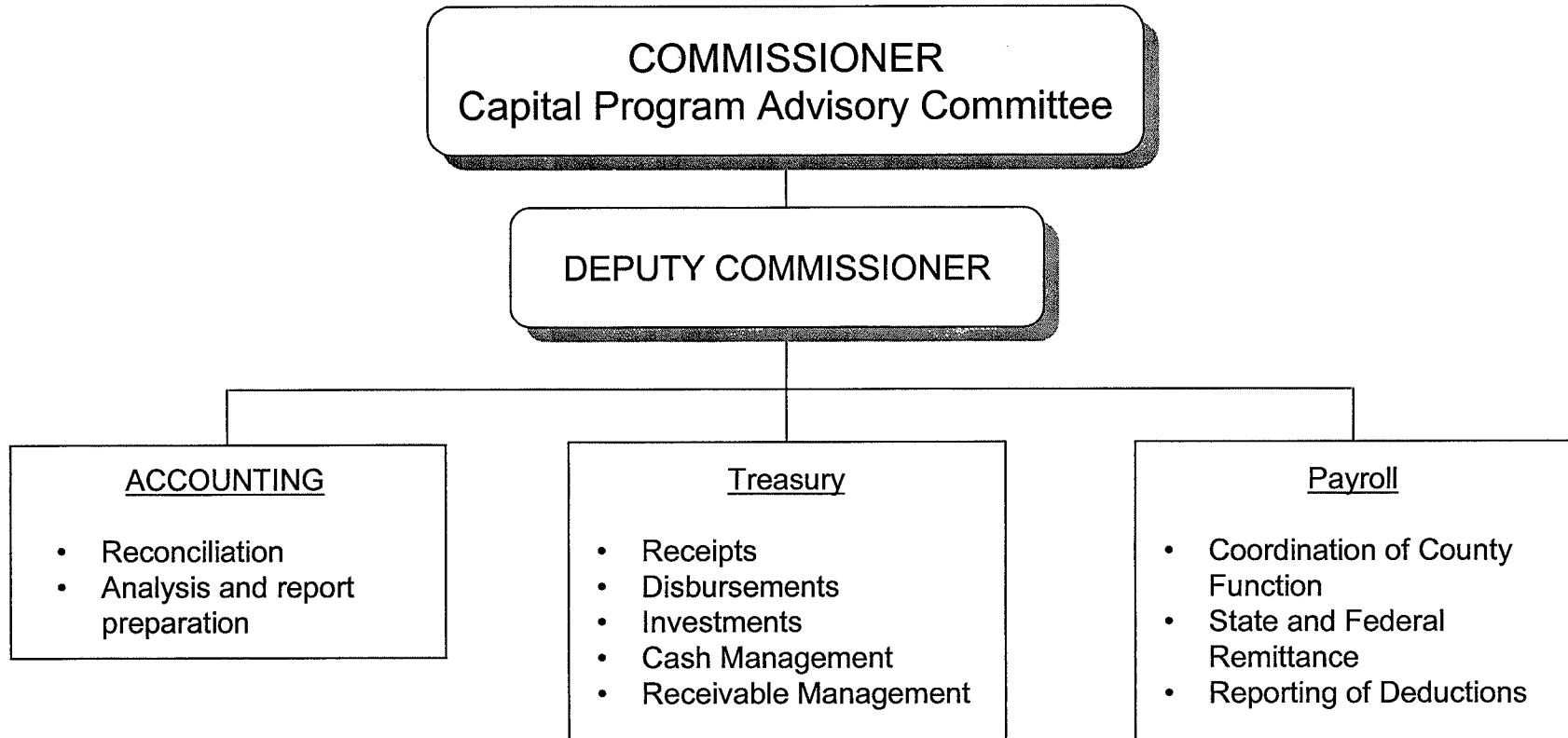
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	1			117,000	117,000	117,000
0161	CHARGES FOR SERVICES					200,000	
CHARACTER 02 SUBTOTAL		1			117,000	317,000	117,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0210	MINOR SALES - ELECTIONS	2,524	3,000	989	2,000	2,000	2,000
CHARACTER 06 SUBTOTAL		2,524	3,000	989	2,000	2,000	2,000
TYPE R SUBTOTAL		2,525	3,000	989	119,000	319,000	119,000
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	229,041	248,929	155,674	274,968	274,968	274,968
1500	SALARIES PART-TIME	14,019	15,000	8,077	15,000	15,000	15,000
1600	SALARIES TEMPORARY	66,573	111,300	30,946	96,300	96,300	96,300
1700	SALARIES OVERTIME	2,889	8,800	1,346	8,800	8,800	8,800
CHARACTER 10 SUBTOTAL		312,522	384,029	196,043	395,068	395,068	395,068
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	416	2,000	335	2,000	2,000	2,000
4318	DUPLICATING AND PRINTING RM SUPPLIE	90,126	149,190	1,713	154,390	154,390	154,390
4319	OFFICE SUPPLIES	5,455	12,000	2,863	12,000	12,000	12,000
4329	BLDG AND GROUNDS SUPPLIES	6,698					
4349	MISC OPERATIONAL SUPPLIES		1,500		1,500	1,500	1,500
4359	COMPUTER SOFTWARE AND SUPPLIES	89	1,500		1,500	1,500	1,500
4411	POSTAGE AND FREIGHT	174	1,500	20,913	1,000	1,000	1,000
4418	DUES AND MEMBERSHIPS	90	110	110	110	110	110
4419	GENERAL OFFICE EXPENSES	4,384	5,000	1,677	5,000	5,000	5,000
4448	ADVERTISING AND PROMOTION EXPENSES	6,880	15,000		15,000	15,000	15,000
4449	OTHER OPERATIONAL EXPENSES	1,044	348,682	14,293	485,662	348,000	348,000
4461	MILEAGE AND PARKING-LOCAL	343	400	922	1,000	1,000	1,000
4462	TRAVEL HOTEL AND MEALS	1,712	2,000	1,459	4,000	4,000	4,000
4463	EDUCATION AND TRAINING		500	418	500	500	500
4513	SOFTWARE MAINTENANCE	20,863	28,000		28,000	28,000	28,000

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:41 ELECTIONS

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4518	COPYING MACHINE RENTALS	1,700	1,800	947	2,640	2,640	2,640
4747	OTHER FEES FOR SERVICES	14,605	14,610	42,450	14,610	14,610	14,610
CHARACTER 40 SUBTOTAL		154,579	583,792	88,100	728,912	591,250	591,250
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	347	359	73	290	290	290
4616	FLEET SERVICE CHARGEBACK		600		600	600	600
CHARACTER 41 SUBTOTAL		347	959	73	890	890	890
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	26,568	41,559	13,977	28,846	28,846	28,846
8030	SOCIAL SECURITY	23,434	22,013	14,522	28,379	28,379	28,379
8040	WORKERS COMPENSATION	2,257	2,060	691	2,812	2,812	2,812
8050	LIFE INSURANCE	163	192	99	192	192	192
8060	HEALTH INSURANCE	89,404	91,262	71,638	93,603	93,603	93,603
8063	DISABILITY INSURANCE	560	480	317	480	480	480
CHARACTER 80 SUBTOTAL		142,386	157,566	101,244	154,312	154,312	154,312
TYPE X SUBTOTAL		609,834	1,126,346	385,460	1,279,182	1,141,520	1,141,520
DEPARTMENT 41 SUBTOTAL		-607,309	-1,123,346	-384,471	-1,160,182	-822,520	-1,022,520

# FINANCE



## **FINANCE - 34**

### **MISSION STATEMENT**

The Department of Finance is established by Article V of the Broome County Charter. The Commissioner of Finance is the County's Chief Fiscal Officer. The department is responsible for accurate and complete accounting and reporting of County financial operations in conformance with current governmental Generally Accepted Accounting Principles. The office as the County Treasury, receives County funds and seeks to maximize earnings on them. The department coordinates the biweekly employee payroll process and prepares necessary State and Federal tax and employment filings. Tax receivable accounts are also maintained.

### **DESCRIPTION**

The Finance Department prepares the County's financial reports. The Comprehensive Annual Financial Report and the Annual Update Document required by the State Comptroller are prepared in accordance with Generally Accepted Accounting Principles. The department works extensively with external auditors and prepares revised reports as necessary.

The department enters data into the County's accounting system. This includes all accounting journal entries, voucher payments to vendors, encumbrances for goods and services provided by vendors, and budgetary transactions affecting County appropriations and estimated revenues.

The Town and County real property tax warrants and bills are prepared annually. Information needed for their preparation is gathered from various sources. Legislative resolutions are drafted and submitted for approval to the Broome County Legislature.

Certain agreements between local businesses and the Broome County Industrial Development Agency require Payments in Lieu of taxes by the businesses. The Finance Department computes charges based on these agreements and prepares billings.

Town tax collectors' warrants expire in April and school and village warrants expire in November. Upon expiration of the warrants, the County becomes the receiver of taxes. Amounts of unpaid school and village taxes are returned annually to the County. These amounts are remitted to the school districts and villages the following April.

A property tax receivable database is maintained and reconciled to the County's general ledger. The annual tax sale, foreclosure and auction are recorded by this department.

The department also receives and records State and Federal reimbursement for grant-in-aid and capital programs, departmental income transmittals, sales tax transmittals, mortgage tax transmittals, and proceeds from the issuance of debt.

Sales tax is received from New York State and distributed to local municipalities quarterly. Mortgage tax is received from the office of the County Clerk and distributed to local municipalities semi-annually. Mortgage tax reports are completed and filed with New York State.

Debt is issued by the Finance Department based on cash needs for County capital programs. An Official Statement is prepared and distributed in order to obtain the best interest rate. County debt is usually issued as competitively bid to attain the best interest rate. Computations to determine arbitrage earnings are performed and mandatory filings are completed and submitted to the federal government along with any required rebate payments.

Occupancy tax forms are mailed quarterly pursuant to Local Occupancy Tax Law. Receipts are made and delinquencies are pursued with the assistance of the County Attorney's Office.

The Finance Department maintains County bank accounts using a pooled cash approach to cash management. Certain accounts are legally required to be segregated. The amount of cash which is not invested is minimized. Earnings are maximized within legally restricted investment alternatives. Third party agreements to maintain security for County funds are maintained with each depository.

The department coordinates the County's payroll function. This coordination includes various reconciliations and computer system software maintenance. There also extensive interaction with departmental payroll staff on an ongoing basis.

While many revenue accounts presented in the department's budget require various levels of administrative activities, only Administrative Fees (revenue subobject 0012) and Commissioner of Finance Fees (revenue subobject 0013) directly underwrite the department's activities.

The Commissioner is also the Secretary/Treasurer of the Broome Tobacco Asset Corporation, maintaining the financial records and preparing the Corporation's financial reports.

## **2007 OBJECTIVES**

- Preparation of the County's Comprehensive Annual Financial Report and Financial Assurance Plan for the County Landfill.
- Preparation of the annual State Comptroller Financial report.
- Maintenance of the financial records and reports of the Broome Tobacco Asset Corporation.
- Continued training and cross-training of financial personnel both internal and external to the Finance department.
- Continue review and documentation of processes.
- Issuance of debt as necessary, emphasis on capital project management.
- Continued review and documentation of processes.
- Issuance of debt as necessary, emphasis on capital project management.
- Continue the enhancement of the tax collections report for the City of Binghamton.

## **2007 BUDGET HIGHLIGHTS**

- Contractual appropriation levels were constant.

34 0000 FINANCE

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Sept 1, 2006 Current Authorized</u>			
Commissioner of Finance	J Admin	1	1	1	1	1
Deputy Commissioner of Finance	F Admin	1	1	1	1	1
Treasury Manager (40)	23 BAPA	1	1	1	1	1
Senior Financial Analyst (40)	21 BAPA	1	1	1	1	1
Accountant (County)*	16 CSEA	0	1	1	1	1
Treasury Associate (40)	19 BAPA	1	1	1	1	1
Payroll Supervisor (40)	19 CSEA	1	1	1	1	1
Financial Analyst (40)	19 CSEA	1	1	1	1	1
Treasury Clerk (40)	14 CSEA	3	3	3	3	3
Data Entry Machine Operator (40)	8 CSEA	1	1	1	1	1
Account Clerk (40)	7 CSEA	1	1	1	1	1
<b>Total Full-Time Positions</b>		<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>



BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :01 TAX ITEMS							
0001	REAL PROPERTY TAXES	52,247,452	52,527,881	52,469,970		54,104,764	54,051,343
0003	PAYMENT IN LIEU OF TAXES	1,299,781	1,200,000	1,394,010	1,400,000	1,400,000	1,400,000
0004	INTEREST & PENAL-REAL PROP TAX	2,294,556	2,300,000	1,505,092	2,200,000	1,900,000	1,900,000
0005	SALES AND USE TAX	66,437,707	66,106,383	34,543,115	66,095,928	66,095,928	66,095,928
CHARACTER 01 SUBTOTAL		122,279,496	122,134,264	89,912,187	69,695,928	123,500,692	123,447,271
CHARACTER :02 DEPARTMENTAL INCOME							
0012	PUBLIC ADMINISTRATOR FEES	11,025	2,000	18,497	2,000	2,000	2,000
0013	COMMISSIONER OF FINANCE	28,983	24,000	16,034	24,000	24,000	24,000
0027	MISCELLANEOUS	309		6			
0179	COMMUNITY COLLEGE CAPITAL COSTS	371,960	385,000	347,232	385,000	385,000	385,000
0500	CASH/OVER SHORT			5			
0527	FINANCE DEPT CHARGEBACKS	1,758					
CHARACTER 02 SUBTOTAL		414,035	411,000	381,774	411,000	411,000	411,000
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	1,006,981	950,000	910,460	1,000,000	1,150,000	1,150,000
CHARACTER 03 SUBTOTAL		1,006,981	950,000	910,460	1,000,000	1,150,000	1,150,000

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :04 LICENSES AND PERMITS							
0201	PISTOL PERMITS			128			
CHARACTER 04 SUBTOTAL				128			
CHARACTER :05 FINES AND FORFEITURES							
0202	FINES & FORFEITED BAIL	1,049		608			
0204	FORFEITURE OF DEPOSITS			160			
0808	HANDICAPPED PARKING SURCHARGE	935					
CHARACTER 05 SUBTOTAL				1,984			
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	189		362			
0217	PREMIUM & ACCRUED INT ON OBLIGATION			41,656			
0219	OTB - DISTRIBUTED EARNINGS	910,697	950,000	697,007	900,000	900,000	900,000
0226	TRANSFER FROM RESERVE FUND		2,000,000	2,000,000	1,577,993	1,577,993	1,577,993
0233	EARNINGS ON TEMPORARY INVESTMENTS			9,263			
CHARACTER 07 SUBTOTAL				910,886	2,950,000	2,477,993	2,477,993
TYPE R SUBTOTAL		124,613,382	126,445,264	93,953,605	73,584,921	127,539,685	127,486,264

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:34 FINANCE

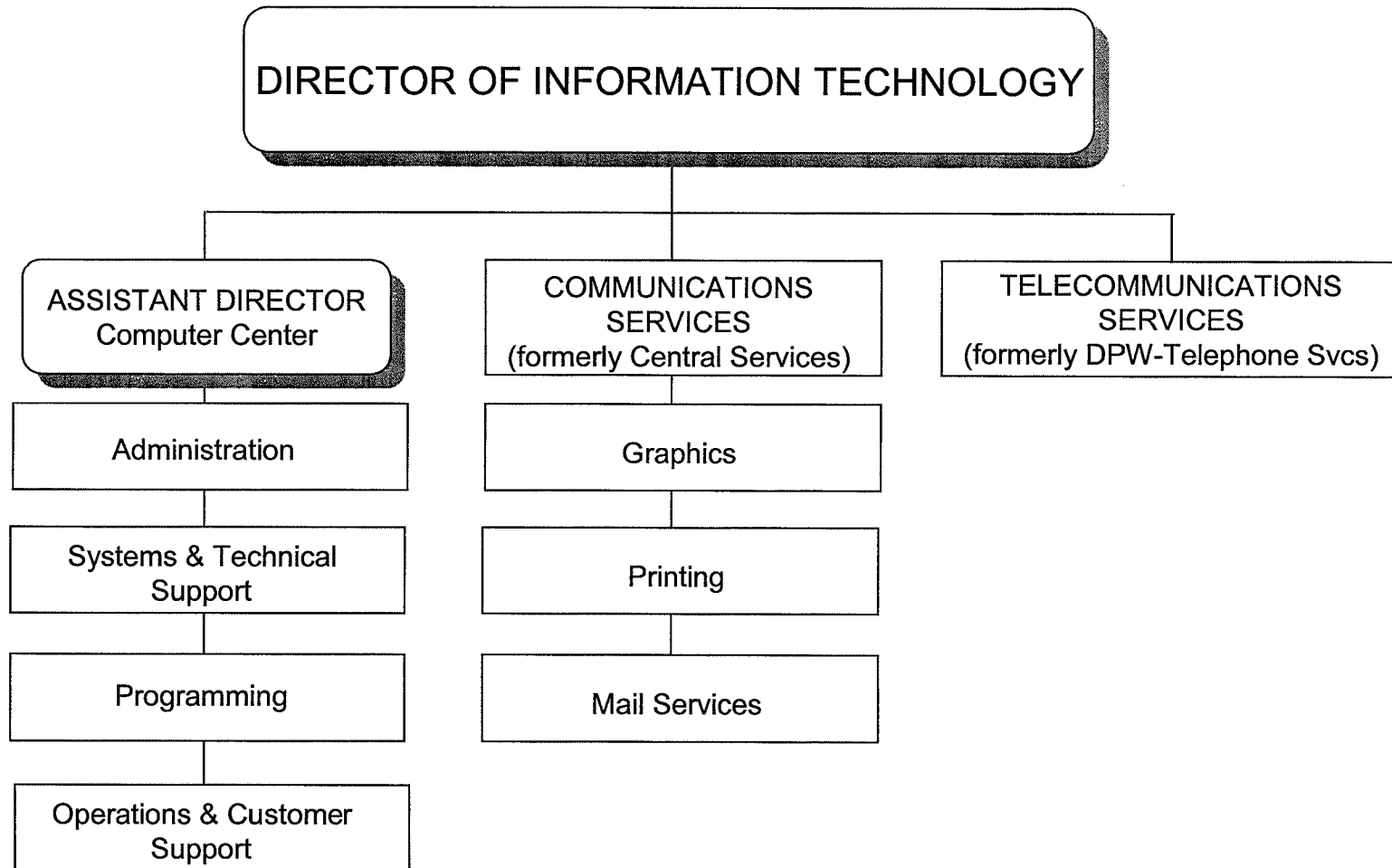
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	536,433	601,142	343,125	630,735	630,735	630,735
1600	SALARIES TEMPORARY			1,096	100	100	100
CHARACTER 10 SUBTOTAL		536,433	601,142	344,221	630,835	630,835	630,835
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	1,790	875	530	995	995	995
4319	OFFICE SUPPLIES	5,007	4,752	2,630	4,752	4,752	4,752
4411	POSTAGE AND FREIGHT	195	500	43	500	500	500
4418	DUES AND MEMBERSHIPS	842	730	416	1,020	1,020	1,020
4419	GENERAL OFFICE EXPENSES	1,157	1,200	939	1,200	1,200	1,200
4462	TRAVEL HOTEL AND MEALS		400		400	400	400
4463	EDUCATION AND TRAINING		400		400	400	400
4736	LEGAL CHARGES AND FEES		300		300	300	300
4753	JUDGEMENTS AND CLAIMS	1,544					
4764	CASH SHORT AND OVER			5			
CHARACTER 40 SUBTOTAL		10,535	9,157	4,563	9,567	9,567	9,567
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	6,314	1,179	295	576	576	576
CHARACTER 41 SUBTOTAL		6,314	1,179	295	576	576	576

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:34 FINANCE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	58,383	87,251	29,217	66,179	66,179	66,179
8030	SOCIAL SECURITY	40,425	43,341	25,774	48,251	48,251	48,251
8040	WORKERS COMPENSATION	3,942	4,120	1,114	4,942	4,942	4,942
8050	LIFE INSURANCE	217	288	154	312	312	312
8060	HEALTH INSURANCE	87,008	109,843	75,056	147,475	147,475	147,475
8063	DISABILITY INSURANCE	878	840	541	960	960	960
8070	UNEMPLOYMENT INSURANCE	5,164					
CHARACTER 80 SUBTOTAL		196,017	245,683	131,856	268,119	268,119	268,119
TYPE X SUBTOTAL		749,299	857,161	480,935	909,097	909,097	909,097
DEPARTMENT 34 SUBTOTAL		123,864,083	125,588,103	93,472,670	72,675,824	126,630,588	126,577,167

# INFORMATION TECHNOLOGY



## **INFORMATION TECHNOLOGY - 37**

### **MISSION STATEMENT**

To deliver Information Technology, Telecommunications, Printing, Graphic and Mail Services to all county departments designated agencies and various non-profit organizations in a cost-effective, efficient and professional manner.

### **DESCRIPTION**

The Division of Information Technology is comprised of three main sections Information Services (the Computer Center), Communications Services (printing, graphics and mail services areas), and Telecommunication Services (phones and voice services).

#### **Information Services:**

The Computer Center is comprised of four groups: Administration, Operations & Customer Support, Systems and Technical Support and Programming.

**Administration** provides overall direction and general administrative, budget related processes and clerical support for the entire division.

**Operations & Customer Support** staff provide 24 hour/7 days a week support for all mainframe and mini computer systems and are also on-call, for the Public Safety departments, at all times. Also, Operations is responsible for daily and weekly back up of all computer data, printing/bursting/distribution of paychecks, department reports, forms, processing of "Freedom of Information" requests and all county-wide tax bills.

The **Systems and Technical Support** staff supports all of the computer systems, networks and equipment county-wide. Resolves problems, researches new technology, installs new mainframe, AS/400, PC LAN and PC programs. Prepares specifications for all computer equipment and software, orders-receives-tests-installs new computers. The staff also plans all enhancements in equipment, networks and programs, as well as assist the Operations and Programming staff with related matters.

The **Programming** staff maintains all the necessary programs involved in the payroll, financial and database systems, develops computer programs, performs problem resolution, conducts feasibility studies, researches new solutions and software packages, develops user documentation and training materials for new programs.

#### **Communication Services:**

This division is responsible for providing services such as Graphics Technician/design, offset printing, color and black/white photocopying and mail services to all county departments, designated agencies, non-profit organizations, schools and local governments.

#### **Telecommunication Services:**

This division is responsible for the design, development, implementation and maintenance of Broome County's voice network. Administer and manage the associated contracts, vendors, internal and external billing, as well as end-user education and training.

## **2007 OBJECTIVES**

- Provide current technology to the County so that the departments in the County can function more efficiently, communicate effectively with one another, provide better services to their customers within the community, and meet their reporting requirements to the State and Federal Governments.
- Provide maintenance and support for all computer applications used by various County departments running on the mainframe, AS/400's, RS/6000's and servers.
- Support countywide enterprise network environment that provides applications, e-mail, information sharing, data backup and security.
- Continue replacing outdated PC's. Ensuring all PC's will be capable of operating with our new standards and have the capacity to support that person in their job.
- Provide Internet access to all employees that have that requirement.
- Provide the County with a web site that is kept up-to-date and informative.
- Provide a County Intranet that gives county information to employees, a means to submit job requests and report problems to Information Technology.
- Be more responsive to departmental needs by having the staff to meet the expanding demands for computerization.
- Continue to train the Information Technology staff so that they can support the newer technologies being implemented.
- Continue to train County employees in the use of the technologies provided to them.
- To continue maintaining and developing an efficient, cost effective voice communications network.
- Successful completion of major ongoing projects, as well as upcoming department/employee relocations.
- Upgrade and consolidate voice mail messaging platforms and public response IVR systems.

- Support network and computer systems for other local municipalities and agencies
- Support Broome County and outside agencies for police mobile computing, centralized police records and police and emergency services
- Reduce contractually obligated expenses while maintaining the quality of service our customers have come to depend on

## **2007 BUDGET HIGHLIGHTS**

- In order for Computer Services to replace an old outdated and unsupported mainframe with existing funding, the current leases need to be assessed. Once the leases expired major hardware expense would be incurred. In a new lease we were able to bundle a new mainframe, new enterprise storage, and the existing tape library system and lower our annual payments. With this new equipment we have a higher capacity to store more data, a faster processor and run jobs more quickly, resulting in a reduction to both the Software Rental and Hardware Rental by a total of \$81,000.
- Hardware Maintenance increase by \$14,000, due to a piece of equipment that is coming off the old lease not rolled into the new contract.
- Due to contractual obligations for required applications, the Software Maintenance increased.
- We are diligently moving forward with technology by securing our network and making sure we have communications and networks in place. As a result we are expanding our environment and supporting the efforts of consolidation both within and outside our County (.i.e. central point for digital fingerprinting to be transmitted to New York State) while being mindful of a minimal impact on our budget.

## 37 0007 INFORMATION TECHNOLOGY

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Sept 1, 2006 Current Authorized</u>			
Chief Information Officer	J Admin	0	0	1	0	0
Director of Information Services	I Admin	1	1	0	1	1
Assistant Director of Information Technology	H Admin	1	1	1	1	1
Systems Analyst (40)	26 BAPA	2	2	2	2	2
Systems Programmer II (40)	26 BAPA	1	1	1	1	1
Applications Program Specialist (40)	24 BAPA	1	1	1	1	1
Data Base Analyst/Trainee (40)	24/22 BAPA	1	1	1	1	1
Computer Programmer Analyst (40)	23 BAPA	2	3	3	3	3
Computer User Services Coordinator (40)	23 BAPA	1	1	1	1	1
Systems Programmer I /Trainee (40)	23/21 BAPA	1	1	1	1	1
Network Specialist (40)	22 BAPA	2	2	2	2	2
Computer Operations Supervisor (40)	20 BAPA	1	1	1	1	1
Management Associate (40)	18 BAPA	1	1	1	1	1
Computer Programmer (40)	20 CSEA	1	0	0	0	0
Web Master/Web Master Trainee	20/18 CSEA	1	1	1	1	1
Data Communications Technician (40)	18 CSEA	1	1	1	1	1
Computer Hardware Tech/Trainee (40)	16/14 CSEA	3	3	3	3	3
Senior Computer Operator (40)	16 CSEA	3	3	3	3	3
Customer Support Representative (40)	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
<b>Total Full-Time Positions</b>		<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>



REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:37 INFORMATION TECHNOLOGY  
DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS		5,600		5,600	5,600	5,600
0034	DATA PROCESSING SERVICES	1,022,513	1,000,000		1,050,000	1,050,000	1,050,000
CHARACTER 02 SUBTOTAL		1,022,513	1,005,600		1,055,600	1,055,600	1,055,600
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	170					
CHARACTER 06 SUBTOTAL		170					
CHARACTER :07 MISC/INTERFUND REVENUES							
0229	TRANSFER FROM INSURANCE RESERVE	1,665					
CHARACTER 07 SUBTOTAL		1,665					
TYPE R SUBTOTAL		1,024,348	1,005,600		1,055,600	1,055,600	1,055,600
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,402,431	1,412,579	865,666	1,548,445	1,548,445	1,548,445
1600	SALARIES TEMPORARY	2,080	4,580	6,645	11,520	11,520	11,520
1700	SALARIES OVERTIME		2,240		2,240	2,240	2,240
1900	SALARIES SHIFT DIFFERENTIAL	56	200	490	200	200	200
1930	STAND-BY PAY	3,119	1,800	1,170	3,440	3,440	3,440
CHARACTER 10 SUBTOTAL		1,407,686	1,421,399	873,971	1,565,845	1,565,845	1,565,845

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	2,128	3,926		3,926	3,926	3,926
4319	OFFICE SUPPLIES	2,246	2,750	1,202	2,750	2,750	2,750
4321	DPW BLDG SERVICE SUPPLIES		325	123	325	325	325
4349	MISC OPERATIONAL SUPPLIES	10,872	13,227	3,418	12,805	12,805	12,805
4359	COMPUTER SOFTWARE AND SUPPLIES	88,363	75,205	20,095	74,115	74,115	74,115
4389	COMPUTER CENTER SUPPLIES	29,812	42,545	16,372	43,317	43,317	43,317
4411	POSTAGE AND FREIGHT	198	395	80	457	457	457
4413	TELEPHONE EQUIPMENT			1			
4418	DUES AND MEMBERSHIPS	450	130		530	530	530
4419	GENERAL OFFICE EXPENSES	48	255	153	428	428	428
4448	ADVERTISING AND PROMOTION EXPENSES		1,500		1,500	1,500	1,500
4449	OTHER OPERATIONAL EXPENSES			198			
4461	MILEAGE AND PARKING-LOCAL	1,202	1,620	242	1,700	1,700	1,700
4462	TRAVEL HOTEL AND MEALS	1,694	2,892	1,345	3,056	3,056	3,056
4463	EDUCATION AND TRAINING	948	2,230	3,498	5,350	5,350	5,350
4513	SOFTWARE MAINTENANCE	285,524	332,816	278,748	368,378	368,378	368,378
4514	HARDWARE MAINTENANCE	41,188	70,250	25,777	85,036	85,036	85,036
4515	SOFTWARE RENTAL	60,156	69,600	25,230	26,064	26,064	26,064
4516	HARDWARE RENTAL	32,064	196,406	92,931	158,844	158,844	158,844
4523	INSURANCE CLAIMS				48,000	48,000	
4712	PHYSICIAN SERVICES			329			
4726	CONTRACTED DATA PROCESSING SERV	16,680	47,274	24,468	48,000	48,000	48,000
		<u>573,573</u>	<u>863,346</u>	<u>494,210</u>	<u>884,581</u>	<u>884,581</u>	<u>836,581</u>
CHARACTER 40	SUBTOTAL						

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
<b>CHARACTER :41 CHARGEBACK EXPENSES</b>							
4602	INSURANCE PREMIUM CHARGEBACK	1,350	3,429	857	3,429	3,429	3,429
4615	GASOLINE CHARGEBACK	639	3,300		2,500	2,500	2,500
4616	FLEET SERVICE CHARGEBACK	1,446	1,928		4,396	4,396	4,396
CHARACTER 41 SUBTOTAL		3,435	8,657	857	10,325	10,325	10,325
<b>CHARACTER :60 PRINCIPAL ON INDEBTEDNESS</b>							
6008	PRINCIPAL ON CAPITAL LEASE	149,332					
CHARACTER 60 SUBTOTAL		149,332					
<b>CHARACTER :70 INTEREST ON INDEBTEDNESS</b>							
7005	INTEREST ON CAPITAL LEASE	15,009					
CHARACTER 70 SUBTOTAL		15,009					
<b>CHARACTER :80 EMPLOYEE BENEFITS</b>							
8010	STATE RETIREMENT	159,464	217,691	73,057	163,951	163,951	163,951
8030	SOCIAL SECURITY	105,754	108,139	65,373	120,213	120,213	120,213
8040	WORKERS COMPENSATION	13,000	13,922	3,481	4,133	4,133	4,133
8050	LIFE INSURANCE	499	624	333	648	648	648
8060	HEALTH INSURANCE	248,702	277,675	177,594	309,012	309,012	309,012
8063	DISABILITY INSURANCE	1,419	1,320	794	1,320	1,320	1,320
CHARACTER 80 SUBTOTAL		528,838	619,371	320,632	599,277	599,277	599,277

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :01 INFORMATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9004	TRANSFER TO CAPITAL FUND	127,000					
CHARACTER 90	SUBTOTAL	127,000					
TYPE X	SUBTOTAL	2,804,873	2,912,773	1,689,670	3,060,028	3,060,028	3,012,028
DIVISION 01	SUBTOTAL	-1,780,525	-1,907,173	-1,689,670	-2,004,428	-2,004,428	-1,956,428

**INFORMATION TECHNOLOGY – 37**  
**Communications Services – 02**

**MISSION STATEMENT**

To deliver printing, graphic and mail services to all County departments and other designated agencies and various non-profit organizations in a cost-effective, efficient and professional manner.

**DESCRIPTION**

The Communications Services section provides a Graphic Technician, offset printing, color and black/white photocopying and mail services to all County departments, designated agencies, non-profit organizations, schools and various local governments.

**2007 OBJECTIVES**

- Continue to provide high quality services.

**2007 BUDGET HIGHLIGHTS**

- The Federal Government will be voting in the 4<sup>th</sup> quarter of 2006 to raise the postage starting in May 2007, with a proposed increase of \$.03 per piece for regular mail and \$.60 piece for priority. This will result affecting the Communications budget for a second year.
- Due to the overwhelming demand for color copying, the Print Shop will be looking into renegotiating new high volume lease prices to lower the cost.

37 0049 INFORMATION TECHNOLOGY/Communication (Central) Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Graphic Technician (40)	20 CSEA	1	1	1	1	1
Senior Offset Duplicating Machine Operator (40)	12 CSEA	1	1	1	1	1
Offset Duplicating Machine Operator (40)	11 CSEA	3	3	3	3	3
Courier (40)	9 CSEA	2	2	2	2	2
Senior Account Clerk (40)	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
Mail Clerk	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:37 INFORMATION TECHNOLOGY  
DIVISION :02 COMMUNICATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	10,256	12,000	14,460	12,000	12,000	12,000
0036	CENTRAL SERVICES CHARGES	189,874	203,000	108,112	204,960	204,960	204,960
0046	TELEPHONE CHGS - OUTSIDE USERS	606					
0049	PRINTING CHARGEBACKS	109,635	98,000	52,818	105,000	105,000	105,000
0127	OTHER CHARGES	106					
0464	OTHER LOCAL GOVERNMENTS	72,735	78,000	43,629	84,582	84,582	84,582
0559	OTHER DEPARTMENTAL CHARGEBACK	4,340	6,500	1,572	2,900	2,900	2,900
CHARACTER 02 SUBTOTAL		387,552	397,500	220,591	409,442	409,442	409,442
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	19					
CHARACTER 07 SUBTOTAL		19					
TYPE R SUBTOTAL		387,571	397,500	220,591	409,442	409,442	409,442
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	257,378	263,194	164,293	283,582	283,582	283,582
1500	SALARIES PART-TIME	10,780	11,125	7,281	12,400	12,400	12,400
1700	SALARIES OVERTIME	301	250		250	250	250
CHARACTER 10 SUBTOTAL		268,459	274,569	171,574	296,232	296,232	296,232

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :02 COMMUNICATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2110	OFFICE MACHINES	24,425					
CHARACTER 20 SUBTOTAL		24,425					
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	599	800		1,000	1,000	1,000
4318	DUPLICATING AND PRINTING RM SUPPLIE	9,323	13,232	6,421	13,232	13,232	13,232
4319	OFFICE SUPPLIES	49,551	50,700	37,750	50,716	50,716	50,716
4349	MISC OPERATIONAL SUPPLIES			60			
4359	COMPUTER SOFTWARE AND SUPPLIES	3,157	1,000	393	1,000	1,000	1,000
4411	POSTAGE AND FREIGHT	465,267	536,300	293,376	556,000	556,000	556,000
4419	GENERAL OFFICE EXPENSES	333	9,250	5,460	9,200	9,200	9,200
4462	TRAVEL HOTEL AND MEALS		250		250	250	250
4463	EDUCATION AND TRAINING		250		250	250	250
4518	COPYING MACHINE RENTALS	35,839	84,480	43,585	80,250	80,250	80,250
CHARACTER 40 SUBTOTAL		564,069	696,262	387,045	711,898	711,898	711,898
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	645	2,031	508	2,031	2,031	2,031
4615	GASOLINE CHARGEBACK	1,400	1,900	461	2,100	2,100	2,100
4616	FLEET SERVICE CHARGEBACK	1,928	1,928	482	2,198	2,198	2,198
CHARACTER 41 SUBTOTAL		3,973	5,859	1,451	6,329	6,329	6,329



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :02 COMMUNICATION SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	45,649					
CHARACTER 60 SUBTOTAL		45,649					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	2,453					
CHARACTER 70 SUBTOTAL		2,453					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	29,370	42,245	14,425	31,053	31,053	31,053
8030	SOCIAL SECURITY	20,131	20,985	12,810	22,643	22,643	22,643
8040	WORKERS COMPENSATION	560	1,071	268	1,180	1,180	1,180
8050	LIFE INSURANCE	170	216	114	216	216	216
8060	HEALTH INSURANCE	87,370	94,935	54,798	96,124	96,124	96,124
8063	DISABILITY INSURANCE	1,131	1,080	709	1,080	1,080	1,080
CHARACTER 80 SUBTOTAL		138,732	160,532	83,124	152,296	152,296	152,296
TYPE X SUBTOTAL		1,047,760	1,137,222	643,194	1,166,755	1,166,755	1,166,755
DIVISION 02 SUBTOTAL		-660,189	-739,722	-422,603	-757,313	-757,313	-757,313

**INFORMATION TECHNOLOGY – 37**  
**Telecommunication Services – 03**

**MISSION STATEMENT**

To provide all voice and data communications services and equipment at the lowest possible costs, utilizing state of the art technology, in order to enable each Broome County Department to communicate efficiently and effectively.

**DESCRIPTION**

The Telecommunication Services Division is responsible for the design, development, implementation, and maintenance of Broome County's voice and data network telecommunications services.

To administer and manage the associated contracts, vendors, internal and external billing, as well as end-user education and training.

**2007 OBJECTIVES**

- Continue maintaining and developing an efficient, cost effective voice communications network.
- Provide and support a network connection between Broome County, New York State and many other local municipalities.
- Support Broome County and outside agencies for police mobile computing, centralized police records and police and emergency services dispatching.

**2007 BUDGET HIGHLIGHTS**

- Continue to develop cost savings strategies for provided broadband connectivity through further deployment of our private wireless infrastructure.

## 37 0056 INFORMATION TECHNOLOGY/Telecommunication Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Telecommunications Manager	25 BAPA	1	1	1	1	1
Telephone Technician/Trainee	20/16 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :04 TELECOMMUNICATIONS SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0046	TELEPHONE CHGS - OUTSIDE USERS	51,983	52,691	26,882	59,612	59,612	59,612
0047	TELEPHONE CHGS - COUNTY OWNED SYSTE	328,847	341,853	153,670	328,356	328,356	328,356
0464	OTHER LOCAL GOVERNMENTS			744			
CHARACTER 02 SUBTOTAL		380,830	394,544	181,296	387,968	387,968	387,968
CHARACTER :07 MISC/INTERFUND REVENUES							
0229	TRANSFER FROM INSURANCE RESERVE	281					
CHARACTER 07 SUBTOTAL		281					
TYPE R SUBTOTAL		381,111	394,544	181,296	387,968	387,968	387,968
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	120,637	121,024	74,111	128,265	128,265	128,265
1700	SALARIES OVERTIME	231	749		585	585	585
CHARACTER 10 SUBTOTAL		120,868	121,773	74,111	128,850	128,850	128,850
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2460	COMMUNICATIONS EQUIPMENT	9,203					
2850	COMPUTER EQUIPMENT	14,194		13,700	20,550	20,550	20,550
CHARACTER 20 SUBTOTAL		23,397		13,700	20,550	20,550	20,550

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :04 TELECOMMUNICATIONS SERVICES

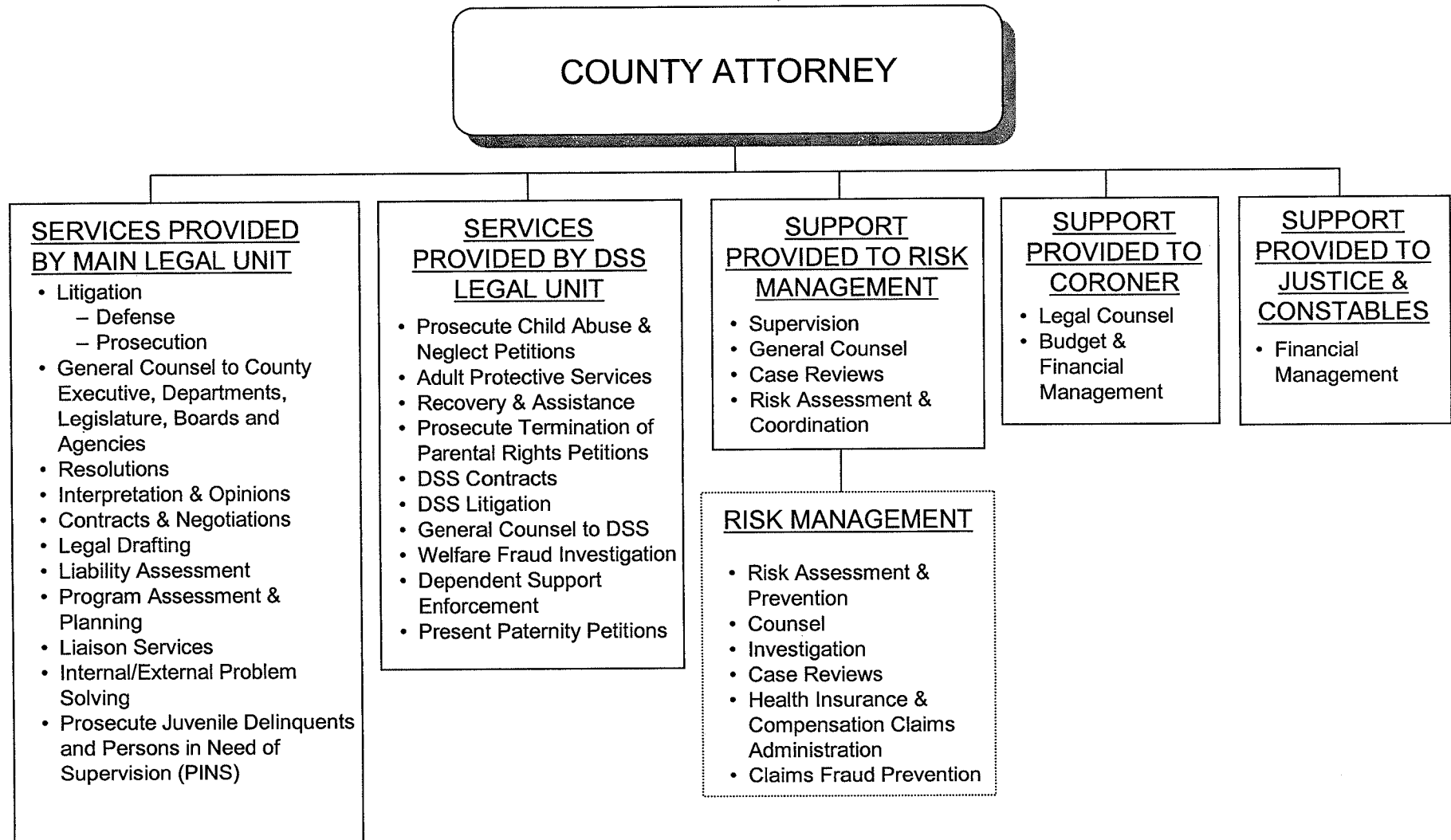
SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		325		325	325	325
4319	OFFICE SUPPLIES	125	580	332	565	565	565
4359	COMPUTER SOFTWARE AND SUPPLIES	7,219	1,500	56,840	5,288	5,288	5,288
4411	POSTAGE AND FREIGHT	442	450	-89	450	450	450
4412	TELEPHONE	31,874	40,716	14,122	39,276	39,276	39,276
4413	TELEPHONE EQUIPMENT	548,198	584,055	313,653	588,718	588,718	588,718
4414	TELEPHONE LOCAL CALLS	59,399	110,000	37,144	75,000	75,000	75,000
4415	TELEPHONE LONG DISTANCE	37,288	55,000	20,579	45,000	45,000	45,000
4418	DUES AND MEMBERSHIPS	214	400	55	270	270	270
4449	OTHER OPERATIONAL EXPENSES	45,816	44,538	29,578	49,415	49,415	49,415
4461	MILEAGE AND PARKING-LOCAL		50	25	50	50	50
4462	TRAVEL HOTEL AND MEALS	454	800	360	1,200	1,200	1,200
4463	EDUCATION AND TRAINING	143	1,695	49	1,895	1,895	1,895
4516	HARDWARE RENTAL	2,600	2,400	1,400	2,400	2,400	2,400
CHARACTER 40	SUBTOTAL	733,772	842,509	474,048	809,852	809,852	809,852
CHARACTER :41	CHARGEBACK EXPENSES						
4615	GASOLINE CHARGEBACK	1,532	3,300	410	2,500	2,500	2,500
4616	FLEET SERVICE CHARGEBACK	3,857	3,857	964	4,396	4,396	4,396
CHARACTER 41	SUBTOTAL	5,389	7,157	1,374	6,896	6,896	6,896

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:37 INFORMATION TECHNOLOGY  
 DIVISION :04 TELECOMMUNICATIONS SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	13,245	18,753	6,239	13,517	13,517	13,517
8030	SOCIAL SECURITY	9,035	9,316	5,461	9,857	9,857	9,857
8050	LIFE INSURANCE	38	48	26	48	48	48
8060	HEALTH INSURANCE	29,641	32,193	22,515	37,419	37,419	37,419
8063	DISABILITY INSURANCE	129	120	79	120	120	120
CHARACTER 80 SUBTOTAL		52,088	60,430	34,320	60,961	60,961	60,961
TYPE X SUBTOTAL		935,514	1,031,869	597,553	1,027,109	1,027,109	1,027,109
DIVISION 04 SUBTOTAL		-554,403	-637,325	-416,257	-639,141	-639,141	-639,141
DEPARTMENT 37 SUBTOTAL		-2,995,117	-3,284,220	-2,528,530	-3,400,882	-3,400,882	-3,352,882

# LAW



## **LAW (County Attorney) - 39**

### **MISSION STATEMENT**

To legally protect and indemnify all Broome County Government in its deliberations and actions by providing effective legal representation and advice for the entire County, including the County Executive, the Legislature, all County departments and various Boards.

### **DESCRIPTION**

- Draft resolutions, local laws, contracts, and other documents at the request of all Broome County departments, boards, officers and employees.
- Defend the County of Broome, its officers and employees in all civil actions commenced against them in all local, state and federal courts and to initiate litigation on behalf of the County to recover money and property due the County.
- Prosecute in the name of the County and in the name of the State all children under the age of 16 who either break the law or are in need of supervision.
- Prosecute health code violations and illegal dumping cases.
- Represent the County in all administrative hearings and reviews at the local, state and federal level.
- Represent the Commissioner of Finance in his capacity as Public Administrator of decedent's estates.
- Provide formal and informal legal advice to all departments

### **2007 OBJECTIVES**

- Continue our policy of vigorously defending the County and settling litigation only when it is clearly indicated to be in the best interest of the County to do so.
- Continue developing the "Law File" as a countywide management tool.
- Completion and refinement of case/document management system by initiating the transfer to digital files.

### **2007 BUDGET HIGHLIGHTS**

- Increase legal fees line to accommodate the cost of major case litigation by outside counsel..



## 39 0005 LAW (County Attorney)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
County Attorney	AT-6	1	1	1	1	1
Chief Assistant County Attorney	AT-4	1	1	1	1	1
Senior Assistant County Attorney	AT-3	1	1	1	1	1
Assistant County Attorney II	AT-2	2	2	2	2	2
Assistant County Attorney	AT-1	1	1	1	1	1
Secretary to County Attorney	16 Admin	1	1	1	1	1
Paralegal	15 Admin	1	1	1	1	1
Secretary	14 Admin	1	1	1	1	1
Keyboard Specialist	9 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
Secretary	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:39 LAW  
 DIVISION :02 LAW

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS			2,668			
0041	COUNTY ATTORNEY FEES & CHARGES	65,115	117,500	14,070	117,500	117,500	117,500
0127	OTHER CHARGES	26,199	10,000	4	10,000	10,000	10,000
CHARACTER 02 SUBTOTAL		91,314	127,500	16,742	127,500	127,500	127,500
TYPE R SUBTOTAL		91,314	127,500	16,742	127,500	127,500	127,500
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	595,491	558,530	347,336	629,115	591,150	591,150
1500	SALARIES PART-TIME	19,096	19,198	11,619		20,941	20,941
1600	SALARIES TEMPORARY	11,385	19,500	6,225	12,000	19,500	19,500
1900	SALARIES SHIFT DIFFERENTIAL			1,000			
1950	SALARY ADJUSTMENTS		6,653		7,689	7,689	7,689
CHARACTER 10 SUBTOTAL		625,972	603,881	366,180	648,804	639,280	639,280
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	31,227	27,000	17,398	33,000	33,000	33,000
4319	OFFICE SUPPLIES	5,673	6,850	1,381	6,850	6,850	6,850
4359	COMPUTER SOFTWARE AND SUPPLIES	3,640	4,000		4,000	4,000	4,000
4411	POSTAGE AND FREIGHT	601	750	428	728	750	750
4418	DUES AND MEMBERSHIPS	3,375	2,500	760	2,910	3,000	3,000
4419	GENERAL OFFICE EXPENSES	90	500	170	470	485	485
4448	ADVERTISING AND PROMOTION EXPENSES		500		470	485	485
4461	MILEAGE AND PARKING-LOCAL	178	100	37	97	100	100
4462	TRAVEL HOTEL AND MEALS	1,566	3,500	544	3,290	3,395	3,395
4463	EDUCATION AND TRAINING	2,606	4,000	1,323	3,670	3,790	3,790
4469	OTHER PERSONAL EXPENSES		150	98	146	150	150
4518	COPYING MACHINE RENTALS	1,080	2,928	1,952	2,910	3,000	3,000
4726	CONTRACTED DATA PROCESSING SERV	9,428	10,000	6,587	9,700	10,000	10,000
4731	JUROR FEES AND COURT EXPENSES	1,094	1,500	955	1,940	2,000	2,000
4735	INVESTIGATIONS EXPENSES	539	2,000	1,018	1,940	2,000	2,000
4736	LEGAL CHARGES AND FEES	20,254	30,000	15,182	72,600	76,000	76,000
4739	STENOGRAPHIC SERVICES	2,592	7,000	4,799	6,790	7,000	7,000
CHARACTER 40 SUBTOTAL		83,943	103,278	52,632	151,511	156,005	156,005

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:39 LAW  
DIVISION :02 LAW

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	626		67	422	211	211
CHARACTER 41 SUBTOTAL		626		67	422	211	211
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,766					
CHARACTER 60 SUBTOTAL		1,766					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	82					
CHARACTER 70 SUBTOTAL		82					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	66,948	91,974	30,337	68,236	67,189	67,189
8030	SOCIAL SECURITY	46,978	45,689	27,204	50,663	48,905	48,905
8040	WORKERS COMPENSATION	5,000	5,150	1,277	5,350	5,350	5,350
8050	LIFE INSURANCE	232	288	141	264	264	264
8060	HEALTH INSURANCE	100,701	120,264	73,192	153,266	140,331	140,331
8070	UNEMPLOYMENT INSURANCE	4,422					
CHARACTER 80 SUBTOTAL		224,281	263,365	132,151	277,779	262,039	262,039
TYPE X SUBTOTAL		936,670	970,524	551,030	1,078,516	1,057,535	1,057,535
DIVISION 02 SUBTOTAL		-845,356	-843,024	-534,288	-951,016	-930,035	-930,035
DEPARTMENT 39 SUBTOTAL		-889,580	-839,599	-851,472	-935,482	-915,981	-915,981

## **LAW – DSS LEGAL UNIT - 39**

### **MISSION STATEMENT**

Provide exemplary legal representation and counsel, to effectively support the many programs that are administered by Broome County's Department of Social Services.

### **DESCRIPTION**

The function of the Legal Unit is to represent the Department of Social Services effectively in Court and Administrative hearings, and to advise and furnish legal services in support of the Department's many programs.

In representing the Department's Child Welfare and Child Support Programs, the Legal Unit is the single highest volume user of Broome County's Family Court system. For 2005, Legal Unit Family Court appearances totaled 6,751. Complex Family Court cases involving child abuse, child neglect, and foster children accounted for 2,247 attorney appearances.

Revenue producing cases seeking reimbursement for public assistance and Medicaid expenditures accounted for 4,504 appearances. Legal Unit attorneys also appear in significant appellate and other litigation, particularly litigation involving the Department's Medical Assistance and Protective Services for Adults Programs, as well as cases involving permanency for foster children. Each of these cases involves extensive preparation and court time.

Despite budget cuts which reduced DSS' staffing, reorganizations within DSS, turnover of DSS administrative and line staff, and state and federal legislative changes that make recoveries of Medicaid expenditures more difficult, the Legal Unit continues to be extremely revenue positive. Non-child support collections involving personal injury, property, mortgage, and estate claims for 2005 totaled

\$1,633,515.08. The Legal Unit's record high collections were a significant accomplishment, as 2005 was the "base year" for NY State's Medicaid Cap. Consequently, Broome's base year for future Medicaid expenditure calculations has been reduced, thereby forever reducing Broome's Medicaid expenditures. For 2006, it is projected Legal Unit non-child support will increase to a record high \$1,825,000. For 2007, child support collections, representing recoveries of Public Assistance expenditures. For 2007, child support collections representing recoveries of Public Assistance expenditures are projected to total an additional \$2,400,000. Overall, Legal Unit 2007 collections are anticipated to total \$4,155,000. In addition to actual monetary collections to reimburse cash welfare and Medicaid programs, the Legal Unit continued to obtain significant Medicaid cost savings through securing Court Orders requiring private health insurance to pay for health care, prior to any Medicaid funds being expended. Legal Unit third party health insurance reimbursement efforts substantially contribute to over \$20,000,000 in annual Medicaid savings.

### **2007 OBJECTIVES**

- Assure compliance with NY State's recently enacted permanency legislation, which requires more frequent Legal Unit Family Court appearances to review the status of over 300 children placed in Broome Social Services' foster care.
- Implement digital imaging initiative through private Hoyt Foundation grant funds, thereby creating digital files to more effectively prosecute Legal Unit child abuse and other litigation cases
- Successfully facilitate Broome County's participation in NY State's Medicaid Provider fraud initiative.
- Maintain compliance with Federal Title IV-E standards, by assuring legally compliant court orders are obtained involving all foster children, thereby facilitating Broome's continued receipt of substantial Federal reimbursement.

- Continue to be revenue positive, through obtaining substantial monetary recoveries to reimburse public assistance and Medicaid expenditures.

### **2007 BUDGET HIGHLIGHTS**

- Legal Unit digital imaging initiative, implemented through successfully obtained private grant funds, will be maintained through ongoing licensing agreements.
- Courthouse satellite office will become fully operational, through acquisition of photo copy machine.
- Essential legal research will be provided through transition to internet based subscription service.

39 0021 LAW/DSS Legal Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy County Attorney	AT-5	1	1	1	1	1
Senior Assistant County Attorney	AT-3	2	2	2	2	2
Assistant County Attorney II	AT-2	2	2	3	2	2
Assistant County Attorney	AT-1	1	1	0	1	1
Office Manager	16 Admin	1	1	1	1	1
Paralegal	15 Admin	2	2	2	2	2
Secretary	14 Admin	1	1	1	1	1
Keyboard Specialist	9 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:39 LAW  
 DIVISION :01 LEGAL SUPPORT - DSS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0045	CHARGEBACKS - D S S	769,733	890,158	175,119	898,926	898,926	898,926
CHARACTER 02 SUBTOTAL		769,733	890,158	175,119	898,926	898,926	898,926
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			510			
CHARACTER 07 SUBTOTAL				510			
TYPE R SUBTOTAL		769,733	890,158	175,629	898,926	898,926	898,926
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	573,387	570,153	353,876	597,245	597,245	597,245
1950	SALARY ADJUSTMENTS		6,885		7,275	7,275	7,275
CHARACTER 10 SUBTOTAL		573,387	577,038	353,876	604,520	604,520	604,520
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	7,696	11,800	3,473	12,800	12,800	12,800
4319	OFFICE SUPPLIES	4,266	18,000	1,910	11,540	12,770	12,770
4359	COMPUTER SOFTWARE AND SUPPLIES	8,926		1,288			
4411	POSTAGE AND FREIGHT	325	500	321	500	500	500
4418	DUES AND MEMBERSHIPS	1,160	1,400	90	1,400	1,400	1,400
4419	GENERAL OFFICE EXPENSES		2,000		500	1,000	1,000
4448	ADVERTISING AND PROMOTION EXPENSES	75	750	95	2,250	1,500	1,500
4461	MILEAGE AND PARKING-LOCAL		200		200	200	200
4462	TRAVEL HOTEL AND MEALS	2,282	2,500	1,846	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	1,507	2,000	705	2,200	2,200	2,200
4469	OTHER PERSONAL EXPENSES	180	240	120	120	120	120
4513	SOFTWARE MAINTENANCE				1,820	1,820	1,820
4514	HARDWARE MAINTENANCE				950	950	950
4734	WITNESS EXPENSES	1,308	1,000	2,285	2,500	2,500	2,500
4736	LEGAL CHARGES AND FEES	11,737	13,000	4,978	11,500	12,000	12,000
4739	STENOGRAPHIC SERVICES	300	500		500	500	500
4747	OTHER FEES FOR SERVICES		10,000				

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:39 LAW  
 DIVISION :01 LEGAL SUPPORT - DSS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
CHARACTER 40	SUBTOTAL	39,762	63,890	17,111	51,780	53,260	53,260

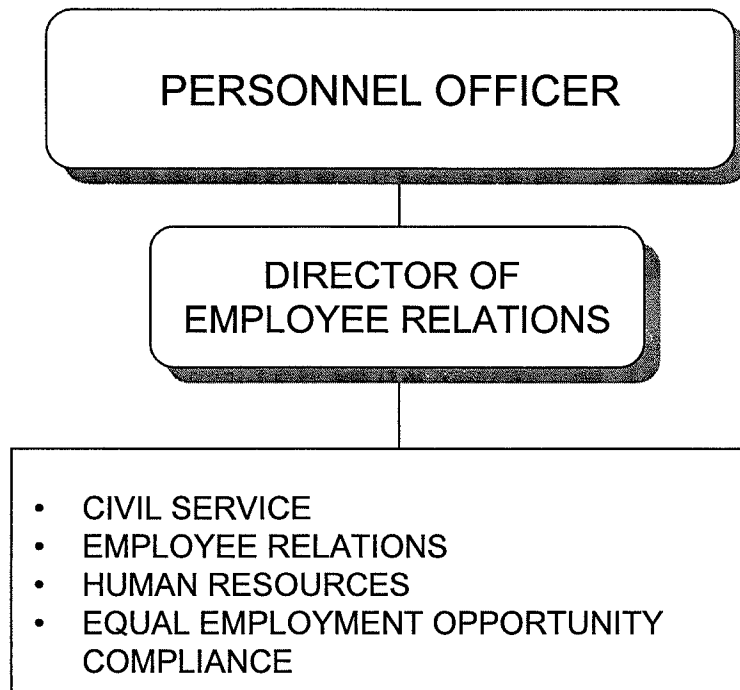


BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:39 LAW  
 DIVISION :01 LEGAL SUPPORT - DSS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	7,100	7,100		7,100	7,100	7,100
4602	INSURANCE PREMIUM CHARGEBACK			67	211	211	211
4618	OFFICE SUPPLIES CHARGEBACK	3,669	4,200	1,660	4,200	4,200	4,200
CHARACTER 41 SUBTOTAL		10,769	11,300	1,727	11,511	11,511	11,511
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	62,347	87,789	29,799	62,984	62,984	62,984
8030	SOCIAL SECURITY	42,401	43,612	26,031	45,583	45,583	45,583
8040	WORKERS COMPENSATION	4,159	5,067	1,277	5,579	5,579	5,579
8050	LIFE INSURANCE	206	264	141	264	264	264
8060	HEALTH INSURANCE	80,926	97,773	60,601	101,171	101,171	101,171
8070	UNEMPLOYMENT INSURANCE			2,250			
CHARACTER 80 SUBTOTAL		190,039	234,505	120,099	215,581	215,581	215,581
TYPE X SUBTOTAL		813,957	886,733	492,813	883,392	884,872	884,872
DIVISION 01 SUBTOTAL		-44,224	3,425	-317,184	15,534	14,054	14,054

# PERSONNEL



## PERSONNEL - 40

### MISSION STATEMENT

To administer, in a fair and equitable manner, the provisions of the New York State Civil Service Law and the Broome County Civil Service Rules with respect to the offices and employment in the classified service of 43 Broome County departments and the civil divisions therein, which include sixteen (16) towns, seven (7) villages, twelve (12) school districts (except Binghamton) and two (2) special districts of the County.

The department also administers various human resource functions for County government including employee relations, employee benefits, leaves of absence, record management, recruitment, training, and staff development.

In addition, the department is responsible for the administration of various Federal, State and local laws, rules and regulations such as the Taylor Law, Fair Labor Standards Act and Family and Medical Leave Act.

### DESCRIPTION

The Broome County Department of Personnel is comprised of four (4) functional units as follows:

1. The **Civil Service Administration Unit** administers New York State Civil Service Law, and develops and maintains the position classification plan. This unit also administers competitive examinations, certifies payrolls, reviews applicant qualifications, reviews and approves appointments and personnel changes, oversees State mandated roster card maintenance, certifies civil service eligible lists, develops and maintains County civil service rules, provides advice, counsel and support to appointing

authorities in the County, the towns, villages, school districts and special districts and calculates all lay-offs for the County and the jurisdictions. All Civil Service functions are mandated by NYS Civil Service Law which forbids charging for any services; however we are allowed to charge exam fees. The State continues to decentralize more exams which is more time consuming for our staff. It is the goal of this unit to uphold the standards of merit and fitness in the hiring of all Civil Service employees, as required by the New York State Constitution. The unit continues to work with Information Technology toward automating as much of these processes as possible to provide better service.

2. The **Human Resources Unit** is responsible for the administration of County benefit programs (i.e. health insurance, life insurance, disability insurance, flexible spending accounts and retirement). This unit also administers the central records system (payroll and position control files), unemployment insurance, leaves of absence, is responsible for maintenance and updates of the Personnel Policy and Procedures Manual and Employee Handbook and maintains personnel files and State required roster cards under the guidance of the civil service unit. Other areas of responsibility include monitoring employee performance evaluations, salary and longevity administration, employee assistance program, recruitment, new employee orientation and development/coordination of programs to improve employee productivity and morale such as flu shot programs and coordination of special training requests. Support is provided to the Director of Employee Relations by developing and producing specialized reports and researching employee histories. The unit ensures compliance with the Family and Medical Leave Act and COBRA Laws. There is coordination with the New York State Retirement System on special events such as early retirement incentives and seminars. This unit is responsible for the distribution of retirement information from the Retirement System to the employees. The unit answers all employee verification requests. It is the goal of this unit to provide information services

to the employees, department heads and supervisors of Broome County in an efficient and courteous manner.

3. The **Director of Employee Relations** is responsible for negotiating and administering eight (8) collective bargaining agreements. This includes the handling of all grievances, disciplinary matters and improper practices as well as providing advice on topics such as attendance, performance and layoffs. The unit also monitors compliance with and offers guidance on a variety of laws pertaining to the human resource function including Family and Medical Leave Act, Fair Labor Standards Act and Taylor Law. In addition, issues regarding Unemployment Benefits, State Human Rights Complaints, Federal Department of Labor and Equal Employment Opportunity Commission Complaints are addressed by this unit. The Director provides training to supervisors in the areas of discipline and contract administration and attempts to resolve issues in an informal manner. It is his goal to work with County and union representatives to prevent potential problems where possible and to address problems that do arise. He seeks outcomes which are in the best interest of Broome County while also providing a fair and equitable workplace for the employees of Broome County.

In April 2005, Broome County and the Village of Endicott signed an inter-municipal agreement for Broome County to provide the Village of Endicott labor relations professional services. This included the negotiation and administration of seven (7) labor agreements for employees in the Village. Efforts are underway County-wide to expand this shared service philosophy of the current administration.

4. **EEOC** – The Equal Employment Opportunity Compliance Officer (EEOCO) is responsible for assisting Broome County officials, managers and employees in achieving the goals of equal employment opportunity within County government. This involved the on-going review of County policies and procedures to insure compliance with all application state federal and local equal employment opportunity

laws and regulations. The EEOCO works closely with County departments, general contractors and project managers involved in the administration of Broome County's Disadvantaged Business Enterprise (DBE) program. The EEOCO also supports the administration and promotion of the Minority/Women's Business Program. Additional responsibilities include the development and implementation of training programs to meet departmental needs in areas such as sexual harassment and compliance with Americans with Disabilities Act (ADA); development of outreach and hiring strategies and attract protected class candidates to County employment; staff development training to increase awareness of legislative EEO requirements; and identification obstacles to minority/women owned business participation in Broome County projects.

### **2007 OBJECTIVES**

1. Expand in-house training and education for County departments
  - General Management/Supervision Skills
  - Labor Relations Issues i.e. discipline and discharge
  - Impact of Civil Service Law, Federal and State Labor Laws, HIPAA, FMLA, FLSA and Collective Bargaining Agreements on employment issues
2. Continue to expand automation of processes
  - Establishment of Certification of Eligible electronically for all eligible lists.
  - Continue to work with State to streamline access to exam information
  - Work with IT to make all Personnel related forms available for completion on-line
  - Explore possibility of accepting electronic signatures for official document submission on-line
  - Update website and expand on available material
3. Expand program of decentralized exams

- Include additional decentralized exams (i.e. IT exams) nearly all IT exams can now be given on-line
4. Provide education/training to department staff
    - Identify appropriate training to enhance employee skills and improve efficiency.
    - New York State Department of Civil Service, NYSAC and various Human Resource Associations offer free or low cost training.
  5. Expand training & education for Civil Service jurisdictions
    - Updates on Civil Service requirements
    - Increase visits to jurisdictions

#### **2007 BUDGET HIGHLIGHTS**

- A continuing budget has been requested.

40 0002 PERSONNEL

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Personnel Officer	H Admin	1	1	1	1	1
Director of Employee Relations	E Admin	1	1	1	1	1
Equal Opportunity Compliance Coordinator	18 Admin	0	1	1	1	1
Senior Personnel Associate	18 Admin	1	1	2	2	2
Personnel Associate/Trainee	16/14 Admin	2	2	2	2	2
Secretary to Personnel Officer	14 Admin	1	1	1	1	1
Personnel Assistant	11 Admin	4	4	4	4	4
Keyboard Specialist	9 Admin	1	0	0	0	0
Clerk	7 Admin	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>11</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>
Senior Personnel Associate	18 Admin	1	1	0	0	0
Clerk	7 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>13</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:40 PERSONNEL

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0022	HEALTH CARE ADMINISTRATION	46,287	48,535		48,535	48,535	48,535
0494	CIVIL SERVICE APPLICATION FEE	12,859	18,000	8,440	20,000	20,000	20,000
CHARACTER 02 SUBTOTAL		59,146	66,535	8,440	68,535	68,535	68,535
TYPE R SUBTOTAL		59,146	66,535	8,440	68,535	68,535	68,535
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	403,088	474,537	288,723	544,178	544,178	544,178
1500	SALARIES PART-TIME	60,294	50,721	29,998	11,213	11,213	11,213
1600	SALARIES TEMPORARY	5,680	2,363	1,787	2,800	2,800	2,800
1700	SALARIES OVERTIME	318	1,091	91			
CHARACTER 10 SUBTOTAL		469,380	528,712	320,599	558,191	558,191	558,191
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2120	OFFICE FURNITURE				2,887		
CHARACTER 20 SUBTOTAL					2,887		
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	2,489	900	832	2,000	900	900
4319	OFFICE SUPPLIES	4,745	3,000	1,625	5,000	3,000	3,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	10					
4359	COMPUTER SOFTWARE AND SUPPLIES	197	1,000	195	1,400	1,000	1,000
4418	DUES AND MEMBERSHIPS	300	500	100	800	500	500
4419	GENERAL OFFICE EXPENSES	892	2,500	441	4,300	2,500	2,500
4448	ADVERTISING AND PROMOTION EXPENSES		500	1,234	700	500	500
4461	MILEAGE AND PARKING-LOCAL		250		450	250	250
4462	TRAVEL HOTEL AND MEALS	4,329	3,500	1,862	7,000	3,000	3,000
4463	EDUCATION AND TRAINING	500	1,500	875	3,200	1,500	1,500
4464	MANAGEMENT TRAINING PROGRAM		2,000		3,200	2,000	2,000
4469	OTHER PERSONAL EXPENSES		100		200	100	100
4518	COPYING MACHINE RENTALS	260					
4747	OTHER FEES FOR SERVICES	450	2,500	1,138	7,000	5,000	5,000
CHARACTER 40 SUBTOTAL		14,172	18,250	8,302	35,250	20,250	20,250

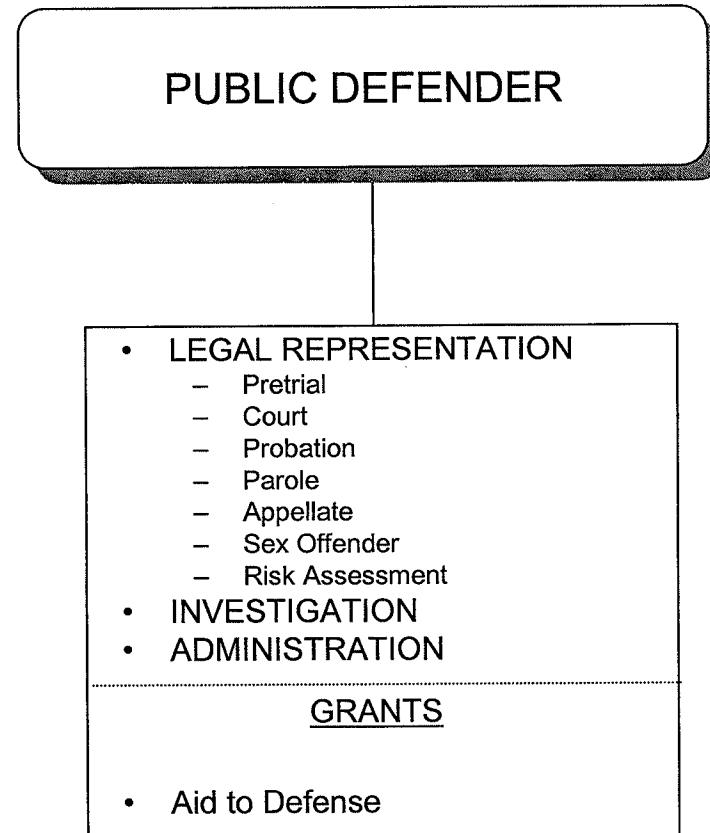
BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:40 PERSONNEL

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	615	517	129	414	414	414
4614	OTHER CHARGEBACK EXPENSES	1,727	1,335	1,263	1,744	1,744	1,744
CHARACTER 41 SUBTOTAL		2,342	1,852	1,392	2,158	2,158	2,158
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6008	PRINCIPAL ON CAPITAL LEASE	889					
CHARACTER 60 SUBTOTAL		889					
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	31					
CHARACTER 70 SUBTOTAL		31					
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	50,356	80,889	26,840	58,099	58,099	58,099
8030	SOCIAL SECURITY	34,490	40,184	23,170	42,488	42,488	42,488
8040	WORKERS COMPENSATION	3,535	3,859	965	4,310	4,310	4,310
8050	LIFE INSURANCE	229	336	166	336	336	336
8060	HEALTH INSURANCE	117,149	152,354	87,564	169,809	169,809	169,809
8081	EMPLOYEE TUITION REIMBURSEMENT	10,415	28,000	12,018	48,000	28,000	28,000
CHARACTER 80 SUBTOTAL		216,174	305,622	150,723	323,042	303,042	303,042
TYPE X SUBTOTAL		702,988	854,436	481,016	921,528	883,641	883,641
DEPARTMENT 40 SUBTOTAL		-643,842	-787,901	-472,576	-852,993	-815,106	-815,106



# PUBLIC DEFENDER



## **PUBLIC DEFENDER - 53**

### **MISSION STATEMENT**

To defend all poor persons accused of crimes and offenses punishable by jail.

### **DESCRIPTION**

The Public Defender provides legal representation to all indigent persons accused of crime in Broome County. This office acts as defense counsel from arraignment through trial and all stages of appeal for cases ranging from simple violations to homicides. This involves the full range of investigatory, pretrial, and appellate representation required in criminal cases. The office services each of the 19 village and Town Justice Courts, the Binghamton City Court, the Broome County Court, and all higher appellate courts. Attorneys and investigators are on call 24 hours a day, seven days a week to assist recent arrestees.

### **2007 OBJECTIVES**

- Insure sufficient resources to provide effective representation.

### **2007 BUDGET HIGHLIGHTS**

- Continuing Budget Request and Contingency Plan. Enhancement request to upgrade the Receptionist/Typist position to a Keyboard Specialist position.
- Pending legislation, if approved, would mandate that the Public Defender represent sex offenders due to be civilly committed in a process involving jury trials. Specifically, the legislation indicates that the assigned attorney must have a minimum of five years experience in handling these types of cases. Obviously this will have a tremendous impact on our resources, and in fact, could lead to additional appropriations in handling these matters. The proposed legislation could be in place by January 1, 2007, or sooner. If approved it is anticipated that we will have to do a revised budget.

## 53 0006 PUBLIC DEFENDER

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Public Defender	AT-6	1	1	1	1	1
Chief Assistant Public Defender	AT-4	1	1	1	1	1
Senior Assistant Public Defender	AT-3	3	3	3	3	3
Assistant Public Defender II	AT-2	4	4	4	4	4
Assistant Public Defender I	AT-1	2	2	2	2	2
Chief Investigator - Public Defender	27 Admin	1	1	1	1	1
Investigator - Public Defender	21 Admin	1	1	1	1	1
Stenographic Secretary	13 CSEA	2	2	2	2	2
Intake Specialist	11 CSEA	3	3	3	3	3
Keyboard Specialist	8 CSEA	2	2	3	2	2
Receptionist Typist	6 CSEA	1	1	0	1	1
<b>Total Full-Time Positions</b>		<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:53 PUBLIC DEFENDER

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0039	PUBLIC DEFENDER SERVICES	801	1,500	706	1,500	1,500	1,500
CHARACTER 02 SUBTOTAL		801	1,500	706	1,500	1,500	1,500
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	484					
0229	TRANSFER FROM INSURANCE RESERVE	864					
CHARACTER 07 SUBTOTAL		1,348					
CHARACTER :08 STATE AID							
0242	INDIGENT PAROLEES	10,829	10,000	16,343	10,000	10,000	10,000
0264	MAJOR OFFENCE PUBLIC DEFENDER	27,323	27,834	6,125	27,834	27,834	27,834
0460	OTHER STATE AID	20,511					
CHARACTER 08 SUBTOTAL		58,663	37,834	22,468	37,834	37,834	37,834
TYPE R SUBTOTAL		60,812	39,334	23,174	39,334	39,334	39,334
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,046,083	1,068,721	655,481	1,077,030	1,075,413	1,075,413
1600	SALARIES TEMPORARY	1,621		2,567			
1950	SALARY ADJUSTMENTS		16,279		18,785	18,785	18,785
CHARACTER 10 SUBTOTAL		1,047,704	1,085,000	658,048	1,095,815	1,094,198	1,094,198

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:53 PUBLIC DEFENDER

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	25,853	23,840	11,959	25,840	25,840	25,840
4319	OFFICE SUPPLIES	13,871	17,976	8,772	19,000	19,000	19,000
4326	FUEL AND HEATING SUPPLIES	3,466	7,838	2,150	8,074	8,074	8,074
4342	PHOTOGRAPHIC SUPPLIES		600	144	500	500	500
4347	GAS OIL GREASE AND DIESEL FUEL	15	200		100	100	100
4359	COMPUTER SOFTWARE AND SUPPLIES	1,262					
4363	MEDICAL LAB & CLINIC SUPPLIES		250		125	125	125
4411	POSTAGE AND FREIGHT	30	150	122	250	250	250
4418	DUES AND MEMBERSHIPS	635	700	570	650	650	650
4419	GENERAL OFFICE EXPENSES	10,532	7,000	5,668	7,000	7,000	7,000
4422	BUILDING AND LAND RENTAL		137,831	103,158	137,544	137,544	137,544
4427	ELECTRIC CURRENT	14,869	20,044	7,834	21,047	21,047	21,047
4429	BUILDING AND GROUNDS EXPENSES	6,597	8,565	3,620	7,500	7,500	7,500
4442	PHOTOGRAPHIC EXPENSES	107	175	138	175	175	175
4461	MILEAGE AND PARKING-LOCAL	12,239	11,685	7,375	13,750	13,750	13,750
4462	TRAVEL HOTEL AND MEALS	1,827	2,250	1,354	2,250	2,250	2,250
4463	EDUCATION AND TRAINING	2,892	4,500	2,559	4,250	4,250	4,250
4469	OTHER PERSONAL EXPENSES	180	350	180	300	300	300
4518	COPYING MACHINE RENTALS	2,596	5,550	2,733	5,550	5,550	5,550
4520	PROPERTY LOSS	864					
4734	WITNESS EXPENSES	6,787	8,750	7,504	8,000	8,000	8,000
4736	LEGAL CHARGES AND FEES				3,750	3,750	3,750
4739	STENOGRAPHIC SERVICES	2,067	1,750	324	1,750	1,750	1,750
CHARACTER 40 SUBTOTAL		106,689	260,004	166,164	267,405	267,405	267,405

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:53 PUBLIC DEFENDER

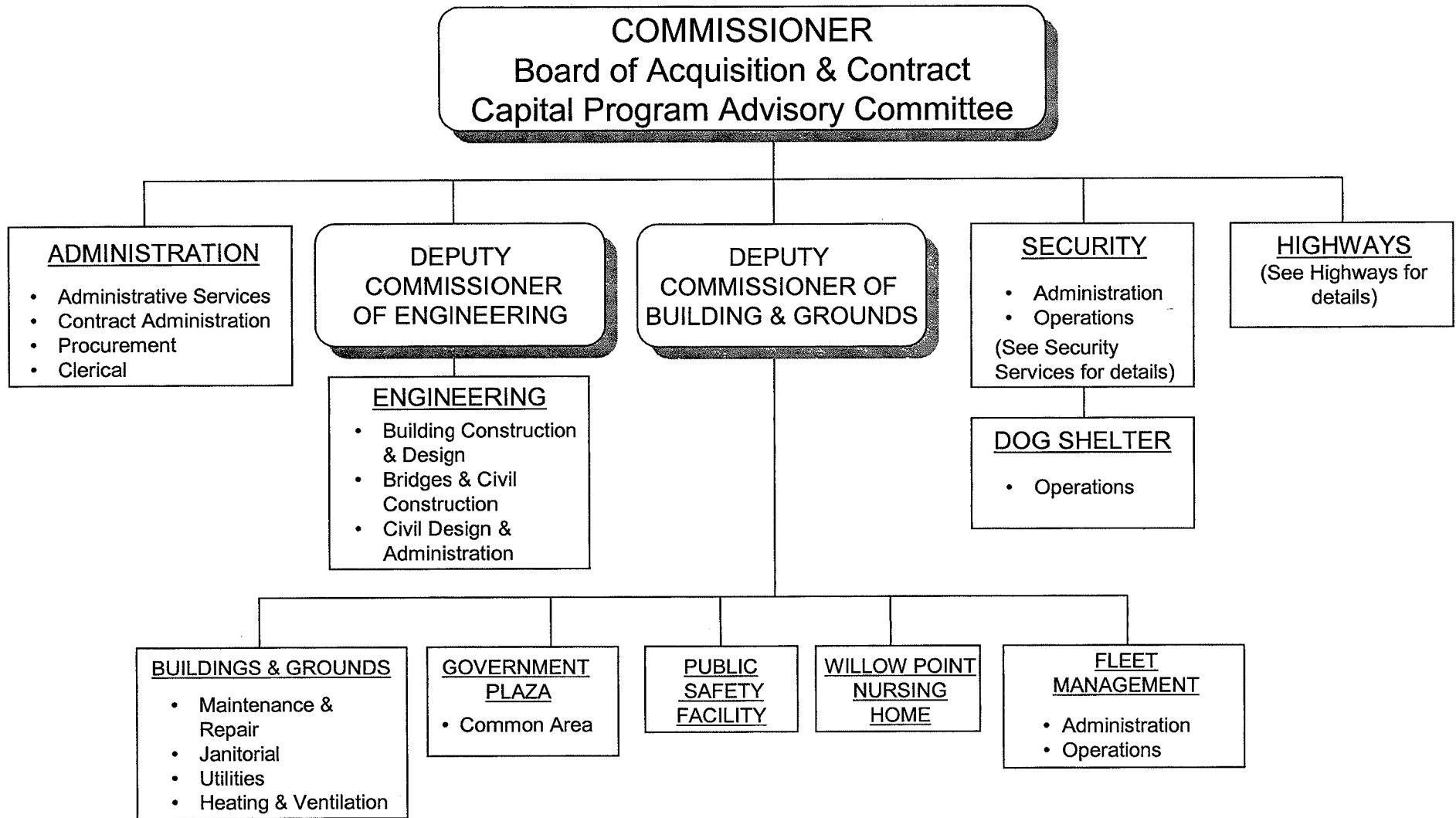
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	1,973	4,903	1,226	6,028	6,028	6,028
4615	GASOLINE CHARGEBACK	1,624	3,000	486	2,200	2,200	2,200
4616	FLEET SERVICE CHARGEBACK	5,785	5,785	1,446	4,396	4,396	4,396
CHARACTER 41 SUBTOTAL		9,382	13,688	3,158	12,624	12,624	12,624
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6008	PRINCIPAL ON CAPITAL LEASE	88,537					
CHARACTER 60 SUBTOTAL		88,537					
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	52,109					
CHARACTER 70 SUBTOTAL		52,109					
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	114,749	164,583	54,994	118,006	117,828	117,828
8030	SOCIAL SECURITY	78,574	81,411	49,098	86,042	85,919	85,919
8040	WORKERS COMPENSATION	7,107	7,210	2,120	9,638	9,638	9,638
8050	LIFE INSURANCE	392	504	262	504	504	504
8060	HEALTH INSURANCE	146,897	160,572	105,541	183,677	183,677	183,677
8063	DISABILITY INSURANCE	1,007	960	625	960	960	960
8070	UNEMPLOYMENT INSURANCE	1,206					
CHARACTER 80 SUBTOTAL		349,932	415,240	212,640	398,827	398,526	398,526

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:53 PUBLIC DEFENDER

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9004	TRANSFER TO CAPITAL FUND	18,511					
CHARACTER 90	SUBTOTAL	18,511					
TYPE X	SUBTOTAL	1,672,864	1,773,932	1,040,010	1,774,671	1,772,753	1,772,753
DEPARTMENT 53	SUBTOTAL	-1,612,052	-1,734,598	-1,016,836	-1,735,337	-1,733,419	-1,733,419

# PUBLIC WORKS





**PUBLIC WORKS - 03**  
**Administration - 01**

**MISSION STATEMENT**

Provide clerical, accounting, contract administration, and other related services to the other Divisions of Public Works.

**DESCRIPTION**

The Division provides staff and support functions to the other Divisions of Public Works and for Department of Public Works Capital Projects.

**2007 OBJECTIVES**

- Maintain high quality of services rendered to other Divisions of Public Works.

03 0015 **PUBLIC WORKS/Administration**

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Commissioner of Public Works *	I Admin	1	1	1	1	1
Director of Public Works Administration	24 Admin	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	0	1	0	0
Senior Account Clerk	9 CSEA	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

\* Position is a shared position and funding with the Department of Parks and Recreation.

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :01 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0559	OTHER DEPARTMENTAL CHARGEBACK	53,760	55,347	55,347	64,981	64,981	64,981
CHARACTER 02 SUBTOTAL		53,760	55,347	55,347	64,981	64,981	64,981
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	330		2,762			
CHARACTER 08 SUBTOTAL		330		2,762			
TYPE R SUBTOTAL		54,090	55,347	58,109	64,981	64,981	64,981
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	184,809	162,632	100,251	182,426	174,833	174,833
CHARACTER 10 SUBTOTAL		184,809	162,632	100,251	182,426	174,833	174,833
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS			109			
4319	OFFICE SUPPLIES	2,476	1,000	299	1,000	1,000	1,000
4323	BLDG MAINTENANCE SUPPLIES	3					
4341	MOTOR EQUIPMENT SUPPLIES			16			
4349	MISC OPERATIONAL SUPPLIES	237					
4359	COMPUTER SOFTWARE AND SUPPLIES	17					
4411	POSTAGE AND FREIGHT		25	21	25	25	25
4418	DUES AND MEMBERSHIPS	1,776	1,728	1,200	672	1,200	1,200
4461	MILEAGE AND PARKING-LOCAL		25		25	25	25
4462	TRAVEL HOTEL AND MEALS		500		500	500	500
4463	EDUCATION AND TRAINING		750		750	750	750
4518	COPYING MACHINE RENTALS	-8	1,717	1,205	1,717	1,717	1,717
CHARACTER 40 SUBTOTAL		4,501	5,745	2,850	4,689	5,217	5,217

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :01 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,043	17,675	4,419	21,287	19,481	19,481
4614	OTHER CHARGEBACK EXPENSES	2,025					
4615	GASOLINE CHARGEBACK		1,700				
4616	FLEET SERVICE CHARGEBACK		1,000	500			
4626	TRANSPORTATION SERVICES CHARGEBACKS		7,514	3,757			
CHARACTER 41 SUBTOTAL		3,068	27,889	8,676	21,287	19,481	19,481
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,020					
CHARACTER 60 SUBTOTAL		1,020					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	193					
CHARACTER 70 SUBTOTAL		193					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	28,075	25,045	8,442	11,988	18,342	18,342
8030	SOCIAL SECURITY	13,525	12,442	7,227	13,956	13,375	13,375
8040	WORKERS COMPENSATION		2,060		1,318	1,689	1,689
8050	LIFE INSURANCE	69	720	38	72	72	72
8060	HEALTH INSURANCE	39,888	40,584	29,578	59,093	53,580	53,580
8063	DISABILITY INSURANCE	198	240	79		120	120
CHARACTER 80 SUBTOTAL		81,755	81,091	45,364	86,427	87,178	87,178
TYPE X SUBTOTAL		275,346	277,357	157,141	294,829	286,709	286,709
DIVISION 01 SUBTOTAL		-221,256	-222,010	-99,032	-229,848	-221,728	-221,728

**PUBLIC WORKS - 03**  
**Engineering - 02**

**MISSION STATEMENT**

To provide quality engineering services to maintain and upgrade the infrastructure (highways, bridges, and buildings), and to serve and support other Public Works Divisions, Broome County Departments, and residents of Broome County.

**DESCRIPTION**

The Division provides engineering services (design and construction) and support to the Highway Division of Public Works by implementing the Capital Improvement Program for county roads and bridges, maintaining historical records of prior projects, highway right-of-way, easements, inventories of features on the County road system; respond to citizen inquiries concerning the above.

Other major users of the Engineering Division include; Aviation, Sheriff's Department (Public Safety Facility), Central Foods, Library, Willow Point Nursing Home and Public Works Building and Grounds Division as well as some support for Broome Community College. The majority of the work effort generated by these departments results from implementing the County's Capital Improvement Program. Technical assistance is also provided in support of operation of the facilities that house these departments.

The Division is also involved with renovations, rehabilitation, new facilities, electrical-mechanical subsystems, consultant management, interior office rearrangements, and Building Code enforcement/inspection for County facilities. Ancillary services

include feasibility studies, cost estimating, analysis reports, and planning and scheduling.

**2007 OBJECTIVES**

The Engineering Division is committed to furnishing engineering services to Broome County in an efficient and cost-effective manner. The division strives for engineering excellence and professional development of staff.

- Work in unison with Highways, Parks, Building & Grounds in regards to their maintenance and Capital needs.
- Deliver cost effective service that is timely and responsive to departmental needs.
- Continue to re-organize the Division's major reference data bases and filing system for better accessibility and efficiency.
- Promote high technical standards and career development.
- Institute use of project management software for scheduling of projects and staff resource allocation.

**2007 BUDGET HIGHLIGHTS**

Budget complies with the "Continuing Budget" requested by the Budget Director.

03 0023 PUBLIC WORKS/Engineering

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Commissioner of Public Works/Engineering	G Admin	1	1	1	1	1
Engineer III	28 BAPA	2	2	2	2	2
Engineer II	24 CSEA	2	2	2	2	2
Engineer I	21 CSEA	4	5	5	5	5
Facilities Planner	21 CSEA	1	0	0	0	0
Assistant Engineer	17 CSEA	2	2	2	2	2
Principal Account Clerk	9 CSEA	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :02 ENGINEERING

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			7,377			
CHARACTER 07	SUBTOTAL			7,377			
TYPE R	SUBTOTAL			7,377			
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	578,999	699,410	382,225	742,048	742,048	742,048
1600	SALARIES TEMPORARY		2,345	7,430	6,782	6,782	6,782
1700	SALARIES OVERTIME	3,730	10,500	8,394	10,500	10,500	10,500
CHARACTER 10	SUBTOTAL	582,729	712,255	398,049	759,330	759,330	759,330
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	2,392	3,911	520	3,771	3,771	3,771
4318	DUPLICATING AND PRINTING RM SUPPLIE	3,875	4,200	132	4,200	4,200	4,200
4319	OFFICE SUPPLIES	1,945	4,167	1,132	3,500	3,500	3,500
4342	PHOTOGRAPHIC SUPPLIES	54	610	105	350	350	350
4343	ENGINEERING SUPPLIES	2,155	3,544	388	3,544	3,544	3,544
4347	GAS OIL GREASE AND DIESEL FUEL	20			906	906	906
4349	MISC OPERATIONAL SUPPLIES	476	1,007				
4358	SAFETY SUPPLIES	433	730	392	730	730	730
4359	COMPUTER SOFTWARE AND SUPPLIES	9,227	16,060	5,702	16,060	16,060	16,060
4411	POSTAGE AND FREIGHT	100	400	20	400	400	400
4418	DUES AND MEMBERSHIPS	135	320	165	320	320	320
4442	PHOTOGRAPHIC EXPENSES		75		38	38	38
4443	ENGINEERING EXPENSES	100	500	575	500	500	500
4448	ADVERTISING AND PROMOTION EXPENSES	197	1,000	440	1,000	1,000	1,000
4449	OTHER OPERATIONAL EXPENSES		2,450		2,450	2,450	2,450
4461	MILEAGE AND PARKING-LOCAL		700	5	700	700	700
4462	TRAVEL HOTEL AND MEALS	1,194	500	40	500	500	500
4463	EDUCATION AND TRAINING	595	3,150		2,650	2,650	2,650
4746	ENGINEERING AND ARCHITECTURAL SERV			5,045	5,000	5,000	5,000
CHARACTER 40	SUBTOTAL	22,898	43,324	14,661	46,619	46,619	46,619

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :02 ENGINEERING

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4615	GASOLINE CHARGEBACK	4,407	8,700	2,558	6,000	6,000	6,000
4616	FLEET SERVICE CHARGEBACK	11,570	11,570	5,785	13,188	13,188	13,188
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	15,977	20,270	8,343	19,188	19,188	19,188
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	71,731	107,709	32,220	79,948	79,948	79,948
8030	SOCIAL SECURITY	43,739	53,507	29,662	58,089	58,089	58,089
8040	WORKERS COMPENSATION	4,456	4,010	1,003	5,305	5,305	5,305
8050	LIFE INSURANCE	197	312	141	312	312	312
8060	HEALTH INSURANCE	170,189	205,983	132,292	242,768	242,768	242,768
8063	DISABILITY INSURANCE	928	1,200	635	1,200	1,200	1,200
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	291,240	372,721	195,953	387,622	387,622	387,622
CHARACTER :90	TRANSFERS						
9006	TRANSFER TO ENTERPRISE FUND	17,130					
		-----	-----	-----	-----	-----	-----
CHARACTER 90	SUBTOTAL	17,130					
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	929,974	1,148,570	617,006	1,212,759	1,212,759	1,212,759
		-----	-----	-----	-----	-----	-----
DIVISION 02	SUBTOTAL	-929,974	-1,148,570	-609,629	-1,212,759	-1,212,759	-1,212,759



**PUBLIC WORKS - 03**  
**Buildings & Grounds - 03**

**MISSION STATEMENT**

Provide a diverse range of efficient and cost-effective high quality services, which will ensure uninterrupted facility utilization while providing an atmosphere of professionalism to both internal and external customers.

**DESCRIPTION**

Provides primary maintenance operations to the Court House Complex, the Fleet Garage, George Harvey Justice Building, Edwin L. Crawford County Office Building, Public Safety Facility and Dog Shelter.

Provides secondary maintenance operations to the Binghamton Regional Airport (Edwin A. Link Field), Libraries, Arena, Forum, Health, Mental Health, Transit, Social Services, Central Foods, Department of Motor Vehicles, WPNH, EnJoie Golf Course and Highway Garage.

Under the Government Tripartite Agreement – providing primary maintenance operations of the Governmental Plaza.

**2007 OBJECTIVES**

- Provide a pleasant, safe, and healthy environment for Broome County employees and external customers.
- To minimize risk to County employees and residents from natural and man-made disasters.
- To maximize facility assets by minimizing equipment failure.

**2007 BUDGET HIGHLIGHTS**

- Continue maintenance philosophy to be pro-active vs. responsive.
- Increase interdepartmental sharing of assets, both manpower and equipment.
- Request/Recommended upgrade of (1) Maintenance Mechanic to (1) Electrician.

03 0031 PUBLIC WORKS/Building & Grounds  
1468

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Commissioner of Public Works/Building & Grounds	F Admin	1	1	1	1	1
Facilities Manager	22 BAPA	2	3	3	3	3
Electrician	AFSCME	1	1	2	1	1
Senior Maintenance Mechanic	AFSCME	12	12	11	12	12
Stationary Engineer	AFSCME	3	3	3	3	3
Maintenance Worker	AFSCME	1	1	1	1	1
HVAC Systems Technician III	AFSCME	4	4	4	4	4
HVAC Systems Technician I	AFSCME	1	1	1	1	1
Custodial Supervisor	AFSCME	1	1	1	1	1
Custodial Worker	AFSCME	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>	<u>14</u>
<b>Total Full-Time Positions</b>		<b>40</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>
Custodial Worker	AFSCME	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<b>Total Part-Time Positions</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>TOTAL POSITIONS</b>		<b>45</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>46</b>

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	2,324					
0028	BUILDING SERVICE CHARGEBACKS	99,486	193,000	37,716	204,000	204,000	204,000
0044	RENTAL CHARGEBACKS	45,435	61,330	14,160	60,430	60,430	60,430
0176	REIMBURSEMENT - GOVERNMENT PLAZA	103,528	176,700	97,520	176,000	176,000	176,000
0640	BUILDING SERVICES - OUTSIDE USERS	54,204	52,000	40,029	52,000	52,000	52,000
CHARACTER 02 SUBTOTAL		304,977	483,030	189,425	492,430	492,430	492,430
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0211	MINOR SALES - PUBLIC WORKS	2,971	1,000	2,203	1,000	1,000	1,000
CHARACTER 06 SUBTOTAL		2,971	1,000	2,203	1,000	1,000	1,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	6,191					
0229	TRANSFER FROM INSURANCE RESERVE	21,921		1,892			
CHARACTER 07 SUBTOTAL		28,112		1,892			
CHARACTER :08	STATE AID						
0589	STATE AID - COURT FACILITIES	437,009	362,944	451,568	400,000	400,000	400,000
CHARACTER 08 SUBTOTAL		437,009	362,944	451,568	400,000	400,000	400,000
TYPE R SUBTOTAL		773,069	846,974	645,088	893,430	893,430	893,430

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,409,398	1,430,243	900,903	1,529,274	1,529,274	1,529,274
1500	SALARIES PART-TIME	33,304	57,000	25,074	60,169	60,169	60,169
1600	SALARIES TEMPORARY	52,387	17,290	22,912	18,200	18,200	18,200
1700	SALARIES OVERTIME	55,697	50,000	18,900	52,000	52,000	52,000
1900	SALARIES SHIFT DIFFERENTIAL		4,000		4,000	4,000	4,000
1910	OUT OF TITLE PAY	14,279	12,000	7,816	12,000	12,000	12,000
1940	OTHER PERSONNEL SERVICES	7,300	8,000	7,300	8,000	8,000	8,000
CHARACTER 10 SUBTOTAL		1,572,365	1,578,533	982,905	1,683,643	1,683,643	1,683,643
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	332	800	482	800	800	800
4319	OFFICE SUPPLIES	2,969	7,700	650	6,000	6,000	6,000
4321	DPW BLDG SERVICE SUPPLIES	23					
4323	BLDG MAINTENANCE SUPPLIES	138,106	154,000	66,028	149,000	149,000	149,000
4326	FUEL AND HEATING SUPPLIES	418,480	450,456	243,059	464,200	464,200	464,200
4329	BLDG AND GROUNDS SUPPLIES	76,920	88,000	36,910	92,000	92,000	92,000
4331	FOOD AND BEVERAGES	30					
4341	MOTOR EQUIPMENT SUPPLIES	6,616	8,300	1,468	6,300	6,300	6,300
4346	TRAINING AND EDUCATIONAL SUPPLIES		2,000		3,000	3,000	3,000
4347	GAS OIL GREASE AND DIESEL FUEL	4,027	3,500	921	4,500	4,500	4,500
4348	TIRES AND TUBES	285					
4349	MISC OPERATIONAL SUPPLIES	16,019	24,000	14,488	26,000	26,000	26,000
4356	UNIFORMS	16,263	23,500	10,731	21,500	21,500	21,500
4358	SAFETY SUPPLIES	9,072	11,500	4,800	10,000	10,000	10,000
4359	COMPUTER SOFTWARE AND SUPPLIES	3,878	7,000	2,197	7,000	7,000	7,000
4411	POSTAGE AND FREIGHT	63	700	183	400	400	400
4418	DUES AND MEMBERSHIPS		100		100	100	100
4421	DPW BUILDING SERVICE EXPENSES	1,730		249	200	200	200
4423	BLDG GROUNDS AND EQUIP REPAIR	44,894	33,700	24,941	45,200	45,200	45,200
4425	WATER AND SEWAGE CHARGES	113,181	117,250	37,932	140,250	140,250	140,250
4426	HEATING AND AIR COND PLANT EXP	36,616	5,000	4,146	10,000	10,000	10,000
4427	ELECTRIC CURRENT	758,295	825,750	433,227	867,000	795,000	795,000
4429	BUILDING AND GROUNDS EXPENSES	235,962	300,000	170,059	280,000	280,000	280,000
4441	MOTOR EQUIP REPAIRS AND MAINT	400	500		300	300	300
4447	OPERATIONAL EQUIPMENT REPAIRS	456		370	382	382	382
4448	ADVERTISING AND PROMOTION EXPENSES		400		400	400	400
4449	OTHER OPERATIONAL EXPENSES	61,290	90,000	11,089	90,000	90,000	90,000
4461	MILEAGE AND PARKING-LOCAL	34	400				
4462	TRAVEL HOTEL AND MEALS	5,213	6,000	877	6,000	6,000	6,000

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :03 BUILDING AND GROUNDS

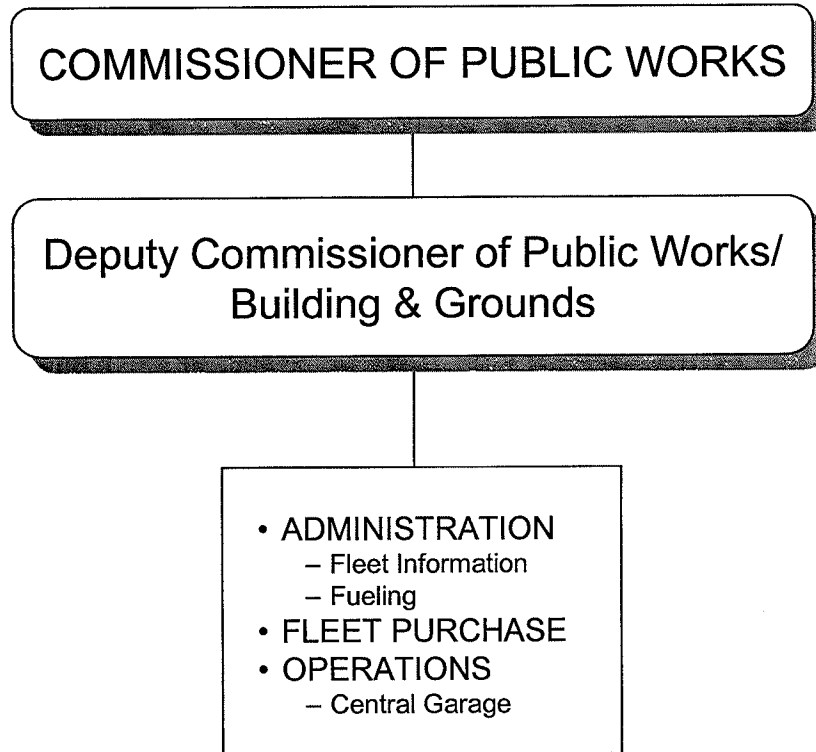
SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4463	EDUCATION AND TRAINING	3,544	8,000	5,292	10,000	10,000	10,000
4469	OTHER PERSONAL EXPENSES	1,088	1,000		1,000	1,000	1,000
4512	OUTSIDE RENTALS-MACHINERY	255	2,700		2,700	2,700	2,700
4518	COPYING MACHINE RENTALS	597					
4520	PROPERTY LOSS	12,773		202			
4523	INSURANCE CLAIMS	9,155		1,691			
4746	ENGINEERING AND ARCHITECTURAL SERV	1,842	10,000		5,000	5,000	5,000
4755	TAXES ON COUNTY PROPERTY	2,728	5,000	738	5,000	5,000	5,000
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	1,983,136	2,187,256	1,072,730	2,254,232	2,182,232	2,182,232
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	118,333	105,979	26,495	93,633	93,633	93,633
4604	DPW SECURITY CHARGEBACKS	49,115	51,115	12,779	55,560	55,560	55,560
4605	COUNTY ATTORNEY CHARGEBACKS	575	500		500	500	500
4614	OTHER CHARGEBACK EXPENSES	1,012	3,500	62	2,000	2,000	2,000
4615	GASOLINE CHARGEBACK	26,405	24,000	17,150	30,000	30,000	30,000
4616	FLEET SERVICE CHARGEBACK	42,422	42,000	21,211	46,159	46,159	46,159
4619	BUILDING SERVICE CHARGEBACK	35,786	50,000	13,136	40,000	40,000	40,000
4626	TRANSPORTATION SERVICES CHARGEBACKS		26,000	12,692	57,865	57,865	57,865
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	273,648	303,094	103,525	325,717	325,717	325,717

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :03 BUILDING AND GROUNDS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	176,990	230,742	79,129	170,876	170,876	170,876
8030	SOCIAL SECURITY	117,227	121,855	72,293	126,961	126,961	126,961
8040	WORKERS COMPENSATION	46,715	47,380	12,061	48,801	48,801	48,801
8050	LIFE INSURANCE	795	1,104	520	1,104	1,104	1,104
8060	HEALTH INSURANCE	437,765	477,868	331,294	585,792	585,792	585,792
8063	DISABILITY INSURANCE	-730					
8070	UNEMPLOYMENT INSURANCE	4,459		1,621			
CHARACTER 80 SUBTOTAL		783,221	878,949	496,918	933,534	933,534	933,534
TYPE X SUBTOTAL		4,612,370	4,947,832	2,656,078	5,197,126	5,125,126	5,125,126
DIVISION 03 SUBTOTAL		-3,839,301	-4,100,858	-2,010,990	-4,303,696	-4,231,696	-4,231,696

# FLEET MANAGEMENT



**PUBLIC WORKS - 03 (Fund 250)**  
**Fleet Management - 12**

**MISSION STATEMENT**

The Fleet Management division's mission to provide and maintain a fleet of vehicles that will meet the needs of the individual departments with safety, efficiency and ease of operation.

**DESCRIPTION**

We maintain the fleet vehicles from purchase to disposal. Vehicles are purchased according to State Contract prices; they are serviced and inspected for safety. Vehicles are disposed of when the vehicle has met its expected life span.

**2007 OBJECTIVES**

- To continue to provide service to vehicles at a cost per mile less than \$.31 per mile.
- To develop a newer more fuel-efficient fleet.
- To continue to purchase new vehicles to meet criteria on alternatively fueled vehicles.
- To reduce the incident ratio on repairs to vehicles.



## 03 0007 PUBLIC WORKS/Fleet Management

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Head Automotive Mechanic	17 CSEA	1	1	1	1	1
Automotive Mechanic	13 CSEA	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<b>Total Full-Time Positions</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0032	CHARGES FOR GAS	265,330	369,200	124,404	383,800	383,800	383,800
0127	OTHER CHARGES	12,034		11,373			
0514	CHARGEBACKS-MOTOR VEH SERVICE	421,279	754,684	148,495	454,996	454,996	454,996
0559	OTHER DEPARTMENTAL CHARGEBACK	108,607		102,743			
0637	BCC CHARGES	9,021	20,000	8,125	15,000	15,000	15,000
CHARACTER 02 SUBTOTAL		816,271	1,143,884	395,140	853,796	853,796	853,796
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	7,047	4,000	4,653	4,000	4,000	4,000
CHARACTER 03 SUBTOTAL		7,047	4,000	4,653	4,000	4,000	4,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	23,238					
CHARACTER 06 SUBTOTAL		23,238					
CHARACTER :07 MISC/INTERFUND REVENUES							
0217	PREMIUM & ACCRUED INT ON OBLIGATION			2,983			
0229	TRANSFER FROM INSURANCE RESERVE	1,900					
0233	EARNINGS ON TEMPORARY INVESTMENTS	6,339					
CHARACTER 07 SUBTOTAL		8,239		2,983			
TYPE R SUBTOTAL		854,795	1,147,884	402,776	857,796	857,796	857,796

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	161,779	160,540	81,123	171,421	171,421	171,421
1700	SALARIES OVERTIME	4,171	4,500	809	4,500	4,500	4,500
1910	OUT OF TITLE PAY	290	300	59	300	300	300
1940	OTHER PERSONNEL SERVICES	720	1,000	720	1,000	1,000	1,000
1950	SALARY ADJUSTMENTS		4,184				
1960	DISCRETIONARY SALARY SAVINGS		-5,400		-5,316	-5,316	-5,316
CHARACTER 10 SUBTOTAL		166,960	165,124	82,711	171,905	171,905	171,905
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2230	MAINTENANCE EQUIPMENT		6,000				
CHARACTER 20 SUBTOTAL			6,000				
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS		200		200	200	200
4319	OFFICE SUPPLIES	327	2,600		2,600	2,600	2,600
4321	DPW BLDG SERVICE SUPPLIES	36					
4323	BLDG MAINTENANCE SUPPLIES	305	200	177	200	200	200
4329	BLDG AND GROUNDS SUPPLIES		200		200	200	200
4341	MOTOR EQUIPMENT SUPPLIES	82,876	80,000	36,956	80,000	80,000	80,000
4347	GAS OIL GREASE AND DIESEL FUEL	308,622	309,000	294,479	398,800	548,800	548,800
4348	TIRES AND TUBES	23,422	24,000	11,424	24,000	24,000	24,000
4349	MISC OPERATIONAL SUPPLIES	20,903	9,000	2,155	10,000	10,000	10,000
4356	UNIFORMS	1,199	1,200		1,200	1,200	1,200
4358	SAFETY SUPPLIES	767	1,000	75	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	1,033	3,000		3,000	3,000	3,000
4411	POSTAGE AND FREIGHT			1			
4429	BUILDING AND GROUNDS EXPENSES	4,991	5,000	3,105	5,000	5,000	5,000
4441	MOTOR EQUIP REPAIRS AND MAINT	21,142	14,000	6,178	14,000	14,000	14,000
4449	OTHER OPERATIONAL EXPENSES	6,330	10,000	1,598	8,000	8,000	8,000
4462	TRAVEL HOTEL AND MEALS	1,196	1,000		1,000	1,000	1,000
4463	EDUCATION AND TRAINING		1,000		2,000	2,000	2,000
4520	PROPERTY LOSS		2,000				
4723	BOND AND NOTE ISSUE EXPENSE	1,475					
CHARACTER 40 SUBTOTAL		474,624	463,400	356,148	551,200	701,200	701,200

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	63,004	24,000				
4602	INSURANCE PREMIUM CHARGEBACK	1,657	1,343	336	1,122	1,122	1,122
4615	GASOLINE CHARGEBACK	3,928	2,600	1,319	4,250	4,250	4,250
4616	FLEET SERVICE CHARGEBACK	15,426	15,000	7,714	8,792	8,792	8,792
4626	TRANSPORTATION SERVICES CHARGEBACKS	5,310	5,309	2,655			
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	89,325	48,252	12,024	14,164	14,164	14,164
CHARACTER :42	DEPRECIATION						
4804	DEPRECIATION - MOTOR VEHICLES	321,021					
4805	DEPRECIATION - MACHINERY & EQUIP	1,010					
		-----	-----	-----	-----	-----	-----
CHARACTER 42	SUBTOTAL	322,031					
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6000	PRINCIPAL ON SERIAL BONDS		41,378		61,161	61,161	61,161
6001	PRINCIPAL ON BANS				100,000	100,000	100,000
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL		41,378		161,161	161,161	161,161
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7000	INTEREST ON SERIAL BONDS	23,525	49,095	9,687	30,694	30,694	30,694
7001	INTEREST ON BANS	1,825			14,250	14,250	14,250
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	25,350	49,095	9,687	44,944	44,944	44,944

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :250 FLEET MANAGEMENT OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :12 FLEET MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	18,088	21,233	8,502	17,985	17,985	17,985
8030	SOCIAL SECURITY	12,488	12,625	6,077	13,114	13,114	13,114
8040	WORKERS COMPENSATION	755	2,060	255	2,122	2,122	2,122
8050	LIFE INSURANCE	77	96	51	96	96	96
8060	HEALTH INSURANCE	33,266	36,168	24,795	42,552	42,552	42,552
8063	DISABILITY INSURANCE	516	480	317	480	480	480
CHARACTER 80 SUBTOTAL		65,190	72,662	39,997	76,349	76,349	76,349
TYPE X SUBTOTAL		1,143,480	845,911	500,567	1,019,723	1,169,723	1,169,723
DIVISION 12 SUBTOTAL		-288,685	301,973	-97,791	-161,927	-311,927	-311,927
DEPARTMENT 03 SUBTOTAL		-288,685	301,973	-97,791	-161,927	-311,927	-311,927
SUBFUND 250 SUBTOTAL		-288,685	301,973	-97,791	-161,927	-311,927	-311,927

# PURCHASING

PURCHASING AGENT

- PROCUREMENT
- BOARD OF ACQUISITION AND CONTRACT SUPPORT
- LETTER CONTRACTS
- MULTI-MUNICIPAL CONTRACT DEVELOPMENT
- ANNUAL AUCTION

## **PURCHASING - 81**

### **MISSION STATEMENT**

To provide quality service through effective teamwork and communication with County Departments, Political Subdivisions, State Agencies and vendors in a commitment to obtain the desired goods and services at the lowest possible cost in a professional, ethical, responsive and timely manner and in accordance with all County and State Municipal Laws.

### **DESCRIPTION**

The Division of Purchasing is responsible, in whole or part for:

- The cost-efficient procurement of over twenty million dollars worth of supplies, materials, equipment and services for Broome County Government.
- Processing of Letter Contracts and all Board of Acquisition and Contract (BAC) requests, processing almost 5,750 purchase orders.
- Supervision of the Procurement Card Program; Copy Machine Lease & Maintenance Programs.
- General Contract Administration including issuance of Notices of Default.
- Being the lead agency for the fax & typewriter maintenance contracts, Federal surplus program, janitorial supplies and natural gas contracts.
- Supervision and implementation of the competitive bidding process
  - Review and/or preparation of specifications
  - Establishment of standards
  - Publication of Legal Notices
- Supplier relations, department relations, personnel training and reporting.
- The relocation, scrapping or selling of obsolete or surplus equipment and vehicles through the bidding process or annual

auction (open to the Political subdivisions) which generates revenue for all participants.

Although not mandated, the Division of Purchasing allows the Political Subdivisions to participate in purchase contracts. There are currently forty two (42) contracts open for their participation. Providing these contracts has eliminated wasteful bidding or shopping, duplication of time, effort, administration costs, advertising expenses, etc. and has resulted in lower prices generated by the combined larger volume.

The Division of Purchasing provides these contracts at no cost to the Political Subdivisions. However, there are considerable County costs associated with this service: personnel, printing, copier, office supplies, telephone and postage.

### **2007 OBJECTIVES**

- Continue to update bid specifications. The boiler plate for all bids has been changed to read that the contract MAY be renewed with a CPI (Consumer Price Index) greater than 2.5% increase. This will result in a savings for the participating departments. It will, however, cost the Division of Purchasing additional cost in the effort of rebidding contracts more often rather than utilizing renewals.
- Continue to work with Information Technology in developing a plain paper purchase order system. This will decrease input time, costs and storage and increase efficiency and accuracy.
- Continue to work towards the placement of bids and bid results on the County's website. This should increase the exposure of solicitations for prospective bidders and decrease the number of inquiries by phone.
- Continue to work with BidNet's e-procurement on-line to place our bid notices, specifications and proposals. Their system should generate an increase in exposure of solicitations for prospective bidders and promote greater competition.

- Continue to work usage of the procurement card within Broome County departments. This will reduce the number of small dollar amount purchase orders and the use of petty cash. This is a more efficient and less time consuming way to make small or immediate need purchases.
- Continue efforts to expand the Annual Auction to include even more Towns, Villages and County Departments. The site has been changed from Grippen Park Ice Rink to the Highway Department this years and it is hoped that this will generate added interest in participation and sales.
- Continue on-site purchasing seminars for all departments. This year we included a seminar to the public on “Doing Business with Broome County” to try and educate potential vendors and the public on the rules and regulations governing the purchasing of good and services and contracting with Broome County.



## 81 0010 PURCHASING

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Purchasing*	F Admin	0	1	0	0	0
Purchasing Agent	20 BAPA	1	1	1	1	1
Senior Buyer	15 BAPA	1	1	1	1	1
Buyer	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>4</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>4</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Position not funded

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:81 PURCHASING

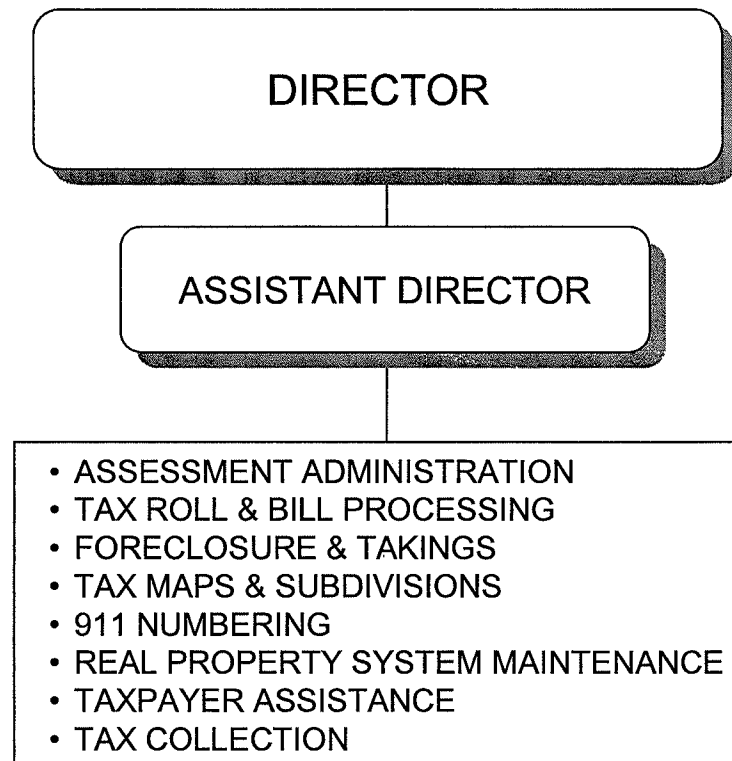
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :05 FINES AND FORFEITURES							
0204	FORFEITURE OF DEPOSITS	1,365	1,250	635	1,500	1,500	1,500
CHARACTER 05 SUBTOTAL		1,365	1,250	635	1,500	1,500	1,500
TYPE R SUBTOTAL		1,365	1,250	635	1,500	1,500	1,500
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	128,128	145,291	89,421	145,291	145,291	145,291
1600	SALARIES TEMPORARY	22,671	13,014	6,756	13,014	13,014	13,014
CHARACTER 10 SUBTOTAL		150,799	158,305	96,177	158,305	158,305	158,305
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	36	20		20	20	20
4319	OFFICE SUPPLIES	2,862	2,882	2,152	2,504	2,504	2,504
4347	GAS OIL GREASE AND DIESEL FUEL	15	15	12	15	15	15
4359	COMPUTER SOFTWARE AND SUPPLIES			375	375	375	375
4418	DUES AND MEMBERSHIPS	100	150	150	150	150	150
4419	GENERAL OFFICE EXPENSES	323	302	305	305	305	305
4448	ADVERTISING AND PROMOTION EXPENSES	2,229	2,625	1,401	2,625	2,625	2,625
4449	OTHER OPERATIONAL EXPENSES	468					
4462	TRAVEL HOTEL AND MEALS	419	585	81	585	585	585
4463	EDUCATION AND TRAINING	500	500	375	500	500	500
4518	COPYING MACHINE RENTALS	706	1,900	1,229	1,900	1,900	1,900
CHARACTER 40 SUBTOTAL		7,658	8,979	6,080	8,979	8,979	8,979

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:81 PURCHASING

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	243	203	51	203	203	203
CHARACTER 41 SUBTOTAL		243	203	51	203	203	203
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,020					
CHARACTER 60 SUBTOTAL		1,020					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	193					
CHARACTER 70 SUBTOTAL		193					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	13,481	22,375	7,518	21,379	21,379	21,379
8030	SOCIAL SECURITY	9,124	12,152	6,880	12,152	12,152	12,152
8040	WORKERS COMPENSATION	1,382	1,524	381	1,524	1,524	1,524
8050	LIFE INSURANCE	74	96	51	96	96	96
8060	HEALTH INSURANCE	60,073	68,131	43,022	73,502	73,502	73,502
8063	DISABILITY INSURANCE	243	240	159	240	240	240
CHARACTER 80 SUBTOTAL		84,377	104,518	58,011	108,893	108,893	108,893
TYPE X SUBTOTAL		244,290	272,005	160,319	276,380	276,380	276,380
DEPARTMENT 81 SUBTOTAL		-242,925	-270,755	-159,684	-274,880	-274,880	-274,880

# REAL PROPERTY TAX SERVICE



- **REAL PROPERTY TAX SERVICES - 63**

**MISSION STATEMENT**

Real Property Tax Agency is mandated by State Real Property Tax Law, Section 1530, and is primarily responsible for coordination of assessment administration in the towns, villages and city. Under the Broome County Charter the agency also has tax enforcement and property recording duties. The agency operates with authority under the New York State Real Property Tax Laws and County Charter. Additionally, Section 1184 establishes procedures to collect back taxes through an installment program, which this department administrates. The Town of Union, Dickinson, Conklin and the City of Binghamton School and Real Property taxes are collected by this department.

**DESCRIPTION**

**Assessment Administration** - includes the production of assessor field books, tentative and final assessment rolls, annual assessors reports, annual exemption reports, computation of utility, special franchise, state land and railroad assessments for 16 Towns and 3 Villages, maintenance of ownership records, assessors training and support, Board of Assessment review training, and tax error investigations for 24 County municipalities.

**Tax Roll and Bill Processing** – includes tax corrections and refunds, special district relevies, tax roll balancing, collector input, tax rolls and bills for 16 Towns, 6 Villages, 1 City and 21 School Districts, and Special District benefit rolls (450 Special Districts).

**Foreclosure** – includes title searching, legal notices, mailings, court appearances, financing accounting, property inspections, tax sale auctions, plus other enforcement duties, dealing, on average, with 700 properties per year.

**Taxpayer Assistance** – includes helping taxpayers with problems with assessments, correcting errors in property tax bills, problems with tax maps, problems with tax foreclosures as well as answering general assessment administration questions.

**Tax Map** - includes map changes by deeds including splits, combinations, filing of subdivisions, error investigations, corrections, issuing of maps to 16 Towns, 7 Villages, etc., sales of maps to public.

**County Takings-Social Services Support** – includes title searches, preparation of legal papers, vouchers, tax searches, appraisals, court appearances, and record follow-up.

**Tax Collection and Investment** – includes collecting, posting, balancing daily deposits and investment of collections plus dealing with tax payer and escrow companies' problems and reconciliation of tax warrants.

**Installment Program** – includes the necessary research, implementation, collections, record keeping and statistical analysis to administrate over 250+ agreements and also dealing with the public both those in the program and taxpayers wanting to enter an agreement.

**Property Management** – includes collection of rents, repairs to maintain the present condition of the property and deal with tenant issues.

**2007 OBJECTIVES**

- The scanned deed sheets, tax receipts and the assessment information will all be available to the public and educating them how to use the system is the next step.
- Continue the process of talking about shared services with the towns wherein the County will act as a collecting agent for the towns.

- Working toward including a PDF file of tax collection for public use for each town instead of paper copies.
- Assimilating the City and school district into county collections and foreclosure.

### **2007 BUDGET HIGHLIGHTS**

- The County will be on line as far as the information available to the public to access through a kiosk system.
- Work will continue with the assessor's to provide more reports, files, information etc, which we which we can provide with the Version4 state system.
- Updates to RPS will now allow photographs to be added to property data.
- City of Binghamton and City School taxes will be collected and the foreclosure process will be done at the county.

## 63 0004 REAL PROPERTY TAX SERVICES

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Real Property Tax Svcs III	H Admin	1	1	1	1	1
Assistant Director of Real Property Tax Svcs (40)	20 Admin	1	1	1	1	1
County Receiver of Taxes (40)	19 BAPA	1	1	1	1	1
Tax Map Technician (40)	18 CSEA	1	1	1	1	1
Real Property Appraiser (40)	18 CSEA	2	2	2	2	2
Real Property Tax Services Specialist (40)	16 CSEA	1	1	1	1	1
Title Searcher/Trainee (40)	10/8 CSEA	1	1	1	1	1
Keyboard Specialist (40)	8 CSEA	1	0	0	0	0
Real Property Tax Assistant (40)	14 CSEA	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:63 REAL PROPERTY TAX SERVICES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :01 TAX ITEMS							
0002	GAIN FROM SALE-TAX ACQ PROPERTY	975,827	325,000	45,618	325,000	600,000	600,000
CHARACTER 01 SUBTOTAL		975,827	325,000	45,618	325,000	600,000	600,000
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	4,093	5,000	2,491	4,000	4,000	4,000
0175	DATA PROCESSING TAX SERVICES	60,741	99,000	83,617	118,000	118,000	118,000
0627	TITLE SEARCH FEES	244,583	200,250	100,159	240,000	190,000	190,000
0907	TAX COLLECTION FEES				150,000	150,000	650,000
CHARACTER 02 SUBTOTAL		309,417	304,250	186,267	512,000	462,000	962,000
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS				200,000	200,000	200,000
0187	RENTAL OF REAL PROPERTY INDIVIDUALS	9,433	3,250	662	2,500	2,500	2,500
CHARACTER 03 SUBTOTAL		9,433	3,250	662	202,500	202,500	202,500
CHARACTER :05 FINES AND FORFEITURES							
0204	FORFEITURE OF DEPOSITS	9,025	1,500	8,925	5,000	5,000	5,000
CHARACTER 05 SUBTOTAL		9,025	1,500	8,925	5,000	5,000	5,000



BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0209	MINOR SALES TAX MAPS	11,652	8,000	2,501	5,000	5,000	5,000
0212	SALES OF REAL PROPERTY	9,481		1,000	75,000	75,000	75,000
CHARACTER 06 SUBTOTAL		21,133	8,000	3,501	80,000	80,000	80,000
CHARACTER :07 MISC/INTERFUND REVENUES							
0229	TRANSFER FROM INSURANCE RESERVE	1,272					
CHARACTER 07 SUBTOTAL		1,272					
CHARACTER :08 STATE AID							
0243	PROPERTY TAX ADMINISTRATION	10,466	13,000	1,568	10,500	10,500	10,500
CHARACTER 08 SUBTOTAL		10,466	13,000	1,568	10,500	10,500	10,500
TYPE R SUBTOTAL		1,336,573	655,000	246,541	1,135,000	1,360,000	1,860,000
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	400,787	404,790	251,050	429,734	429,734	429,734
1600	SALARIES TEMPORARY	57,380	66,000	46,587	105,034	105,034	105,034
1700	SALARIES OVERTIME	2,280	2,400	161	2,400	2,400	2,400
CHARACTER 10 SUBTOTAL		460,447	473,190	297,798	537,168	537,168	537,168

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

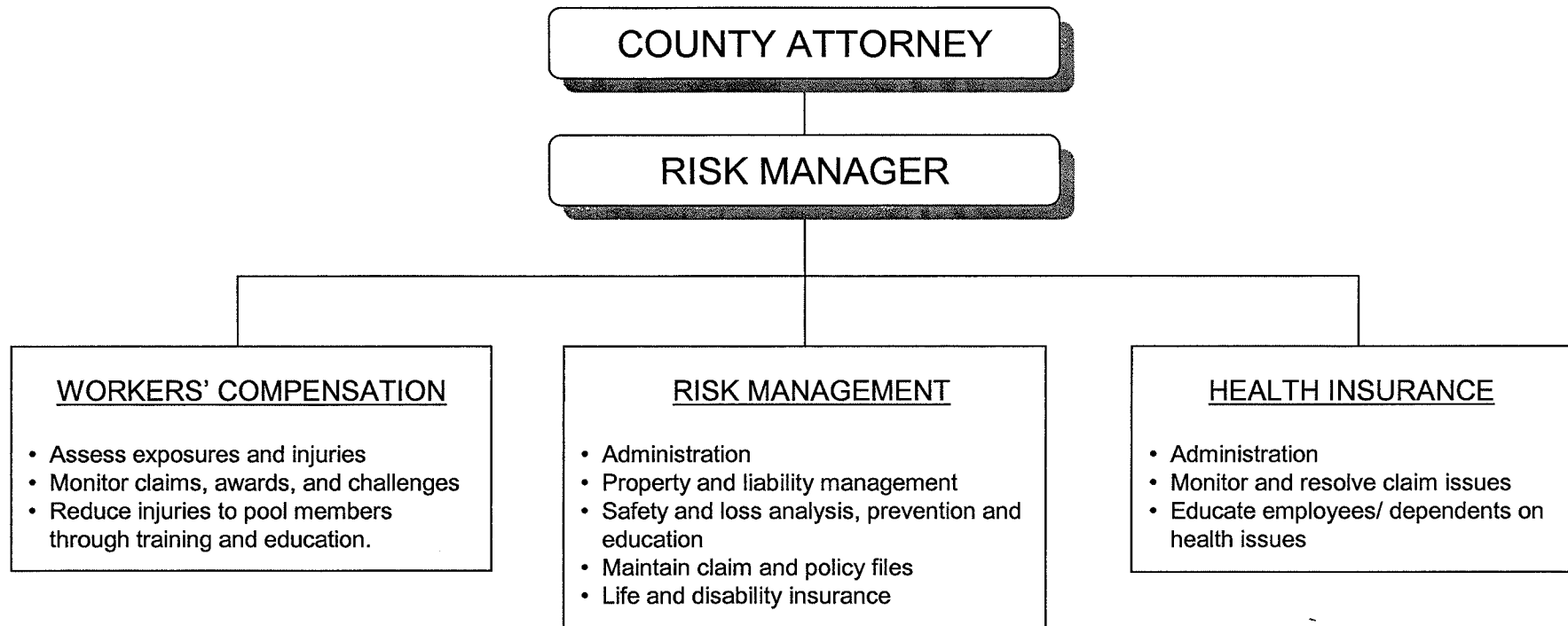
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	467	400	167	400	400	400
4319	OFFICE SUPPLIES	10,231	15,600	3,473	15,000	15,000	15,000
4342	PHOTOGRAPHIC SUPPLIES		2,000		2,000	2,000	2,000
4359	COMPUTER SOFTWARE AND SUPPLIES	1,873	14,200	143	14,000	14,000	14,000
4411	POSTAGE AND FREIGHT	617	1,000	386	1,200	1,200	1,200
4418	DUES AND MEMBERSHIPS	350	500	410	500	500	500
4419	GENERAL OFFICE EXPENSES	4,525	15,000	5,788	12,000	12,000	12,000
4448	ADVERTISING AND PROMOTION EXPENSES	7,472	11,000	54	13,000	13,000	13,000
4449	OTHER OPERATIONAL EXPENSES	3,219		279			
4461	MILEAGE AND PARKING-LOCAL	156	200	152	500	500	500
4462	TRAVEL HOTEL AND MEALS	918	1,500	948	1,500	1,500	1,500
4463	EDUCATION AND TRAINING	150	1,500	300	1,500	1,500	1,500
4513	SOFTWARE MAINTENANCE	6,100	6,900	6,100	10,000	10,000	10,000
4515	SOFTWARE RENTAL	13,150	15,000		15,000	15,000	15,000
4518	COPYING MACHINE RENTALS	528	2,700	1,854	2,800	2,800	2,800
4520	PROPERTY LOSS	1,272					
4736	LEGAL CHARGES AND FEES	500	1,000	600	1,400	1,400	1,400
4747	OTHER FEES FOR SERVICES	300					
4756	TAX ACQUIRED PROPERTY EXPENSES	23,328	18,000	8,084	28,000	33,000	33,000
CHARACTER 40 SUBTOTAL		75,156	106,500	28,738	118,800	123,800	123,800
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	22,073	30,816	7,704	1,900	1,900	1,900
4615	GASOLINE CHARGEBACK	1,742	1,700	1,007	2,100	2,100	2,100
4616	FLEET SERVICE CHARGEBACK	1,928	1,928	964	2,198	2,198	2,198
CHARACTER 41 SUBTOTAL		25,743	34,444	9,675	6,198	6,198	6,198

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:63 REAL PROPERTY TAX SERVICES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	4,460					
CHARACTER 60 SUBTOTAL		4,460					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	1,347					
CHARACTER 70 SUBTOTAL		1,347					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	53,291	62,608	21,166	41,707	41,707	41,707
8030	SOCIAL SECURITY	34,580	36,087	22,247	39,135	39,135	39,135
8040	WORKERS COMPENSATION	3,498	3,797	949	4,247	4,247	4,247
8050	LIFE INSURANCE	174	216	125	216	216	216
8060	HEALTH INSURANCE	122,296	135,181	91,639	161,142	161,142	161,142
8063	DISABILITY INSURANCE	828	720	565	720	720	720
CHARACTER 80 SUBTOTAL		214,667	238,609	136,691	247,167	247,167	247,167
TYPE X SUBTOTAL		781,820	852,743	472,902	909,333	914,333	914,333
DEPARTMENT 63 SUBTOTAL		554,753	-197,743	-226,361	225,667	445,667	945,667

# RISK AND INSURANCE



**RISK & INSURANCE - 05**  
**Risk Management - 07**

**MISSION STATEMENT**

To maintain an effective program of identifying, controlling, and financing risks to the County.

**DESCRIPTION**

The Office of Risk and Insurance, as part of the Law Department, is responsible for: (1) risk identification through inspections and review of operations; (2) risk control through enforcement of code and regulatory requirements and recommendations for risk containment; (3) risk financing through commercial, funded, or unfunded programs; (4) transferring risk to vendors by requiring and reviewing vendor insurance; and (5) claim investigation to aid in claim denial, settlement, or defense.

The County has been self-insured since 1979 when it established a Risk Management Office by Local Law 16 of 1979.

**2007 OBJECTIVES**

- Reaffirm County commitment to reducing the total cost of risk through implementation of various strategies founded in the concepts of enterprise risk management.

**2007 BUDGET HIGHLIGHTS**

- Continuing budget with appropriate inflationary trends.

05 0088 RISK & INSURANCE/Risk Management

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Manager of Risk & Insurance	H Admin	1	1	1	1	1
Workers' Compensation Analyst	22 Admin	1	1	1	1	1
Claims Manager	22 Admin	1	1	1	1	1
Safety Specialist	22 Admin	1	1	1	1	1
Principal Account Clerk	14 Admin	1	1	1	1	1
Secretary	14 Admin	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :254 INSURANCE RESERVE OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :07 RISK MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0021	WORKERS COMP ADMINISTRATION	179,389	182,428		188,133	188,133	188,133
0022	HEALTH CARE ADMINISTRATION	97,688	140,054		144,506	144,506	144,506
0027	MISCELLANEOUS	50					
0035	INSURANCE CHARGEBACK	1,457,889	1,622,390	398,134	1,594,696	1,594,696	1,594,696
0170	COUNTY CONTRIBUTION	185,237	216,808	114,007	198,760	198,760	198,760
0171	ACTIVE EMPLOYEE CONTRIBUTION	232,418	455,098	158,020	258,161	258,161	258,161
0637	BCC CHARGES	107,212	127,155		122,648	122,648	122,648
CHARACTER 02 SUBTOTAL		2,259,883	2,743,933	670,161	2,506,904	2,506,904	2,506,904
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	46,931	20,000	76,391	20,000	20,000	20,000
CHARACTER 03 SUBTOTAL		46,931	20,000	76,391	20,000	20,000	20,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0214	INSURANCE RECOVERIES	83,631	37,000	42,737	37,000	37,000	37,000
CHARACTER 06 SUBTOTAL		83,631	37,000	42,737	37,000	37,000	37,000
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	21,502					
0229	TRANSFER FROM INSURANCE RESERVE	292,767		534			
CHARACTER 07 SUBTOTAL		314,269		534			
TYPE R SUBTOTAL		2,704,714	2,800,933	789,823	2,563,904	2,563,904	2,563,904

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :254 INSURANCE RESERVE OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :07 RISK MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	289,809	285,514	153,282	307,744	307,744	307,744
1950	SALARY ADJUSTMENTS		7,423				
CHARACTER 10 SUBTOTAL		289,809	292,937	153,282	307,744	307,744	307,744
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	1,798	1,401	194	1,400	1,400	1,400
4319	OFFICE SUPPLIES	1,927	2,336	746	1,000	1,000	1,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	803	1,869		2,200	2,200	2,200
4358	SAFETY SUPPLIES	315	7,007	65	6,800	6,800	6,800
4359	COMPUTER SOFTWARE AND SUPPLIES	350	1,401	158	1,400	1,400	1,400
4418	DUES AND MEMBERSHIPS	395	1,635	55	1,600	1,600	1,600
4419	GENERAL OFFICE EXPENSES	917	467	1,507	500	500	500
4449	OTHER OPERATIONAL EXPENSES	115					
4462	TRAVEL HOTEL AND MEALS	1,450	1,401	842	2,000	2,000	2,000
4463	EDUCATION AND TRAINING	938	2,336	170	2,000	2,000	2,000
4520	PROPERTY LOSS	179,112	225,000	101,931	291,000	225,000	225,000
4521	INSURANCE PREMIUMS	286,354	500,000	46,694	500,000	475,000	475,000
4522	TO RESERVE FUND	491,000	730,979		499,807	362,365	362,365
4523	INSURANCE CLAIMS	197,286	300,000	76,111	400,000	400,000	400,000
4524	COMPENSATION CLAIMS	361,561	420,000	212,495	433,000	456,921	456,921
4525	MEDICAL CARE AND TREATMENT-COMP	1,046					
4703	LAB SERVICES	9,396	11,000	8,696	11,300	11,300	11,300
4743	CLAIMS ADMINISTRATION	34,800	34,800	26,100	35,800	35,800	35,800
4747	OTHER FEES FOR SERVICES	21,668	30,000	26,509	30,900	30,900	30,900
CHARACTER 40 SUBTOTAL		1,591,231	2,271,632	502,273	2,220,707	2,016,186	2,016,186



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :254 INSURANCE RESERVE OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :07 RISK MANAGEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	138,205	121,000		125,000	125,000	125,000
4602	INSURANCE PREMIUM CHARGEBACK	10,085	469	117	420	420	420
4604	DPW SECURITY CHARGEBACKS			15,311			
4615	GASOLINE CHARGEBACK	310	1,500	83	1,100	1,100	1,100
4616	FLEET SERVICE CHARGEBACK	1,928	1,928	482	2,198	2,198	2,198
CHARACTER 41 SUBTOTAL		150,528	124,897	15,993	128,718	128,718	128,718
CHARACTER :42	DEPRECIATION						
4805	DEPRECIATION - MACHINERY & EQUIP	839					
CHARACTER 42 SUBTOTAL		839					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	31					
CHARACTER 70 SUBTOTAL		31					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	30,702	36,547	14,959	32,285	32,285	32,285
8030	SOCIAL SECURITY	21,239	21,842	10,912	23,542	23,542	23,542
8040	WORKERS COMPENSATION	2,123	2,060	597	2,906	2,906	2,906
8050	LIFE INSURANCE	115	144	77	144	144	144
8060	HEALTH INSURANCE	55,542	50,874	40,638	59,853	59,853	59,853
8070	UNEMPLOYMENT INSURANCE	2,025					
CHARACTER 80 SUBTOTAL		111,746	111,467	67,183	118,730	118,730	118,730
TYPE X SUBTOTAL		2,144,184	2,800,933	738,731	2,775,899	2,571,378	2,571,378
DIVISION 07 SUBTOTAL		560,530		51,092	-211,995	-7,474	-7,474
DEPARTMENT 05 SUBTOTAL		560,530		51,092	-211,995	-7,474	-7,474
SUBFUND 254 SUBTOTAL		560,530		51,092	-211,995	-7,474	-7,474

**RISK & INSURANCE - 05**  
**Health Insurance - 06**

**MISSION STATEMENT**

To maintain an effective program of identifying, controlling, and financing risks to the County.

**DESCRIPTION**

The Office of Risk And Insurance, As part of the Law Department, is responsible for: (1) risk identification through inspections and review of operations; (2) risk control through enforcement code and regulatory requirements and recommendations for risk containment; (3) risk financing through commercial, funded or unfunded programs; (4) transferring risk to vendors by requiring an reviewing vendor insurance and (5) claim investigation to aid in claim denial, settlement or defense. The County has been self-insured since 1979 when it established a Risk Management Office by Local Law 16 of 1979.

**2007 OBJECTIVES**

Reaffirm County commitment to reducing the total cost of risk through implementation of various strategies founded in the concepts of enterprise risk management.

**2007 BUDGET HIGHLIGHTS**

- Continuing budget with appropriate inflationary trends.

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :252 HEALTH INSURANCE OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :06 HEALTH INSURANCE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	9,659		745			
0170	COUNTY CONTRIBUTION	18,151,586	19,302,710	13,614,312	23,639,739	23,639,739	23,639,739
0171	ACTIVE EMPLOYEE CONTRIBUTION	1,561,185	2,475,613	1,449,660	3,463,268	3,463,268	3,463,268
0172	RETIREE CONTRIBUTION	617,067	1,113,351	476,121	912,191	912,191	912,191
0173	SURVIVOR & VESTED CONTRIBUTION	244,060	346,166	206,704	510,629	510,629	510,629
0543	COBRA CONTRIBUTION	60,856	58,694	33,069	72,489	72,489	72,489
0637	BCC CHARGES	4,850,855	5,143,250	3,611,295	6,434,796	6,434,796	6,434,796
0651	PART D MEDICARE CREDITS				756,112	756,112	756,112
CHARACTER 02 SUBTOTAL		25,495,268	28,439,784	19,391,906	35,789,224	35,789,224	35,789,224
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	72,878	50,000	28,728	40,000	40,000	40,000
CHARACTER 03 SUBTOTAL		72,878	50,000	28,728	40,000	40,000	40,000
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	16,485	261,000	95,853	267,000	267,000	267,000
CHARACTER 07 SUBTOTAL		16,485	261,000	95,853	267,000	267,000	267,000
TYPE R SUBTOTAL		25,584,631	28,750,784	19,516,487	36,096,224	36,096,224	36,096,224

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :252 HEALTH INSURANCE OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :06 HEALTH INSURANCE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	109	1,000	109	1,000	1,000	1,000
4319	OFFICE SUPPLIES		1,000		1,000	1,000	1,000
4346	TRAINING AND EDUCATIONAL SUPPLIES		750		750	750	750
4412	TELEPHONE		300		300	300	300
4418	DUES AND MEMBERSHIPS		250	50	250	250	250
4419	GENERAL OFFICE EXPENSES			100			
4462	TRAVEL HOTEL AND MEALS	249	1,000	496	1,000	1,000	1,000
4463	EDUCATION AND TRAINING	299	1,000	50	1,000	1,000	1,000
4469	OTHER PERSONAL EXPENSES	1,188	1,200	792	1,188	1,188	1,188
4479	CASE ASSESSMENT	159,398	155,020	105,077	158,120	158,120	158,120
4527	PRESCRIPTION DRUGS	6,770,049	8,896,500	4,653,567	7,405,244	7,405,244	7,405,244
4528	MEDICAL CARE	6,131,281	5,647,987	4,604,407	7,658,768	7,658,768	7,658,768
4529	HOSPITAL CARE	8,076,823	8,024,216	6,566,054	12,087,423	12,087,423	12,087,423
4539	EMPLOYMENT GENERATING SERVICE				7,596,390	7,596,390	7,596,390
4549	SERVICES TO PARTICIPANTS	4,726,719	4,911,573	3,883,180			
4704	MEDICARE CREDITS	248,763	246,074	156,185	230,974	230,974	230,974
4724	ACTUARY CONSULTANT	17,500	45,000	17,500	75,000	75,000	75,000
4725	OTHER FINANCIAL SERVICES	7,207	12,000	2,817	11,473	11,473	11,473
4743	CLAIMS ADMINISTRATION	512,678	555,000	419,604	585,000	585,000	585,000
4747	OTHER FEES FOR SERVICES	66,330	72,360	48,240	100,000	100,000	100,000
CHARACTER 40	SUBTOTAL	26,718,593	28,572,230	20,458,228	35,914,880	35,914,880	35,914,880
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	32,000	32,000		32,000	32,000	32,000
4610	PERSONAL SERVICES CHARGEBACKS	143,975	140,054		145,344	145,344	145,344
4614	OTHER CHARGEBACK EXPENSES				4,000	4,000	4,000
CHARACTER 41	SUBTOTAL	175,975	172,054		181,344	181,344	181,344
TYPE X	SUBTOTAL	26,894,568	28,744,284	20,458,228	36,096,224	36,096,224	36,096,224
DIVISION 06	SUBTOTAL	-1,309,937	6,500	-941,741			
DEPARTMENT 05	SUBTOTAL	-1,309,937	6,500	-941,741			
SUBFUND 252	SUBTOTAL	-1,309,937	6,500	-941,741			

**RISK & INSURANCE - 05**  
**Workers' Compensation - 05**

**MISSION STATEMENT**

To provide a professionally managed Workers' Compensation program for Broome County Government and participating municipalities in accordance with Local Laws 1-1956 & 10-1974.

**DESCRIPTION**

The Workers' Compensation fund provides claims administration, pays all Workers' Compensation indemnity and medical claims, as well as state assessments. The program processes claims for the County as well as 15 participating municipalities. Cost levied for the County and participating municipalities are levied by LL 8-1996.

It is accounted for as an Internal Service Fund and was established in 1956 by Local Law 1 of 1956.

**2007 OBJECTIVES**

- Attempt to increase employer participation in post accident contact with out of work employees in hopes of a quicker return to work.

**2007 BUDGET HIGHLIGHTS**

- Withdrawal of the Village of Endicott from the Self Insured Pool
- Appropriations decrease

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :253 WORKERS COMPENSATION OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :05 SELF-INSURANCE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0021	WORKERS COMP ADMINISTRATION		8,200	17,089	28,400	28,400	28,400
0169	PARTICIPANTS ASSESSMENTS	994,221	1,015,488	1,015,488	637,533	637,533	637,533
0170	COUNTY CONTRIBUTION	1,702,475	1,919,209	470,550	2,008,189	2,008,189	2,008,189
0597	WORKERS COMPENSATION - OTHER GOVERN		41,000	49,606	142,000	142,000	142,000
0637	BCC CHARGES	112,364	179,081	56,182	196,002	196,002	196,002
CHARACTER 02 SUBTOTAL		2,809,060	3,162,978	1,608,915	3,012,124	3,012,124	3,012,124
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	52,786	35,000	64,175	50,000	50,000	50,000
CHARACTER 03 SUBTOTAL		52,786	35,000	64,175	50,000	50,000	50,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0214	INSURANCE RECOVERIES		1,000				
CHARACTER 06 SUBTOTAL			1,000				
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	173,140	115,000	225,825	115,000	115,000	115,000
CHARACTER 07 SUBTOTAL		173,140	115,000	225,825	115,000	115,000	115,000
TYPE R SUBTOTAL		3,034,986	3,313,978	1,898,915	3,177,124	3,177,124	3,177,124

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :253 WORKERS COMPENSATION OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :05 SELF-INSURANCE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		250	44	250	250	250
4319	OFFICE SUPPLIES		500	498	1,000	1,000	1,000
4342	PHOTOGRAPHIC SUPPLIES	4,054	3,000		3,000	3,000	3,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	76					
4349	MISC OPERATIONAL SUPPLIES		3,000		3,000	3,000	3,000
4358	SAFETY SUPPLIES		2,000		2,000	2,000	2,000
4359	COMPUTER SOFTWARE AND SUPPLIES		750		750	750	750
4411	POSTAGE AND FREIGHT		150		150	150	150
4418	DUES AND MEMBERSHIPS	105	150	105	150	150	150
4419	GENERAL OFFICE EXPENSES	87	500		500	500	500
4462	TRAVEL HOTEL AND MEALS	584	750	60	850	850	850
4463	EDUCATION AND TRAINING	120	500	213	500	500	500
4479	CASE ASSESSMENT	63,750	52,500	24,450	45,000	45,000	45,000
4521	INSURANCE PREMIUMS	201,905	210,000		100,000	100,000	100,000
4524	COMPENSATION CLAIMS	945,474	975,000	662,322	985,000	900,000	900,000
4525	MEDICAL CARE AND TREATMENT-COMP	513,492	725,000	443,763	610,000	610,000	610,000
4526	STATE WORKERS COMP ASSESSMENT	492,902	525,000	386,762	495,000	495,000	495,000
4530	SETTLEMENT PAYMENTS	117,213	225,000	40,000	225,000	225,000	225,000
4701	MEDICAL AND PHYSICAL EXAMS		1,000		1,000	1,000	1,000
4736	LEGAL CHARGES AND FEES	20,652	33,000		33,000	33,000	33,000
4743	CLAIMS ADMINISTRATION	100,000	105,000	75,000	100,000	100,000	100,000
4747	OTHER FEES FOR SERVICES		2,500		2,500	2,500	2,500
4753	JUDGEMENTS AND CLAIMS	331,968	175,000	112,342	250,000	225,000	225,000
CHARACTER 40	SUBTOTAL	2,792,382	3,040,550	1,745,559	2,858,650	2,748,650	2,748,650

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

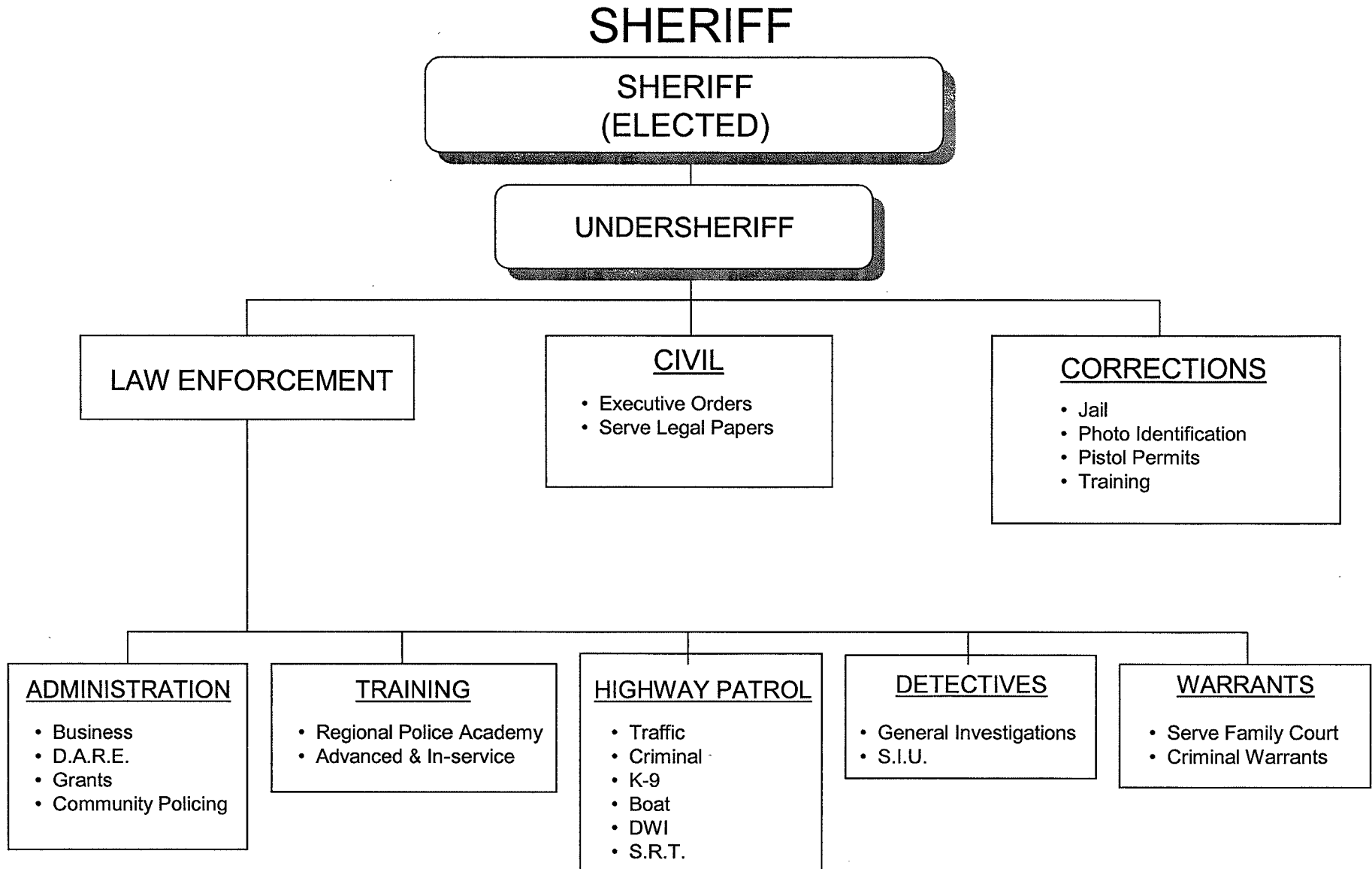
SUBFUND :253 WORKERS COMPENSATION OPERATING  
 DEPARTMENT:05 RISK AND INSURANCE  
 DIVISION :05 SELF-INSURANCE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	5,000	5,000		5,000	5,000	5,000
4604	DPW SECURITY CHARGEBACKS	45,000	45,000		45,000	45,000	45,000
4610	PERSONAL SERVICES CHARGEBACKS	179,389	182,428		188,133	188,133	188,133
4614	OTHER CHARGEBACK EXPENSES	8,575	15,000	6,726	10,000	10,000	10,000
CHARACTER 41 SUBTOTAL		237,964	247,428	6,726	248,133	248,133	248,133
CHARACTER :80	EMPLOYEE BENEFITS						
8041	WORKERS COMP LT LIABILITY	-274,122					
CHARACTER 80 SUBTOTAL		-274,122					
TYPE X SUBTOTAL		2,756,224	3,287,978	1,752,285	3,106,783	2,996,783	2,996,783
DIVISION 05 SUBTOTAL		278,762	26,000	146,630	70,341	180,341	180,341
DEPARTMENT 05 SUBTOTAL		278,762	26,000	146,630	70,341	180,341	180,341
SUBFUND 253 SUBTOTAL		278,762	26,000	146,630	70,341	180,341	180,341



## **PUBLIC SAFETY**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>
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## **SHERIFF - 45**

### **Law Enforcement – 10**

**The Law Enforcement Division includes Administration, Highway Patrol, Training & Crime Prevention, Detectives Unit, Civil Section.**

### **MISSION STATEMENT**

The Office of the Sheriff, in order to meet its responsibilities to the public, establishes the following as a statement of commitment. It is the mission of the Office of the Sheriff to:

- Enforce, fairly and impartially, all duly constituted laws of the State of New York and the County of Broome.
- Investigate, identify, apprehend and assist in the prosecution of offenders using modern police methods and technologies.
- Respond quickly, efficiently and professionally to all reported crimes, emergencies, disasters and any other situation required by the public.
- Securely, safely and humanely keep all prisoners committed to the custody of the Sheriff, and to offer those offenders opportunities for self-improvement.
- Offer all employees the ability to improve their performance and experience through professional training while providing the public opportunities of involvement and education.
- Promulgate a safe work environment within the confines of the nature of the work.
- Cooperate with surrounding police and correctional agencies in training and enforcement in order to create an improved criminal justice system.
- Cooperate with all county agencies to improve the County and community while providing services at a cost-effective level.

### **DESCRIPTION**

**The Administration Division** enforces Broome County's policies and procedures governing intake and distribution of funds on behalf of the Sheriff's Office and all purchasing operations for the department as well as Workers' Compensation claims. Inmate and commissary records are kept in balance according to bookkeeping rules and regulations.

**The Highway Patrol Division** is responsible 24 hours a day for patrolling 350 miles of county roads, 1008 miles of state highways and 927 miles of town roads. Patrol is the primary law enforcement for 48% of the residents of Broome County. It serves as the primary backup for five municipal agencies within Broome County.

**The Detective Division (450056)** is responsible for the investigation of crimes as well as matters that cannot be effectively investigated by the Patrol Division members due to their complexity. It is responsible for initiation of investigations pertaining to narcotics trafficking and vice related crimes. Detectives interview suspects, witnesses and informants with the objective of developing information on reported or suspected criminal activity. Detectives are also responsible for the preparation and submission of case reports for prosecution. Detectives work closely with the Broome County District Attorney's Office as well as local, state and federal agencies to solve crimes and apprehend offenders. The division is also responsible for the management and execution of arrest warrants issued by Broome County Supreme Court, Family Court, and local criminal courts throughout the county and the extradition of prisoners from other states.

**The Training & Crime Prevention Division** – The Training Academy provides for all State mandated and in-service training within the Broome County Sheriff's Office. The Academy also serves as the central training point for Zone 6, which encompasses (40) police

agencies in a seven (7) county region. Training conducted at the Academy includes: firearms, defensive tactics, instructor development, breath test operator, radar operator, supervisor school, basic corrections and recruit schools, in-service schools and seminars on numerous topics. The Academy is dedicated to maintaining the highest level of training available to the law enforcement officers that serve our community.

**The Civil Division** is mandated to serve and execute all decisions handed down by the courts. Included but not limited to sheriff sales, income and property executions and orders of seizures. Servers all types of civil process, family court orders and civil arrests including, temporary orders of protection and personal services. Maintains records for the courts.

## 2007 OBJECTIVES

### **Administration**

- Maintain current services.

### **Highway Patrol**

- Continue providing effective Law Enforcement services to the residents of Broome County.
- Replacement of 6 patrol vehicles

### **Detective**

- Replace 3 detective vehicles.
- Upgrade older, slower computers within the division

### **Training & Crime Prevention**

- Increase the number of Law Enforcement Agencies who rely on the Broome County Enforcement Academy for all phases of their employee training.
- Increase the number of seminars and in-service training schools that are offered at no cost to the Academy.
- 

### **Civil Division**

- Grade increase to Admin 1 for Civil Deputies
- Grade increase to 26 Admin 1 for Chief Civil Deputy.
- Replace 1 vehicle
- Replace and upgrade phones

## 2007 BUDGET HIGHLIGHTS

### **Administration (450015)**

- Maintain current level of service

### **Highway Patrol (450049)**

- Replace 6 patrol division vehicles.

### **Training & Crime Prevention (450064)**

- Upgrade computer equipment
- Upgrade training aides
- Improve ammunitions supply, methods for SWAT

### **Detectives Unit (450056) -**

- Requested replacement of (3) detective vehicles.
- Purchase the VeriPic Photo Calibration Module.

### **Civil Division (450072) -**

- Grade increase to 19 Admin I for Civil Deputies
- Grade increase to 26 Admin I for Chief Civil Deputy
- Replace 1 vehicle
- Replace and upgrade phones in division

45 0015 SHERIFF/Law Enforcement

0049

0056

0072

0064

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Sheriff	Elected	1	1	1	1	1
Undersheriff	G Admin	1	1	1	1	1
Deputy Sheriff Captain	F Admin	1	1	1	1	1
Chief Civil Deputy	21 Admin	1	1	0	0	0
Chief Civil Deputy	26 Admin	0	0	1	1	1
Secretary to Sheriff	14 Admin	1	1	1	1	1
Civil Deputy	16 Admin	2	2	0	0	0
Civil Deputy	19 Admin	0	0	2	2	2
Fiscal Manager	17 BAPA	1	1	1	1	1
Deputy Sheriff Lieutenant	AFSCME	2	2	2	2	2
Deputy Sheriff Detective Sergeant	AFSCME	2	2	2	2	2
Deputy Sheriff Sergeant	AFSCME	6	6	6	6	6
Deputy Sheriff Detective	AFSCME	9	9	9	10	10
Deputy Sheriff	AFSCME	31	31	31	30	30
Deputy Sheriff Training Director	AFSCME	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	4	4	4	4	4
Stenographic Specialist	8 CSEA	2	2	2	2	2
Account Clerk Typist	7 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Full-Time Positions</b>		<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
 DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0064	SHERIFF FEES	311,067	283,403	210,601	323,938	323,938	323,938
0066	RECORD MONEY	516	250	356	600	600	600
0068	OTHER PUB SAFETY DEPT INCOME	9,204	3,500	5,045	2,000	2,000	2,000
0559	OTHER DEPARTMENTAL CHARGEBACK	34,302	10,000	34,554	10,000	10,000	10,000
CHARACTER 02 SUBTOTAL		355,089	297,153	250,556	336,538	336,538	336,538
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	4					
CHARACTER 03 SUBTOTAL		4					
CHARACTER :05 FINES AND FORFEITURES							
0518	(A2625) FORFEITURE OF CRIME PROCEED	9,023					
CHARACTER 05 SUBTOTAL		9,023					
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	16,612					
CHARACTER 06 SUBTOTAL		16,612					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
 DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	30,603		6,157			
0216	GIFTS AND DONATIONS	33,073					
0229	TRANSFER FROM INSURANCE RESERVE	84,259		41,721			
CHARACTER 07 SUBTOTAL		147,935		47,878			
CHARACTER :09 FEDERAL AID							
0353	FEDERAL AID - OTHER	4,956					
CHARACTER 09 SUBTOTAL		4,956					
TYPE R SUBTOTAL		533,619	297,153	298,434	336,538	336,538	336,538
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	3,274,222	3,290,649	1,948,764	3,512,254	3,512,254	3,512,254
1600	SALARIES TEMPORARY			18,635			
1700	SALARIES OVERTIME	359,857	308,369	264,999	315,340	315,340	315,340
1900	SALARIES SHIFT DIFFERENTIAL	39,827	56,288	26,124	56,288	56,288	56,288
1902	DISABILITY 207C	80,402	47,366	49,037	95,919	95,919	95,919
1910	OUT OF TITLE PAY	144	312		331	331	331
1940	OTHER PERSONNEL SERVICES	28,287	37,200	17,027	37,375	37,375	37,375
1980	HOLIDAY OVERTIME PAY	33,099	52,291	20,733	53,677	53,677	53,677
CHARACTER 10 SUBTOTAL		3,815,838	3,792,475	2,345,319	4,071,184	4,071,184	4,071,184

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:45 SHERIFF  
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2021	AUTOMOBILES	15,619		-11,800			
2025	OTHER MOTOR VEHICLES	27,073					
2850	COMPUTER EQUIPMENT	14,194					
CHARACTER 20 SUBTOTAL		56,886		-11,800			
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	3,808	5,540	2,246	5,540	5,540	5,540
4319	OFFICE SUPPLIES	25,905	31,159	13,326	27,611	27,611	27,611
4345	QUARTERMASTER SUPPLIES	103,810	84,884	67,637	109,255	109,255	109,255
4346	TRAINING AND EDUCATIONAL SUPPLIES	17,377	28,007	18,086	34,264	34,264	34,264
4347	GAS OIL GREASE AND DIESEL FUEL	4,178	7,000	1,354	4,000	4,000	4,000
4349	MISC OPERATIONAL SUPPLIES	28,159	28,787	20,209	53,904	23,486	23,486
4351	ANIMAL FOOD	976	1,900	567	1,900	1,900	1,900
4357	RECREATIONAL AND ACTIVITY SUPPLIES	5,640	6,000	4,356	6,000	6,000	6,000
4359	COMPUTER SOFTWARE AND SUPPLIES	1,740	1,500	5,641	6,500	3,500	3,500
4411	POSTAGE AND FREIGHT	327	750	386	7,750	7,750	7,750
4418	DUES AND MEMBERSHIPS	2,392	2,321	1,484	3,571	3,571	3,571
4419	GENERAL OFFICE EXPENSES	2,604	4,050	2,013	4,504	4,504	4,504
4422	BUILDING AND LAND RENTAL		1,200		1,200	1,200	1,200
4427	ELECTRIC CURRENT	4,316	7,000	3,141	7,000	7,000	7,000
4429	BUILDING AND GROUNDS EXPENSES		600		600	600	600
4432	LAUNDRY AND DRY CLEANING EXPENSES	3,822	3,757	2,541	3,757	3,757	3,757
4434	MEDICAL HOSPITAL AND LAB EXPENSES	79					
4438	RECREATIONAL AND ACTIVITY EXPENSES	250					
4442	PHOTOGRAPHIC EXPENSES			151			
4447	OPERATIONAL EQUIPMENT REPAIRS	1,499	2,545	438	2,545	2,545	2,545
4449	OTHER OPERATIONAL EXPENSES	39,367	35,769	9,611	32,676	32,676	32,676
4461	MILEAGE AND PARKING-LOCAL	100	750	32	750	750	750
4462	TRAVEL HOTEL AND MEALS	18,867	23,231	15,141	28,603	24,643	24,643
4463	EDUCATION AND TRAINING	11,035	14,200	14,607	13,880	13,880	13,880
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	6,206	15,700	3,682	30,700	16,000	16,000
4466	ADVISORY BD/TRUSTEES EXPENSES	587	291	316	300	300	300
4469	OTHER PERSONAL EXPENSES	116	240	60	240	240	240
4512	OUTSIDE RENTALS-MACHINERY			21			
4513	SOFTWARE MAINTENANCE			638			
4515	SOFTWARE RENTAL	2,829			9,000	9,000	9,000
4518	COPYING MACHINE RENTALS	4,793	9,104	5,730	8,526	8,526	8,526
4520	PROPERTY LOSS	24,236		7,064			
4523	INSURANCE CLAIMS	38,858		2,255			



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
 DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4703	LAB SERVICES			120			
4707	MEDICAL AND HOSPITAL SERVICES	400	485	102	485	485	485
4712	PHYSICIAN SERVICES		485		485	485	485
4735	INVESTIGATIONS EXPENSES	794	1,000	387	1,000	1,000	1,000
4742	VETERINARIAN SERVICES	607	1,200	464	5,000	5,000	5,000
4747	OTHER FEES FOR SERVICES	641	970		970	970	970
CHARACTER 40 SUBTOTAL		356,318	320,425	203,806	412,516	360,438	360,438
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	204,065	251,603	62,901	261,145	261,145	261,145
4603	FOOD SERVICE CHARGEBACK SPECIAL EVE	393	600	190	600	600	600
4609	DATA PROCESSING CHARGEBACKS	22,365			23,394	23,394	23,394
4615	GASOLINE CHARGEBACK	120,000	160,000	47,949	177,500	177,500	177,500
4616	FLEET SERVICE CHARGEBACK	133,050	133,050	33,263	160,459	160,459	160,459
4626	TRANSPORTATION SERVICES CHARGEBACKS	43,750	123,250	30,813	246,500	246,500	246,500
CHARACTER 41 SUBTOTAL		523,623	668,503	175,116	869,598	869,598	869,598
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6008	PRINCIPAL ON CAPITAL LEASE	3,862					
CHARACTER 60 SUBTOTAL		3,862					

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:45 SHERIFF  
DIVISION :10 LAW ENFORCEMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	820					
CHARACTER 70 SUBTOTAL		820					
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	465,880	570,002	191,552	411,312	630,129	630,129
8030	SOCIAL SECURITY	288,994	290,058	175,824	311,445	311,445	311,445
8040	WORKERS COMPENSATION	178,836	106,179	26,544	109,099	109,099	109,099
8050	LIFE INSURANCE	1,288	1,656	869	1,656	1,656	1,656
8060	HEALTH INSURANCE	789,173	887,858	616,568	1,072,052	1,072,052	1,072,052
8063	DISABILITY INSURANCE	1,315	960	794	960	960	960
8070	UNEMPLOYMENT INSURANCE	7,638			240	240	240
CHARACTER 80 SUBTOTAL		1,733,124	1,856,713	1,012,151	1,906,764	2,125,581	2,125,581
TYPE X SUBTOTAL		6,490,471	6,638,116	3,724,592	7,260,062	7,426,801	7,426,801
DIVISION 10 SUBTOTAL		-5,956,852	-6,340,963	-3,426,158	-6,923,524	-7,090,263	-7,090,263

**SHERIFF - 45**  
**Corrections - 20**

**MISSION STATEMENT**

The Corrections Division is required to comply with NYS Correction Law, Title IX of Executive Law Part 7000 (NYSCOC Minimum Standards) and NYS Sheriff's Association Accreditation Standards. The Corrections Division shall operate in compliance with applicable Federal laws and both Federal and NYS case law.

**DESCRIPTION**

The Corrections Division operates the Broome County Public Safety Facility located at 155 Lt. VanWinkle Dr., Binghamton, NY. Inmate supervision is accomplished through "direct supervision" management requiring Corrections Officers to constantly intermingle with offenders. This management concept has resulted in lower costs to the County in terms of vandalism, injuries and other factors associated with jail operations.

Facility capacity is currently 536 beds.

**2007 OBJECTIVES**

- Fully hire and staff the facility consistent with NYSCOC staffing requirements. Continue to increase effectiveness of the Corrections Division through:
  - Continue to use of double celling to control costs.
  - Use of cell space to generate revenue through the US Marshall's Service and INS.
  - Continued tracking of NYS reimbursement and compliance with law regarding the reimbursements and removal from County custody of State-Ready inmates.
  - Continue internal programs to impact local criminal recidivism while maintaining current budgetary spending.
  - Replacement of 3 Jail transportation vehicles.

**2007 BUDGET HIGHLIGHTS**

- Continue to maintain the current spending trend, while continuing to generate revenue to offset operational costs.

## 45 0023 SHERIFF/Corrections

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
First Asst. Correctional Facilities Administrator	F Admin	1	1	1	1	1
Second Asst. Correctional Facilities Administrator	E Admin	1	1	1	1	1
Correction Lieutenant	AFSCME	5	5	5	5	5
Correction Sergeant	AFSCME	16	16	16	16	16
Correction Officer	AFSCME	135	135	135	135	135
Inmate Records Clerk	10 CSEA	2	2	2	2	2
Keyboard Specialist	8 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Laundry Worker	6 CSEA	1	1	1	1	1
Library Clerk	5 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>165</b>	<b>165</b>	<b>165</b>	<b>165</b>	<b>165</b>
Chaplain	NA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Part-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>TOTAL POSITIONS</b>		<b>167</b>	<b>167</b>	<b>167</b>	<b>167</b>	<b>167</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
 DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0065	SHERIFF ID FEES	9,321	9,096	9,970	9,096	9,096	9,096
0067	PRISONER CHARGES			630			
0068	OTHER PUB SAFETY DEPT INCOME	4,500					
0464	OTHER LOCAL GOVERNMENTS	280,228		84,878			
0513	RESTITUTION/REPARATION SURCHARGE	333	1,500	887	1,800	1,800	1,800
0559	OTHER DEPARTMENTAL CHARGEBACK	14,416					
CHARACTER 02	SUBTOTAL	308,798	10,596	96,365	10,896	10,896	10,896
CHARACTER :04	LICENSES AND PERMITS						
0201	PISTOL PERMITS	6,755	6,600	4,558	6,600	6,600	6,600
CHARACTER 04	SUBTOTAL	6,755	6,600	4,558	6,600	6,600	6,600
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	7,067		3,376			
0229	TRANSFER FROM INSURANCE RESERVE	6,119		780			
CHARACTER 07	SUBTOTAL	13,186		4,156			
CHARACTER :08	STATE AID						
0262	FELONY PRISONERS	595,371	655,000	292,371	635,000	600,000	600,000
CHARACTER 08	SUBTOTAL	595,371	655,000	292,371	635,000	600,000	600,000

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
 DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :09 FEDERAL AID							
0561	U. S. MARSHALL JAIL FACILITY	314,183	330,000	247,156	300,000	385,000	385,000
0584	PUBLIC SAFETY GRANTS - FEDERAL	15,492	12,000		12,000	12,000	12,000
0604	OTHER FEDERAL AID	20,400		24,600		10,000	10,000
CHARACTER 09 SUBTOTAL		350,075	342,000	271,756	312,000	407,000	407,000
TYPE R SUBTOTAL		1,274,185	1,014,196	669,206	964,496	1,024,496	1,024,496
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	7,515,176	8,012,515	4,752,145	8,250,020	8,250,020	8,250,020
1500	SALARIES PART-TIME	27,010	27,072	9,409	27,884	27,884	27,884
1700	SALARIES OVERTIME	836,572	750,130	653,349	1,256,439	900,000	900,000
1900	SALARIES SHIFT DIFFERENTIAL	100,816	93,941	61,632	129,276	129,276	129,276
1940	OTHER PERSONNEL SERVICES	16,400	20,200	900	20,200	20,200	20,200
1980	HOLIDAY OVERTIME PAY	403,901	446,276	202,956	459,664	459,664	459,664
CHARACTER 10 SUBTOTAL		8,899,875	9,350,134	5,680,391	10,143,483	9,787,044	9,787,044
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2240	DPW BUILDING MAINTENANCE EQUIPMENT	7,849					
CHARACTER 20 SUBTOTAL		7,849					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
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SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	-3,866	5,499	8,512	6,799	6,799	6,799
4319	OFFICE SUPPLIES	16,708	28,189	17,934	28,488	28,488	28,488
4323	BLDG MAINTENANCE SUPPLIES	13,657	7,700	7,662	9,600	9,600	9,600
4329	BLDG AND GROUNDS SUPPLIES	28,399	22,008	12,398	24,862	24,862	24,862
4331	FOOD AND BEVERAGES	-70					
4333	HSLD LAUNDRY & CLEANING SUPPLIES	14,562	20,878	7,513	22,649	22,649	22,649
4335	CLOTHING AND INMATE SUPPLIES	52,628	59,883	48,625	66,732	66,732	66,732
4342	PHOTOGRAPHIC SUPPLIES	7,416	5,657	3,822	6,457	6,457	6,457
4345	QUARTERMASTER SUPPLIES	-1,984	18,202	7,048	18,512	18,512	18,512
4346	TRAINING AND EDUCATIONAL SUPPLIES	14,825	16,753	9,522	20,113	20,113	20,113
4347	GAS OIL GREASE AND DIESEL FUEL			1,423	4,000	4,000	4,000
4349	MISC OPERATIONAL SUPPLIES	16,596	19,132	12,449	21,867	21,867	21,867
4357	RECREATIONAL AND ACTIVITY SUPPLIES	922	950	1,202	1,200	1,200	1,200
4359	COMPUTER SOFTWARE AND SUPPLIES	11,577	4,765	1,309	15,595	10,000	10,000
4362	ENVIRONMENTAL HEALTH SUPPLIES	6,999	9,142	3,280	11,668	11,668	11,668
4363	MEDICAL LAB & CLINIC SUPPLIES	932	2,400	281	3,000	3,000	3,000
4365	PRESCRIPTION DRUGS	207,573		18,682			
4411	POSTAGE AND FREIGHT	2,553	900	1,624	1,800	1,800	1,800
4418	DUES AND MEMBERSHIPS	1,552	1,965	372	3,245	3,245	3,245
4419	GENERAL OFFICE EXPENSES	3,199	3,905	3,267	3,905	3,905	3,905
4429	BUILDING AND GROUNDS EXPENSES	22,198	27,884	16,847	24,884	24,884	24,884
4432	LAUNDRY AND DRY CLEANING EXPENSES	12,820	15,000	7,793	15,000	15,000	15,000
4434	MEDICAL HOSPITAL AND LAB EXPENSES	880	1,500	330	1,500	1,500	1,500
4435	INMATE EXPENSE-OTHER FACILITIES	25,810	32,000	1,540	120,000	120,000	120,000
4437	RELIGIOUS EXPENSES	69,326	69,326	46,217	69,326	69,326	69,326
4442	PHOTOGRAPHIC EXPENSES	1,040	3,112	463	2,750	2,750	2,750
4447	OPERATIONAL EQUIPMENT REPAIRS	9,769	17,700	2,908	11,500	11,500	11,500
4448	ADVERTISING AND PROMOTION EXPENSES	25					
4449	OTHER OPERATIONAL EXPENSES	10,631	17,110	6,472	16,480	16,480	16,480
4462	TRAVEL HOTEL AND MEALS	3,516	13,000	16,056	14,000	14,000	14,000
4463	EDUCATION AND TRAINING	333	3,500	2,551	3,500	3,500	3,500
4466	ADVISORY BD/TRUSTEES EXPENSES	71					
4469	OTHER PERSONAL EXPENSES	365	500	41	500	500	500
4512	OUTSIDE RENTALS-MACHINERY	28					
4513	SOFTWARE MAINTENANCE		6,100	5,700	6,900	6,900	6,900
4515	SOFTWARE RENTAL	9,000					
4518	COPYING MACHINE RENTALS	2,040	3,955	2,264	3,775	3,775	3,775
4520	PROPERTY LOSS	2,418		185			
4523	INSURANCE CLAIMS	3,701					
4703	LAB SERVICES	33	3,000		3,000	3,000	3,000
4707	MEDICAL AND HOSPITAL SERVICES	235,124	302,000	70,848	302,000	302,000	302,000
4712	PHYSICIAN SERVICES		3,000				

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
 DIVISION :20 CORRECTIONS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4715	OTHER HEALTH AND MEDICAL SERVICES	1,457,902	2,218,413	1,590,569	2,277,356	2,277,356	2,277,356
4747	OTHER FEES FOR SERVICES	3,003	5,000	2,261	5,000	5,000	5,000
4767	OTHER GOVERNMENTS PAYMENTS	47,640	59,485	36,280	59,485	59,485	59,485
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CHARACTER 40	SUBTOTAL	2,311,851	3,029,513	1,976,250	3,207,448	3,201,853	3,201,853
CHARACTER :41	CHARGEBACK EXPENSES						
4603	FOOD SERVICE CHARGEBACK SPECIAL EVE	60	900		1,200	1,200	1,200
4609	DATA PROCESSING CHARGEBACKS	22,365			23,394	23,394	23,394
4610	PERSONAL SERVICES CHARGEBACKS	247,256					
4614	OTHER CHARGEBACK EXPENSES	37,967	51,279	13,689	52,509	52,509	52,509
4625	FOOD SERVICE CHARGEBACKS	1,321,610	1,368,452	566,396	1,548,686	1,548,686	1,548,686
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CHARACTER 41	SUBTOTAL	1,629,258	1,420,631	580,085	1,625,789	1,625,789	1,625,789
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,343					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	1,343					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	48					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	48					

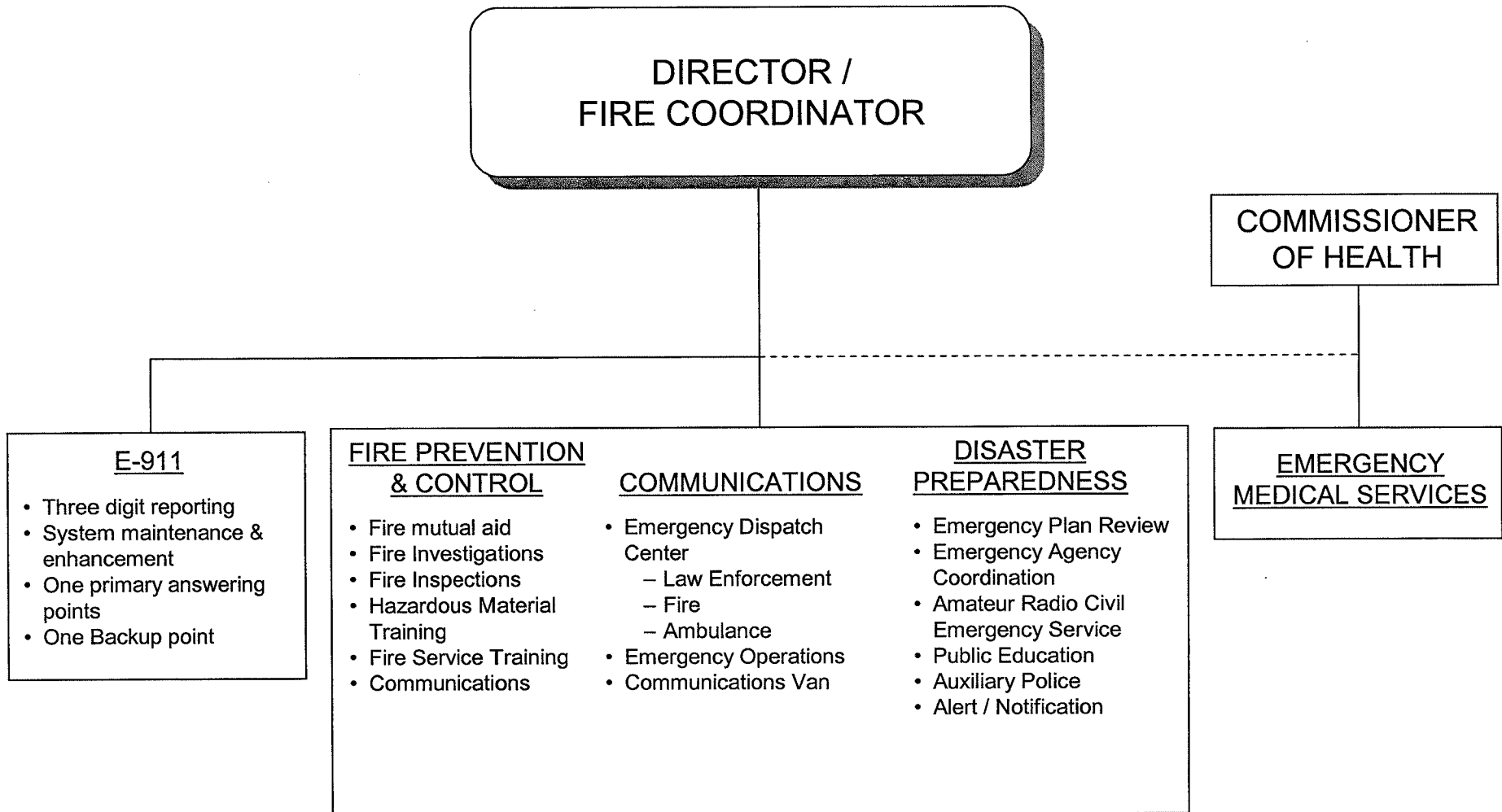


BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:45 SHERIFF  
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SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	999,713	1,499,085	483,065	1,055,516	1,055,516	1,055,516
8030	SOCIAL SECURITY	668,798	749,050	421,222	774,274	774,274	774,274
8040	WORKERS COMPENSATION	187,701	247,747	61,937	254,569	254,569	254,569
8050	LIFE INSURANCE	3,051	4,008	2,040	4,008	4,008	4,008
8060	HEALTH INSURANCE	1,274,740	1,473,681	933,481	1,721,650	1,721,650	1,721,650
8063	DISABILITY INSURANCE	20,928	1,080	12,605	1,080	1,080	1,080
8070	UNEMPLOYMENT INSURANCE	1,084					
CHARACTER 80 SUBTOTAL		3,156,015	3,974,651	1,914,350	3,811,097	3,811,097	3,811,097
CHARACTER :90 TRANSFERS							
9004	TRANSFER TO CAPITAL FUND	24,800					
9005	TRANSFER TO GRANT FUND	12,065					
CHARACTER 90 SUBTOTAL		36,865					
TYPE X SUBTOTAL		16,043,104	17,774,929	10,151,076	18,787,817	18,425,783	18,425,783
DIVISION 20 SUBTOTAL		-14,768,919	-16,760,733	-9,481,870	-17,823,321	-17,401,287	-17,401,287
DEPARTMENT 45 SUBTOTAL		-20,725,771	-23,101,696	-12,908,028	-24,746,845	-24,491,550	-24,491,550

# EMERGENCY SERVICES



## **EMERGENCY SERVICES - 46**

### **OES - Operations - 46**

#### **MISSION STATEMENT**

To provide planning, training, resources, response, warning, coordination and information through communications to the public, elected officials, and public safety agencies, to assist them in preparing for, and mitigating, emergencies and disasters, which affect the residents of Broome County.

#### **DESCRIPTION**

The Office of Emergency Services comprises four areas: Communications, Disaster Preparedness, Emergency Medical Services, and Fire Prevention and Control.

**Communications** – Administers the Broome County Emergency Dispatch/911 Center and assists local agencies in planning for future communications needs.

**Disaster Preparedness** – Conducts hazard vulnerability studies and maps hazards. Provides disaster planning and assistance for preparedness, response and recovery. Coordinates alerts and warnings for river flooding, chemical spills and response during emergencies.

**Emergency Medical Services** – Administers New York State certified emergency medical training programs. Plans for delivery of adequate emergency medical services. Administers Mutual Aid Plan among ambulance services and coordinates medical disaster planning.

**Fire Prevention and Control** – Administers and implements County Fire Mutual Aid Plan, County Arson Plan, County Fire Investigations, local New York State Fire Training Program, County Hazardous Materials Response Team among ambulance services and coordinates medical disaster planning.

#### **2007 OBJECTIVES**

Maintain services at present delivery level or higher without substantial increase in budget amounts.

#### **2007 BUDGET HIGHLIGHTS**

Request an additional Senior Fire Investigator and reduce Fire Investigator positions by one with no increase in total Fire Investigation Staff.

## 46 0006 EMERGENCY SERVICES/OES - Operations

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Emergency Services/Fire Coordinator	E Admin	1	1	1	1	1
Senior Emergency Services Dispatcher	18 BAPA	6	6	6	6	6
Emergency Services Dispatcher	14 CSEA	37	37	37	37	37
Senior Account Clerk Typist	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0068	OTHER PUB SAFETY DEPT INCOME	37	100	12	100	100	100
0464	OTHER LOCAL GOVERNMENTS	7,944	7,944	7,944	7,944	7,944	7,944
0559	OTHER DEPARTMENTAL CHARGEBACK	1,050	1,500		1,500	1,500	1,500
CHARACTER 02 SUBTOTAL		9,031	9,544	7,956	9,544	9,544	9,544
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	11					
CHARACTER 03 SUBTOTAL		11					
CHARACTER :05	FINES AND FORFEITURES						
0202	FINES & FORFEITED BAIL	850		150			
CHARACTER 05 SUBTOTAL		850		150			
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	23,645		586			
CHARACTER 07 SUBTOTAL		23,645		586			

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :08 STATE AID							
0619	STATE AID	45,566					
CHARACTER 08 SUBTOTAL		45,566					
CHARACTER :09 FEDERAL AID							
0369	CIVIL DEFENSE	43,318	43,319	21,661	43,319	43,319	43,319
CHARACTER 09 SUBTOTAL		43,318	43,319	21,661	43,319	43,319	43,319
TYPE R SUBTOTAL		122,421	52,863	30,353	52,863	52,863	52,863
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,752,757	1,708,908	1,113,333	1,947,950	1,947,950	1,947,950
1500	SALARIES PART-TIME	879					
1600	SALARIES TEMPORARY	153,899	140,883	94,694	143,266	143,266	143,266
1700	SALARIES OVERTIME	135,768	115,924	112,001	153,358	133,358	133,358
1900	SALARIES SHIFT DIFFERENTIAL	12,127	14,783	10,303	22,283	22,283	22,283
1910	OUT OF TITLE PAY	712	750	148	750	750	750
1930	STAND-BY PAY	10,418	10,950	8,416	14,600	14,600	14,600
1940	OTHER PERSONNEL SERVICES	7,860	7,860	7,860	8,600	8,600	8,600
1980	HOLIDAY OVERTIME PAY	115	110,660	483	110,660	110,660	110,660
CHARACTER 10 SUBTOTAL		2,074,535	2,110,718	1,347,238	2,401,467	2,381,467	2,381,467

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	626	1,125	857	1,125	1,125	1,125
4319	OFFICE SUPPLIES	1,952	2,500	1,259	2,500	2,500	2,500
4342	PHOTOGRAPHIC SUPPLIES	392	575		575	575	575
4344	ARSON INVESTIGATION SUPPLIES	305	855	1,154	855	855	855
4346	TRAINING AND EDUCATIONAL SUPPLIES		200		200	200	200
4347	GAS OIL GREASE AND DIESEL FUEL	513	750	16	750	750	750
4349	MISC OPERATIONAL SUPPLIES	7,038	5,750	7,406	4,750	4,750	4,750
4359	COMPUTER SOFTWARE AND SUPPLIES		150	708	150	150	150
4411	POSTAGE AND FREIGHT	147	670				
4418	DUES AND MEMBERSHIPS	410		435	670	670	670
4419	GENERAL OFFICE EXPENSES	198	1,650	198	1,650	1,650	1,650
4442	PHOTOGRAPHIC EXPENSES	156	300		300	300	300
4449	OTHER OPERATIONAL EXPENSES	4,314	3,800	2,318	4,000	4,000	4,000
4461	MILEAGE AND PARKING-LOCAL	2,273	2,300	798	3,200	3,200	3,200
4462	TRAVEL HOTEL AND MEALS	826	1,500	1,102	1,800	1,800	1,800
4463	EDUCATION AND TRAINING	3,414	3,886	217	3,886	3,886	3,886
4518	COPYING MACHINE RENTALS	1,594	5,500	3,251	5,500	5,500	5,500
CHARACTER 40	SUBTOTAL	24,158	31,511	19,719	31,911	31,911	31,911
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	3,621		756	2,615	2,615	2,615
4614	OTHER CHARGEBACK EXPENSES	200	3,023	200			
4615	GASOLINE CHARGEBACK	3,685	5,300	1,144	6,000	6,000	6,000
4616	FLEET SERVICE CHARGEBACK	9,640	9,641	2,410	10,990	10,990	10,990
CHARACTER 41	SUBTOTAL	17,146	17,964	4,510	19,605	19,605	19,605

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :46 CIVIL DEFENSE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	2,910					
CHARACTER 60 SUBTOTAL		2,910					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	102					
CHARACTER 70 SUBTOTAL		102					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	207,456	325,050	102,740	251,939	251,939	251,939
8030	SOCIAL SECURITY	156,302	153,059	100,916	166,511	166,511	166,511
8040	WORKERS COMPENSATION	14,773	15,450	4,093	15,450	15,450	15,450
8050	LIFE INSURANCE	827	1,080	574	1,080	1,080	1,080
8060	HEALTH INSURANCE	275,673	307,975	211,692	370,930	370,930	370,930
8063	DISABILITY INSURANCE	4,668	4,560	3,001	4,560	4,560	4,560
8070	UNEMPLOYMENT INSURANCE				19,563	19,563	19,563
CHARACTER 80 SUBTOTAL		659,699	807,174	423,016	830,033	830,033	830,033
TYPE X SUBTOTAL		2,778,550	2,967,367	1,794,483	3,283,016	3,263,016	3,263,016
DIVISION 46 SUBTOTAL		-2,656,129	-2,914,504	-1,764,130	-3,230,153	-3,210,153	-3,210,153



**EMERGENCY SERVICES - 46**  
**E-911 - 50**

**MISSION STATEMENT**

To provide for a universal 911 Emergency Telephone Reporting System within Broome County: to provide, within the confines of revenue produced through the 911 surcharge, a communications system and enhancements to public safety agencies in the County with the 911 system.

**DESCRIPTION**

The 911 system is funded through the 911 telephone bill surcharge. This surcharge provides revenue for the operation and maintenance of the system and enable enhancement of the communications system.

**2007 OBJECTIVES**

Continue to provide assistance to municipalities with communications upgrade assistance.

**2007 BUDGET HIGHLIGHTS**

- Continue implementation of the automatic vehicle location (AVL) for law enforcement and start to include EMS agencies.

## 46 0097 EMERGENCY SERVICES/911

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Communications Supervisor	24 Admin	1	1	1	1	1
<b>Total Full-Time Positions</b>		1	1	1	1	1
<b>Total Part-Time Positions</b>		0	0	0	0	0
<b>TOTAL POSITIONS</b>		1	1	1	1	1

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :50 911 EMERGENCY SERVICE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0226	TRANSFER FROM RESERVE FUND	75,854					
0557	911 SURCHARGE - LANDLINE	399,245	375,000	177,055	300,000	300,000	300,000
0905	911 SURCHARGE - WIRELESS	301,900	275,000	132,835	274,680	274,680	274,680
CHARACTER 07 SUBTOTAL		776,999	650,000	309,890	574,680	574,680	574,680
CHARACTER :09 FEDERAL AID							
0369	CIVIL DEFENSE	-1					
CHARACTER 09 SUBTOTAL		-1					
TYPE R SUBTOTAL		776,998	650,000	309,890	574,680	574,680	574,680
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	60,965	60,965	37,545	64,341	64,341	64,341
CHARACTER 10 SUBTOTAL		60,965	60,965	37,545	64,341	64,341	64,341
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2460	COMMUNICATIONS EQUIPMENT	9,323					
CHARACTER 20 SUBTOTAL		9,323					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :50 911 EMERGENCY SERVICE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS				500	500	500
4319	OFFICE SUPPLIES	11,881	11,000	5,214	11,000	11,000	11,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	500					
4349	MISC OPERATIONAL SUPPLIES	55,672	55,400	56,286	58,000	58,000	58,000
4359	COMPUTER SOFTWARE AND SUPPLIES	58,787	13,050	3,874	15,175	15,175	15,175
4411	POSTAGE AND FREIGHT	53	200		200	200	200
4412	TELEPHONE	202,525	192,000	97,999	194,000	194,000	194,000
4418	DUES AND MEMBERSHIPS			83			
4449	OTHER OPERATIONAL EXPENSES	116,843	136,966	80,280	137,380	137,380	137,380
4462	TRAVEL HOTEL AND MEALS	6,388	8,504	2,700	8,504	8,504	8,504
4463	EDUCATION AND TRAINING	8,533	8,936	3,795	8,936	8,936	8,936
4513	SOFTWARE MAINTENANCE	15,287	10,700	1,261	10,700	10,700	10,700
4518	COPYING MACHINE RENTALS	510					
4769	TRANSFER TO RESERVE	84,200					
CHARACTER 40	SUBTOTAL	561,179	436,756	251,492	444,395	444,395	444,395
CHARACTER :41	CHARGEBACK EXPENSES						
4609	DATA PROCESSING CHARGEBACKS	124,486	127,362		131,166	131,166	131,166
CHARACTER 41	SUBTOTAL	124,486	127,362		131,166	131,166	131,166
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	9,402					
CHARACTER 60	SUBTOTAL	9,402					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:46 EMERGENCY SERVICES  
 DIVISION :50 911 EMERGENCY SERVICE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	398					
CHARACTER 70 SUBTOTAL		398					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	6,630	9,389	3,162	6,750	6,750	6,750
8030	SOCIAL SECURITY	4,555	4,664	2,826	4,922	4,922	4,922
8050	LIFE INSURANCE	19	24	13	24	24	24
8060	HEALTH INSURANCE	3,660	3,975	2,650	4,620	4,620	4,620
CHARACTER 80 SUBTOTAL		14,864	18,052	8,651	16,316	16,316	16,316
TYPE X SUBTOTAL		780,617	643,135	297,688	656,218	656,218	656,218
DIVISION 50 SUBTOTAL		-3,619	6,865	12,202	-81,538	-81,538	-81,538
DEPARTMENT 46 SUBTOTAL		-2,659,748	-2,907,639	-1,751,928	-3,311,691	-3,291,691	-3,291,691

# PROBATION

PROBATION DIRECTOR

DEPUTY DIRECTOR

## CRIMINAL DIVISION

- Criminal Probation Supervision
- Criminal Investigations
- Specialized DWI Caseload
- Specialized Sex Offender Caseload
- Specialized Domestic Violence Caseload
- Specialized DSS Fraud Caseload
- New York Statewide Police Information Network (NYSPIN) & e-Justice
- Transfer In/Out of Probation Cases
- Electronic Monitoring
- Sex Offender Registry
- DNA Collection
- Drug and Alcohol Testing
- Coordination/Assessment with Forensic Unit of Mental Health
- Drug & Domestic Violence Family Treatment Courts
- Probation Tracking System
- Integrated Probation Registrant System (IPRS)

### GRANT

- Intensive Supervision Program (ISP)
- Pre-Trial Release Program (PTRP)
- Probation Eligible Diversion (PED)

## ADMINISTRATION

- Fiscal Management/ Budget
- Personnel
- Restitution Collection and Disbursement to Crime Victims
- DWI Fine Collection (for Broome County Court)
- DWI Supervision Fees
- Records Management

## PINS/JD DIVISION

- Court Ordered Investigations
- Family Court Supervision
  - PINS (Persons in Need of Supervision)
  - JD's (Juvenile Delinquents)
  - Support Cases
- Comprehensive Assessments/ Reports
- Diversion Case Management
- Youth Assessment Screening Instrument (YASI)
- Probation Tracking System
- Connections (DSS Case Management System)
- Pre-PINS Parent Orientation
- JD Diversion Victims Satisfaction

### GRANT

- Juvenile Intensive Supervision Program (JISP)
  - Electronic Monitoring

## **PROBATION - 28**

### **MISSION STATEMENT**

The Broome County Probation Department is dedicated to the protection of the community by reducing crime and delinquency, along with facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, Vehicle and Traffic Law and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, and other human resource agencies in Broome County to rehabilitate offenders. The Probation Department has a primary obligation to the community to return offenders back to the courts when they do not abide by the court's sentence and conditions of probation.

### **DESCRIPTION**

The **Criminal Division** component supervises all adults (age 16 and above) placed on probation by the Criminal Courts of Broome County and conditional release cases sentenced by the Local Conditional Release Commission. This division provides pre-sentence/pre-plea investigations as ordered by the courts in Broome County, regardless of disposition. Investigations comprise a legal history, social history, victim impact, evaluative analysis and recommendation. The Criminal Division also provides Pre-Trial Release services as an alternative in incarceration, and thus decreases potential jail days.

Presently the department operates specialized caseloads for DWI's, sex offenders, domestic violence, gangs, and DSS restitution collection. Probation supervision includes office reporting by the probationer, unannounced home visits by probation officers, and contact by the probation officer with collateral sources including, but

not limited to, spouses, parents, employers, schools and treatment providers.

### **2007 OBJECTIVES**

- To attempt to manage a criminal caseload with increasingly more serious offenders being placed on probation. The Probation population of 2006-07 continues the trend towards more violent offenders being placed on probation. Many causes such as serious substance abuse, mental illness, and general aggressive tendencies make for a more volatile probationer.
- To manage non-funded New York State mandates. These include DNA specimen collection, Sex Offender Registry, and implementation of the Correctional Offender Management Profiling for Alternative Sanctions (COMPAS). Probation is also involved with Drug Court, Domestic Violence Court and Family Treatment Court. 2007 will see probation continuing as a participant in "Project Impact", for which there is no additional revenue is received.
- To continue to use and expand Electronic Monitoring as an alternative to costly incarceration for adults.
- To continue to work with the STOP-DWI Program in an attempt to change the behavior of the DWI offender. To collect the DWI Probation Supervision fee.
- To continue to promote probation officer safety through offering an in-house two-day "Officer Safety and Survival Training" program to all new officers hired. This will be augmented with all officers using appropriate safety equipment provided by this department.

### **2007 BUDGET HIGHLIGHTS**

- It is anticipated that the 2007 state aid reimbursement rate for eligible probation expenses will remain at 20%.

## 28 0024 PROBATION

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Probation Director III	G Admin	1	1	1	1	1
Deputy Probation Director III	D Admin	1	1	1	1	1
Probation Supervisor	21 BAPA	2	2	2	2	2
Senior Probation Officer	19 CSEA	4	4	4	4	4
Probation Officer/Trainee	17/16 CSEA	17	17	17	17	17
Principal Account Clerk	13 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	5	5	5	5	5
Account Clerk	7 CSEA	2	2	2	2	2
Account Clerk Typist	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:28 PROBATION  
 DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0513	RESTITUTION/REPARATION SURCHARGE	16,060	20,000	13,525	21,500	21,500	21,500
0559	OTHER DEPARTMENTAL CHARGEBACK	30,000	30,000	17,559	30,000	30,000	30,000
CHARACTER 02 SUBTOTAL		46,060	50,000	31,084	51,500	51,500	51,500
CHARACTER :08 STATE AID							
0257	PROBATION SERVICES	324,873	387,106	152,826	393,431	393,431	393,431
CHARACTER 08 SUBTOTAL		324,873	387,106	152,826	393,431	393,431	393,431
TYPE R SUBTOTAL		370,933	437,106	183,910	444,931	444,931	444,931
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,287,937	1,383,987	832,974	1,468,525	1,468,525	1,468,525
1600	SALARIES TEMPORARY	23,892	26,503	14,159	28,458	28,458	28,458
CHARACTER 10 SUBTOTAL		1,311,829	1,410,490	847,133	1,496,983	1,496,983	1,496,983
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	113	300	149	300	300	300
4319	OFFICE SUPPLIES	13,725	14,500	4,846	14,500	14,500	14,500
4326	FUEL AND HEATING SUPPLIES	19,440	20,240	10,844	16,700	16,700	16,700
4329	BLDG AND GROUNDS SUPPLIES	3,198	1,500	6	1,500	1,500	1,500
4331	FOOD AND BEVERAGES	119	150	30	150	150	150
4347	GAS OIL GREASE AND DIESEL FUEL	119	200	96	200	200	200
4349	MISC OPERATIONAL SUPPLIES	9,269	16,188	3,024	15,394	15,394	15,394
4359	COMPUTER SOFTWARE AND SUPPLIES	1,120		264			
4411	POSTAGE AND FREIGHT	77	198	1	206	206	206
4418	DUES AND MEMBERSHIPS	375	625	375	650	650	650
4419	GENERAL OFFICE EXPENSES	1,658	2,412	254	994	994	994
4422	BUILDING AND LAND RENTAL		164,526	164,526	180,996	180,996	180,996
4425	WATER AND SEWAGE CHARGES	5,122	3,000	471	3,600	3,600	3,600
4427	ELECTRIC CURRENT	37,360	36,750	17,794	37,300	37,300	37,300
4428	TAXES	329					
4429	BUILDING AND GROUNDS EXPENSES	933	996	560	1,056	1,056	1,056

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:28 PROBATION  
 DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4449	OTHER OPERATIONAL EXPENSES		260	60	260	260	260
4461	MILEAGE AND PARKING-LOCAL	17,828	20,466	11,329	22,296	22,296	22,296
4462	TRAVEL HOTEL AND MEALS	1,821	4,156	1,634	4,618	4,618	4,618
4463	EDUCATION AND TRAINING	1,404	2,300	678	2,620	2,620	2,620
4518	COPYING MACHINE RENTALS	1,200	4,752	2,190	3,156	3,156	3,156
4521	INSURANCE PREMIUMS	256					
4747	OTHER FEES FOR SERVICES	431	1,530	223	2,460	2,460	2,460
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	115,897	295,049	219,354	308,956	308,956	308,956
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	665	2,797	699	1,015	1,015	1,015
4609	DATA PROCESSING CHARGEBACKS	104,121	120,000		126,000	126,000	126,000
4610	PERSONAL SERVICES CHARGEBACKS	21,685	23,349	10,282	23,127	23,127	23,127
4614	OTHER CHARGEBACK EXPENSES		250		250	250	250
4615	GASOLINE CHARGEBACK	2,729	4,000	1,758	3,500	3,500	3,500
4616	FLEET SERVICE CHARGEBACK	9,641	9,641	4,821	10,990	10,990	10,990
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	138,841	160,037	17,560	164,882	164,882	164,882
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	3,228					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	3,228					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:28 PROBATION  
 DIVISION :28 PROBATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	160,069					
CHARACTER 70 SUBTOTAL		160,069					
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	173,739	248,776	69,770	155,353	155,353	155,353
8030	SOCIAL SECURITY	98,291	107,899	62,645	114,518	114,518	114,518
8040	WORKERS COMPENSATION	8,049	15,144	2,569	16,414	16,414	16,414
8050	LIFE INSURANCE	629	840	430	840	840	840
8060	HEALTH INSURANCE	350,890	396,059	268,950	477,077	477,077	477,077
8063	DISABILITY INSURANCE	3,673	3,720	2,361	3,720	3,720	3,720
CHARACTER 80 SUBTOTAL		635,271	772,438	406,725	767,922	767,922	767,922
CHARACTER :90 TRANSFERS							
9005	TRANSFER TO GRANT FUND	92,783	92,783	92,783	92,783	92,783	92,783
CHARACTER 90 SUBTOTAL		92,783	92,783	92,783	92,783	92,783	92,783
TYPE X SUBTOTAL		2,457,918	2,730,797	1,583,555	2,831,526	2,831,526	2,831,526
DIVISION 28 SUBTOTAL		-2,086,985	-2,293,691	-1,399,645	-2,386,595	-2,386,595	-2,386,595

## **PROBATION/PINS - 28**

### **MISSION STATEMENT**

The Broome County Probation Department is dedicated to the protection of the community by reducing crime and delinquency, along with facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, schools, and other human resource agencies in Broome County to rehabilitate juveniles. The Probation Department has a primary obligation to the community to return juveniles back to the court when they do not abide by the court's orders.

### **DESCRIPTION**

The **PINS Unit (Persons In Need of Supervision) of the Juvenile Services Division** provides intake, services for individuals seeking to file complaints against those juveniles who are up to the age of 18 and encountering behavior difficulties. On April 1, 2005, a major change in the way these complaints are handled was enacted into law. Now every effort must be made to provide services to this population in order to avoid court action. Probation has been designated the "lead agency" to implement the new law. Probation is working very closely with Social Services, Youth Bureau, and County Attorney to develop the 2007 PINS plan. It is the goal of services to avoid costly detention and institutional placements. The PINS Unit will continue to do court ordered pre- dispositional investigations and court ordered supervision.

The **JD Unit (Juvenile Delinquent) of Juvenile Services** provides intake services for all Juvenile Delinquency (JD) cases referred by police to the department. The process begins by arranging an Appearance Ticket interview with the youth, who can range from 7 to 16 years of age. Appropriate cases are supervised through a voluntary

diversion program, in an attempt to resolve the complaint without the intervention of Family Court. The unit conducts pre-dispositional investigations and supervises adjudicated JD Family Court cases. The unit also provides adoption, custody and visitation investigations for Family Court, as well as operating the Juvenile Intensive Supervision Program (JISP) grant, which is not funded under the PINS/JD budget.

### **2007 OBJECTIVES**

- To continue to provide quality services to the PINS/JD caseload. 2005 saw 701 cases opened for services. 2006's projected figure is 811. We are predicting that with the change in law, PINS cases will remain with us for a longer period than in prior years.
- To continue to provide mandated and voluntary services for suitable youth ages 7 - 16 who have committed criminal acts.
- To continue to use and expand Electronic Monitoring for Juvenile delinquents as an alternative to very costly detention.
- To continue to work with other County human service departments in the Juvenile Justice Task Force. Probation, as the lead agency, will collaborate with these agencies to develop a cost effective plan to implement the revision of Section 735 of the Family Court Act. Community services will be developed and/or enhanced with the ultimate goal to reduce costly placements by timely interventions at the community level.

### **2007 BUDGET HIGHLIGHTS**

- The entire 2007 PINS/JD budget is expected to be reimbursed through the Broome County Social Services Funding stream at 100%.

28 0099 PROBATION/PINS

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Probation Supervisor	21 BAPA	2	2	2	2	2
Senior Probation Officer	19 CSEA	3	3	3	3	3
Probation Officer/Trainee	17/16 CSEA	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
<b>Total Full-Time Positions</b>		<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:28 PROBATION  
DIVISION :29 PINS ADJUSTMENT SERVICES PROGRAM

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0045	CHARGEBACKS - D S S	943,317	1,037,079		1,064,129	1,064,129	1,064,129
CHARACTER 02 SUBTOTAL		943,317	1,037,079		1,064,129	1,064,129	1,064,129
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	20					
CHARACTER 07 SUBTOTAL		20					
TYPE R SUBTOTAL		943,337	1,037,079		1,064,129	1,064,129	1,064,129
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	654,814	680,927	400,176	728,211	728,211	728,211
CHARACTER 10 SUBTOTAL		654,814	680,927	400,176	728,211	728,211	728,211
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4326	FUEL AND HEATING SUPPLIES	2,424	2,530	1,352	2,100	2,100	2,100
4349	MISC OPERATIONAL SUPPLIES		2,514	1,332	1,492	1,492	1,492
4411	POSTAGE AND FREIGHT	1					
4422	BUILDING AND LAND RENTAL		20,512	20,512	22,566	22,566	22,566
4427	ELECTRIC CURRENT	4,658	4,560	2,218	4,500	4,500	4,500
4461	MILEAGE AND PARKING-LOCAL	11,133	15,126	6,244	20,292	20,292	20,292
4462	TRAVEL HOTEL AND MEALS	1,644	2,300	1,440	2,686	2,686	2,686
4463	EDUCATION AND TRAINING	562	1,330	310	1,330	1,330	1,330
4747	OTHER FEES FOR SERVICES	1,238	1,990	490	1,990	1,990	1,990
CHARACTER 40 SUBTOTAL		21,660	50,862	33,898	56,956	56,956	56,956

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

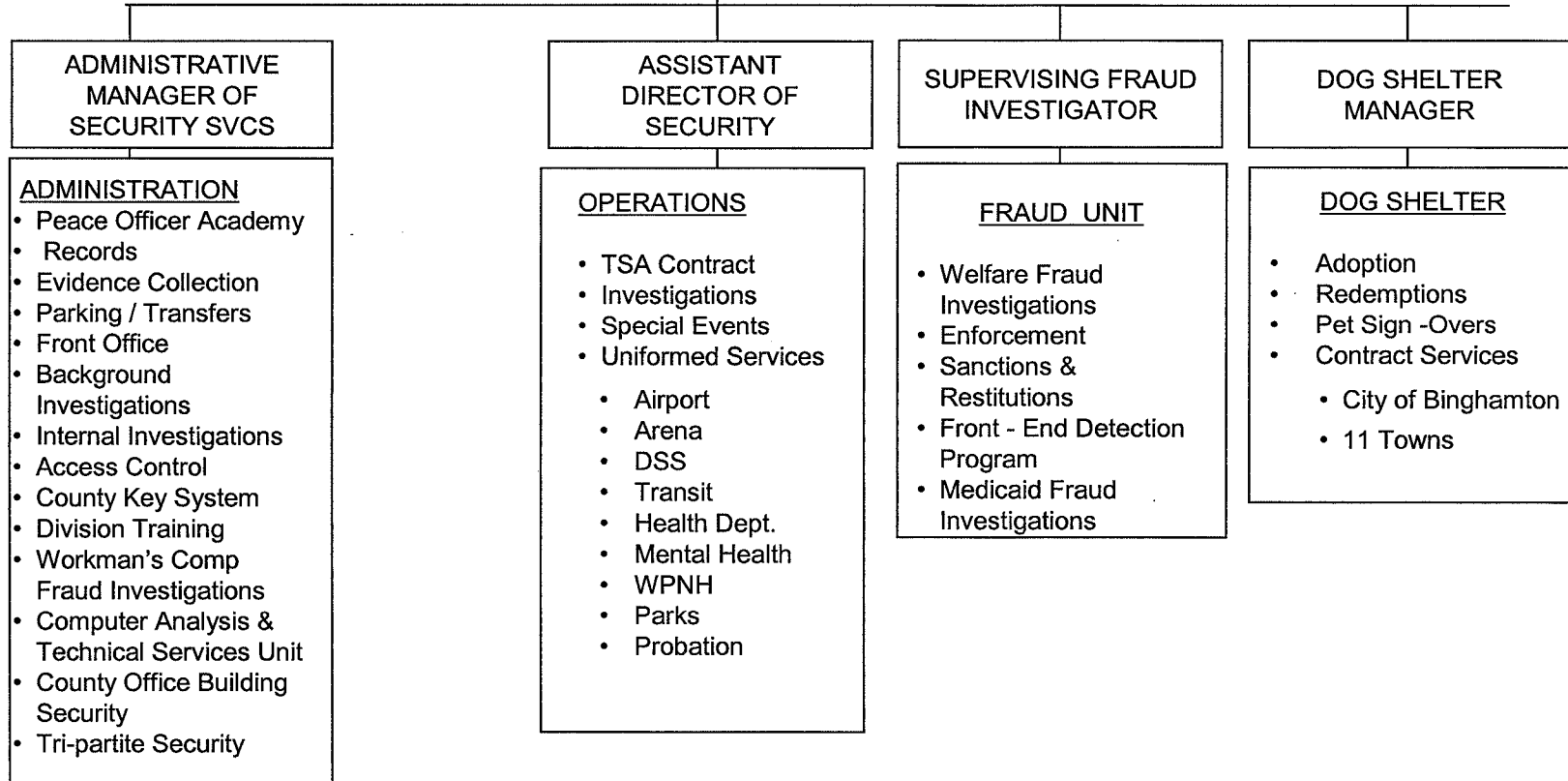
SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:28 PROBATION  
 DIVISION :29 PINS ADJUSTMENT SERVICES PROGRAM

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	700	1,000	700	750	750	750
CHARACTER 41	SUBTOTAL	700	1,000	700	750	750	750
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	19,916					
CHARACTER 70	SUBTOTAL	19,916					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	79,582	112,490	33,772	83,683	83,683	83,683
8030	SOCIAL SECURITY	48,418	52,091	29,544	55,708	55,708	55,708
8040	WORKERS COMPENSATION	4,000	4,120	1,030	4,244	4,244	4,244
8050	LIFE INSURANCE	296	384	197	384	384	384
8060	HEALTH INSURANCE	112,223	133,525	82,963	149,490	149,490	149,490
8063	DISABILITY INSURANCE	1,731	1,680	1,047	1,680	1,680	1,680
CHARACTER 80	SUBTOTAL	246,250	304,290	148,553	295,189	295,189	295,189
TYPE X	SUBTOTAL	943,340	1,037,079	583,327	1,081,106	1,081,106	1,081,106
DIVISION 29	SUBTOTAL	-3		-583,327	-16,977	-16,977	-16,977
DEPARTMENT 28	SUBTOTAL	-2,086,988	-2,293,691	-1,982,972	-2,403,572	-2,403,572	-2,403,572

# SECURITY SERVICES

COMMISSIONER OF PUBLIC WORKS

DIRECTOR OF SECURITY SERVICES





**PUBLIC WORKS – 03**  
**Security - 06**

**MISSION STATEMENT**

Maintain a safe and orderly atmosphere upon County properties and elsewhere by rendering assistance, encourage compliance and providing enforcement as necessary. Protect the County facilities and assets from damage and loss. Provide services as required, which are best provided by a security organization, to enhance governmental operations and reduce liability. Provide specific functions as may be required.

**DESCRIPTION**

The Division consists of five units, which are responsible for unique and separate services.

- Administrative Services include maintenance and operation of the County ID Card System, Pre-Employment Screening Project, Access Control System, parking lots, evidence retention, lost & found property, Workers' Compensation fraud investigations, security records, and equipment and training.
- Security Operations include Uniformed Security Services at County facilities such as the Departments of Social Services, Health, Mental Health, Airport, Arena, Forum, Parks, Office Building, Landfill, Library and Willow Point Nursing Home.
- The Case Integrity Unit conducts welfare fraud and internal investigations for the Department of Social Services.
- The Front Street Shelter provides contracted dog shelter services for eleven towns and the City of Binghamton.

**2007 OBJECTIVES**

- Reorganize division to compliment core services.
- Evaluate Medicare Fraud-recipient fraud efforts.

**2007 BUDGET HIGHLIGHTS**

- Move full-time temporary positions to full-time (1000).
- Reorganize the Security Division to more accurately reflect core services

## 03 0080 PUBLIC WORKS/Security

1450

1476

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	As of	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			Sept 1, 2006 Current <u>Authorized</u>			
Director of Security	F Admin	1	1	1	1	1
Assistant Director of Security	23 Admin	1	1	1	1	1
Administrative Manager of Security Services	23 Admin	2	2	1	1	1
Supervising Fraud Investigator	23 BAPA	1	1	1	1	1
Security Supervisor	18 BAPA	4	4	6	6	6
Dog Shelter Manager	17 BAPA	1	1	1	1	1
Sr Security Svcs Investigator	20 CSEA	1	2	2	2	2
Security Services Investigator	17 CSEA	6	6	6	6	6
Senior Social Services Examiner	13 CSEA	1	1	1	1	1
Assistant Dog Shelter Manager	12 CSEA	1	1	1	1	1
Security Officer II	12 CSEA	22	22	17	17	17
Keyboard Specialist	8 CSEA	2	2	2	2	2
Kennel Person	7 CSEA	3	3	3	3	3
Security Officer I	7 CSEA	<u>5</u>	<u>5</u>	<u>3</u>	<u>3</u>	<u>3</u>
<b>Total Full-Time Positions</b>		<b>51</b>	<b>52</b>	<b>46</b>	<b>46</b>	<b>46</b>
Account Clerk Typist	7 CSEA	1	1	1	1	1
Security Officer II	12 CSEA	1	1	1	1	1
Security Officer I	7 CSEA	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Total Part-Time Positions</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>TOTAL POSITIONS</b>		<b>57</b>	<b>58</b>	<b>52</b>	<b>52</b>	<b>52</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0038	SECURITY SERVICES	1,208,353	1,388,725	85,018	1,679,764	1,679,764	1,679,764
0177	REIMBURSEMENT - ANIMAL SHELTER	143,438	190,977	133,711	182,204	182,204	182,204
0544	EVENTS - BASEMENT PARKING	11,774	16,300	6,429			
0555	DOG LICENSE REVENUE	14,097	12,200		14,000	14,000	14,000
0559	OTHER DEPARTMENTAL CHARGEBACK	400		400			
0624	SHELTER REVENUE	48,410	41,000		55,000	55,000	55,000
0637	BCC CHARGES	229,256	236,132	127,888			
0639	SECURITY SERVICES - OUTSIDE USERS	1,096,775	1,062,055	364,859			
CHARACTER 02 SUBTOTAL		2,752,503	2,947,389	718,305	1,930,968	1,930,968	1,930,968
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	2,516	500	1,171	1,800	1,800	1,800
0193	PARKING LOT	1,370	1,320	910	744	744	744
0194	PARKING PLAZA	47,173	46,500	31,990			
CHARACTER 03 SUBTOTAL		51,059	48,320	34,071	2,544	2,544	2,544
CHARACTER :07 MISC/INTERFUND REVENUES							
0220	UNCLASSIFIED REVENUES	12,713	24,767	7,914	11,400	11,400	11,400
0226	TRANSFER FROM RESERVE FUND	59,354	84,590	69,707	44,770	44,770	44,770
0229	TRANSFER FROM INSURANCE RESERVE	39,005					
CHARACTER 07 SUBTOTAL		111,072	109,357	77,621	56,170	56,170	56,170

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :08 STATE AID							
0240	TEMPORARY COURT OFFICERS				161,144	161,144	161,144
CHARACTER 08 SUBTOTAL					161,144	161,144	161,144
CHARACTER :09 FEDERAL AID							
0584	PUBLIC SAFETY GRANTS - FEDERAL	188,039	166,089	95,756	169,768	169,768	169,768
0900	FEDERAL AID - OTHER	12,595		10,450			
CHARACTER 09 SUBTOTAL		200,634	166,089	106,206	169,768	169,768	169,768
TYPE R SUBTOTAL		3,115,268	3,271,155	936,203	2,320,594	2,320,594	2,320,594
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,729,061	1,805,552	1,055,703	1,333,610	1,583,850	1,583,850
1500	SALARIES PART-TIME	53,229	74,268	35,909	78,481	78,481	78,481
1600	SALARIES TEMPORARY	725,855	900,010	496,871	833,323	583,083	583,083
1700	SALARIES OVERTIME	170,094	121,949	127,566	53,707	53,707	53,707
1900	SALARIES SHIFT DIFFERENTIAL	9,555	12,368	6,554	20,091	20,091	20,091
1930	STAND-BY PAY	5,610	5,250	3,736	5,773	5,773	5,773
CHARACTER 10 SUBTOTAL		2,693,404	2,919,397	1,726,339	2,324,985	2,324,985	2,324,985

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	865	2,635	772	2,150	2,150	2,150
4319	OFFICE SUPPLIES	6,248	11,250	4,614	9,700	9,700	9,700
4323	BLDG MAINTENANCE SUPPLIES	339	1,700	2,124	1,450	1,450	1,450
4326	FUEL AND HEATING SUPPLIES	10,627	14,600	5,798	14,800	14,800	14,800
4329	BLDG AND GROUNDS SUPPLIES	4,214	5,500	3,723	5,500	5,500	5,500
4331	FOOD AND BEVERAGES	40					
4341	MOTOR EQUIPMENT SUPPLIES	2		356			
4342	PHOTOGRAPHIC SUPPLIES	2,410	4,350		2,600	2,600	2,600
4346	TRAINING AND EDUCATIONAL SUPPLIES		500	171			
4347	GAS OIL GREASE AND DIESEL FUEL	177		76			
4349	MISC OPERATIONAL SUPPLIES	55,130	53,440	22,994	46,300	46,300	46,300
4351	ANIMAL FOOD	1,580	2,000	467	2,000	2,000	2,000
4356	UNIFORMS	33,591	35,400	15,109	22,500	22,500	22,500
4358	SAFETY SUPPLIES	8,759	5,200	4,597	2,450	2,450	2,450
4359	COMPUTER SOFTWARE AND SUPPLIES	3,614	14,100	6,576	14,100	14,100	14,100
4411	POSTAGE AND FREIGHT	130	200	113	500	500	500
4418	DUES AND MEMBERSHIPS	578	2,210	443	2,510	2,510	2,510
4419	GENERAL OFFICE EXPENSES	767	700	1,712	500	500	500
4421	DPW BUILDING SERVICE EXPENSES	66					
4423	BLDG GROUNDS AND EQUIP REPAIR	400		150			
4425	WATER AND SEWAGE CHARGES	2,542	3,000	770	3,000	3,000	3,000
4427	ELECTRIC CURRENT	4,151	5,000	2,187	5,000	5,000	5,000
4429	BUILDING AND GROUNDS EXPENSES	3,058	2,700	1,785	2,700	2,700	2,700
4432	LAUNDRY AND DRY CLEANING EXPENSES	532		107			
4442	PHOTOGRAPHIC EXPENSES	2	360		360	360	360
4447	OPERATIONAL EQUIPMENT REPAIRS	753		329			
4448	ADVERTISING AND PROMOTION EXPENSES		200		200	200	200
4449	OTHER OPERATIONAL EXPENSES	7,894	10,700	1,244	9,200	9,200	9,200
4461	MILEAGE AND PARKING-LOCAL		500		500	500	500
4462	TRAVEL HOTEL AND MEALS	1,522	7,200	3,386	6,800	6,800	6,800
4463	EDUCATION AND TRAINING	1,768	8,400	3,000	11,300	11,300	11,300
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS		500		500	500	500
4518	COPYING MACHINE RENTALS	621	2,500	60	1,000	1,000	1,000
4520	PROPERTY LOSS	2,005					
4523	INSURANCE CLAIMS	37,000					
4742	VETERINARIAN SERVICES	12,869	16,000	9,888	16,000	16,000	16,000
CHARACTER 40	SUBTOTAL	204,254	210,845	92,551	183,620	183,620	183,620

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :06 SECURITY

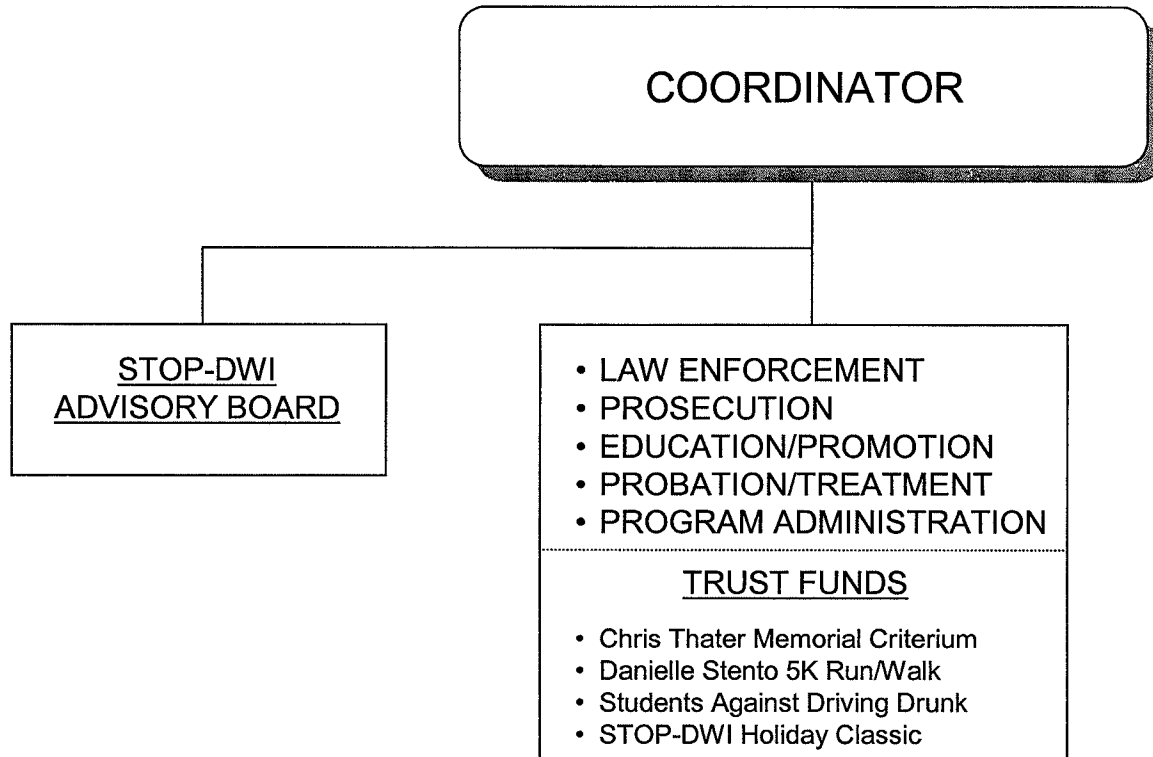
SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	48,987	61,103	9,696	83,252	83,252	83,252
4605	COUNTY ATTORNEY CHARGEBACKS	20		50			
4614	OTHER CHARGEBACK EXPENSES	1,150	2,500	62	2,500	2,500	2,500
4615	GASOLINE CHARGEBACK	30,062	30,700	8,192	31,270	31,270	31,270
4616	FLEET SERVICE CHARGEBACK	38,565	38,587	10,123	39,317	39,317	39,317
4617	DUPLICATING/PRINTING CHARGEBACK	539		38			
4618	OFFICE SUPPLIES CHARGEBACK	1,222		513			
4619	BUILDING SERVICE CHARGEBACK	5,899	10,000	9,464	10,000	10,000	10,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	13,072	41,612	10,403	51,758	51,758	51,758
CHARACTER 41	SUBTOTAL	139,516	184,502	48,541	218,097	218,097	218,097
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,020					
CHARACTER 60	SUBTOTAL	1,020					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	193					
CHARACTER 70	SUBTOTAL	193					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :06 SECURITY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	215,252	318,301	105,954	187,243	187,243	187,243
8030	SOCIAL SECURITY	202,721	223,344	129,058	177,408	177,408	177,408
8040	WORKERS COMPENSATION	12,626	14,055	3,514	14,477	14,477	14,477
8050	LIFE INSURANCE	1,127	1,590	687	1,128	1,128	1,128
8060	HEALTH INSURANCE	432,144	513,331	292,538	482,283	482,283	482,283
8063	DISABILITY INSURANCE	5,942	6,600	3,442	4,920	4,920	4,920
8070	UNEMPLOYMENT INSURANCE	5,664					
CHARACTER 80 SUBTOTAL		875,476	1,077,221	535,193	867,459	867,459	867,459
TYPE X SUBTOTAL		3,913,863	4,391,965	2,402,624	3,594,161	3,594,161	3,594,161
DIVISION 06 SUBTOTAL		-798,595	-1,120,810	-1,466,421	-1,273,567	-1,273,567	-1,273,567
DEPARTMENT 03 SUBTOTAL		-5,789,126	-6,592,248	-4,186,072	-7,019,870	-6,939,750	-6,939,750

# STOP - DWI





## **STOP-DWI - 82**

### **MISSION STATEMENT**

To develop and coordinate a comprehensive DWI counter-measure program to deter the incidence of drunk driving and the occurrence of alcohol related traffic injuries and fatalities.

### **DESCRIPTION**

STOP-DWI stands for “Special Traffic Options Program for Driving While Intoxicated”. The STOP-DWI Program was enacted by the State Legislature in 1981 for the purposes of empowering county governments to coordinate local efforts to reduce alcohol and other drug-related traffic crashes within the context of a comprehensive and financially self-sustaining alcohol and highway safety program.

Pursuant to Article 31 Section 1197 of the New York State Vehicle and Traffic Law, the Broome County STOP-DWI Program develops and coordinates a comprehensive DWI countermeasures program – that places a priority on general deterrence – the prevention of drunk driving through the increased certainty of arrest and conviction. To that end, STOP-DWI funds specially marked police vehicles with local agencies and provides overtime money for extra patrols. STOP-DWI also provides specialized breath testing equipment and video cameras to police agencies as well. The District Attorney’s office receives funds for an additional prosecutor to specialize in DWI cases. STOP-DWI also funds a position with the Broome County Probation Department to deal with recidivist DWI offenders.

In order to educate the public about the dangers of drunk driving, the increased certainty of arrest and harsh penalties one faces if convicted, a large print and electronic media campaign have been undertaken.

Additionally, STOP-DWI sponsors numerous training seminars for professionals who deal with various aspects of the drunk driving issue. STOP-DWI also works with local middle and high school SADD Chapters and conducts outreach programs and community based education efforts. The STOP-DWI Program also sponsors a national caliber high school basketball tournament, bicycle race, girl’s softball tournament and 5K run/walk, using the popularity of sports to further promote the STOP-DWI message.

STOP-DWI funding is limited to enhancement programs, which reduce the incidence of drunk driving, and is supported entirely by the fines paid by people convicted of driving while intoxicated.

### **2007 OBJECTIVES**

#### **Enforcement and Adjudication Component:**

- Continue the STOP-DWI Task Force Program involving specially marked patrol vehicles and overtime patrols that are dedicated to DWI enforcement.
- Continue the videotape program in which DWI offenders are video taped at the scene of arrest and at police stations.
- Purchase specialized breath testing equipment and supplies for DWI enforcement.
- Support efforts to develop a specialized crash investigation and reconstruction team among Broome County’s law enforcement agencies.
- Continue the STOP-DWI Prosecution Program with the Broome County District Attorney’s Office.
- Continue the STOP-DWI Probation Program with the Broome County Probation Department.
- Continue funding an in-house random drug testing program for DWI Probationers.

**Education and Public Awareness Component:**

- Continue specialized education programs for enforcement, prosecution, education and treatment professionals who deal with various aspects of the drunk driving issue.
- Conduct a comprehensive electronic and print advertising campaign to promote awareness about the DWI issue.
- Conduct special events such as the STOP-DWI Tournament of Champions, Chris Thater Memorial and the Danielle Run to further promote the STOP-DWI message to youth and the community.
- Conduct community outreach by public speaking engagements, by presenting booths at health fairs and trade shows and by making available videos, displays and printed materials to schools and other organizations.
- Continue to support SADD at the middle and high school levels.

**Administrative/Evaluation Component:**

- Work with the STOP-DWI Advisory Board, local officials and public and private community organizations to develop a comprehensive DWI countermeasure program.
- Monitor and evaluate traffic accident, arrest and conviction data to assess the effectiveness of Broome County's STOP-DWI effort.
- Seek private/corporate sponsorship to help finance education and promotional efforts.

**2007 BUDGET HIGHLIGHTS**

- Application of DWI fine revenues to cover FY2007 program expenses at no cost to local taxpayers.
- Application of DWI Probation Supervision Fees to fund STOP-DWI's Probation programming.

82 0001 STOP DWI

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
STOP DWI Coordinator	22 Admin	1	1	1	1	1
STOP DWI Program Manager	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:82 STOP-DWI

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0492	MISC ADMIN AND OTHER INCOME		10,000	10,575			
CHARACTER 02 SUBTOTAL			10,000	10,575			
CHARACTER :05	FINES AND FORFEITURES						
0203	STOP DWI FINES	376,263	335,000	98,613	356,000	356,000	356,000
0650	DWI SUPERVISION FEES		30,000	7,715	30,000	30,000	30,000
CHARACTER 05 SUBTOTAL		376,263	365,000	106,328	386,000	386,000	386,000
CHARACTER :07	MISC/INTERFUND REVENUES						
0226	TRANSFER FROM RESERVE FUND	2,953					
CHARACTER 07 SUBTOTAL		2,953					
TYPE R SUBTOTAL		379,216	375,000	116,903	386,000	386,000	386,000
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	126,461	126,573	77,758	131,628	131,628	131,628
CHARACTER 10 SUBTOTAL		126,461	126,573	77,758	131,628	131,628	131,628

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:82 STOP-DWI

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	774	500	940	1,000	1,000	1,000
4319	OFFICE SUPPLIES	2,369	3,500	2,008	3,500	3,500	3,500
4342	PHOTOGRAPHIC SUPPLIES	1,403	2,000	426	2,000	2,000	2,000
4347	GAS OIL GREASE AND DIESEL FUEL	40	50		50	50	50
4349	MISC OPERATIONAL SUPPLIES	1,635	3,500	1,004	3,500	3,500	3,500
4359	COMPUTER SOFTWARE AND SUPPLIES		1,105	1,030	500	500	500
4411	POSTAGE AND FREIGHT		500	37	250	250	250
4412	TELEPHONE		100				
4418	DUES AND MEMBERSHIPS	1,067	786	786	1,411	1,411	1,411
4442	PHOTOGRAPHIC EXPENSES		500		500	500	500
4447	OPERATIONAL EQUIPMENT REPAIRS		750		750	750	750
4448	ADVERTISING AND PROMOTION EXPENSES	46,473	45,000	30,064	50,000	50,000	50,000
4457	SUBCONTRACTED PROGRAM EXPENSE	83,614	64,000		65,000	65,000	65,000
4461	MILEAGE AND PARKING-LOCAL	650	750	421	500	500	500
4462	TRAVEL HOTEL AND MEALS	431	750		500	500	500
4463	EDUCATION AND TRAINING	545	750	75	1,000	1,000	1,000
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	171	1,000		2,000	2,000	2,000
4466	ADVISORY BD/TRUSTEES EXPENSES	242	200	80	200	200	200
4467	NON-EMPLOYEE EDUCATION AND TRNG	2,812	750		1,500	1,500	1,500
4518	COPYING MACHINE RENTALS	1,529	1,800	556	1,500	1,500	1,500
CHARACTER 40 SUBTOTAL		143,755	128,291	37,427	135,661	135,661	135,661
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	182		38	130	130	130
4610	PERSONAL SERVICES CHARGEBACKS	94,946	80,000	50,650	82,000	82,000	82,000
4616	FLEET SERVICE CHARGEBACK		1,000		1,000	1,000	1,000
CHARACTER 41 SUBTOTAL		95,128	81,000	50,688	83,130	83,130	83,130

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

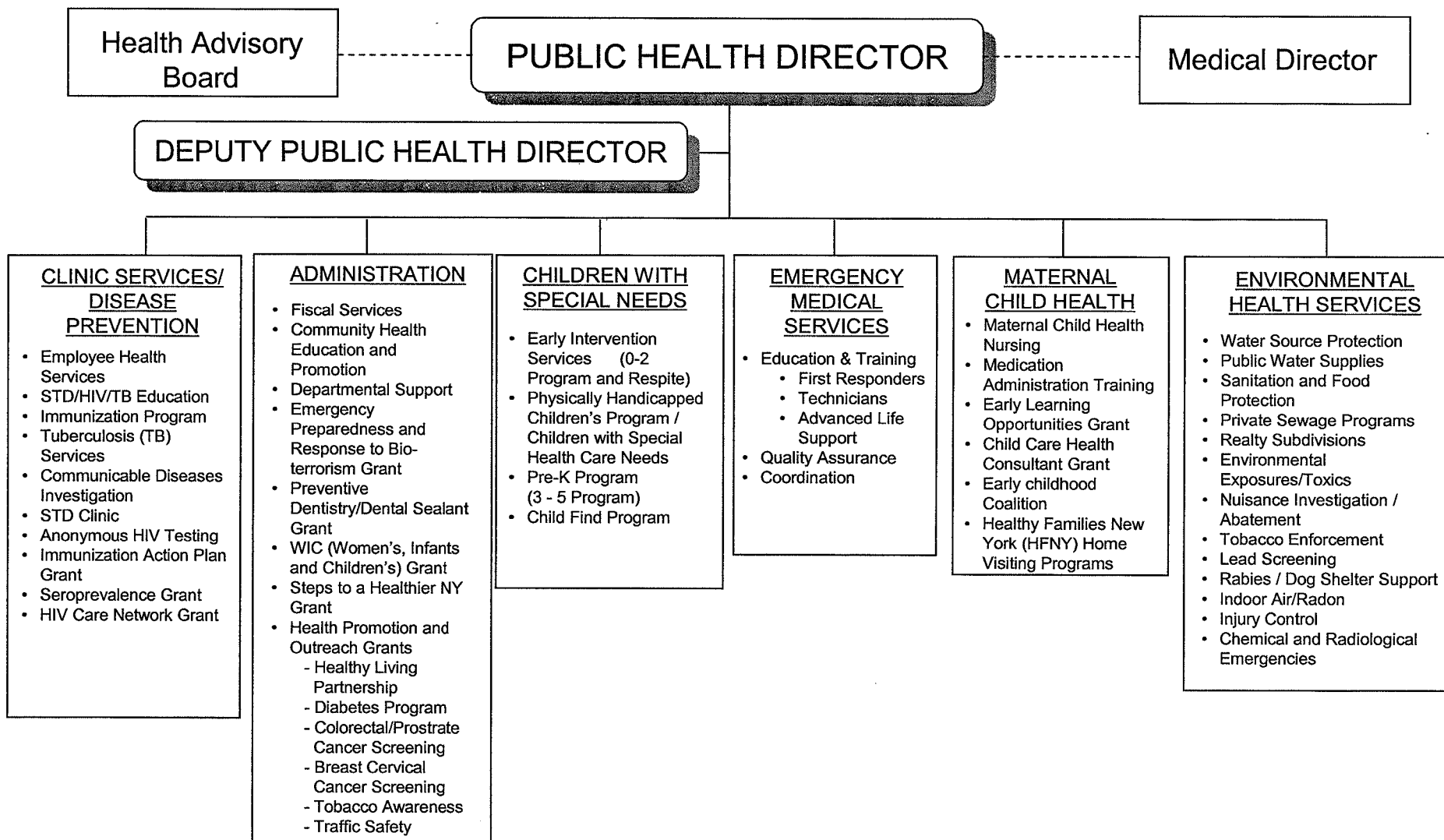
SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:82 STOP-DWI

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	13,761	13,405	6,546	9,393	9,393	9,393
8030	SOCIAL SECURITY	9,500	9,683	5,805	10,069	10,069	10,069
8040	WORKERS COMPENSATION	961	1,030	260	1,163	1,163	1,163
8050	LIFE INSURANCE	58	72	38	72	72	72
8060	HEALTH INSURANCE	13,540	14,706	10,014	17,093	17,093	17,093
8063	DISABILITY INSURANCE	258	240	159	240	240	240
CHARACTER 80 SUBTOTAL		38,078	39,136	22,822	38,030	38,030	38,030
TYPE X SUBTOTAL		403,422	375,000	188,695	388,449	388,449	388,449
DEPARTMENT 82 SUBTOTAL		-24,206		-71,792	-2,449	-2,449	-2,449

## HEALTH

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# HEALTH





## **HEALTH - 48**

### **Maternal Child Health and Development - 35**

#### **MISSION STATEMENT**

To promote through identification, assessment, education, and service provision, the growth and development of children with special needs and their families. To improve the health of women, infants and children through health teaching, health counseling, and the early identification of real and potential health problems.

#### **DESCRIPTION**

Public health nurses visit expectant parents, new parents, and their children at home through the Licensed Home Care Services Agency (LHCSA). Parents, through in-person encounters, can discuss concerns and ask questions about health care, childcare, child growth and development, community resources available for new parents, and more. The nurses provide health education, assess health conditions, and make referrals for needed services. A nutritionist/certified lactation consultant is available to discuss the nutritional needs of families, and assist in improving successful breastfeeding rates through education and assistance. Nurses also visit parents who have just lost a child to carefully assess the woman and her family and communicate with other disciplines and support services.

Public Health Nurses as Child Health Promotion Specialists provide professional health consultation and advocacy to child care centers and family child care providers. This service consists of on-site or telephone technical assistance on a variety of health and safety issues including child development, mental and physical health nutrition, and oral health.

In addition to Maternal Child Health nurses, through the Early Intervention Program service coordinators work with families of children with developmental delays and/or diagnosed conditions with a high probability of delay, to identify the families' concerns and priorities for their children. The Early Intervention Program is a statewide program offering therapeutic and support services for children up to three years of age with special needs and their families.

The Child Find component of Early Intervention Program focuses on ensuring at-risk children: (a) are engaged in primary health care; (b) will receive appropriate developmental surveillance and screening from a primary care provider, (c) are referred to Early Intervention for a multi-disciplinary evaluation when indicated, and (d) have health insurance coverage.

From Early Intervention, a child may transition into the Preschool Program for children age's three to five with suspected or confirmed delays, which will affect learning. Resources, including special education and parent education, are available to assist parents of preschool children with disabilities to help them prepare their children for the transition to school (kindergarten). Participation in quality learning experiences is important for all children in order to achieve high educational standards. Allowing children with and without disabilities opportunities to learn together, whenever possible, is desirable and of benefit to all children.

An additional program in this division is the Physically Handicapped Children's Program (PHCP). This program ensures access to health care for chronically ill and disabled children between birth and twenty-one years of age. Diagnostic services are available to all children, but parents must meet financial eligibility criteria to receive assistance for

treatment of a chronic condition. The PHCP also serves as a vehicle for Medicaid eligible children to receive orthodontic services.

### **2007 OBJECTIVES**

- Prevent infant mortality.
- Improved physical and developmental health status of infants and children and overall health status of families receiving Maternal Child Health and Development services in Broome County through collaboration with Environmental Health Lead Program staff.
- Maximize use of preventive health services through education and collaboration with local health care providers, the Clinics Division, the Department of Social Services, schools, NYS Department of Health, and child care providers.
- Continue to assure adequate capacity of needed services for infants and children identified as having developmental and/or learning delays and/or being at risk for developmental delays.
- Continue conservative fiscal management of the Children with Special Health Care Needs Programs while meeting state and federal regulations.

### **2007 BUDGET HIGHLIGHTS**

- Continue to identify and implement areas of collaboration with Department of Social Services and other human service providers to prevent child abuse and neglect.
- Continue to pursue contracts with managed care organizations to maximize resources for billing for licensed home care agency services.

- Continue to develop better infrastructure to supplement operating budget costs with third party insurance revenue, state aid and grant funding.
- The Physically Handicapped Children's Program (PHCP) continues to decrease: referrals are made to a facilitated enroller to assist with obtaining insurance or Medicaid. Some providers have chosen not to contract with the County or accept Medicaid rates, which also affects the number of clients in PHCP.
- Work towards completion of a software data base for the Preschool program.
- Child Find numbers decrease as more community agencies and pediatricians do developmental screenings for children birth to age three. These agencies and physicians make appropriate referrals to the early Intervention Program.
- Maternal Child Health/Licensed Home Care Services Agency.
  - To increase the number of prenatal visits to ensure early and continual comprehensive prenatal care to reduce infant mortality, decrease low-birth-weight babies, and increase positive birth outcomes.
  - To increase the number of evaluation visits to postpartum/newborn clients to minimize environmental hazards to reproduction/growth/development through evaluation of home settings, health habits and nutrition status.
  - To increase health promotion and disease prevention activities in child care.

48 0293 HEALTH/Maternal Child Health and Development

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of</u> <u>Sept 1, 2006</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Current Authorized</u>			
Spvg Public Health Nurse	20 BAPA	1	1	1	1	1
Senior Registered Professional Nurse	16 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	3	3	3	3	3
Early Intervention Service Coordinator	16 CSEA	6	6	6	6	6
Preschool Special Education Program Coord.	17 CSEA	1	1	1	1	1
Health Information Technician	11 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>
Director of Children w/Spec. Needs Program	C Admin	1	1	1	1	1
WIC Nurtrition Services Director	21 BAPA	1	1	1	1	1
Children w/Spec. Needs Program Supervisor	20 BAPA	1	1	1	1	1
Public Health Nurse	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Data Entry Machine Operator	8 CSEA	1	1	1	1	<u>1</u>
Health Program Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	1
<b>Total Part-Time Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>TOTAL POSITIONS</b>		<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:48 HEALTH  
DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0027	MISCELLANEOUS	335		531			
0057	STUDENT TUITION, PT DAY	4,450		700			
0070	FEES FOR SERVICES	2,063,007	1,937,991	1,344,843	1,919,305	2,019,305	2,019,305
0549	CHARGEBACK TO GRANTS	72,216	9,914	32,472	9,163	9,163	9,163
0559	OTHER DEPARTMENTAL CHARGEBACK	337,921	358,844	152,211	335,334	335,334	335,334
0641	COPIER CHARGEBACK	1,555	699	1,002	758	758	758
CHARACTER 02 SUBTOTAL		2,479,484	2,307,448	1,531,759	2,264,560	2,364,560	2,364,560
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	121		2			
CHARACTER 03 SUBTOTAL		121		2			
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	259,644		-190,566			
CHARACTER 07 SUBTOTAL		259,644		-190,566			
CHARACTER :08	STATE AID						
0253	EDUCATION-HANDICAPPED CHILDREN	2,472,836	2,957,425	2,700,247	3,020,053	3,020,053	3,020,053
0269	PUBLIC HEALTH WORK	258,466	211,956	114,880	274,944	274,944	274,944
0460	OTHER STATE AID	429,717	580,892	340,250	595,405	595,405	595,405
CHARACTER 08 SUBTOTAL		3,161,019	3,750,273	3,155,377	3,890,402	3,890,402	3,890,402
TYPE R SUBTOTAL		5,900,268	6,057,721	4,496,572	6,154,962	6,254,962	6,254,962

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	505,977	535,295	314,107	566,587	566,587	566,587
1500	SALARIES PART-TIME	154,555	160,981	98,685	174,320	174,320	174,320
1600	SALARIES TEMPORARY	17,455	12,808	15,166	13,432	13,432	13,432
1700	SALARIES OVERTIME	3,640	3,547	4,970	3,763	3,763	3,763
1900	SALARIES SHIFT DIFFERENTIAL	3		32			
CHARACTER 10 SUBTOTAL		681,630	712,631	432,960	758,102	758,102	758,102
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	393	571	1,281	792	792	792
4319	OFFICE SUPPLIES	3,984	4,615	4,323	4,219	4,219	4,219
4346	TRAINING AND EDUCATIONAL SUPPLIES	1,231	716	509	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	1,916	2,000		1,880	1,880	1,880
4361	NURSING SUPPLIES	709	639	256	563	563	563
4411	POSTAGE AND FREIGHT	163	83	34	109	109	109
4418	DUES AND MEMBERSHIPS	135	170	105	180	180	180
4419	GENERAL OFFICE EXPENSES	180	180	150	180	180	180
4448	ADVERTISING AND PROMOTION EXPENSES		1,000		1,000	1,000	1,000
4457	SUBCONTRACTED PROGRAM EXPENSE	727,694	905,003	661,164	1,004,520	1,004,520	1,004,520
4461	MILEAGE AND PARKING-LOCAL	16,247	17,384	9,991	20,187	20,187	20,187
4462	TRAVEL HOTEL AND MEALS	774	580	328	517	517	517
4463	EDUCATION AND TRAINING	1,898	3,135	555	3,234	3,234	3,234
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	7,740	7,689	3,058	7,339	7,339	7,339
4466	ADVISORY BD/TRUSTEES EXPENSES		100		100	100	100
4478	CASE ADMINISTRATION	53,830	35,869	35,251	44,451	44,451	44,451
4518	COPYING MACHINE RENTALS	1,301	4,392	3,294	4,392	4,392	4,392
4703	LAB SERVICES			292			
4706	REHAB AND THERAPY SERVICES	3,504,255	3,628,366	2,145,940	3,615,093	3,615,093	3,615,093
4707	MEDICAL AND HOSPITAL SERVICES	232	5,456	1,111	2,707	2,707	2,707
4715	OTHER HEALTH AND MEDICAL SERVICES	387,152	440,809	256,825	422,140	422,140	422,140
4745	EDUCATION OF HANDICAPPED CHILDREN	2,960,306	2,875,492	1,677,773	2,989,268	2,989,268	2,989,268
4747	OTHER FEES FOR SERVICES	676	2,500	1,215	3,171	3,171	3,171
4749	CLASSROOM AIDES	253,263	259,012	108,921	236,416	236,416	236,416
CHARACTER 40 SUBTOTAL		7,924,079	8,195,761	4,912,376	8,363,458	8,363,458	8,363,458

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	9,920	9,804	5,471	11,043	11,043	11,043
4609	DATA PROCESSING CHARGEBACKS	20,863	28,000	-1,262	30,173	30,173	30,173
4614	OTHER CHARGEBACK EXPENSES	635	505	329	565	565	565
4615	GASOLINE CHARGEBACK	263	198	99	263	263	263
4616	FLEET SERVICE CHARGEBACK	767	740	175	767	767	767
4617	DUPLICATING/PRINTING CHARGEBACK	4,560	5,144	3,899	6,331	6,331	6,331
4618	OFFICE SUPPLIES CHARGEBACK	6,328	6,660	2,986	6,328	6,328	6,328
4626	TRANSPORTATION SERVICES CHARGEBACKS			179			
CHARACTER 41	SUBTOTAL	43,336	51,051	11,876	55,470	55,470	55,470
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	2,980					
CHARACTER 60	SUBTOTAL	2,980					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	212					
CHARACTER 70	SUBTOTAL	212					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :35 EDUCATION OF HANDICAPPED CHILDREN

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	78,158	109,743	36,830	79,532	79,532	79,532
8030	SOCIAL SECURITY	51,162	54,519	32,366	57,994	57,994	57,994
8040	WORKERS COMPENSATION	5,286	9,486	3,045	8,384	8,384	8,384
8050	LIFE INSURANCE	342	504	233	504	504	504
8060	HEALTH INSURANCE	166,931	194,247	123,200	204,325	204,325	204,325
8063	DISABILITY INSURANCE	2,037	2,040	1,201	2,040	2,040	2,040
CHARACTER 80 SUBTOTAL		303,916	370,539	196,875	352,779	352,779	352,779
TYPE X SUBTOTAL		8,956,153	9,329,982	5,554,087	9,529,809	9,529,809	9,529,809
DIVISION 35 SUBTOTAL		-3,055,885	-3,272,261	-1,057,515	-3,374,847	-3,274,847	-3,274,847

- HEALTH – 48  
Administration

**MISSION STATEMENT**

Administration exists to establish and maintain the infrastructure necessary to assure the quality and consistency of public health services provided to the community. Administration strives to reduce inefficiencies, provide economies, and ensure compliance with regulations, standards and guidelines, established by governing bodies. Administration serves as a “hub” between external recipients and internal recipients of services.

- **Services** include: coordination, support, advocacy; emergency response planning and preparedness for biological, chemical and radiological terrorist threats and communicable disease outbreaks; staff development, community education, marketing/media; coordination of community health assessment, public health planning, annual reports; preparation and analysis of complex financial and statistical reports; provision of information and guidance in fiscal matters; coordination of the budget process for the department; payroll and personnel processing, accounts payable and accounts receivables, cash management, statistical and financial analysis, billing, claiming, and grants management; speaking for and representing the department as a whole; and general distribution of communications and written materials from Administration and the outside community to the rest of the department. In addition, the contracted services of the Public Health Medical Director are based in Administration.
- **Community** includes health department staff, other county departments, state and federal governmental agencies, and the

Broome County population (individual, group and community level).

**DESCRIPTION**

The Administration Division is composed of three units: Fiscal, Departmental Support and Administration.

**Fiscal:** The Fiscal Unit is responsible for all facets of the Health Department’s finances. Under the direction of the Fiscal Services Administrator, the fiscal staff provide payroll and personnel processing, accounts payable and receivable, cash management, statistical and financial analysis, billing, claiming and grants management. In addition, the unit prepares complex financial and statistical reports, (including cost reports), state aid applications, and various reports for the Health Department programs. Staff provide information and guidance on fiscal matters to the other divisions. Accountants act as liaisons to agency and non-agency staff regarding fiscal and program operations, departmental budget requests, and grant programs. The Fiscal Services Administrator coordinates the budget process and fiscal procedures for the entire Health Department.

**Departmental Support:** The assigned staff are responsible for maintaining a clean and safe physical environment for the clients, visitors, and staff through direct service and supervision of Workfare staff. Expenses support the infrastructure of the Health Department including information technology, telecommunications, and service contracts.

**Administration:**

- Plans, directs, and administers all public health programs and services according to applicable laws and regulations.



- Serves as the lead agency in response to the health effects of a terrorist attack. In collaboration with the public health system partners, exercises, tests, refine and, if necessary, implements the countywide Health Emergency Operations Plan for terrorist threats/incidents and other communicable disease outbreaks.
- Provides education to medical community to ensure timely identification and diagnosis of symptoms resulting from a biological, chemical or radiological attack.
- Develops and implements strategic plan to cultivate public health surveillance infrastructure necessary to rapidly respond to and mitigate emergent health threats.
- Provides training to law enforcement agencies concerning basic disease symptomology and personal protective measures in responding to terrorist incidents.
- Develops and assures compliance with the Municipal Public Health Services Plan and actively participates in evaluating, planning, and monitoring the health status of the county and its residents.
- Plans and develops, in collaboration with community partners, a comprehensive community health assessment as required by Public Health Law.
- Provides direct supervision and direction of the community health education and promotion activities. Coordinates and administers health education and health promotion activities in collaboration with other community agencies.
- Provides direct supervision and direction to the fiscal and departmental support staff.

### **2007 OBJECTIVES**

- Maintain the personnel and technological tools of the public health infrastructure that is necessary to support all essential public health services.

- Increase awareness of chronic disease prevention through evidence-based health promotion and education activities/strategies that encourage lifestyle changes and engage community members where they live, work, play, pray and go to school.
- Build the capacity of community organizations to provide health information and programming as part of “doing business” by offering cost effective programs that impact health outcomes and are easy to replicate.
- Collaborate with institutions of higher learning to bring in expertise in planning and evaluation, epidemiology, data collection and management.

### **2007 BUDGET HIGHLIGHTS**

- Maintain health education activities to provide for coordination of efforts to prevent diseases and encourage healthy lifestyles by building the capacity of community organizations and by seeking insurance reimbursement where appropriate.
- Improved community health assessment and surveillance activities by coordination with other statewide and community agencies.
- Continued maximization of grant funding to support operating budget as the focus of public health shifts from direct services provision to surveillance, assurance, and policy development.
- Prioritization of expenses to reflect identified staff needs for education and technology while focusing on equitable salary levels for recruiting and retaining staff.
- Establish billing procedures for the Preventive Dentistry Program to bill patients who have insurance.

48 0012 HEALTH/Administration  
 0020  
 0046

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Public Health	I Admin	1	1	1	1	1
Deputy Director of Public Health	E Admin	1	1	1	1	1
Fiscal Services Administrator (40)	24 Admin	1	1	1	1	1
Supervising Public Health Educator	21 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Senior Custodial Worker (40)	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
Account Clerk	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	8					
0070	FEES FOR SERVICES	162,130	159,064		144,288	144,288	144,288
0549	CHARGEBACK TO GRANTS	11,320	6,676	4,296	2,328	2,328	2,328
0559	OTHER DEPARTMENTAL CHARGEBACK	43,939	46,582	11,564	48,073	48,073	48,073
0641	COPIER CHARGEBEACK	2,567	3,188	1,514	3,246	3,246	3,246
CHARACTER 02 SUBTOTAL		219,964	215,510	17,374	197,935	197,935	197,935
CHARACTER :03 USE OF MONEY AND PROPERTY							
0189	RENTAL OF REAL PROP-OTHER GOVTS	53,155					
0196	VENDING MACHINE	8	1,248	1,576	1,000	1,000	1,000
CHARACTER 03 SUBTOTAL		53,163	1,248	1,576	1,000	1,000	1,000
CHARACTER :08 STATE AID							
0269	PUBLIC HEALTH WORK	471,499	571,195	610,918	711,889	711,889	711,889
0460	OTHER STATE AID	53,528	68,849		66,594	66,594	66,594
CHARACTER 08 SUBTOTAL		525,027	640,044	610,918	778,483	778,483	778,483
TYPE R SUBTOTAL		798,154	856,802	629,868	977,418	977,418	977,418

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:48 HEALTH  
DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	476,555	511,746	315,945	542,234	542,234	542,234
1500	SALARIES PART-TIME	3,933	14,727	9,332	15,897	15,897	15,897
1600	SALARIES TEMPORARY	17,870	22,172	12,961	23,967	23,967	23,967
1700	SALARIES OVERTIME	1,095	355	747	1,142	1,142	1,142
CHARACTER 10 SUBTOTAL		499,453	549,000	338,985	583,240	583,240	583,240
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	879	1,524	897	1,338	1,338	1,338
4319	OFFICE SUPPLIES	4,163	8,500	4,666	8,500	8,500	8,500
4323	BLDG MAINTENANCE SUPPLIES	100					
4326	FUEL AND HEATING SUPPLIES	18,098	22,000	12,669	22,000	22,000	22,000
4329	BLDG AND GROUNDS SUPPLIES	7,316	5,000	3,297	5,000	5,000	5,000
4346	TRAINING AND EDUCATIONAL SUPPLIES	70		200			
4347	GAS OIL GREASE AND DIESEL FUEL	293	175	134	300	300	300
4349	MISC OPERATIONAL SUPPLIES			637			
4359	COMPUTER SOFTWARE AND SUPPLIES	1,830	3,000	52	3,000	3,000	3,000
4363	MEDICAL LAB & CLINIC SUPPLIES	628					
4411	POSTAGE AND FREIGHT	645	920	415	920	920	920
4418	DUES AND MEMBERSHIPS	3,319	4,053	3,462	3,582	3,582	3,582
4419	GENERAL OFFICE EXPENSES	264	265	264	265	265	265
4422	BUILDING AND LAND RENTAL	37,213	379,032	211,680	426,158	426,158	426,158
4425	WATER AND SEWAGE CHARGES	1,552	1,256	983	1,500	1,500	1,500
4427	ELECTRIC CURRENT	31,721	49,000	17,774	39,000	39,000	39,000
4429	BUILDING AND GROUNDS EXPENSES	5,379	4,809	6,445	7,105	7,105	7,105
4449	OTHER OPERATIONAL EXPENSES		150		150	150	150
4457	SUBCONTRACTED PROGRAM EXPENSE	161			10,000	10,000	10,000
4461	MILEAGE AND PARKING-LOCAL	19	162	116	162	162	162
4462	TRAVEL HOTEL AND MEALS	2,051	2,034	363	2,034	2,034	2,034
4463	EDUCATION AND TRAINING	1,267	1,542	422	1,542	1,542	1,542
4466	ADVISORY BD/TRUSTEES EXPENSES	105	575	58	575	575	575
4469	OTHER PERSONAL EXPENSES		30		30	30	30
4518	COPYING MACHINE RENTALS	1,207	3,332	1,647	3,332	3,332	3,332
4715	OTHER HEALTH AND MEDICAL SERVICES	88,465	93,163	46,885	96,147	96,147	96,147
CHARACTER 40 SUBTOTAL		206,745	580,522	313,066	632,640	632,640	632,640

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	398,488	428,000		431,000	431,000	431,000
4602	INSURANCE PREMIUM CHARGEBACK	14,166	7,307		5,713	5,713	5,713
4604	DPW SECURITY CHARGEBACKS	76,124	77,596	19,399	83,881	83,881	83,881
4605	COUNTY ATTORNEY CHARGEBACKS	18,547	53,000	5,980	56,000	56,000	56,000
4606	TELEPHONE BILLING ACCOUNT	8,319	9,221	3,767	7,511	7,511	7,511
4609	DATA PROCESSING CHARGEBACKS	44,293	45,000	224	47,414	47,414	47,414
4614	OTHER CHARGEBACK EXPENSES	270,666	297,914	123,004	277,818	277,818	277,818
4615	GASOLINE CHARGEBACK	98	2,479	77	3,055	3,055	3,055
4616	FLEET SERVICE CHARGEBACK	335	4,281	345	6,014	6,014	6,014
4617	DUPLICATING/PRINTING CHARGEBACK	3,558	6,000	2,197	6,000	6,000	6,000
4618	OFFICE SUPPLIES CHARGEBACK	1,658	5,000	897	5,000	5,000	5,000
4619	BUILDING SERVICE CHARGEBACK	1,140	15,000	295	5,000	5,000	5,000
4626	TRANSPORTATION SERVICES CHARGEBACKS		5,275	355	7,812	7,812	7,812
4627	SINGLE AUDIT CHARGEBACK			219			
CHARACTER 41	SUBTOTAL	837,392	956,073	156,759	942,218	942,218	942,218
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	37,690					
CHARACTER 60	SUBTOTAL	37,690					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	305,958					
CHARACTER 70	SUBTOTAL	305,958					

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:48 HEALTH  
DIVISION :48 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	58,590	82,278	27,295	59,521	59,521	59,521
8030	SOCIAL SECURITY	36,489	41,998	24,627	44,618	44,618	44,618
8040	WORKERS COMPENSATION	3,826	7,298	-15,869	6,450	6,450	6,450
8050	LIFE INSURANCE	237	330	174	330	330	330
8060	HEALTH INSURANCE	259,222	290,970	194,673	343,418	343,418	343,418
8063	DISABILITY INSURANCE	1,017	1,050	685	1,050	1,050	1,050
8070	UNEMPLOYMENT INSURANCE	-1,330					
CHARACTER 80 SUBTOTAL		358,051	423,924	231,585	455,387	455,387	455,387
TYPE X SUBTOTAL		2,245,289	2,509,519	1,040,395	2,613,485	2,613,485	2,613,485
DIVISION 48 SUBTOTAL		-1,447,135	-1,652,717	-410,527	-1,636,067	-1,636,067	-1,636,067

## **HEALTH - 48**

### **Environmental Health - 50**

#### **MISSION STATEMENT**

To promote the public health and prevent disease by assuring the reduction of, chronic conditions and injury of Broome County residents by providing technical assistance on public health issues to the regulated community and general population; enforcing the Broome County Sanitary Code and educating the community on environmental health issues.

#### **DESCRIPTION**

The Environmental Health Division: conducts routine inspections of regulated facilities; responds to complaints of public health nuisances; provides rabies control; tobacco sales; chemical exposures and emergencies; reviews plans for water, sewage, and fire safety; coordinates lead poisoning prevention efforts; conducts communicable disease outbreak assessments; educates facility operators with training courses and the general public with appearances and media releases. The Division of Environmental Health also responds to emergencies and participates in other department emergency planning initiatives.

#### **2007 OBJECTIVES**

- Continues to monitor and reduce public health hazards found during inspections with prioritized program activity, along with increased education and enforcement as appropriate.
- Maximize inspection efficiency, staff time, and program effort in the food service and swimming pool programs.

## 48 0137 HEALTH/Environmental Health

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Environmental Health Services	C Admin	1	1	1	1	1
Senior Public Health Engineer	28 BAPA	1	1	1	1	1
Groundwater Management Specialist	23 BAPA	1	1	1	1	1
Public Health Engineer	23 BAPA	1	1	1	1	1
Senior Public Health Sanitarian	20 BAPA	2	2	2	2	2
Public Health Sanitarian	17 CSEA	4	4	4	4	4
Public Health Technician	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :50 ENVIRONMENTAL HEALTH

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0070	FEES FOR SERVICES	212,066	195,962	138,467	213,157	213,157	213,157
0072	PUBLIC HEALTH FINES	4,250	13,000	10,050	9,300	9,300	9,300
0549	CHARGEBACK TO GRANTS	1,697		575			
0559	OTHER DEPARTMENTAL CHARGEBACK	996	3,123		996	996	996
CHARACTER 02 SUBTOTAL		219,009	212,085	149,092	223,453	223,453	223,453
CHARACTER :07	MISC/INTERFUND REVENUES						
0229	TRANSFER FROM INSURANCE RESERVE	1,769					
CHARACTER 07 SUBTOTAL		1,769					
CHARACTER :08	STATE AID						
0269	PUBLIC HEALTH WORK	325,995	260,498	131,839	297,249	297,249	297,249
0274	RABIES	15,256	24,900	7,360	20,033	20,033	20,033
CHARACTER 08 SUBTOTAL		341,251	285,398	139,199	317,282	317,282	317,282
TYPE R SUBTOTAL		562,029	497,483	288,291	540,735	540,735	540,735

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:48 HEALTH  
DIVISION :50 ENVIRONMENTAL HEALTH

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	618,815	618,967	377,813	660,586	660,586	660,586
1600	SALARIES TEMPORARY	20,975	24,531	10,653	24,833	24,833	24,833
1700	SALARIES OVERTIME		1,014		522	522	522
CHARACTER 10 SUBTOTAL		639,790	644,512	388,466	685,941	685,941	685,941
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	134	285	401	285	285	285
4319	OFFICE SUPPLIES	1,633	2,394	2,108	2,450	2,450	2,450
4346	TRAINING AND EDUCATIONAL SUPPLIES	401		280			
4349	MISC OPERATIONAL SUPPLIES	478		73			
4359	COMPUTER SOFTWARE AND SUPPLIES	2,841	469		469	469	469
4362	ENVIRONMENTAL HEALTH SUPPLIES	635	612		612	612	612
4363	MEDICAL LAB & CLINIC SUPPLIES	3,867	4,000	273	4,000	4,000	4,000
4411	POSTAGE AND FREIGHT	560	1,227	545	1,227	1,227	1,227
4418	DUES AND MEMBERSHIPS		1,398	386	1,398	1,398	1,398
4419	GENERAL OFFICE EXPENSES	880	864	828	864	864	864
4448	ADVERTISING AND PROMOTION EXPENSES	303		221			
4449	OTHER OPERATIONAL EXPENSES	60	135		135	135	135
4457	SUBCONTRACTED PROGRAM EXPENSE			14	10,000	10,000	10,000
4461	MILEAGE AND PARKING-LOCAL	3,472	3,240	2,366	3,827	3,827	3,827
4462	TRAVEL HOTEL AND MEALS	1,500	990	340	1,124	1,124	1,124
4463	EDUCATION AND TRAINING	17	612	406	752	752	752
4466	ADVISORY BD/TRUSTEES EXPENSES		60		60	60	60
4520	PROPERTY LOSS	1,769					
4545	CONTRACTED SERVICES	72,620	73,820	9,500	76,070	76,070	76,070
4703	LAB SERVICES	2,346	5,300	3,531	7,160	7,160	7,160
4715	OTHER HEALTH AND MEDICAL SERVICES	11,051	24,080	4,455	13,440	13,440	13,440
4742	VETERINARIAN SERVICES	1,557	4,880	1,154	1,560	1,560	1,560
4747	OTHER FEES FOR SERVICES		1,000	235	1,000	1,000	1,000
CHARACTER 40 SUBTOTAL		106,124	125,366	27,116	126,433	126,433	126,433

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :50 ENVIRONMENTAL HEALTH

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4605	COUNTY ATTORNEY CHARGEBACKS	11,018	15,000	3,940	12,000	12,000	12,000
4606	TELEPHONE BILLING ACCOUNT	6,127	6,133	3,184	6,278	6,278	6,278
4609	DATA PROCESSING CHARGEBACKS	44,833	48,000	-83	49,570	49,570	49,570
4614	OTHER CHARGEBACK EXPENSES	1,999	627	32	1,966	1,966	1,966
4615	GASOLINE CHARGEBACK	2,569	4,221	614	3,645	3,645	3,645
4616	FLEET SERVICE CHARGEBACK	4,723	7,289	1,153	7,174	7,174	7,174
4617	DUPLICATING/PRINTING CHARGEBACK	989	1,830	1,113	1,830	1,830	1,830
4618	OFFICE SUPPLIES CHARGEBACK	3,336	5,018	1,597	5,018	5,018	5,018
4626	TRANSPORTATION SERVICES CHARGEBACKS		4,493	1,212	7,029	7,029	7,029
4627	SINGLE AUDIT CHARGEBACK	3					
CHARACTER 41	SUBTOTAL	75,597	92,611	12,762	94,510	94,510	94,510
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	70,923	99,255	32,421	71,907	71,907	71,907
8030	SOCIAL SECURITY	48,232	49,304	29,101	52,434	52,434	52,434
8040	WORKERS COMPENSATION	5,014	8,391	2,786	7,417	7,417	7,417
8050	LIFE INSURANCE	243	312	166	336	336	336
8060	HEALTH INSURANCE	125,025	135,584	87,453	156,126	156,126	156,126
8063	DISABILITY INSURANCE	862	840	556	886	886	886
CHARACTER 80	SUBTOTAL	250,299	293,686	152,483	289,106	289,106	289,106
TYPE X	SUBTOTAL	1,071,810	1,156,175	580,827	1,195,990	1,195,990	1,195,990
DIVISION 50	SUBTOTAL	-509,781	-658,692	-292,536	-655,255	-655,255	-655,255

**HEALTH - 48****Clinics & Disease Control - 52****MISSION STATEMENT**

The Broome County Health Department Clinic Services Division focuses on prevention of the transmission of infection and communicable diseases and through the coordination of community resources, surveillance, health education, consultation and direct care based on community need.

**DESCRIPTION**

The Clinic Division provides specialized clinic services in an outpatient care setting. Our primary site is located at 225 Front Street, and immunization and outreach services are provided at several locations throughout the county. The division is comprised of six basic program areas: Communicable Disease, Employee Health, HIV Testing, Immunization, Sexually Transmitted Diseases and Tuberculosis. The Clinic Division currently manages grants, which enable the division to provide additional HIV testing (both anonymous and confidential), outreach and education on HIV counseling, testing, referral, partner notification, and to conduct an HIV Seroprevalence Study. The Immunization Action Plan Grant is designed to increase immunization rates through surveillance and education of local health care providers.

**2007 OBJECTIVES**

- Through a coordinated effort, participate in and collaborate with community agencies in a community-wide emergency preparedness response plan including development and implementation regional stockpile distribution and mass immunization/prophylaxis clinics.
- The community will continue to be served by a system to monitor infectious disease by subgroup.
- Prevent and minimize vaccine-preventable diseases by providing education, surveillance and direct service as needed.
- Reduce the transmission of sexually transmitted diseases by providing education, surveillance and direct service on an as needed basis.
- Evaluate for tuberculosis infection and reduce transmission by providing targeted testing, education, surveillance and direct service to populations at risk.
- Optimize the health and well being of county employees through the provisions of comprehensive risk assessment and education.
- Continue 24 hour surveillance with local hospital emergency rooms for disease trending.

**2007 BUDGET HIGHLIGHTS**

- Continue to contract with the Broome County Jail to offer STD and HIV testing and education.
- Continue to refine billing and revenue collection procedures through increased efficiency and utilization of the QS and Excel systems and close collaboration with the Fiscal Unit.
- Maximize grant revenues to support the operating budget.
- Pursue managed care contracts to increase revenue.

48 0228 HEALTH/Clinics & Disease Control

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Clinic Services	C Admin	1	1	1	1	1
Quality Improvements Nurse	20 BAPA	1	1	1	1	1
Nurse Practitioner	27 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	4	4	4	4	4
HIV Program Representative	14 CSEA	1	1	1	1	1
Registered Professional Nurse	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Medical Assistant	13 CSEA	1	1	1	1	1
Medical Assistant	11 CSEA	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Patient Accounts Representative Clerk	8 CSEA 6 CSEA	2 1	2 1	2 1	2 1	2 1
<b>Total Full-Time Positions</b>		<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
Medical Dir/STD/HIV Clinic	NA	1	1	1	1	1
Medical Director TB	NA	1	1	1	1	1
Medical Director - Employee Health Services	NA	1	1	1	1	1
Nurse Practitioner	27 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	1	1	1	1	1
Registered Professional Nurse	14 CSEA	1	1	1	1	1
Receptionist Typist	6 CSEA	1	1	1	1	1
<b>Total Part-Time Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>TOTAL POSITIONS</b>		<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>

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BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	16,357		-535			
0043	WORKERS COMP PHYSICALS	9,402	9,918	7,973	13,459	13,459	13,459
0070	FEEES FOR SERVICES	202,536	139,306	38,313	188,975	188,975	188,975
0549	CHARGEBACK TO GRANTS	43,333	30,243	20,731	31,757	31,757	31,757
0559	OTHER DEPARTMENTAL CHARGEBACK	27,601	18,061	11,901	26,076	26,076	26,076
0631	BAD DEBT AND CHARITY CARE	271,444	280,216		271,444	271,444	271,444
CHARACTER 02 SUBTOTAL		570,673	477,744	78,383	531,711	531,711	531,711
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			725			
0229	TRANSFER FROM INSURANCE RESERVE			870			
CHARACTER 07 SUBTOTAL				1,595			
CHARACTER :08 STATE AID							
0269	PUBLIC HEALTH WORK	487,964	467,437	21,234	399,823	399,823	399,823
CHARACTER 08 SUBTOTAL		487,964	467,437	21,234	399,823	399,823	399,823
TYPE R SUBTOTAL		1,058,637	945,181	101,212	931,534	931,534	931,534

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	599,210	604,152	374,462	651,430	651,430	651,430
1500	SALARIES PART-TIME	104,914	111,037	56,582	104,583	104,583	104,583
1600	SALARIES TEMPORARY	32,466	30,538	16,069	32,398	32,398	32,398
1700	SALARIES OVERTIME	84					
1900	SALARIES SHIFT DIFFERENTIAL	285	1,127	245	1,144	1,144	1,144
1930	STAND-BY PAY	125					
CHARACTER 10 SUBTOTAL		737,084	746,854	447,358	789,555	789,555	789,555
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	657	818	387	818	818	818
4319	OFFICE SUPPLIES	7,966	5,130	1,650	5,130	5,130	5,130
4346	TRAINING AND EDUCATIONAL SUPPLIES	83	300		1,500	1,500	1,500
4359	COMPUTER SOFTWARE AND SUPPLIES	1,419	2,851	1,908	4,451	4,451	4,451
4363	MEDICAL LAB & CLINIC SUPPLIES	131,823	91,689	49,398	122,152	122,152	122,152
4365	PRESCRIPTION DRUGS	16,818	24,073	7,304	18,092	18,092	18,092
4411	POSTAGE AND FREIGHT	102	2,688	96	2,688	2,688	2,688
4418	DUES AND MEMBERSHIPS	25	25	25	25	25	25
4419	GENERAL OFFICE EXPENSES	225	265	208	265	265	265
4434	MEDICAL HOSPITAL AND LAB EXPENSES	1,332	3,590	291	3,590	3,590	3,590
4447	OPERATIONAL EQUIPMENT REPAIRS	2,753	3,943	3,175	3,943	3,943	3,943
4448	ADVERTISING AND PROMOTION EXPENSES	1,327	500		500	500	500
4449	OTHER OPERATIONAL EXPENSES	240	2,500	200	2,500	2,500	2,500
4457	SUBCONTRACTED PROGRAM EXPENSE	111,647	105,000	36,969	110,000	110,000	110,000
4461	MILEAGE AND PARKING-LOCAL	1,319	1,200	759	1,200	1,200	1,200
4462	TRAVEL HOTEL AND MEALS	1,494	1,162	646	1,034	1,034	1,034
4463	EDUCATION AND TRAINING	278	2,000	145	2,000	2,000	2,000
4466	ADVISORY BD/TRUSTEES EXPENSES	172	300	130	300	300	300
4518	COPYING MACHINE RENTALS	1,680	3,072	2,048	3,194	3,194	3,194
4703	LAB SERVICES	34,085	36,445	31,836	36,229	36,229	36,229
4707	MEDICAL AND HOSPITAL SERVICES		180		180	180	180
4715	OTHER HEALTH AND MEDICAL SERVICES		360	144	385	385	385
4767	OTHER GOVERNMENTS PAYMENTS	2,385	2,500	1,470	2,500	2,500	2,500
CHARACTER 40 SUBTOTAL		317,830	290,591	138,789	322,676	322,676	322,676

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	9,870	9,840	4,926	9,878	9,878	9,878
4609	DATA PROCESSING CHARGEBACKS	77,881	84,000	-2,065	88,363	88,363	88,363
4614	OTHER CHARGEBACK EXPENSES	2,076	1,172	521	1,459	1,459	1,459
4615	GASOLINE CHARGEBACK	55		14	700	700	700
4616	FLEET SERVICE CHARGEBACK	166	700	24			
4617	DUPLICATING/PRINTING CHARGEBACK	1,470	5,000	152	5,000	5,000	5,000
4618	OFFICE SUPPLIES CHARGEBACK	1,794	3,000	1,063	3,000	3,000	3,000
4619	BUILDING SERVICE CHARGEBACK	210		271			
4626	TRANSPORTATION SERVICES CHARGEBACKS			28			
4627	SINGLE AUDIT CHARGEBACK		5,252		5,700	5,700	5,700
CHARACTER 41	SUBTOTAL	93,522	108,964	4,934	114,100	114,100	114,100
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,343					
CHARACTER 60	SUBTOTAL	1,343					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	48					
CHARACTER 70	SUBTOTAL	48					



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :52 CLINICS & DISEASE CONTROL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	86,410	108,685	36,844	78,027	78,027	78,027
8030	SOCIAL SECURITY	54,549	57,134	32,949	60,399	60,399	60,399
8040	WORKERS COMPENSATION	5,717	9,850	3,228	8,707	8,707	8,707
8050	LIFE INSURANCE	354	624	237	552	552	552
8060	HEALTH INSURANCE	194,055	212,981	145,216	247,084	247,084	247,084
8063	DISABILITY INSURANCE	2,112	2,520	1,295	2,160	2,160	2,160
8070	UNEMPLOYMENT INSURANCE	1,292					
CHARACTER 80 SUBTOTAL		344,489	391,794	219,769	396,929	396,929	396,929
TYPE X SUBTOTAL		1,494,316	1,538,203	810,850	1,623,260	1,623,260	1,623,260
DIVISION 52 SUBTOTAL		-435,679	-593,022	-709,638	-691,726	-691,726	-691,726

**HEALTH - 48****Emergency Medical Training - 54****MISSION STATEMENT**

To develop and administer a comprehensive program of education, coordination, and operational assistance to Emergency Medical Services agencies in Broome County, in order to assure a cohesive and effective EMS System throughout the County.

**DESCRIPTION OF SERVICES**

The Division provides education and training to members of EMS agencies throughout Broome County, by operating as an official New York State EMS course sponsoring agency, offering programs at Certified First Responder, Emergency Medical Technician, and Advanced Emergency Medical Technician levels. In addition, the Division provides and assists in the provision of a continuing education program for in-service of EMS personnel.

The Division also provides operational assistance and support to EMS agencies. It administers a system of prehospital advanced life support in the County, under the direction of a qualified Physician Medical Director, thus enacting life-saving advanced medical care to be received by critically ill and injured patients prior to hospital arrival, and provides 24-hour emergency response capability, for assistance and coordination at the scenes of major emergencies.

The Division serves as liaison and point of contact between the County's EMS System, and entities such as public health, law enforcement, school districts, and the private sector, for emergency planning and response matters (such as those directed toward disasters, pandemics, and terrorism).

The Division also coordinates response by EMS agencies, developing and administering plans for Mutual Aid, Mass Casualty Incident response, and Hazardous Materials emergencies. The Division serves to assure the efficient deployment of EMS resources, such as Advanced Life Support services and helps to oversee the provision of Emergency Medical Dispatch and pre-arrival life-support instructions to callers.

**2007 OBJECTIVES**

- To continue collaborations with other public and private organizations, with the purpose of strengthening relationships and refining plans for hazards of all types, including natural and technological disasters, epidemic and pandemic illness, and terrorism and other hostile human actions. This role will center around the Division's overall representation of the County's EMS system, including its participating agencies and individual providers, as well as its intimate knowledge of their numbers, capabilities, and limitations.
- To continue to foster recruitment and (especially) retention of Emergency Medical Services personnel through the provision and coordination of both traditional and "alternative" means of maintaining State EMT and Advanced EMT certification, including so-called "pilot" re-certification programs based upon continuing education. Such programs have already attracted considerable interest in the EMS Community, which we intend to foster.

48 0483 HEALTH/Emergency Medical Training

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
EMS Coordinator	22 Admin	1	1	1	1	1
EMS Officer	11 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:48 HEALTH  
DIVISION :54 EMERGENCY MEDICAL SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	170		277			
0057	STUDENT TUITION, PT DAY	48,143	29,175	32,155	41,950	41,950	41,950
0471	SALE OF TRAINING BOOKS	607	625	1,875	1,375	1,375	1,375
CHARACTER 02 SUBTOTAL		48,920	29,800	34,307	43,325	43,325	43,325
CHARACTER :08 STATE AID							
0269	PUBLIC HEALTH WORK	13,246	17,329	16,347	26,835	26,835	26,835
0271	VOLUNTEER TRAINING	104,050	134,875	54,270	118,190	118,190	118,190
CHARACTER 08 SUBTOTAL		117,296	152,204	70,617	145,025	145,025	145,025
TYPE R SUBTOTAL		166,216	182,004	104,924	188,350	188,350	188,350
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	108,401	108,352	66,913	115,532	115,532	115,532
CHARACTER 10 SUBTOTAL		108,401	108,352	66,913	115,532	115,532	115,532
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	21	100		100	100	100
4319	OFFICE SUPPLIES	2,264	3,500	1,692	3,000	3,000	3,000
4341	MOTOR EQUIPMENT SUPPLIES			2,665			
4346	TRAINING AND EDUCATIONAL SUPPLIES	12,764	24,375	10,802	23,875	23,875	23,875
4359	COMPUTER SOFTWARE AND SUPPLIES		500		500	500	500
4411	POSTAGE AND FREIGHT	196	300	79	200	200	200
4418	DUES AND MEMBERSHIPS	80	65	65	80	80	80
4447	OPERATIONAL EQUIPMENT REPAIRS	738	250	270	250	250	250
4457	SUBCONTRACTED PROGRAM EXPENSE				2,000	2,000	2,000
4461	MILEAGE AND PARKING-LOCAL		203		223	223	223
4462	TRAVEL HOTEL AND MEALS	897	840		900	900	900
4463	EDUCATION AND TRAINING	500	500	210	520	520	520
4466	ADVISORY BD/TRUSTEES EXPENSES		300		300	300	300
4467	NON-EMPLOYEE EDUCATION AND TRNG		1,800				
4744	INSTRUCTOR SERVICES	59,419	65,455	36,208	71,375	71,375	71,375

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:48 HEALTH  
 DIVISION :54 EMERGENCY MEDICAL SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
CHARACTER 40	SUBTOTAL	76,879	98,188	51,991	103,323	103,323	103,323

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:48 HEALTH  
DIVISION :54 EMERGENCY MEDICAL SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	2,526	2,100	69	2,526	2,526	2,526
4615	GASOLINE CHARGEBACK	982	990	354	1,380	1,380	1,380
4616	FLEET SERVICE CHARGEBACK		3,800				
4617	DUPLICATING/PRINTING CHARGEBACK		300		300	300	300
CHARACTER 41	SUBTOTAL	3,508	7,190	423	4,206	4,206	4,206
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	11,865	16,686	5,632	12,121	12,121	12,121
8030	SOCIAL SECURITY	8,033	8,289	4,904	8,839	8,839	8,839
8040	WORKERS COMPENSATION	841	1,459	473	1,290	1,290	1,290
8050	LIFE INSURANCE	58	72	38	72	72	72
8060	HEALTH INSURANCE	24,356	32,193	16,398	29,566	29,566	29,566
8063	DISABILITY INSURANCE	258	240	159	240	240	240
CHARACTER 80	SUBTOTAL	45,411	58,939	27,604	52,128	52,128	52,128
TYPE X	SUBTOTAL	234,199	272,669	146,931	275,189	275,189	275,189
DIVISION 54	SUBTOTAL	-67,983	-90,665	-42,007	-86,839	-86,839	-86,839
DEPARTMENT 48	SUBTOTAL	-5,516,463	-6,267,357	-2,512,223	-6,444,734	-6,344,734	-6,344,734

# MENTAL HEALTH

COMMISSIONER

DEPUTY COMMISSIONER

## CONTRACT AGENCIES

### MENTAL HEALTH

- Mental Health Association
  - Self Help Independence
  - BEAR and Rural BEAR
  - Information & Referral
  - Multicultural Initiative
- Catholic Charities
  - Residential
  - Aging Out ICM
  - Flex Team
  - Supportive Case Management
  - CCSI
  - Cont. Day Treatment
  - 4 Seasons
  - Intensive Case Management
  - (Crisis Sitters) Alternative Crisis Support
  - (Single Entry) Bridger
  - CORE Services
- United Health Services (UHS)
  - HOME Program
- Vocational Rehabilitation Services
- Family & Children's Society
  - Family Support Center
  - In Home MH Services
- Children's Home of Wyoming Conference
  - Intensive Family Support
- Community Options

### DEVELOPMENTAL DISABILITIES

- Association for Retarded Citizens
  - Workshop
  - Community Residence / ICF Programs
  - Summer Camp

### ALCOHOLISM / SUBSTANCE ABUSE

- Addiction Center of Broome County
  - Outpatient
  - Rehabilitation
- Fairview Recovery Services
  - Crisis Center
  - Supportive Living
  - Fairview Halfway House
  - Merrick Halfway House
  - Shelter Plus Care
- Lourdes Hospital Preventive Services
  - Student Assistance Program

## COMMUNITY MENTAL HEALTH

### MENTAL HEALTH CENTER

- Adult Clinic
- Child & Youth Clinic
- Forensic Unit

### GRANTS

- Mental Health Case Management
- Mentally Ill Chemical Abuse
- Mental Health/Juvenile Justice
- Forensic Outreach
- ERA / VIP
- Drug Free Community Services
- Transitional Mgmt Services
- Forensic Case Mgmt
- Road to Recovery
- CDSU
- Families First
- Mental Health Quality Assurance & Accountability Project

## **MENTAL HEALTH**

### **Mental Health Clinic (Includes Families First & Mental Health Clinic)**

#### **MISSION STATEMENT**

To develop and provide the highest quality service possible to individuals who are in need of services for mental illness, mental retardation/developmental disabilities and alcohol/substance abuse. To develop community preventive, rehabilitative and treatment services offering a complete continuum of care; and to plan for the integration and coordination of services within Broome County and on a regional and State level.

Over the last decade the roll of this department has shifted. Historically, the department was a service provider. We now have a significant role in contract management for services provided for us by Not-for Profit agencies.

#### **DESCRIPTION**

The Mental Health Commissioner/ Local Government Unit (LGU) is responsible for planning, developing, coordinating and evaluating all local services for the three disabilities encompassed by Mental Hygiene (OMH, OMRDD, & OASAS). This requires interaction on the State level with three separate agencies: Office of Mental Health (OMH), Office of Mental Retardation & Developmental Disabilities (OMRDD), and the Office of Alcoholism and Substance Abuse Services (OASAS). Funding from these agencies, the County, and other sources are managed to enable the Mental Health Department and other agencies to provide necessary services. Interaction, coordination and collaboration is also required with diverse public and private organizations that receive contracts, funding and/or provide services in the Broome County community.

The Mental Health Center provides a variety of County operated direct services for the individuals who suffer from mental illness. These services are provided to a large population of County residents who have no ability to obtain the services elsewhere whether because these are the only such services available in the County or because of the individual's ability to pay for these services. Client Fee Revenue, Federal, State and County funding allow the provision of Mental Health Services to those individuals.

The licensed programs of the Mental Health Department will provide an estimated 25,000 face-to-face contacts during 2007. An estimated 2,000 plus adults living in Broome County suffer from serious and persistent mental illness. In Broome County an estimate of over 7,500 adults and 3,000 children and youth suffer from mental illness of some kind.

Approximately 85%-90% of all recipients of services at the Mental Health Center receive Medicaid or pay for services on a sliding scale fee. These individuals would not be able to receive critical mental health treatment if it were not offered through these programs. The remainder of recipients who have third party coverage seek specialized services within the Department. These services may be scarce or available only through the Mental Health Department.

Demand for services offered by the Department have stabilized primarily because of the growth of services in the Not-for-profit sector. Community Mental Health programs respond to priority referrals within 1-5 days in an effort to maintain people in the community and reduce unnecessary hospitalizations. Since inpatient stays \$500-800/day, preventing hospitalizations reduces health care costs while improving the quality of life for our disabled citizens.



**The Adult Clinic** provides Mental Health services to residents who are at least 18 years of age and have a diagnosed mental illness. Services include assessment and treatment planning; individual, group and family therapy; crisis intervention; medication prescriptions and case management. An interdisciplinary team consisting of psychiatrists, clinical psychologists, psychiatric social workers, psychiatric nurses and paraprofessionals provide these services.

**The Child & Youth Clinic** is a New York State Office of Mental Health licensed program in Broome County, serving children and youth who are under 18 years of age, and have a diagnosed mental illness. Common reasons for referral include behavioral problems, fear or anxieties, school problems, depression, suicidal ideas and reactions to divorce, death or other losses. Minors are also evaluated for less common cases of very serious childhood disorders including thought disorder, psychosis, etc. Services include individual (verbal/play), group and family therapies, parent consultation, psychological testing and medication prescriptions.

**The Forensic Unit** has offices at Wall Street. The Forensic Unit also performs court-ordered mental health evaluations as required under NYS Mental Hygiene Law. The Forensic staff also works with seriously mentally ill individuals released from correctional facilities to transition to appropriate community services.

### **2007 OBJECTIVES**

- Maintain productivity levels while implementing technology and automation.
- Focus on the safety of those clients we serve and the employees serving them
- Focus on achieving measurable improvements by implementing continuous quality enhancements.

### **2007 BUDGET HIGHLIGHTS**

- Due to a 7% increase in Clinic Fees, Mental Health was able to recognize a 3% cut in County Support after taking into consideration all the mandatory increases in expenditures

47 0005 MENTAL HEALTH/Clinic  
0013

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Commissioner of Comm. Mental Health Svcs *	I Admin	1	1	1	1	1
Deputy Commissioner of Comm. Mental Hlth Svcs	G Admin	1	1	1	1	1
Staff Psychiatrist	NA	2	2	2	2	2
Staff Psychologist	29 BAPA	1	1	1	1	1
Mental Health Clinical Services Director	24 BAPA	1	1	1	1	1
Mental Health Program Coordinator	23 BAPA	1	1	1	1	1
Management Associate	18 BAPA	1	1	1	1	1
Office Manager	16 BAPA	1	1	1	1	1
Health Information Administrator	14 BAPA	1	1	1	1	1
Nurse Practitioner	27 CSEA	3	4	4	4	4
Clinical Social Worker	21 CSEA	11	10	10	10	10
Intensive Case Manager	18 CSEA	1	1	1	1	1
Caseworker/Trainee	16/14 CSEA	1	1	1	1	1
Secretary	13 CSEA	3	3	3	3	3
Senior Account Clerk	9 CSEA	1	1	1	1	1
Data Entry Machine Operator	8 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	3	4	4	4	4
Account Clerk	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Receptionist Typist	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>38</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>

\* Position must exist by Law but is unfunded in the current budget.

47 0005 MENTAL HEALTH/Clinic  
0013

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Staff Psychiatrist	NA	9	6	6	6	6
Clinical Social Worker	21 CSEA	4	4	4	4	4
Keyboard Specialist	8 CSEA	4	1	1	1	1
Clerk	6 CSEA	3	3	3	3	<u>3</u>
Custodial Worker	6 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Part-Time Positions</b>		<b>22</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
<b>TOTAL POSITIONS</b>		<b>60</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	4,003	3,000	3,162	4,000	4,000	4,000
0077	MENTAL HEALTH FEES	2,397,784	2,564,607	1,696,702	2,983,973	2,902,528	2,902,528
0559	OTHER DEPARTMENTAL CHARGEBACK	251,466	94,862	45,690	434,160	271,783	271,783
CHARACTER 02 SUBTOTAL		2,653,253	2,662,469	1,745,554	3,422,133	3,178,311	3,178,311
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	4,683					
0229	TRANSFER FROM INSURANCE RESERVE			522			
CHARACTER 07 SUBTOTAL		4,683		522			
CHARACTER :08 STATE AID							
0278	MENTAL HEALTH ADMINISTRATION	79,214	114,977	39,843	79,213	79,213	79,213
CHARACTER 08 SUBTOTAL		79,214	114,977	39,843	79,213	79,213	79,213
CHARACTER :09 FEDERAL AID							
0903	FEDERAL AID - MENTAL HEALTH CLINIC	215,707	242,817	15,482	251,000	251,000	251,000
CHARACTER 09 SUBTOTAL		215,707	242,817	15,482	251,000	251,000	251,000
TYPE R SUBTOTAL		2,952,857	3,020,263	1,801,401	3,752,346	3,508,524	3,508,524

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,755,663	1,798,386	1,111,393	1,965,558	1,938,936	1,938,936
1500	SALARIES PART-TIME	278,044	339,408	159,929	399,674	380,222	380,222
1600	SALARIES TEMPORARY	23,128	28,581	23,715	29,209	29,209	29,209
1900	SALARIES SHIFT DIFFERENTIAL	1,092	1,560	1,119	2,496	2,496	2,496
CHARACTER 10 SUBTOTAL		2,057,927	2,167,935	1,296,156	2,396,937	2,350,863	2,350,863
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	2,478	1,693	599	2,150	2,150	2,150
4319	OFFICE SUPPLIES	20,843	17,857	8,387	20,456	19,153	19,153
4323	BLDG MAINTENANCE SUPPLIES	228	1,200	356	1,000	1,000	1,000
4326	FUEL AND HEATING SUPPLIES	21,323	23,596	9,822	24,304	24,304	24,304
4329	BLDG AND GROUNDS SUPPLIES	2,211	2,645	2,643	2,645	2,645	2,645
4331	FOOD AND BEVERAGES	961	2,250	305	2,000	2,000	2,000
4347	GAS OIL GREASE AND DIESEL FUEL	88	150	94	150	150	150
4349	MISC OPERATIONAL SUPPLIES		1,200	148	9,000	5,000	5,000
4359	COMPUTER SOFTWARE AND SUPPLIES	7,105	5,000	4,870	9,650	7,325	7,325
4363	MEDICAL LAB & CLINIC SUPPLIES	230	250	92	250	250	250
4365	PRESCRIPTION DRUGS		1,000		500	500	500
4411	POSTAGE AND FREIGHT	111	670	190	250	250	250
4418	DUES AND MEMBERSHIPS	5,117	4,700	4,565	5,075	5,075	5,075
4419	GENERAL OFFICE EXPENSES	3,143	4,300	2,937	4,000	4,000	4,000
4422	BUILDING AND LAND RENTAL	79,800	188,232	148,332	191,298	191,298	191,298
4427	ELECTRIC CURRENT	39,209	41,757	23,811	43,845	43,845	43,845
4429	BUILDING AND GROUNDS EXPENSES	1,404	3,000	553	3,000	3,000	3,000
4433	HOUSEHOLD AND CLEANING EXPENSES	70					
4448	ADVERTISING AND PROMOTION EXPENSES	761	2,696		3,000	3,000	3,000
4449	OTHER OPERATIONAL EXPENSES	1,031	758	312	832	832	832
4461	MILEAGE AND PARKING-LOCAL	2,041	1,424	645	2,924	2,174	2,174
4462	TRAVEL HOTEL AND MEALS	2,066	3,571	1,066	4,730	4,730	4,730
4463	EDUCATION AND TRAINING	2,263	6,159	1,849	2,000	1,000	1,000
4466	ADVISORY BD/TRUSTEES EXPENSES	846	1,080	353	1,080	1,080	1,080
4518	COPYING MACHINE RENTALS	551	865	577	865	865	865
4520	PROPERTY LOSS			557			
4747	OTHER FEES FOR SERVICES	218,745	347,629	154,522	531,439	445,609	445,609
5010	VETERANS SUPPORT COUNCIL		30,000	34,570			
CHARACTER 40 SUBTOTAL		412,625	693,682	402,155	866,443	771,235	771,235

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

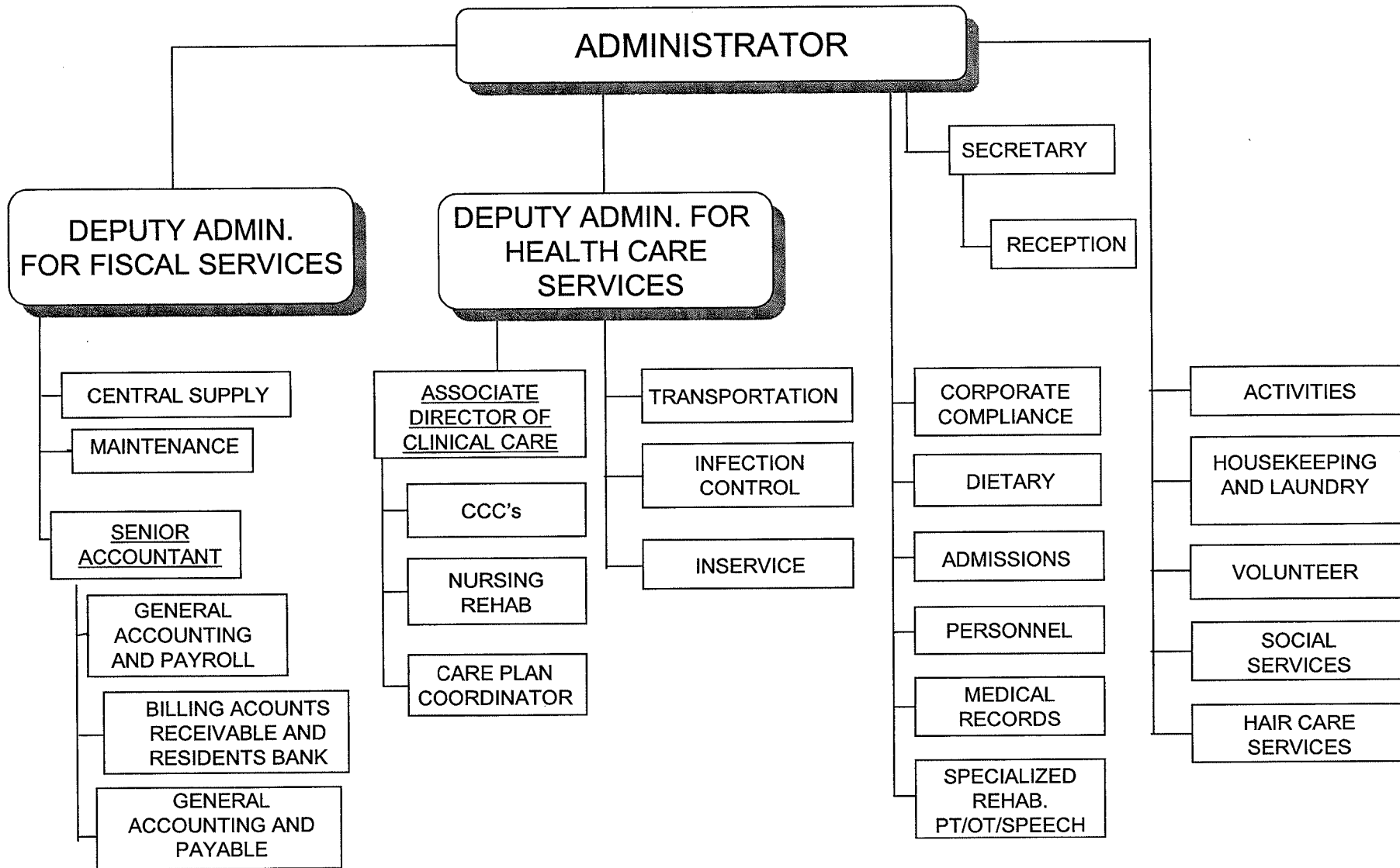
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	1,633	3,254	814	3,152	3,152	3,152
4604	DPW SECURITY CHARGEBACKS	15,687	54,290	12,715	58,061	58,061	58,061
4605	COUNTY ATTORNEY CHARGEBACKS	16,495	22,714	2,315	25,000	25,000	25,000
4606	TELEPHONE BILLING ACCOUNT	28,105	28,797	13,714	29,743	28,743	28,743
4609	DATA PROCESSING CHARGEBACKS	112,863	107,109		134,452	127,601	127,601
4610	PERSONAL SERVICES CHARGEBACKS	31,988	32,627	16,609	32,632	32,632	32,632
4614	OTHER CHARGEBACK EXPENSES	270	450	71	340	340	340
4615	GASOLINE CHARGEBACK	473	3,200	9	2,400	2,400	2,400
4616	FLEET SERVICE CHARGEBACK	11,570	11,570	2,893	10,990	10,990	10,990
4617	DUPLICATING/PRINTING CHARGEBACK	5,972	5,000	2,438	6,557	6,557	6,557
4618	OFFICE SUPPLIES CHARGEBACK	2,764	5,500	1,765	5,620	5,620	5,620
4619	BUILDING SERVICE CHARGEBACK	3,328	5,000		5,000	5,000	5,000
4621	BUILDING AND LAND RENTAL CHARGEBACK		709				
4627	SINGLE AUDIT CHARGEBACK		7,458		5,322	5,322	5,322
CHARACTER 41	SUBTOTAL	231,148	287,678	53,343	319,269	311,418	311,418
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	72,478					
CHARACTER 60	SUBTOTAL	72,478					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	37,167					
CHARACTER 70	SUBTOTAL	37,167					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:47 DEPARTMENT OF MENTAL HEALTH

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	271,711	296,499	107,322	215,130	212,414	212,414
8030	SOCIAL SECURITY	150,849	161,555	96,968	176,235	174,182	174,182
8040	WORKERS COMPENSATION	13,477	25,185	1,903	28,356	28,298	28,298
8050	LIFE INSURANCE	813	1,320	548	1,296	1,296	1,296
8060	HEALTH INSURANCE	324,874	379,462	250,927	451,822	451,822	451,822
8063	DISABILITY INSURANCE	4,300	4,920	2,652	4,440	4,560	4,560
8070	UNEMPLOYMENT INSURANCE	6,017		4,359			
CHARACTER 80 SUBTOTAL		772,041	868,941	464,679	877,279	872,572	872,572
CHARACTER :90 TRANSFERS							
9005	TRANSFER TO GRANT FUND	358,781	276,653	360,109	433,284	400,134	400,134
CHARACTER 90 SUBTOTAL		358,781	276,653	360,109	433,284	400,134	400,134
TYPE X SUBTOTAL		3,942,167	4,294,889	2,576,442	4,893,212	4,706,222	4,706,222
DEPARTMENT 47 SUBTOTAL		-989,310	-1,274,626	-775,041	-1,140,866	-1,197,698	-1,197,698

# WILLOW POINT NURSING HOME





## **WILLOW POINT NURSING HOME**

### **MISSION STATEMENT**

It is the mission of the Willow Point Nursing Home to serve those frail, elderly, and disabled individuals who live in Broome County and are in need of long-term, skilled care and/or short term rehabilitation. The care includes a comprehensive, interdisciplinary approach to care planning with emphasis on quality of life and preservation of both dignity and independence for the residents.

Staff members are committed to meeting the physical, emotional, social and spiritual needs of the residents.

### **DESCRIPTION**

Willow Point Nursing Home is a long-term care facility owned and operated by the Broome County Government. The facility is situated on 7 ½ acres, with three large interconnected buildings housing 383 residents.

### **2007 OBJECTIVES**

Budget reflects revenues driven by our case mix index. Each nursing unit is staffed based on current case mix and the master-staffing plan will continually be adjusted to reflect resident acuity levels.

### **2007 BUDGET HIGHLIGHTS**

The facility continues to adapt to changes in the revenue streams, especially Medicare and Medicaid.

Medicare expended its RUG (Resource Utilization Groups) categories from 44 to 53 by adding nine new therapy RUGs. The Medicaid rate calculation is experiencing an even greater transition. For over twenty years, the Medicaid rate has been promulgated based upon 1983 costs trended forward. Beginning January 1, 2007, the NYS Department of Health will generate Medicaid rates utilizing a blend between 1983 base year costs and 2002 base year costs. The blending of the two will continue through 2009. Beginning in 2010, rates will be generated based upon facility costs from 2002. In the future, base years will be updated every five to six years utilizing the costs from one of the three previous years.

**WILLOW POINT NURSING HOME - 16**  
**Administration & General - 30**

**MISSION STATEMENT**

The Administrative Office implements policies of the nursing home to ensure that the appropriate level of programming, daily operational decisions and management of resources are utilized in accordance with County policy and State and Federal regulatory mandates governing the operation of the home. The office of Administration oversees, monitors, and evaluates the quality of care delivered to residents, with a distinct emphasis on maintaining the highest practicable physical, mental, and psychosocial well-being of each resident.

**DESCRIPTION**

The **WPNH Administrative** team directs the daily operation of the facility. It plans, develops, and implements projects to enhance the quality of care and life in the facility, and searches for the most efficient and effective methods to meet these goals.

**Fiscal Services** is responsible for all facets of the nursing home's finances. Under the direction of the Deputy Nursing Home Administrator for Fiscal Services, the fiscal staff provides payroll and personnel processing, accounts payable and receivable, cash receipting, statistical and financial analyses, compensation claims, resident banking services, computer processing and compiles the annual financial statements, the budget, and mandated Medicaid and Medicare cost reports.

The **Medical Director** is responsible for implementation of resident medical care policies, the coordination of physician services, medical care in the facility, and working with the **Health Information Service**

**Department** to coordinate the documentation compliance of the resident medical chart, analyze and audit records for appropriateness and timeliness, verify licensure and credentials for the medical staff, compile and analyze closed records, fulfill requests for record copies, code diagnoses according to ICD-9 coding,, updates resident demographic data, participates on long term care medical records committees, and coordinate the annual medical staff meeting.

**Barber and Beautician** services are provided through contract at a minimal cost to residents. A barbershop/beauty parlor is maintained on the premises.

The **Volunteer Coordinator** recruits, screens, orients volunteers, and assigns them on the basis of interest and ability. Over 200 volunteers provide a variety of services of the facility. Volunteers conduct and assist with religious services as well as social groups. They provide musical entertainment, friendly visiting, pet visitation, gardening, and shopping.

**2007 OBJECTIVES**

- To continue to provide high quality level of Resident Care.

**2007 BUDGET HIGHLIGHTS**

- Decision on building a New Nursing Home (Willow Point) that was the recommendation of the Feasibility Study that was completed in 2002.

16 0010 WILLOW POINT NURSING HOME/Administration & General

0028  
0036  
0317

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Nursing Home Administrator	O Admin	1	1	1	1	1
Deputy N.H. Administrator - Fiscal Services	F Admin	1	1	1	1	1
Personnel Coordinator (40)	14 Admin	0	1	1	1	1
Nursing Home Compliance Officer	20 BAPA	1	1	1	1	1
Senior Accountant(40)	18 BAPA	1	1	1	1	1
Fiscal Manager	17 BAPA	1	1	1	1	1
RHN NH - Admissions (moved from Nursing)	14 CSEA	0	0	1	1	1
Health Information Administrator	14 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	2	2	2	2	2
Admission Coordinator	16 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Health Information Technician	11 CSEA	2	2	2	2	2
Senior Account Clerk	9 CSEA	4	4	4	4	4
Account Clerk Typist	7 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>18</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>20</b>
Coordinator of Volunteer Services	16 BAPA	1	1	1	1	1
Account Clerk Typist	7 CSEA	2	2	2	2	2
Clerk	6 CSEA	2	6	6	6	6
Receptionist Typist	6 CSEA	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Part-Time Positions</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>TOTAL POSITIONS</b>		<b>27</b>	<b>28</b>	<b>29</b>	<b>29</b>	<b>29</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	35		121			
0089	MEDICARE PART B	80,293	316,800	34,221	163,200	163,200	163,200
0170	COUNTY CONTRIBUTION	407,987					
0523	SNF MEDICARE	2,886,749	4,184,960	1,306,884	4,056,120	4,056,120	4,056,120
0524	SNF MEDICAID		735,000				
0525	SNF PRIVATE	1,917,423	653,115	1,599,075	2,202,681	2,202,681	2,202,681
0548	SNF NAMI-PATIENT SHARE	2,770,837	2,389,820	1,756,335	2,761,185	2,761,185	2,761,185
0646	CONTRACTUAL ALLOWANCE	44,829		52,557			
0651	PART D MEDICARE CREDITS		100,000				
0807	COMMERCIAL INSURANCE	954,348	2,411,920	296,387	615,231	615,231	615,231
CHARACTER 02 SUBTOTAL		9,062,501	10,791,615	5,045,580	9,798,417	9,798,417	9,798,417
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	10,798	15,000	8,421	6,000	6,000	6,000
0196	VENDING MACHINE			1,633			
CHARACTER 03 SUBTOTAL		10,798	15,000	10,054	6,000	6,000	6,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	575					
CHARACTER 06 SUBTOTAL		575					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0227	TRANSFER FROM GENERAL FUND		2,047,030	2,047,030	1,902,207	1,902,207	1,902,207
0229	TRANSFER FROM INSURANCE RESERVE	2,732		3,177			
0233	EARNINGS ON TEMPORARY INVESTMENTS	35,659					
CHARACTER 07 SUBTOTAL		38,391	2,047,030	2,050,207	1,902,207	1,902,207	1,902,207
CHARACTER :09 FEDERAL AID							
0564	SNF MEDICAID - FEDERAL	14,079,558	13,740,278	8,298,321	15,613,250	15,613,250	15,613,250
CHARACTER 09 SUBTOTAL		14,079,558	13,740,278	8,298,321	15,613,250	15,613,250	15,613,250
TYPE R SUBTOTAL		23,191,823	26,593,923	15,404,162	27,319,874	27,319,874	27,319,874
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	718,547	746,834	398,121	803,942	803,942	803,942
1500	SALARIES PART-TIME	110,173	106,780	70,837	118,076	118,076	118,076
1600	SALARIES TEMPORARY	922	9,746		6,470	6,470	6,470
1700	SALARIES OVERTIME	17,265	7,766	3,943	6,853	6,853	6,853
1950	SALARY ADJUSTMENTS		444,487				
1960	DISCRETIONARY SALARY SAVINGS		-300,000		-396,990	-396,990	-396,990
CHARACTER 10 SUBTOTAL		846,907	1,015,613	472,901	538,351	538,351	538,351

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2110	OFFICE MACHINES				600	600	600
2120	OFFICE FURNITURE		11,300	13,497	9,500	9,500	9,500
2850	COMPUTER EQUIPMENT		300	4,294			
2851	SOFTWARE		5,050	1,703			
CHARACTER 20	SUBTOTAL		16,650	19,494	10,100	10,100	10,100
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	787	1,655	1,440	1,442	1,442	1,442
4319	OFFICE SUPPLIES	13,391	12,300	7,614	12,200	12,200	12,200
4331	FOOD AND BEVERAGES	156		155			
4346	TRAINING AND EDUCATIONAL SUPPLIES	442					
4349	MISC OPERATIONAL SUPPLIES	2,581	5,500	2,661	5,500	5,500	5,500
4357	RECREATIONAL AND ACTIVITY SUPPLIES	355	600	241	600	600	600
4359	COMPUTER SOFTWARE AND SUPPLIES	2,476	4,550	1,862	3,912	3,912	3,912
4411	POSTAGE AND FREIGHT	212	450	243	400	400	400
4412	TELEPHONE	1,359	1,500	371	1,600	1,600	1,600
4418	DUES AND MEMBERSHIPS	23,332	25,415	24,622	25,390	25,390	25,390
4419	GENERAL OFFICE EXPENSES	16,799	15,390	9,749	16,253	16,253	16,253
4438	RECREATIONAL AND ACTIVITY EXPENSES	1,602	2,200	1,593	2,200	2,200	2,200
4448	ADVERTISING AND PROMOTION EXPENSES	14,291	5,100	5,016	5,800	5,800	5,800
4461	MILEAGE AND PARKING-LOCAL	859	1,700	525	1,000	1,000	1,000
4462	TRAVEL HOTEL AND MEALS	3,788	4,950	1,005	4,900	4,900	4,900
4463	EDUCATION AND TRAINING	2,841	6,675	2,335	5,600	5,600	5,600
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	38		7			
4469	OTHER PERSONAL EXPENSES		30	358	530	530	530
4512	OUTSIDE RENTALS-MACHINERY	198			225	225	225
4518	COPYING MACHINE RENTALS	12,115	13,422	3,048	13,423	13,423	13,423
4523	INSURANCE CLAIMS	2,447		3,177			
4712	PHYSICIAN SERVICES	69,209	286,179	46,139	69,209	69,209	69,209
4725	OTHER FINANCIAL SERVICES	13,790	30,000	1,760	51,251	51,251	51,251
4735	INVESTIGATIONS EXPENSES	2,574	7,920	1,100	6,600	6,600	6,600
4747	OTHER FEES FOR SERVICES	13,478	15,000	10,059	19,000	19,000	19,000
4750	BAD DEBT EXPENSE	-19,727					
4766	STATE REVENUE REFUND	989,521	1,221,225	662,522	1,201,314	1,201,314	1,201,314
4768	LOSS ON DISPOSITION OF ASSETS	135					
CHARACTER 40	SUBTOTAL	1,169,049	1,661,761	787,602	1,448,349	1,448,349	1,448,349

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4601	INDIRECT COSTS	407,987					
4602	INSURANCE PREMIUM CHARGEBACK	307,579	172,943	43,236	167,112	167,112	167,112
4614	OTHER CHARGEBACK EXPENSES	17,507	14,000	9,116	17,683	17,683	17,683
4625	FOOD SERVICE CHARGEBACKS	943	800		1,100	1,100	1,100
CHARACTER 41 SUBTOTAL		734,016	187,743	52,352	185,895	185,895	185,895
CHARACTER :42 DEPRECIATION							
4801	DEPRECIATION - BUILDINGS	45,496					
4802	DEPRECIATION - BLDG IMPROVEMENTS	393,148					
4803	DEPRECIATION - IMPROV O/T BLDGS	103,353					
4804	DEPRECIATION - MOTOR VEHICLES	6,717					
4805	DEPRECIATION - MACHINERY & EQUIP	235,141					
CHARACTER 42 SUBTOTAL		783,855					
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	52					
CHARACTER 70 SUBTOTAL		52					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :30 ADMINISTRATION AND GENERAL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	95,573	104,122	44,824	95,854	95,854	95,854
8030	SOCIAL SECURITY	61,928	65,764	35,053	71,025	71,025	71,025
8035	MANDATORY MEDICARE	1		-148			
8040	WORKERS COMPENSATION	12,364	13,116	3,304	12,316	12,316	12,316
8041	WORKERS COMP LT LIABILITY	-211,978					
8050	LIFE INSURANCE	447	696	302	696	696	696
8060	HEALTH INSURANCE	186,231	221,112	138,647	265,658	265,658	265,658
8063	DISABILITY INSURANCE	1,993	2,520	1,235	2,520	2,520	2,520
8070	UNEMPLOYMENT INSURANCE	1,909	58,000	397			
CHARACTER 80 SUBTOTAL		148,468	465,330	223,614	448,069	448,069	448,069
TYPE X SUBTOTAL		3,682,347	3,347,097	1,555,963	2,630,764	2,630,764	2,630,764
DIVISION 30 SUBTOTAL		19,509,476	23,246,826	13,848,199	24,689,110	24,689,110	24,689,110



## **WILLOW POINT NURSING HOME - 16**

### **Nursing - 31**

#### **MISSION STATEMENT**

To provide the highest quality of nursing care recognizing the resident and his/her family as an integral component. To rehabilitate and maintain all residents to the optimal level of function in a therapeutic and safe environment.

#### **DESCRIPTION**

**The Nursing Unit**, headed by the Deputy Nursing Home Administrator for Clinical Care Services, provides leadership in resident care supervised by Clinical Care Coordinators (nurse managers). The professional nursing staff, with the attending physician, develops and implements plans of care for each resident. Staff duties include administering medications, treatments, infection control, monitoring and complete documentation relating to the care of residents, and as mandated by State and Federal regulations.

The Nursing unit employs Nursing Assistants whose duties include observation and complete personal care of the residents. They maintain daily records which provide the Nurse with necessary information about the progress of the residents. They are required to complete a state approved 100-hour course and obtain a passing grade on both an oral and written exam within 4 months of orientation. An additional mandatory 6 hours of in-service every six (6) months for Nursing Assistants is required.

**The Hospice Unit** provides specialized and sensitive care to those residents with a terminal illness. The care, comfort and emotional support of both the resident and the family is fostered. The nursing

department endeavors to enable the resident to live life in a manner desired and when unable, to die with dignity.

**In-Service Unit** is responsible for the orientation and continued education program for all employees. Various community resources and consultations are used for presentation of programs.

**The Alzheimer's/Dementia Unit** provides specialized and sensitive care to those residents with dementia who are experiencing memory loss, impairment of functional abilities and other cognitive skills. The objective is to maintain each resident at his or her maximum level of functioning for the longest period of time possible.

**Infection Control Unit** monitors all departments for infection control compliance, monitors an ongoing employee health program, monitors the administration of the resident and staff flu vaccine, monitors the administration of the resident, staff and volunteer Mantoux testing program, reviews the Occupational Exposure Control Program and monitors compliance, oversees the administration of Hepatitis B vaccination program, assists with employee education regarding Infection Control issues, and maintains documentation compliance.

**The Rehab Nursing Unit** is the liaison between the Nursing department and Therapies to provide a program that will assist the resident in achieving and maintaining his/her highest level of self-care, independence and well being.

**2007 OBJECTIVES**

- Utilize the current software program to do care planning on all units.
- Continue to provide in-service training to enhance documentation protocols.
- Standardize care protocols and accompanying documentation.

16 0077 WILLOW POINT NURSING HOME/ Nursing  
 0085  
 0101

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	As of	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			Sept 1, 2006 Current Authorized			
Deputy N.H. Administrator - Health Services	F Admin	1	1	1	1	1
Associate Director of Clinical Care	20 BAPA	1	1	1	1	1
Clinical Care Coordinator	18 BAPA	7	7	7	7	7
Supervising Nurse	16 BAPA	4	4	4	4	4
Sr. Registered Professional Nurse	16 CSEA	1	1	1	1	1
Charge Nurse RPN/Sr. LPN	15/11 CSEA	20	20	20	20	20
Charge Nurse /RPN	15 CSEA	1	1	1	1	1
Registered Professional Nurse	14 CSEA	7	7	6	6	6
RPN (WPNH)/LPN	14/10 CSEA	11	11	11	11	11
Secretary	13 CSEA	1	1	1	1	1
Sr. LPN	11 CSEA	2	2	2	2	2
Licensed Practical Nurse	10 CSEA	28	28	28	28	28
Program Assistant	10 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	2	2	2	2	2
Sr. Clerk	8 CSEA	1	1	1	1	1
Rehabilitation Aide	7 CSEA	5	5	5	5	5
Certified Nursing Assistant/NAT	6 CSEA	140	140	140	140	140
Clerk	6 CSEA	7	7	7	7	7
<b>Total Full-Time Positions</b>		<b>240</b>	<b>240</b>	<b>239</b>	<b>239</b>	<b>239</b>

16 0077 WILLOW POINT NURSING HOME/Nursing  
0085  
0101

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Supervising Nurse	16 BAPA	2	2	2	2	2
Registered Professional Nurse (NH)	14 CSEA	3	3	3	3	3
RPN (WPNH)/LPN	14/10 CSEA	11	11	11	11	11
Licensed Practical Nurse	10 CSEA	8	8	8	8	8
Certified Nursing Assistant/NAT	6 CSEA	<u>97</u>	<u>97</u>	<u>97</u>	<u>97</u>	<u>97</u>
<b>Total Part-Time Positions</b>		<b>121</b>	<b>121</b>	<b>121</b>	<b>121</b>	<b>121</b>
<b>TOTAL POSITIONS</b>		<b>361</b>	<b>361</b>	<b>360</b>	<b>360</b>	<b>360</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :31 NURSING

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	2					
CHARACTER 03 SUBTOTAL		2					
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	1,099		2,360			
0229	TRANSFER FROM INSURANCE RESERVE	1,147		350			
CHARACTER 07 SUBTOTAL		2,246		2,710			
CHARACTER :08 STATE AID							
0460	OTHER STATE AID	369,613	377,351	2,000	355,200	355,200	355,200
CHARACTER 08 SUBTOTAL		369,613	377,351	2,000	355,200	355,200	355,200
TYPE R SUBTOTAL		371,861	377,351	4,710	355,200	355,200	355,200
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	6,746,572	7,129,708	3,599,235	7,552,617	7,552,617	7,552,617
1500	SALARIES PART-TIME	1,291,713	1,537,451	881,252	1,650,515	1,650,515	1,650,515
1600	SALARIES TEMPORARY	13,877	56,009	27,802	35,173	35,173	35,173
1700	SALARIES OVERTIME	736,060	108,347	393,897	405,648	405,648	405,648
1900	SALARIES SHIFT DIFFERENTIAL	1	57,824	2	81,037	81,037	81,037
1930	STAND-BY PAY	255		195			
1940	OTHER PERSONNEL SERVICES	45,099	51,385	48,266	56,775	56,775	56,775
CHARACTER 10 SUBTOTAL		8,833,577	8,940,724	4,950,649	9,781,765	9,781,765	9,781,765

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :31 NURSING

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2120	OFFICE FURNITURE		1,200	763	3,566	3,566	3,566
2420	PHOTOGRAPHIC EQUIPMENT			280			
2470	TRAINING AND EDUCATIONAL EQUIPMENT		1,350		2,100	2,100	2,100
2620	HOSPITAL MEDICAL AND LAB EQUIPMENT		42,090	14,361	46,378	46,378	46,378
2850	COMPUTER EQUIPMENT				2,200	2,200	2,200
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CHARACTER 20	SUBTOTAL		44,640	15,404	54,244	54,244	54,244
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	1,325	1,400	1,815	1,400	1,400	1,400
4319	OFFICE SUPPLIES	4,710	4,800	3,055	4,000	4,000	4,000
4331	FOOD AND BEVERAGES				500	500	500
4332	KITCHEN AND DINING ROOM SUPPLIES	5,236					
4342	PHOTOGRAPHIC SUPPLIES			47			
4343	ENGINEERING SUPPLIES	103					
4346	TRAINING AND EDUCATIONAL SUPPLIES	730	2,650	961	3,400	3,400	3,400
4349	MISC OPERATIONAL SUPPLIES	11,380	12,225	1,719	13,425	13,425	13,425
4359	COMPUTER SOFTWARE AND SUPPLIES	1,333	1,500	178	1,500	1,500	1,500
4361	NURSING SUPPLIES	1					
4363	MEDICAL LAB & CLINIC SUPPLIES	328,675	348,024	197,061	362,781	362,781	362,781
4411	POSTAGE AND FREIGHT	125	500	72	400	400	400
4418	DUES AND MEMBERSHIPS	50	350		350	350	350
4419	GENERAL OFFICE EXPENSES	19,463	10,070	6,786	9,275	9,275	9,275
4434	MEDICAL HOSPITAL AND LAB EXPENSES	19,483	24,430	6,895	21,800	21,800	21,800
4439	OTHER INSTITUTIONAL EXPENSES	1,213	1,900	3,845	2,500	2,500	2,500
4453	TRANSPORTATION SERVICES			247	250	250	250
4461	MILEAGE AND PARKING-LOCAL	299	100	2	50	50	50
4462	TRAVEL HOTEL AND MEALS	688	3,750	879	2,250	2,250	2,250
4463	EDUCATION AND TRAINING	1,924	5,135	1,102	3,135	3,135	3,135
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS			58			
4469	OTHER PERSONAL EXPENSES	6,100	11,194	2,160	6,520	6,520	6,520
4512	OUTSIDE RENTALS-MACHINERY	54,801	105,840	20,777	58,808	58,808	58,808
4518	COPYING MACHINE RENTALS		12,000		11,000	11,000	11,000
4523	INSURANCE CLAIMS			350			
4747	OTHER FEES FOR SERVICES	3,523	3,500	5,712	3,402	3,402	3,402
4768	LOSS ON DISPOSITION OF ASSETS	2,545					
5072	NURSING SERVICES-AIDES	11,671	15,000		15,000	15,000	15,000
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	475,378	564,368	253,721	521,746	521,746	521,746

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :31 NURSING

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	173					
CHARACTER 41 SUBTOTAL		173					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	945,001	1,068,506	458,169	996,476	996,476	996,476
8030	SOCIAL SECURITY	663,353	683,903	365,125	726,746	726,746	726,746
8040	WORKERS COMPENSATION	482,920	505,221	124,947	465,786	465,786	465,786
8050	LIFE INSURANCE	5,614	8,736	3,773	8,640	8,640	8,640
8060	HEALTH INSURANCE	2,127,387	2,690,411	1,644,059	3,218,867	3,218,867	3,218,867
8063	DISABILITY INSURANCE	36,078	41,760	22,008	41,400	41,400	41,400
8070	UNEMPLOYMENT INSURANCE	31,865		8,788			
CHARACTER 80 SUBTOTAL		4,292,218	4,998,537	2,626,869	5,457,915	5,457,915	5,457,915
TYPE X SUBTOTAL		13,601,346	14,548,269	7,846,643	15,815,670	15,815,670	15,815,670
DIVISION 31 SUBTOTAL		-13,229,485	-14,170,918	-7,841,933	-15,460,470	-15,460,470	-15,460,470

**WILLOW POINT NURSING HOME - 16**  
**Dietary - 32**

**MISSION STATEMENT**

The Dietary Division provides food service that meets the daily nutritional needs of residents and ensures that special dietary needs are met. Food is served in a manner that is appetizing, visually pleasing and of different variety to ensure resident satisfaction.

**DESCRIPTION**

Under the direction of the Central Foods Nutrition Services Director, the dietary division provides the food and beverage for the residents of the facility. Hot food is ordered from Central Food Nutrition Facility while all cold food is prepared onsite. Due to declining health, most residents are placed on therapeutic diets by their physicians. Each resident on a therapeutic diet is individually counseled as indicated concerning any restrictions that may apply. A menu is then developed for that resident that will fall within those parameters.

The dietary division serves up to 1,149 meals daily.

**2007 OBJECTIVES**

- Continue to develop and provide staff education to improve cost control measures.
- Continue to maintain good sanitation standards and temperature controls by adhering to existing quality assurance standards.
- Develop strategies for empowering employees in order to encourage responsibility, improve productivity, and ultimately improve overall organizational performance.

**2007 BUDGET HIGHLIGHTS**

- Provide quality nutritional services to meet the specialized needs of the resident population.



16 0119 WILLOW POINT NURSING HOME/Dietary

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Sept 1, 2006 Current Authorized</u>			
Food Service Manager	14 BAPA	1	1	1	1	1
Dietetic Technician	11 CSEA	4	4	4	4	4
Assistant Food Service Manager	10 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	1	1	1	1	1
Senior Food Service Helper	9 CSEA	4	4	4	4	4
Clerk	6 CSEA	1	1	1	1	1
Food Service Helper	5 CSEA	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
<b>Total Full-Time Positions</b>		<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>
Food Service Helper	5 CSEA	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>
<b>Total Part-Time Positions</b>		<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>
<b>TOTAL POSITIONS</b>		<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :32 DIETARY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0090	CAFETERIA FEES	2,687	4,000	290	1,000	1,000	1,000
CHARACTER 02 SUBTOTAL		2,687	4,000	290	1,000	1,000	1,000
CHARACTER :03 USE OF MONEY AND PROPERTY							
0196	VENDING MACHINE	9,278	9,000		9,000	9,000	9,000
CHARACTER 03 SUBTOTAL		9,278	9,000		9,000	9,000	9,000
TYPE R SUBTOTAL		11,965	13,000	290	10,000	10,000	10,000
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	705,121	702,469	378,353	763,921	763,921	763,921
1500	SALARIES PART-TIME	268,336	261,651	165,867	193,056	193,056	193,056
1600	SALARIES TEMPORARY	44,416	55,728	29,700	41,642	41,642	41,642
1700	SALARIES OVERTIME	32,964	26,749	21,541	29,590	29,590	29,590
1930	STAND-BY PAY	15					
1940	OTHER PERSONNEL SERVICES	6,003	5,870	6,409	6,500	6,500	6,500
CHARACTER 10 SUBTOTAL		1,056,855	1,052,467	601,870	1,034,709	1,034,709	1,034,709

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :32 DIETARY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2120	OFFICE FURNITURE		2,120				
2310	KITCHEN AND DINING ROOM EQUIPMENT		21,100	12,242	30,400	30,400	30,400
CHARACTER 20 SUBTOTAL			23,220	12,242	30,400	30,400	30,400
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4319	OFFICE SUPPLIES	278	500	121	500	500	500
4331	FOOD AND BEVERAGES	557	2,750	647	3,750	3,750	3,750
4332	KITCHEN AND DINING ROOM SUPPLIES	2,362	2,750	2,187	3,750	3,750	3,750
4357	RECREATIONAL AND ACTIVITY SUPPLIES			27			
4358	SAFETY SUPPLIES		2,050	2,458	6,560	6,560	6,560
4359	COMPUTER SOFTWARE AND SUPPLIES	50	1,200	870	1,200	1,200	1,200
4411	POSTAGE AND FREIGHT	23		25			
4419	GENERAL OFFICE EXPENSES				2,320	2,320	2,320
4462	TRAVEL HOTEL AND MEALS		250	224			
4463	EDUCATION AND TRAINING	698	1,000	309	1,000	1,000	1,000
4518	COPYING MACHINE RENTALS	4,032	9,000	5,400	8,100	8,100	8,100
4768	LOSS ON DISPOSITION OF ASSETS	737					
CHARACTER 40 SUBTOTAL		8,737	19,500	12,268	27,180	27,180	27,180
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	1,484,852	1,589,927	502,810	1,762,563	1,762,563	1,762,563
CHARACTER 41 SUBTOTAL		1,484,852	1,589,927	502,810	1,762,563	1,762,563	1,762,563

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :32 DIETARY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	182					
CHARACTER 70 SUBTOTAL		182					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	111,100	125,092	52,938	108,552	108,552	108,552
8030	SOCIAL SECURITY	78,432	80,072	44,204	79,160	79,160	79,160
8040	WORKERS COMPENSATION	21,751	22,764	5,587	20,827	20,827	20,827
8050	LIFE INSURANCE	736	1,224	483	1,080	1,080	1,080
8060	HEALTH INSURANCE	246,007	295,739	182,141	345,603	345,603	345,603
8063	DISABILITY INSURANCE	4,915	6,000	2,925	5,280	5,280	5,280
8070	UNEMPLOYMENT INSURANCE	1,679					
CHARACTER 80 SUBTOTAL		464,620	530,891	288,278	560,502	560,502	560,502
TYPE X SUBTOTAL		3,015,246	3,216,005	1,417,468	3,415,354	3,415,354	3,415,354
DIVISION 32 SUBTOTAL		-3,003,281	-3,203,005	-1,417,178	-3,405,354	-3,405,354	-3,405,354

**WILLOW POINT NURSING HOME - 16**  
**Cleanliness and Safety - 33**

**MISSION STATEMENT**

The Housekeeping and Laundry unit is responsible for maintaining a hygienically safe and sanitary environment for the residents of the facility.

The Maintenance unit is responsible for providing general and preventive maintenance for the physical plant, equipment and grounds. The unit also oversees the security of the facility.

**DESCRIPTION**

The Maintenance unit has the responsibility of providing general and preventive maintenance for all equipment, buildings and grounds, which are the property of the facility.

The Housekeeping unit is charged with the responsibility of providing a safe, sanitary environment for the residents of the facility. The duties include all the basic cleaning functions.

The Laundry unit launders residents' clothing, facility draperies, and miscellaneous resident care items, and controls the contracted linen supply.

**2007 OBJECTIVES**

- Continue to improve the quality of housekeeping services and expand cost containment measures.

**2007 BUDGET HIGHLIGHTS**

- Continue routine replacement program for flooring, faucets and pipe repair and replacement, wall painting and patching, etc.

16 0127 WILLOW POINT NURSING HOME/Cleanliness & Safety  
 0143  
 0150

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Housekeeping Supervisor	14 BAPA	1	1	1	1	1
Assistant Housekeeping Supervisor	11 CSEA	1	1	1	1	1
Maintenance Mechanic	10 CSEA	4	4	4	4	4
Clerk	6 CSEA	1	1	1	1	1
Custodial Worker	6 CSEA	27	27	27	27	27
Laundry Worker	6 CSEA	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<b>Total Full-Time Positions</b>		<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>
Custodial Worker	6 CSEA	6	6	6	6	6
Laundry Worker	6 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>TOTAL POSITIONS</b>		<b>46</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>46</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0170	COUNTY CONTRIBUTION	477,531					
CHARACTER 02 SUBTOTAL		477,531					
CHARACTER :03	USE OF MONEY AND PROPERTY						
0196	VENDING MACHINE	149					
CHARACTER 03 SUBTOTAL		149					
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	116		174			
CHARACTER 06 SUBTOTAL		116		174			
CHARACTER :07	MISC/INTERFUND REVENUES						
0229	TRANSFER FROM INSURANCE RESERVE	1,961		517			
CHARACTER 07 SUBTOTAL		1,961		517			
TYPE R SUBTOTAL		479,757		691			

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	959,079	971,219	537,684	1,060,765	1,060,765	1,060,765
1500	SALARIES PART-TIME	96,517	140,620	80,778	76,144	76,144	76,144
1600	SALARIES TEMPORARY	25,662	19,492	11,844			
1700	SALARIES OVERTIME	28,343	16,907	19,179	19,238	19,238	19,238
1930	STAND-BY PAY	5,085	5,475	4,480	7,300	7,300	7,300
1940	OTHER PERSONNEL SERVICES	6,523	7,110	7,413	7,900	7,900	7,900
CHARACTER 10 SUBTOTAL		1,121,209	1,160,823	661,378	1,171,347	1,171,347	1,171,347
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2011	IMPROVEMENT/ALTERATIONS		5,000	14,678			
2120	OFFICE FURNITURE		6,000	477			
2260	HEATING AND AIR CONDITIONING EQUIPM		8,750	2,491	5,000	5,000	5,000
2270	DPW BUILDING AND GROUNDS EQUIPMENT		500	99	500	500	500
2290	BUILDING AND GROUNDS EQUIPMENT		4,500	220	2,500	2,500	2,500
2330	LAUNDRY AND CLEANING EQUIPMENT		3,000	3,000			
2380	RECREATIONAL EQUIPMENT		1,600				
2390	OTHER INSTITUTIONAL EQUIPMENT		1,600	139	7,625	7,625	7,625
2850	COMPUTER EQUIPMENT			1,709			
CHARACTER 20 SUBTOTAL			30,950	22,813	15,625	15,625	15,625
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4319	OFFICE SUPPLIES	1,262	1,450	686	850	850	850
4323	BLDG MAINTENANCE SUPPLIES	45,770	67,200	25,186	66,850	66,850	66,850
4326	FUEL AND HEATING SUPPLIES	141,583	180,000	95,453	180,000	180,000	180,000
4329	BLDG AND GROUNDS SUPPLIES	47,611	44,500	29,546	44,500	44,500	44,500
4333	HSLD LAUNDRY & CLEANING SUPPLIES	31,419	34,000	17,753	34,000	34,000	34,000
4342	PHOTOGRAPHIC SUPPLIES	245	450		250	250	250
4347	GAS OIL GREASE AND DIESEL FUEL	10					
4349	MISC OPERATIONAL SUPPLIES	8,783	9,000	4,520	8,000	8,000	8,000
4358	SAFETY SUPPLIES	439	1,200	145	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES			20			
4361	NURSING SUPPLIES	62,759	70,000	35,777	65,000	65,000	65,000
4362	ENVIRONMENTAL HEALTH SUPPLIES	181,353	235,000	109,236	227,000	227,000	227,000
4411	POSTAGE AND FREIGHT		100		50	50	50
4423	BLDG GROUNDS AND EQUIP REPAIR	18,765	26,600	23,278	22,500	22,500	22,500
4425	WATER AND SEWAGE CHARGES	30,665	40,000	49,949	62,600	62,600	62,600



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4426	HEATING AND AIR COND PLANT EXP	8,635	8,100	1,345	9,200	9,200	9,200
4427	ELECTRIC CURRENT	217,282	231,000	111,871	242,000	242,000	242,000
4428	TAXES	946	3,500	3,034	3,500	3,500	3,500
4429	BUILDING AND GROUNDS EXPENSES	55,064	78,024	34,486	70,400	70,400	70,400
4432	LAUNDRY AND DRY CLEANING EXPENSES	205,853	250,000	127,890	250,000	250,000	250,000
4434	MEDICAL HOSPITAL AND LAB EXPENSES	2,497					
4439	OTHER INSTITUTIONAL EXPENSES	17					
4449	OTHER OPERATIONAL EXPENSES	1,297			1,600	1,600	1,600
4462	TRAVEL HOTEL AND MEALS	136	100		50	50	50
4463	EDUCATION AND TRAINING	115	500		250	250	250
4512	OUTSIDE RENTALS-MACHINERY	930	1,000	39	500	500	500
4520	PROPERTY LOSS	1,961					
4523	INSURANCE CLAIMS			517			
4768	LOSS ON DISPOSITION OF ASSETS	1,970					
CHARACTER 40	SUBTOTAL	1,067,367	1,281,724	670,731	1,290,100	1,290,100	1,290,100
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	477,531					
4614	OTHER CHARGEBACK EXPENSES	1,535	1,700	1,232	1,700	1,700	1,700
4615	GASOLINE CHARGEBACK	2,300	3,000	1,110	3,000	3,000	3,000
4616	FLEET SERVICE CHARGEBACK	7,713	7,713		8,792	8,792	8,792
4626	TRANSPORTATION SERVICES CHARGEBACKS				10,487	10,487	10,487
CHARACTER 41	SUBTOTAL	489,079	12,413	2,342	23,979	23,979	23,979

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :33 CLEANLINESS AND SAFETY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	119,842	138,096	60,662	122,888	122,888	122,888
8030	SOCIAL SECURITY	83,560	88,388	48,921	89,610	89,610	89,610
8040	WORKERS COMPENSATION	34,321	35,918	10,233	38,147	38,147	38,147
8050	LIFE INSURANCE	751	1,152	504	1,104	1,104	1,104
8060	HEALTH INSURANCE	358,390	410,754	270,257	473,249	473,249	473,249
8063	DISABILITY INSURANCE	4,995	5,640	3,194	5,400	5,400	5,400
8070	UNEMPLOYMENT INSURANCE	4,606					
CHARACTER 80 SUBTOTAL		606,465	679,948	393,771	730,398	730,398	730,398
TYPE X SUBTOTAL		3,284,120	3,165,858	1,751,035	3,231,449	3,231,449	3,231,449
DIVISION 33 SUBTOTAL		-2,804,363	-3,165,858	-1,750,344	-3,231,449	-3,231,449	-3,231,449

**WILLOW POINT NURSING HOME - 16**  
**Social Programs - 34**

**MISSION STATEMENT**

The Social Services and Recreation Departments will continue to meet the social, emotional, personal, and recreational needs of residents from point of entry to the time of discharge.

**DESCRIPTION**

The responsibility of the Social Services Unit is to work with residents, family members, friends, and staff members in order to meet adjustment needs. Workers are charged with identifying personal and social needs, and arranging for services to meet these needs. In addition, Social Service workers conduct in-service training for nursing facility staff, and develop and lead support groups for residents and family members.

The **Recreation Unit** provides an ongoing program of activities designed to meet the interest and physical, mental and psychosocial well-being of each resident. These programs for residents include large and small groups and 1:1 activities incorporating all ages, interests and abilities.

**2007 OBJECTIVES**

- Continue the provision of social work services.
- Continually educate the public regarding the services provided at Willow Point Nursing Facility and serve as public relations representatives to the community.
- Work with our Admissions personnel to develop a marketing strategy to increase community awareness of Willow Point Nursing Home services.
- Enhance recreation programming to increase the quantity and quality of 1:1 and independent for bedridden and room-bound residents. Increase the quality of assessment and care planning for activity interventions and appropriate follow through by interdisciplinary team. Participate in the interdisciplinary approach to total management of residents, especially those who are in need of increased stimuli and are at risk for falls, elopement and for having behavioral issues or psychosocial needs.

**2007 BUDGET HIGHLIGHTS**

- Continued development of facility social work programs/groups for Residents, families, and staff by the Social Work Department.

16 0176 WILLOW POINT NURSING HOME/Social Programs  
0184

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Nursing Home Social Services	21 BAPA	1	1	1	1	1
Director Therapeutic Recreational Services	15 BAPA	1	1	1	1	1
Social Work Assistant	14 CSEA	6	6	6	6	6
Assistant Director of Activities	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Leisure Time Activities Leader	7 CSEA	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
<b>Total Full-Time Positions</b>		<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
Social Work Assistant	14 CSEA	1	1	1	1	1
Leisure Time Activities Leader	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Unit Aide	6 CSEA	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
<b>Total Part-Time Positions</b>		<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>TOTAL POSITIONS</b>		<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :34 SOCIAL PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0025	CABLE TV	11,245	13,300	7,022	11,500	11,500	11,500
CHARACTER 02 SUBTOTAL		11,245	13,300	7,022	11,500	11,500	11,500
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	1					
CHARACTER 06 SUBTOTAL		1					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	5					
CHARACTER 07 SUBTOTAL		5					
TYPE R SUBTOTAL		11,251	13,300	7,022	11,500	11,500	11,500
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	497,435	500,191	283,220	540,057	540,057	540,057
1500	SALARIES PART-TIME	75,766	90,023	59,077	99,327	99,327	99,327
1600	SALARIES TEMPORARY	34,553	40,596	31,145	28,080	28,080	28,080
1700	SALARIES OVERTIME	4,146	3,419	2,573	3,812	3,812	3,812
1940	OTHER PERSONNEL SERVICES	200		150			
CHARACTER 10 SUBTOTAL		612,100	634,229	376,165	671,276	671,276	671,276

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :34 SOCIAL PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2120	OFFICE FURNITURE		2,100				
2380	RECREATIONAL EQUIPMENT		1,100	843	100	100	100
2850	COMPUTER EQUIPMENT		6,000	115	4,200	4,200	4,200
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CHARACTER 20	SUBTOTAL		9,200	958	4,300	4,300	4,300
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	293	600	174	600	600	600
4319	OFFICE SUPPLIES	2,053	2,400	885	1,600	1,600	1,600
4331	FOOD AND BEVERAGES	159		280			
4342	PHOTOGRAPHIC SUPPLIES	20	100	16	100	100	100
4349	MISC OPERATIONAL SUPPLIES	922	1,200	548			
4357	RECREATIONAL AND ACTIVITY SUPPLIES	5,925	4,635	3,245	4,635	4,635	4,635
4359	COMPUTER SOFTWARE AND SUPPLIES	482	550		550	550	550
4411	POSTAGE AND FREIGHT			8			
4418	DUES AND MEMBERSHIPS	245	420	155	420	420	420
4419	GENERAL OFFICE EXPENSES			78			
4437	RELIGIOUS EXPENSES	2,192	2,258	1,317	2,258	2,258	2,258
4438	RECREATIONAL AND ACTIVITY EXPENSES	12,576	14,990	8,799	14,990	14,990	14,990
4442	PHOTOGRAPHIC EXPENSES	50	150	29	150	150	150
4453	TRANSPORTATION SERVICES			374			
4461	MILEAGE AND PARKING-LOCAL		170		170	170	170
4462	TRAVEL HOTEL AND MEALS	392	900	83	900	900	900
4463	EDUCATION AND TRAINING	1,396	2,170	988	2,170	2,170	2,170
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	888					
4512	OUTSIDE RENTALS-MACHINERY			17			
4747	OTHER FEES FOR SERVICES	4,375	4,400	2,450	4,400	4,400	4,400
		-----	-----	-----	-----	-----	-----
CHARACTER 40	SUBTOTAL	31,968	34,943	19,446	32,943	32,943	32,943

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :34 SOCIAL PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	35		10			
CHARACTER 41 SUBTOTAL		35		10			
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	63,112	75,618	31,636	70,425	70,425	70,425
8030	SOCIAL SECURITY	45,316	48,404	27,585	51,355	51,355	51,355
8040	WORKERS COMPENSATION	7,037	7,365	1,929	7,192	7,192	7,192
8050	LIFE INSURANCE	360	816	238	648	648	648
8060	HEALTH INSURANCE	152,662	182,893	122,628	227,506	227,506	227,506
8063	DISABILITY INSURANCE	2,153	3,840	1,319	3,000	3,000	3,000
8070	UNEMPLOYMENT INSURANCE	7,920		640			
CHARACTER 80 SUBTOTAL		278,560	318,936	185,975	360,126	360,126	360,126
TYPE X SUBTOTAL		922,663	997,308	582,554	1,068,645	1,068,645	1,068,645
DIVISION 34 SUBTOTAL		-911,412	-984,008	-575,532	-1,057,145	-1,057,145	-1,057,145

**WILLOW POINT NURSING HOME - 16****Ancillaries - 35****MISSION STATEMENT**

Ancillary Programs provide an array of required rehabilitation services designed to assist residents in maintaining optimal levels of activities of daily living.

**DESCRIPTION**

The **Physical Therapy** unit provides evaluations and treatments that are designed to restore and maintain the physical functions that have been lost or impaired, such as the ability to walk or stand. Techniques used include gait and balance training, manual skills and therapeutic exercise.

The **Occupational Therapy** unit provides treatment and training programs that are designed to restore and maintain the resident's ability to function independently. These abilities include activities of daily living, eye-hand coordination, strength and tolerance, and range of motion. Treatments include the use of assistive and adaptive devices, orthotic and prosthetic devices, positioning, sensory stimulation, reality orientation, exercises, and therapeutic activities.

The **Speech and Hearing** unit offers evaluations of hearing, hearing aids, speech, language, voice and rhythm disorders. Therapy may be recommended to improve communication of speech and language or to provide an alternative means of communication. In-services are provided by a licensed audiologist or licensed speech-language pathologist.

The facility contracts with a part-time Pharmacist for a policy review, resident drug review, survey of stock drugs, and handling of controlled drugs. A pharmacy provides all the necessary medications for each resident on a unit dose basis.

A part-time **Dentist** is under contract to provide dental care to the residents and in-service to the staff. A full dental office is maintained at Willow Point.

**2007 OBJECTIVES**

- Continue to proactively address the needs of the resident population to poster maximum functional recovery and optimal reimbursement under Medicare and Medicaid.
- To operate efficiently within budget allowance to meet equipment needs as well as to identify systems that lead to equipment loss.

**2007 BUDGET HIGHLIGHTS**

Continuing the development of rehabilitation services to meet the needs of the changing resident population.



16 0226 WILLOW POINT NURSING HOME/Ancillaries  
0234

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Rehabilitation Services	24 BAPA	0	0	1	1	1
Director of Rehabilitation Services	22 BAPA	1	1	0	0	0
Occupational Therapist (40)	24 CSEA	1	1	1	1	1
Occupational Therapist Assistant II(40)	14 CSEA	0	0	1	1	1
Physical Therapist	22 CSEA	0	0	1	1	1
Physical Therapy Assistant	13 CSEA	2	2	2	2	2
Physical Therapy Aide	7 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Full-Time Positions</b>		<b>6</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>
		0	0	0	0	0
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>6</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
DEPARTMENT:16 WILLOW POINT NURSING HOME  
DIVISION :35 ANCILLARIES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07	MISC/INTERFUND REVENUES						
0216	GIFTS AND DONATIONS	500					
CHARACTER 07	SUBTOTAL	500					
TYPE R	SUBTOTAL	500					
CHARACTER :10	PERSONAL SERVICE						
1000	SALARIES FULL-TIME	248,114	244,946	134,029	362,001	362,001	362,001
1700	SALARIES OVERTIME	1,056		656			
1940	OTHER PERSONNEL SERVICES	780	900	980	1,000	1,000	1,000
CHARACTER 10	SUBTOTAL	249,950	245,846	135,665	363,001	363,001	363,001
CHARACTER :20	EQUIPMENT AND CAPITAL OUTLAY						
2620	HOSPITAL MEDICAL AND LAB EQUIPMENT		18,775	7,951	16,160	16,160	16,160
CHARACTER 20	SUBTOTAL		18,775	7,951	16,160	16,160	16,160
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS		650		350	350	350
4319	OFFICE SUPPLIES	133	200	74	300	300	300
4359	COMPUTER SOFTWARE AND SUPPLIES		250		100	100	100
4363	MEDICAL LAB & CLINIC SUPPLIES	26,684	97,850	31,473	89,850	89,850	89,850
4367	UNIT DOSAGE SNF	1,636,241	600,000	-117,724	600,000	600,000	600,000
4411	POSTAGE AND FREIGHT	161		122	150	150	150
4418	DUES AND MEMBERSHIPS		600		600	600	600
4434	MEDICAL HOSPITAL AND LAB EXPENSES	5,976	8,170	5,034	1,200	1,200	1,200
4461	MILEAGE AND PARKING-LOCAL	19					
4462	TRAVEL HOTEL AND MEALS		1,000		1,000	1,000	1,000
4463	EDUCATION AND TRAINING	395	1,500		1,500	1,500	1,500
4703	LAB SERVICES		55,800	9,944	55,800	55,800	55,800
4706	REHAB AND THERAPY SERVICES	48,573	56,022	28,079	63,115	63,115	63,115
4712	PHYSICIAN SERVICES	56,180	58,432	39,326	60,760	60,760	60,760
4715	OTHER HEALTH AND MEDICAL SERVICES	1,299	2,000	3,359	3,000	3,000	3,000
4747	OTHER FEES FOR SERVICES	113,036	91,200	29,667	91,200	91,200	91,200

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :35 ANCILLARIES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4768	LOSS ON DISPOSITION OF ASSETS	66					
CHARACTER 40	SUBTOTAL	1,888,763	973,674	29,354	968,925	968,925	968,925
CHARACTER :41	CHARGEBACK EXPENSES						
4625	FOOD SERVICE CHARGEBACKS	32					
CHARACTER 41	SUBTOTAL	32					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	28,278	29,626	13,183	37,597	37,597	37,597
8030	SOCIAL SECURITY	18,506	18,962	9,909	27,770	27,770	27,770
8040	WORKERS COMPENSATION	2,355	2,465	712	2,652	2,652	2,652
8050	LIFE INSURANCE	115	144	74	192	192	192
8060	HEALTH INSURANCE	86,629	95,954	66,760	147,830	147,830	147,830
8063	DISABILITY INSURANCE	647	600	377	840	840	840
CHARACTER 80	SUBTOTAL	136,530	147,751	91,015	216,881	216,881	216,881
TYPE X	SUBTOTAL	2,275,275	1,386,046	263,985	1,564,967	1,564,967	1,564,967
DIVISION 35	SUBTOTAL	-2,274,775	-1,386,046	-263,985	-1,564,967	-1,564,967	-1,564,967

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :36 DEBT SERVICE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0217	PREMIUM & ACCRUED INT ON OBLIGATION			8,451			
CHARACTER 07 SUBTOTAL				8,451			
TYPE R SUBTOTAL				8,451			
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS		224,298		255,031	255,031	255,031
6001	PRINCIPAL ON BANS				60,000	60,000	60,000
CHARACTER 60 SUBTOTAL			224,298		315,031	315,031	315,031
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	80,691	112,692	36,360	74,319	74,319	74,319
7001	INTEREST ON BANS	5,897			40,375	40,375	40,375
CHARACTER 70 SUBTOTAL		86,588	112,692	36,360	114,694	114,694	114,694
TYPE X SUBTOTAL		86,588	336,990	36,360	429,725	429,725	429,725
DIVISION 36 SUBTOTAL		-86,588	-336,990	-27,909	-429,725	-429,725	-429,725

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

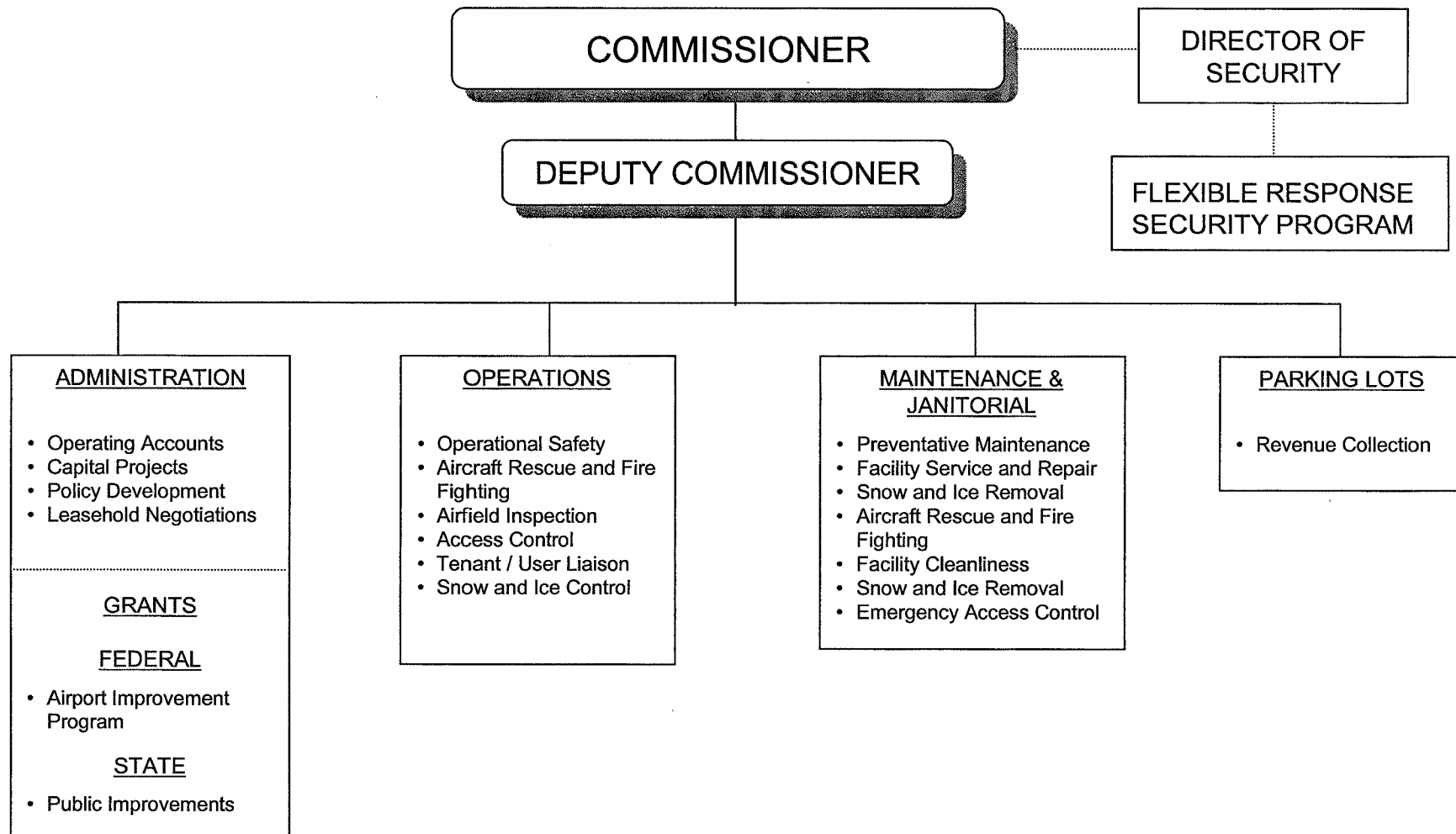
SUBFUND :204 WPNH OPERATING  
 DEPARTMENT:16 WILLOW POINT NURSING HOME  
 DIVISION :38 INTERGOVERNMENTAL TRANSFER

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0524	SNF MEDICAID			1,078,065	460,000	460,000	460,000
CHARACTER 02 SUBTOTAL				1,078,065	460,000	460,000	460,000
TYPE R SUBTOTAL				1,078,065	460,000	460,000	460,000
DIVISION 38 SUBTOTAL				1,078,065	460,000	460,000	460,000
DEPARTMENT 16 SUBTOTAL		-2,800,428	1	3,049,383			
SUBFUND 204 SUBTOTAL		-2,800,428	1	3,049,383			

## TRANSPORTATION

<u>DEPARTMENT/DIVISION</u>	<u>PAGE</u>
Aviation	318
Highways	
County Roads	326
Road Machinery	334
Public Transportation (Transit)	338

# AVIATION



## **AVIATION - 21**

### **MISSION STATEMENT**

To provide the citizens of Broome County and the Southern Tier with safe, clean, efficient and economically self-sustaining travel facilities and services responsive to community needs.

### **DESCRIPTION**

The operation of the airport is provided for in Article X of the Broome County Charter. The airport is regulated by the Federal Aviation Administration and the Transportation Security Administration under Title 14 of the code of Federal Regulations, as well as various other state and federal authorities involving safety, environmental and funding concerns.

The Department maintains two intersecting runways, twelve taxiways, three aircraft aprons, and all required lighting/signage. The Department also maintains; a 74,000 square foot passenger terminal, three large aircraft hangars, 15 T-hangars, a 7,500 square foot Aircraft/Rescue/Fire-fighting facility, a 24,000 square foot maintenance building, and a 70,000 gallon fuel farm. Additionally the department is responsible for the roadway serving the facility, water /sewer services, and a 990 space public and employee parking lot.

Four airlines currently provide service at the airport and their activities are complimented by a United States Customs Office, FAA Air Traffic and Facilities Office, a Transportation Security Administration Office, a Civil Air Patrol office, three car rental agencies, a restaurant, ground transportation services, National Weather Service Office, and Trajen Flight Support - a provider of general/business aviation services.

### **2007 OBJECTIVES**

- To meet and maintain our standard of the safe, secure and efficient administration, operation and maintenance of our air transportation facility.
- To implement a comprehensive airport public side improvement project aimed at enhancing the appearance, function and potential for commercial development of our facility.
- To aggressively pursue new revenue sources to ensure airport budget stability and affordable operating rates for the airlines.
- To build upon the current level of air service and passenger traffic through air service/airport marketing campaigns to ensure that the services provided at our facility meet the needs of the community and help promote the use of the Greater Binghamton Airport.

### **2007 BUDGET HIGHLIGHTS**

- Continued funding appropriations for airport marketing and air service consulting activities.
- Requested increase in rates for temporary parking lot attendants.
- In an effort to maintain our competitive cost structure to our airline partners, a continuing budget has been requested.



## 21 0203 AVIATION

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Commissioner of Aviation	H Admin	1	1	1	1	1
Deputy Commissioner of Aviation	E Admin	1	1	1	1	1
Airport Operations Supervisor	20 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Airport Maintenance Supervisor	16 BAPA	1	1	1	1	1
Airport Parking Manager	9 BAPA	1	1	1	1	1
Airport Operations Specialist/Trainee	15/14 CSEA	7	7	7	7	7
Airport Equipment Mechanic	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Airport Maintenance Mechanic	11 CSEA	5	5	5	5	5
Airport Custodial Worker	7 CSEA	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Total Full-Time Positions</b>		<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
Account Clerk	7 CSEA	0	1	1	1	1
Clerk	6 CSEA	1	0	0	0	0
Airport Parking Attendant	6 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Part-Time Positions</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>TOTAL POSITIONS</b>		<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING  
 DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0093	FARES & FEES	91,470	91,000	61,052	117,900	117,900	117,900
0099	RENTAL CAR CONCESSION FEES	493,855	478,000	355,423	550,000	550,000	550,000
0100	RESTAURANT/LOUNGE CONCESSION FEES	3,866	4,000	3,048	4,000	4,000	4,000
0102	GROUND TRANSPORT CONCESSION FEES	15,600	17,000	10,850	16,000	16,000	16,000
0103	ADVERTISING FEES	28,478	32,000	23,227	35,000	35,000	35,000
0107	SPACE RENTAL-AIRLINES	898,664	941,600	627,736	979,264	979,264	979,264
0108	SPACE RENTAL-OTHER	176,864	161,000	122,236	183,816	183,816	183,816
0110	MISC TERMINAL AREA INCOME		3,500		4,380	4,380	4,380
0111	LANDING FEES - SIGNATORY	349,338	390,420	171,308	370,972	370,972	370,972
0112	LANDING FEES - NON-SIGNATORY	38,908	35,000	20,385	36,000	36,000	36,000
0114	FUEL FLOWAGE FEE	24,853	26,000	15,069	23,000	23,000	23,000
0116	HANGAR RENTAL	131,112	235,000	47,284	241,000	241,000	241,000
0117	HANGAR TAX REIMBURSEMENT	74,405	68,600	17,364	72,000	72,000	72,000
0119	AIRCRAFT T-HANGAR RENTAL	15,525	21,600	9,990	19,000	19,000	19,000
0120	FREIGHT BLDG RENTAL	3,813	36,000	6,553	16,936	16,936	16,936
0122	SERVICE CTR/STORAGE/WASH RACK	21,704	22,500	14,979	23,175	23,175	23,175
0127	OTHER CHARGES	393	7,000	794	5,000	5,000	5,000
0170	COUNTY CONTRIBUTION	104,568					
0484	FACILITY RENTALS	3,250	3,900	2,600	3,900	3,900	3,900
0485	GROUND RENTALS	23,199	24,200	16,088	25,000	25,000	25,000
0487	PARKING OPER CONCESSIONS	790,114	845,000	516,394	808,000	808,000	808,000
0492	MISC ADMIN AND OTHER INCOME	6,664	5,870	5,894	4,900	4,900	4,900
0550	DEPRECIATION CHARGEBACK	3,552,290					
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02	SUBTOTAL	6,848,933	3,450,190	2,048,274	3,539,243	3,539,243	3,539,243

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING  
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	11,773	5,000	20,763	20,000	20,000	20,000
0187	RENTAL OF REAL PROPERTY INDIVIDUALS	12,697	36,000	24,000	37,080	37,080	37,080
0196	VENDING MACHINE	2,609	3,000	1,366	2,700	2,700	2,700
CHARACTER 03 SUBTOTAL		27,079	44,000	46,129	59,780	59,780	59,780
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	1,506					
CHARACTER 06 SUBTOTAL		1,506					
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	1,361		76			
0217	PREMIUM & ACCRUED INT ON OBLIGATION	274		696			
0229	TRANSFER FROM INSURANCE RESERVE	14,227		6,879			
0233	EARNINGS ON TEMPORARY INVESTMENTS	22,889					
0623	PASSENGER FACILITIES CHARGES	489,139	12,000		12,000	12,000	12,000
0638	CAPITAL CONTRIBUTIONS	4,429,537					
0812	GAIN FROM DISPOSITION OF ASSET	20,000					
CHARACTER 07 SUBTOTAL		4,977,427	12,000	7,651	12,000	12,000	12,000
TYPE R SUBTOTAL		11,854,945	3,506,190	2,102,054	3,611,023	3,611,023	3,611,023

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING  
 DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	891,619	952,759	498,244	999,634	999,634	999,634
1500	SALARIES PART-TIME	51,984	50,796	32,020	56,233	56,233	56,233
1600	SALARIES TEMPORARY	37,852	39,208	28,585	42,800	42,800	42,800
1700	SALARIES OVERTIME	167,883	124,630	92,976	142,000	142,000	142,000
1900	SALARIES SHIFT DIFFERENTIAL	3,774	3,600	2,885	5,800	5,800	5,800
1930	STAND-BY PAY	9,385	10,000	7,120	12,400	12,400	12,400
1950	SALARY ADJUSTMENTS		30,030				
1960	DISCRETIONARY SALARY SAVINGS		-26,000		-26,000	-26,000	-26,000
CHARACTER 10 SUBTOTAL		1,162,497	1,185,023	661,830	1,232,867	1,232,867	1,232,867
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4300	MAT & SUPPLIES-SURFACE TREAT	9,188	20,000	10,482	12,000	12,000	12,000
4302	MAT & SUPPLIES-PAINT	2,260	2,000	970	3,000	3,000	3,000
4305	SNOW REMOVAL MATERIALS & SUPPLIES	62,812	76,000	37,170	70,000	70,000	70,000
4311	BOOKS AND SUBSCRIPTIONS	276	350	68	350	350	350
4319	OFFICE SUPPLIES	3,658	3,000	2,567	3,000	3,000	3,000
4323	BLDG MAINTENANCE SUPPLIES	16,849	30,600	12,197	48,500	48,500	48,500
4326	FUEL AND HEATING SUPPLIES	120,727	135,200	84,777	158,960	158,960	158,960
4329	BLDG AND GROUNDS SUPPLIES	28,918	31,500	18,022	28,500	28,500	28,500
4331	FOOD AND BEVERAGES		1,000	690			
4341	MOTOR EQUIPMENT SUPPLIES	27,841	25,500	8,870	35,500	35,500	35,500
4347	GAS OIL GREASE AND DIESEL FUEL	37,678	31,500	23,287	40,500	40,500	40,500
4348	TIRES AND TUBES	1,818	6,000	1,311	2,500	2,500	2,500
4349	MISC OPERATIONAL SUPPLIES	7,626	10,500	7,676	12,000	12,000	12,000
4356	UNIFORMS	5,583	7,400	3,557	6,600	6,600	6,600
4358	SAFETY SUPPLIES	1,484	700	843	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	2,636	1,605	298	500	500	500
4411	POSTAGE AND FREIGHT	328	500	324	500	500	500
4412	TELEPHONE	2,827	1,925	1,773	2,400	2,400	2,400
4418	DUES AND MEMBERSHIPS	1,190	970	2,058	2,000	2,000	2,000
4419	GENERAL OFFICE EXPENSES	30		30			
4422	BUILDING AND LAND RENTAL	130,866	130,860	87,244	130,860	130,860	130,860
4423	BLDG GROUNDS AND EQUIP REPAIR	20,022	31,500	6,965	31,500	31,500	31,500
4425	WATER AND SEWAGE CHARGES	32,581	25,000	16,843	20,000	20,000	20,000
4426	HEATING AND AIR COND PLANT EXP	5,717	13,000		15,800	15,800	15,800
4427	ELECTRIC CURRENT	297,991	304,000	182,880	308,200	308,200	308,200
4428	TAXES	98,111	98,000	24,806	108,000	108,000	108,000
4429	BUILDING AND GROUNDS EXPENSES	25,032	40,050	23,748	37,000	37,000	37,000
4441	MOTOR EQUIP REPAIRS AND MAINT	2,636	3,500	2,145	3,500	3,500	3,500
4447	OPERATIONAL EQUIPMENT REPAIRS	5,941	5,000	15,895	22,000	22,000	22,000

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :207 AVIATION OPERATING  
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4448	ADVERTISING AND PROMOTION EXPENSES	129,801	125,000	114,673	125,000	125,000	125,000
4449	OTHER OPERATIONAL EXPENSES	25,116	25,000	14,303	20,000	20,000	20,000
4457	SUBCONTRACTED PROGRAM EXPENSE	133,099	147,000	98,841	172,000	172,000	172,000
4458	OTHER PROGRAM EXPENSE			2,323			
4462	TRAVEL HOTEL AND MEALS	4,007	4,000	1,517	4,500	4,500	4,500
4463	EDUCATION AND TRAINING	6,526	5,000	2,225	3,500	3,500	3,500
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	327					
4466	ADVISORY BD/TRUSTEES EXPENSES	1,496	1,500	934	1,500	1,500	1,500
4518	COPYING MACHINE RENTALS	617	1,620	1,080	1,620	1,620	1,620
4520	PROPERTY LOSS	13,693		4,394			
4523	INSURANCE CLAIMS	773		50			
4723	BOND AND NOTE ISSUE EXPENSE	1,393					
4725	OTHER FINANCIAL SERVICES	7,563	8,000	5,655	8,800	8,800	8,800
4746	ENGINEERING AND ARCHITECTURAL SERV	3,297					
4747	OTHER FEES FOR SERVICES				5,000	5,000	5,000
4750	BAD DEBT EXPENSE	10,684					
4768	LOSS ON DISPOSITION OF ASSETS	86,153					
CHARACTER 40	SUBTOTAL	1,377,171	1,354,280	823,491	1,446,590	1,446,590	1,446,590
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	180,568	76,000				
4602	INSURANCE PREMIUM CHARGEBACK	149,034	150,000	46,224	168,412	168,412	168,412
4604	DPW SECURITY CHARGEBACKS	58,448	59,562	14,891	63,230	63,230	63,230
4616	FLEET SERVICE CHARGEBACK		11,515		11,515	11,515	11,515
4626	TRANSPORTATION SERVICES CHARGEBACKS	5,031					
CHARACTER 41	SUBTOTAL	393,081	297,077	61,115	243,157	243,157	243,157

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

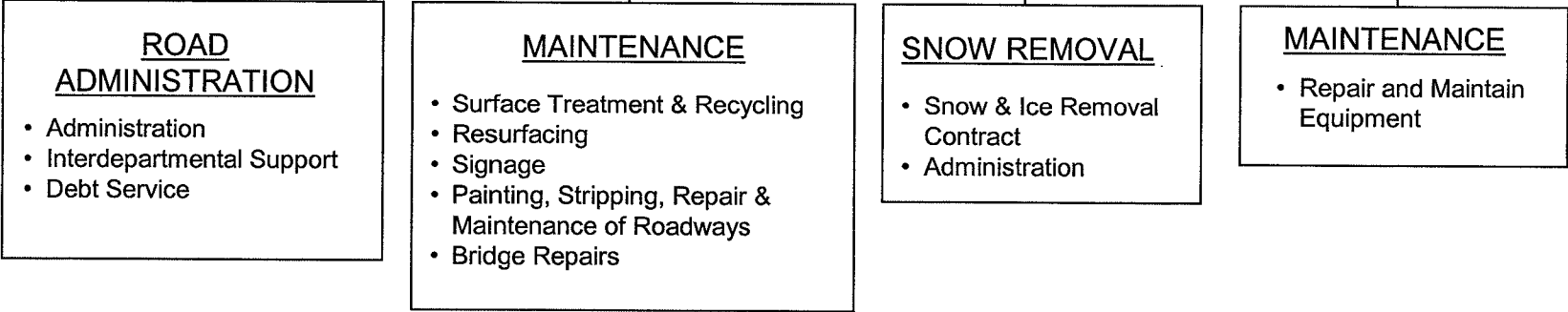
SUBFUND :207 AVIATION OPERATING  
DEPARTMENT:21 DEPARTMENT OF AVIATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :42 DEPRECIATION							
4801	DEPRECIATION - BUILDINGS	1,098,228					
4803	DEPRECIATION - IMPROV O/T BLDGS	2,836,510					
4804	DEPRECIATION - MOTOR VEHICLES	137,514					
4805	DEPRECIATION - MACHINERY & EQUIP	18,798					
CHARACTER 42 SUBTOTAL		4,091,050					
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS		50,799		68,125	68,125	68,125
6001	PRINCIPAL ON BANS				2,500	2,500	2,500
CHARACTER 60 SUBTOTAL			50,799		70,625	70,625	70,625
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	3,901	49,149	11,404	32,623	32,623	32,623
7001	INTEREST ON BANS				3,325	3,325	3,325
7005	INTEREST ON CAPITAL LEASE	177					
CHARACTER 70 SUBTOTAL		4,078	49,149	11,404	35,948	35,948	35,948
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	122,188	141,051	59,934	126,310	126,310	126,310
8030	SOCIAL SECURITY	86,921	90,346	49,135	96,303	96,303	96,303
8040	WORKERS COMPENSATION	9,600	11,330	3,357	30,892	30,892	30,892
8041	WORKERS COMP LT LIABILITY	-62,116					
8050	LIFE INSURANCE	447	648	304	648	648	648
8060	HEALTH INSURANCE	262,459	316,723	194,085	358,564	358,564	358,564
8063	DISABILITY INSURANCE	2,485	2,520	1,493	2,520	2,520	2,520
CHARACTER 80 SUBTOTAL		421,984	562,618	308,308	615,237	615,237	615,237
TYPE X SUBTOTAL		7,449,861	3,498,946	1,866,148	3,644,424	3,644,424	3,644,424
DEPARTMENT 21 SUBTOTAL		4,405,084	7,244	235,906	-33,401	-33,401	-33,401
SUBFUND 207 SUBTOTAL		4,405,084	7,244	235,906	-33,401	-33,401	-33,401

# HIGHWAYS

COMMISSIONER OF PUBLIC WORKS

DIRECTOR OF HIGHWAYS



**PUBLIC WORKS - 03**  
**Highways – 11/County Roads**

**MISSION STATEMENT**

To provide a highway road system to move people and goods throughout the county, in a cost effective, efficient and professional manner, to enhance community growth, economic well-being and quality of life.

**DESCRIPTION**

Responsible for the maintenance and up-keep of 343.24 centerline miles of roads. The Highway Division is also responsible for maintaining 105 bridges with spans of twenty (20) feet or more, 130 culverts with diameters ranging from five (5) to twenty (20) feet and 3,500 culverts with diameters of five (5) feet or less. This involves the inspection and evaluation of county roads and bridges, and planning, reconstruction, repair and maintenance projects.

The Highway Division is responsible for the administration; operation and maintenance of highway bridge and capital projects; this includes road widening and straightening, resurfacing and patching of existing county roads to ensure that maintenance is at required standards and safety levels. Emphasis is also placed on snow and ice control. In case of natural disasters, the division also assists other local municipalities with specialized equipment and expertise.

Revenues attributed to the operation of county Highway Division County Road fund are derived primarily from the sale of supplies such as road signs, sand/salt mix to other local governments, and highway work permit fees for work completed by utility companies and others

in highway right-of-way. State Aid revenues fund the highway operating and capital aid under the State Consolidated Local Highway Assistance Program (CHIPS). An interfund transfer from the general fund is received to balance the Highway Division County Road Fund.

**2007 OBJECTIVES**

- Continue to develop and implement an annual highway maintenance program that will ensure preservation of the existing system at an acceptable level of service and standard of construction and extend the useful life of the existing system
- In-house Design/Construction/Reconstruction of county highways, as required, utilizing county forces, to conform to acceptable standards of service and construction in accordance with ASSHTO Geometric Design and NYSDOT Standard Specifications.
- Rehabilitation of guiderail system to NYSDOT Standards, 40,000 feet of various Broome County roads.
- Preserve the load capacity of county bridges and improve/replace unsafe or inadequate structures in accordance with ASSHTO Geometric Design and NYSDOT Geometric Design Policy for Bridges.
- Rehabilitate and stabilize approximately one hundred (100) miles of highway shoulders.
- Resurface and/or provide surface treatment, truing and leveling resurfacing to county highways as required, per industry standard and Broome County five year policy. Approximately forty seven miles.
- Provide effective 24 hour a day snow and ice control for county roads during the winter season and maintain contracts with various towns for snowplowing and ice control per NYS 24 hour bare road policy.
- Involve BMTS with Pavement Management System and traffic counts.



- Develop a bridge cleaning and maintenance program for county bridges.
- Ensure that legible pavement markings are provided along county highways per the Manual of Uniform Traffic Control Devices.
- Implement Bridge Management System as provided by NYSDOT for local bridges.
- Ensure clear sight lines by cutting grass, trees and brush along approximately 700 miles of county right-of-way in accordance with Section 102 of NYS Highway Law.
- Review requests and issue permits for work within right-of-ways by utilities and contractors. This amounts to approximately 85 permits annually.

03 0106 PUBLIC WORKS/Highways/County Roads  
0122

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Commissioner of Public Works /Highway	F Admin	1	1	1	1	1
Assistant General Highway Supervisor	AFSCME	2	2	2	2	2
Highway Crew Supervisor	AFSCME	5	5	5	5	5
Paint Crew Supervisor - DPW	AFSCME	1	1	1	1	1
Painter - DPW	AFSCME	2	2	2	2	2
Public Works Office Assistant	AFSCME	2	2	2	2	2
Carpenter	AFSCME	1	1	1	1	1
Assistant Carpenter	AFSCME	1	1	1	1	1
Laborer	AFSCME	5	5	5	5	5
Motor Equipment Operator III	AFSCME	10	10	10	10	10
Motor Equipment Operator II	AFSCME	18	18	18	18	18
Motor Equipment Operator I	AFSCME	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>
<b>Total Full-Time Positions</b>		<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0174	SALE OF SUPPLIES TO OTHER GOVTS	3,588	61,037	3,199	67,980	67,980	67,980
0537	ROADWAY USE FEES	2,217	11,000	840	11,000	11,000	11,000
0559	OTHER DEPARTMENTAL CHARGEBACK	10,166	7,758	8,248	8,000	8,000	8,000
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02 SUBTOTAL		15,971	80,795	12,287	86,980	86,980	86,980
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	65,001	50,000	129,895	100,000	100,000	100,000
0191	RENTAL OF EQUIPMENT OTHER GOVTS	4,580	8,000	12,932	10,000	10,000	10,000
CHARACTER 03 SUBTOTAL		69,581	58,000	142,827	110,000	110,000	110,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0211	MINOR SALES - PUBLIC WORKS	108		1,669			
CHARACTER 06 SUBTOTAL		108		1,669			
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	4,977		1,598			
0217	PREMIUM & ACCRUED INT ON OBLIGATION			45,782			
0227	TRANSFER FROM GENERAL FUND	4,873,596	5,459,700	5,459,700	6,063,411	6,063,411	6,063,411
0229	TRANSFER FROM INSURANCE RESERVE	29,120		13,961			
0233	EARNINGS ON TEMPORARY INVESTMENTS	183,444	25,000		25,000	25,000	25,000
0465	TRANSFER SPECIAL REVENUE FUND	5,640					
CHARACTER 07 SUBTOTAL		5,096,777	5,484,700	5,521,041	6,088,411	6,088,411	6,088,411

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :08 STATE AID							
0294	CONSOLIDATED HIGHWAY AID	1,431,378	1,744,284	1,299,997	1,795,284	1,795,284	1,795,284
0460	OTHER STATE AID	3,372					
CHARACTER 08 SUBTOTAL		1,434,750	1,744,284	1,299,997	1,795,284	1,795,284	1,795,284
CHARACTER :09 FEDERAL AID							
0353	FEDERAL AID - OTHER	21,043					
CHARACTER 09 SUBTOTAL		21,043					
TYPE R SUBTOTAL		6,638,230	7,367,779	6,977,821	8,080,675	8,080,675	8,080,675
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	2,251,557	2,260,044	1,411,631	2,397,260	2,397,260	2,397,260
1600	SALARIES TEMPORARY	18,773	28,489	21,799	26,100	26,100	26,100
1700	SALARIES OVERTIME	233,367	173,743	142,093	173,743	173,743	173,743
1900	SALARIES SHIFT DIFFERENTIAL	7,683	7,560	4,409	8,928	8,928	8,928
1910	OUT OF TITLE PAY	22,929	14,000	20,337	16,000	16,000	16,000
1940	OTHER PERSONNEL SERVICES	6,100	12,800	6,500	14,750	14,750	14,750
1950	SALARY ADJUSTMENTS		62,931				
1960	DISCRETIONARY SALARY SAVINGS		-76,200		-76,200	-76,200	-76,200
CHARACTER 10 SUBTOTAL		2,540,409	2,483,367	1,606,769	2,560,581	2,560,581	2,560,581

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING  
DEPARTMENT:03 PUBLIC WORKS  
DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4300	MAT & SUPPLIES-SURFACE TREAT	589,200	300,000	94,017	330,000	330,000	330,000
4301	MAT & SUPPLIES-SIGNS & POSTS	15,535	24,000	11,210	24,000	24,000	24,000
4302	MAT & SUPPLIES-PAINT	72,018	73,273	79,089	102,777	102,777	102,777
4303	MAT & SUPPLIES-GUIDE RAILS	23,336	84,375		84,375	84,375	84,375
4304	MATERIAL & SUPPLIES-OTHER	114,079	100,000	143,912	100,000	100,000	100,000
4305	SNOW REMOVAL MATERIALS & SUPPLIES	327,543	430,515	198,033	430,515	430,515	430,515
4311	BOOKS AND SUBSCRIPTIONS	185	500	34			
4319	OFFICE SUPPLIES	1,666	1,500	1,747	1,500	1,500	1,500
4323	BLDG MAINTENANCE SUPPLIES	1,296					
4326	FUEL AND HEATING SUPPLIES	53,885	67,038	38,883	69,049	69,049	69,049
4329	BLDG AND GROUNDS SUPPLIES	1,584	3,234	2,441	525	525	525
4341	MOTOR EQUIPMENT SUPPLIES	7,725					
4347	GAS OIL GREASE AND DIESEL FUEL	29,799	6,000				
4356	UNIFORMS	3,007	14,620	1,254	3,500	3,500	3,500
4358	SAFETY SUPPLIES	6,629		2,027	14,120	14,120	14,120
4359	COMPUTER SOFTWARE AND SUPPLIES	5,454	500	1,260	500	500	500
4411	POSTAGE AND FREIGHT	7	100				
4418	DUES AND MEMBERSHIPS	325	300	470	300	300	300
4419	GENERAL OFFICE EXPENSES	800	1,000	144	1,000	1,000	1,000
4425	WATER AND SEWAGE CHARGES	1,782	1,000	1,128	1,000	1,000	1,000
4427	ELECTRIC CURRENT	44,215	61,805	29,958	68,139	68,139	68,139
4428	TAXES	279	1,000	278	1,000	1,000	1,000
4429	BUILDING AND GROUNDS EXPENSES	6,006	3,234	3,878	3,234	3,234	3,234
4442	PHOTOGRAPHIC EXPENSES	15					
4444	UNIFORM AND CLOTHING ALLOWANCE	117					
4448	ADVERTISING AND PROMOTION EXPENSES	209					
4449	OTHER OPERATIONAL EXPENSES	155,026	335,000	93,012	325,000	325,000	325,000
4462	TRAVEL HOTEL AND MEALS	294	500	421	500	500	500
4463	EDUCATION AND TRAINING	125	650	695	650	650	650
4467	NON-EMPLOYEE EDUCATION AND TRNG	392					
4512	OUTSIDE RENTALS-MACHINERY	354,533	441,515	348,742	5,000	5,000	5,000
4518	COPYING MACHINE RENTALS	2,002	1,848	308	1,392	1,392	1,392
4523	INSURANCE CLAIMS	6,192		4,868			
4599	SNOW REMOVAL - LOCAL GOVTS				449,964	449,964	449,964
4715	OTHER HEALTH AND MEDICAL SERVICES	1,683	1,845		1,845	1,845	1,845
4746	ENGINEERING AND ARCHITECTURAL SERV		20,000		20,000	20,000	20,000
CHARACTER 40	SUBTOTAL	1,826,943	1,975,352	1,057,809	2,039,885	2,039,885	2,039,885

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :301 COUNTY ROAD OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	108,922	143,465	30,089	114,703	114,703	114,703
4614	OTHER CHARGEBACK EXPENSES			1,848			
4626	TRANSPORTATION SERVICES CHARGEBACKS	4,029	20,932		41,897	41,897	41,897
CHARACTER 41 SUBTOTAL		112,951	164,397	31,937	156,600	156,600	156,600
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS	328,440	669,011	669,011	836,594	836,594	836,594
6001	PRINCIPAL ON BANS	282,097			323,531	323,531	323,531
CHARACTER 60 SUBTOTAL		610,537	669,011	669,011	1,160,125	1,160,125	1,160,125
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	273,615	649,237	523,662	491,589	491,589	491,589
7001	INTEREST ON BANS	51,815			218,738	218,738	218,738
CHARACTER 70 SUBTOTAL		325,430	649,237	523,662	710,327	710,327	710,327
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	376,468	313,035	126,700	272,906	272,906	272,906
8030	SOCIAL SECURITY	190,357	176,742	119,541	198,997	198,997	198,997
8040	WORKERS COMPENSATION	113,702	118,450	30,070	120,220	120,220	120,220
8050	LIFE INSURANCE	1,145	1,440	763	1,440	1,440	1,440
8060	HEALTH INSURANCE	816,718	910,380	593,736	1,032,198	1,032,198	1,032,198
8063	DISABILITY INSURANCE	129		79			
8070	UNEMPLOYMENT INSURANCE	9,315		576			
CHARACTER 80 SUBTOTAL		1,507,834	1,520,047	871,465	1,625,761	1,625,761	1,625,761
TYPE X SUBTOTAL		6,924,104	7,461,411	4,760,653	8,253,279	8,253,279	8,253,279
DIVISION 11 SUBTOTAL		-285,874	-93,632	2,217,168	-172,604	-172,604	-172,604
DEPARTMENT 03 SUBTOTAL		-285,874	-93,632	2,217,168	-172,604	-172,604	-172,604
SUBFUND 301 SUBTOTAL		-285,874	-93,632	2,217,168	-172,604	-172,604	-172,604

## 03 0148 PUBLIC WORKS/Highways/Road Machinery

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Equipment Service Supervisor	AFSCME	1	1	1	1	1
Office Manager	AFSCME	1	1	1	1	1
Stores Clerk	AFSCME	2	2	2	2	2
Equipment Mechanic - III	AFSCME	6	6	6	6	6
Equipment Mechanic - II	AFSCME	2	2	2	2	2
Equipment Mechanic - I	AFSCME	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Full-Time Positions</b>		<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :302 ROAD MACHINERY OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0464	OTHER LOCAL GOVERNMENTS				3,000	6,000	6,000
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02 SUBTOTAL			1,000		3,000	6,000	6,000
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	16,649	10,000	33,997	30,000	30,000	30,000
0191	RENTAL OF EQUIPMENT OTHER GOVTS	72					
CHARACTER 03 SUBTOTAL		16,721	10,000	33,997	30,000	30,000	30,000
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	31,499					
CHARACTER 06 SUBTOTAL		31,499					
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	767		4			
0227	TRANSFER FROM GENERAL FUND	1,637,467	1,864,317	1,864,317	2,023,667	2,023,667	2,023,667
0232	UNUSED CAPITAL FUND	4,117		424			
0233	EARNINGS ON TEMPORARY INVESTMENTS	13,235					
0465	TRANSFER SPECIAL REVENUE FUND	779					
CHARACTER 07 SUBTOTAL		1,656,365	1,864,317	1,864,745	2,023,667	2,023,667	2,023,667
TYPE R SUBTOTAL		1,704,585	1,875,317	1,898,742	2,056,667	2,059,667	2,059,667



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :302 ROAD MACHINERY OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :11 HIGHWAY

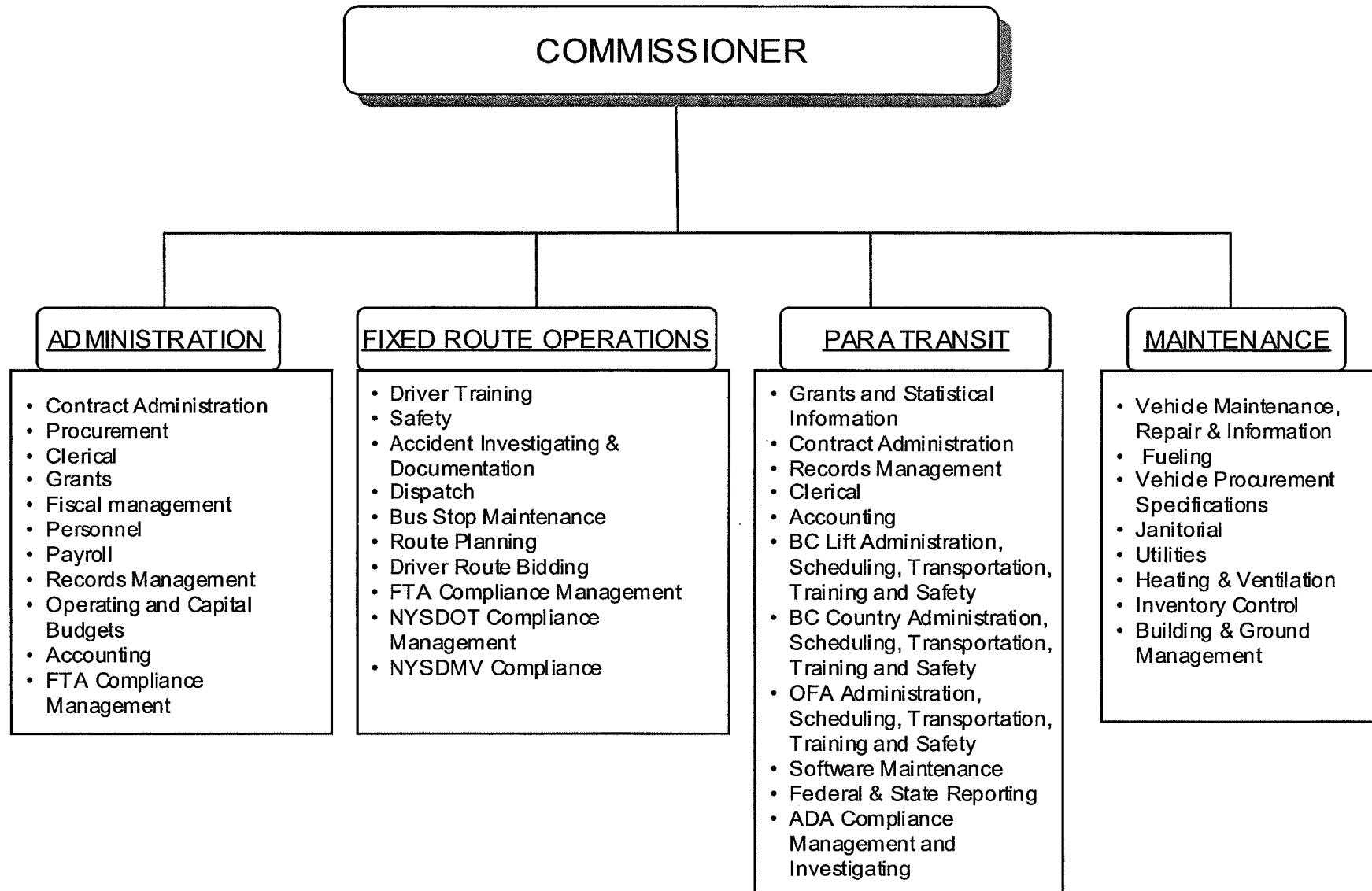
SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	573,314	572,361	357,547	609,987	609,987	609,987
1700	SALARIES OVERTIME	48,981	38,245	34,329	38,245	38,245	38,245
1900	SALARIES SHIFT DIFFERENTIAL	1,008	1,000	586	1,300	1,300	1,300
1910	OUT OF TITLE PAY	5,806	4,000	5,472	5,000	5,000	5,000
1930	STAND-BY PAY	50		10			
1940	OTHER PERSONNEL SERVICES	1,450	2,800	1,550	2,800	2,800	2,800
1950	SALARY ADJUSTMENTS		15,574				
1960	DISCRETIONARY SALARY SAVINGS		-19,400		-19,400	-19,400	-19,400
CHARACTER 10 SUBTOTAL		630,609	614,580	399,494	637,932	637,932	637,932
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4306	GARAGE & SHOP OPERATIONAL SUPPLIES	17,857	9,088	17,729	15,000	9,000	9,000
4311	BOOKS AND SUBSCRIPTIONS	714	500	706	500	500	500
4318	DUPLICATING AND PRINTING RM SUPPLIE		600				
4319	OFFICE SUPPLIES	1,315	1,300	1,031	1,300	1,300	1,300
4323	BLDG MAINTENANCE SUPPLIES	11,678	5,000	9,002	10,000	5,000	5,000
4329	BLDG AND GROUNDS SUPPLIES	1,530	5,250	39			
4341	MOTOR EQUIPMENT SUPPLIES	260,162	245,000	109,098	245,000	245,000	245,000
4347	GAS OIL GREASE AND DIESEL FUEL	252,312	326,104	182,292	403,080	226,320	226,320
4348	TIRES AND TUBES	11,745	26,000	5,609	26,000	26,000	26,000
4349	MISC OPERATIONAL SUPPLIES		12,000	60	12,000	12,000	12,000
4356	UNIFORMS		200				
4358	SAFETY SUPPLIES	2,298	2,700	825	2,700	2,700	2,700
4359	COMPUTER SOFTWARE AND SUPPLIES	139	750	896	750	750	750
4411	POSTAGE AND FREIGHT	108	100	126	100	100	100
4418	DUES AND MEMBERSHIPS		75		75	75	75
4429	BUILDING AND GROUNDS EXPENSES	3,109	744	5,435	1,000	1,000	1,000
4441	MOTOR EQUIP REPAIRS AND MAINT	30,021	44,000	15,940	44,000	44,000	44,000
4444	UNIFORM AND CLOTHING ALLOWANCE	2,000	2,000	700	3,900	3,900	3,900
4449	OTHER OPERATIONAL EXPENSES	15,712	10,000	5,653	10,000	10,000	10,000
4462	TRAVEL HOTEL AND MEALS		500	46	500	500	500
4463	EDUCATION AND TRAINING	160	500	1,200	500	500	500
4512	OUTSIDE RENTALS-MACHINERY		2,000	435	59,000		
4518	COPYING MACHINE RENTALS	889	825	500	825	825	825
4715	OTHER HEALTH AND MEDICAL SERVICES		990		990	990	990
CHARACTER 40 SUBTOTAL		611,749	696,226	357,322	837,220	590,460	590,460

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :302 ROAD MACHINERY OPERATING  
 DEPARTMENT:03 PUBLIC WORKS  
 DIVISION :11 HIGHWAY

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS	45,357	121,764	121,764	158,951	158,951	158,951
6001	PRINCIPAL ON BANS	53,279					
CHARACTER 60 SUBTOTAL		98,636	121,764	121,764	158,951	158,951	158,951
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	37,785	124,512	95,895	89,678	89,678	89,678
7001	INTEREST ON BANS	14,401					
CHARACTER 70 SUBTOTAL		52,186	124,512	95,895	89,678	89,678	89,678
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	78,381	78,296	31,676	68,662	68,662	68,662
8030	SOCIAL SECURITY	47,039	46,707	29,726	50,068	50,068	50,068
8040	WORKERS COMPENSATION	30,000	30,900	7,725	30,044	30,044	30,044
8050	LIFE INSURANCE	269	336	179	336	336	336
8060	HEALTH INSURANCE	154,415	166,440	115,819	199,810	199,810	199,810
CHARACTER 80 SUBTOTAL		310,104	322,679	185,125	348,920	348,920	348,920
TYPE X SUBTOTAL		1,703,284	1,879,761	1,159,600	2,072,701	1,825,941	1,825,941
DIVISION 11 SUBTOTAL		1,301	-4,444	739,142	-16,034	233,726	233,726
DEPARTMENT 03 SUBTOTAL		1,301	-4,444	739,142	-16,034	233,726	233,726
SUBFUND 302 SUBTOTAL		1,301	-4,444	739,142	-16,034	233,726	233,726

# Public Transportation



## **PUBLIC TRANSPORTATION (Transit) - 22**

### **MISSION STATEMENT**

To provide safe, clean and affordable public transportation to the community in the most effective and cost efficient manner.

### **DESCRIPTION**

In 1968, Broome County assumed the ownership and operation of transit service from the Triple Cities Traction Corporation and authorized the Department of Public Transportation (BC Transit) by County Charter, Article X of the Broome County Charter.

The Department of Public Transportation operates our community's fixed route and specialized public transportation services. By operating the Department of Public Transportation as an Enterprise Fund, the Department generates most of the annual funding requirements through ridership revenues and state/federal funding sources. Accordingly, the Department only relies on a minimum of financial support from Broome County as required by federal guidelines.

Transit's main facilities are located on Old Mill Road in the Town of Vestal. The department operates a network of 19 fixed routes built around a central transfer point, the BC Junction, on Hawley Street. The fixed route service operates on seven days a week with extended hours into the evening and requires 38 buses at peak hours. BC Transit maintains a fleet of 43 buses for this service, including 41 wheelchair accessible transit coaches, providing over 2.5 million rides annually.

The Department also provides, under contract with Southern Tier Medi Van Inc., BC Lift and OFA mini bus transportation to disabled and elderly customers in the community's urbanized area. These services

utilize 10 fourteen seat vehicles and provide over 75,000 rides per year. The Department of Public Transportation also provides a non-scheduled rural transportation service, BC Country, which utilizes 8 fourteen seat vehicles and provides for over 28,000 rides per year.

### **2007 OBJECTIVES**

- To Provide services that meet the needs of our riders
- To Maintain the highest standards for safe and efficient operation and maintenance of the department's fleet.
- To Focus on Performance Measures in all areas of planning management and operations.
- Satisfy all Federal and State Requirements

### **2007 BUDGET HIGHLIGHTS**

- Eliminate one (1) Transit Service Worker Position

## 22 0004 PUBLIC TRANSPORTATION (Transit)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	As of	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			Sept 1, 2006 Current <u>Authorized</u>			
Commissioner of Transportation	G Admin	0	1	1	1	1
Director of Transit Operations	E Admin	1	0	0	0	0
Director of Transit Operations	23 Admin	0	1	1	1	1
Director of Transit Maintenance	23 Admin	1	1	1	1	1
Director of Transit Administration	23 Admin	1	1	1	1	1
Public Transportation Analyst	22 Admin	1	1	1	1	1
Transit Supervisor	18 BAPA	4	3	3	3	3
Transit Mechanic Supervisor	17 CSEA	2	2	2	2	2
Principal Account Clerk	13 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Dispatcher	12 CSEA	1	1	1	1	1
Dispatcher	10 CSEA	3	3	3	3	3
Senior Account Clerk	9 CSEA	2	2	2	2	2
Transit Route Clerk	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk Typist	7 CSEA	1	1	1	1	1
Coach Operator	ATU	48	48	48	48	48
Senior Transit Mechanic	ATU	8	8	8	8	8
Transit Mechanic	ATU	1	1	1	1	1
Transit Mechanic Helper	ATU	3	3	3	3	3
Transit Service Worker	ATU	1	1	0	0	0
<b>Total Full-Time Positions</b>		<b>82</b>	<b>82</b>	<b>81</b>	<b>81</b>	<b>81</b>
Senior Clerk	8 CSEA	1	1	1	1	1
Custodial Worker	6 CSEA	1	1	1	1	1
Coach Operator	ATU	16	16	16	16	16
Passenger Van Operator	ATU	10	10	10	10	10
Stores Clerk	ATU	1	1	1	1	1
<b>Total Part-Time Positions</b>		<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>
<b>TOTAL POSITIONS</b>		<b>111</b>	<b>111</b>	<b>110</b>	<b>110</b>	<b>110</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING  
 DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0048	CHARGEBACK - D S S				250,000	250,000	250,000
0093	FARES & FEES	1,132,101	1,096,000	662,746	1,150,000	1,150,000	1,150,000
0094	SUNY - OCC. CONTRACT	301,000	315,000	212,900	330,000	330,000	330,000
0095	BINGHAMTON SD CONTRACT	193,814	201,800	120,869	208,000	208,000	208,000
0097	ADVERTISING REVENUES	48,530	75,000	32,616	75,000	75,000	75,000
0127	OTHER CHARGES	363,534	480,000	263,833	530,000	530,000	530,000
0170	COUNTY CONTRIBUTION	292,087					
0468	B C LIFT AND FARES	101,920	100,000	66,088	100,000	100,000	100,000
0469	B C COUNTRY FARES	28,946	30,000	18,914	30,000	30,000	30,000
0550	DEPRECIATION CHARGEBACK	669,978					
0559	OTHER DEPARTMENTAL CHARGEBACK	13,536		9,767			
0643	CHARGEBACK OF SERVICES PROVIDED AND	147,848		75,148			
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02 SUBTOTAL		3,293,294	2,298,800	1,462,881	2,673,000	2,673,000	2,673,000
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	27,079	20,000	52,744	65,000	65,000	65,000
0196	VENDING MACHINE	1,048					
CHARACTER 03 SUBTOTAL		28,127	20,000	52,744	65,000	65,000	65,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0205	SALE OF SCRAP & EXCESS MATERIALS	771		1,292	4,500	4,500	4,500
0207	MINOR SALES OTHER		4,500				
CHARACTER 06 SUBTOTAL		771	4,500	1,292	4,500	4,500	4,500

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING  
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	11,004		4,401			
0217	PREMIUM & ACCRUED INT ON OBLIGATION			27,151			
0227	TRANSFER FROM GENERAL FUND	810,657	2,048,724	2,048,724	1,280,007	1,280,007	1,280,007
0229	TRANSFER FROM INSURANCE RESERVE	61,315		45,625			
0233	EARNINGS ON TEMPORARY INVESTMENTS	3,279					
0638	CAPITAL CONTRIBUTIONS	580,019					
CHARACTER 07 SUBTOTAL		1,466,274	2,048,724	2,125,901	1,280,007	1,280,007	1,280,007
CHARACTER :08 STATE AID							
0244	MASS TRANSIT	451,902	796,293	81,967	750,000	750,000	750,000
0245	MASS TRANSIT SUPPLEMENTAL	2,983,967	1,988,880	684,077	1,850,000	1,850,000	1,850,000
CHARACTER 08 SUBTOTAL		3,435,869	2,785,173	766,044	2,600,000	2,600,000	2,600,000
CHARACTER :09 FEDERAL AID							
0354	MASS TRANSIT	1,600,000	1,800,000		2,000,000	2,300,000	2,300,000
0355	SECTION 18	55,700	54,000		55,700	55,700	55,700
CHARACTER 09 SUBTOTAL		1,655,700	1,854,000		2,055,700	2,355,700	2,355,700
TYPE R SUBTOTAL		9,880,035	9,011,197	4,408,862	8,678,207	8,978,207	8,978,207

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING  
 DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	3,325,245	3,369,984	1,708,571	3,517,988	3,517,988	3,517,988
1500	SALARIES PART-TIME	745,971	756,882	437,381	853,915	853,915	853,915
1600	SALARIES TEMPORARY	109,388	16,900	70,114	19,670	19,670	19,670
1700	SALARIES OVERTIME	50,031	39,080	30,203	40,257	40,257	40,257
1900	SALARIES SHIFT DIFFERENTIAL	7,205	7,585	4,271	6,264	6,264	6,264
1950	SALARY ADJUSTMENTS		56,951				
1960	DISCRETIONARY SALARY SAVINGS				-133,143	-133,143	-133,143
CHARACTER 10 SUBTOTAL		4,237,840	4,247,382	2,250,540	4,304,951	4,304,951	4,304,951
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	377	200	122	200	200	200
4318	DUPLICATING AND PRINTING RM SUPPLIE	634	1,200		1,200	1,200	1,200
4319	OFFICE SUPPLIES	3,839	4,000	4,581	4,000	4,000	4,000
4321	DPW BLDG SERVICE SUPPLIES	1,049	3,000		3,000	3,000	3,000
4323	BLDG MAINTENANCE SUPPLIES	1,799	3,000	1,009	3,000	3,000	3,000
4326	FUEL AND HEATING SUPPLIES	40,913	48,400	25,372	50,000	50,000	50,000
4329	BLDG AND GROUNDS SUPPLIES	7,593	10,000	8,452	10,000	10,000	10,000
4341	MOTOR EQUIPMENT SUPPLIES	263,204	250,000	288,048	375,000	325,000	325,000
4342	PHOTOGRAPHIC SUPPLIES	145	850	83	850	850	850
4346	TRAINING AND EDUCATIONAL SUPPLIES		6,500	394	10,000	10,000	10,000
4347	GAS OIL GREASE AND DIESEL FUEL	991,974	882,052	618,176	1,000,000	1,000,000	1,000,000
4348	TIRES AND TUBES	56,263	65,000	28,283	65,000	65,000	65,000
4349	MISC OPERATIONAL SUPPLIES	16,003	25,000	13,595	25,000	25,000	25,000
4356	UNIFORMS	20,077	20,000	8,560	20,000	20,000	20,000
4358	SAFETY SUPPLIES	3,006	1,200	620	3,000	3,000	3,000
4359	COMPUTER SOFTWARE AND SUPPLIES	2,863	1,000	1,744	1,000	1,000	1,000
4411	POSTAGE AND FREIGHT	500	1,000	568	1,000	1,000	1,000
4418	DUES AND MEMBERSHIPS	1,800	2,000	2,200	2,000	2,000	2,000
4419	GENERAL OFFICE EXPENSES	2,429	3,000	2,264	3,000	3,000	3,000
4421	DPW BUILDING SERVICE EXPENSES	382					
4423	BLDG GROUNDS AND EQUIP REPAIR	555	15,800		15,800	15,800	15,800
4425	WATER AND SEWAGE CHARGES	3,393	5,000	2,750	5,000	5,000	5,000
4427	ELECTRIC CURRENT	43,015	50,150	25,059	51,650	51,650	51,650
4428	TAXES	399	500	493	600	600	600
4429	BUILDING AND GROUNDS EXPENSES	19,868	10,000	2,396	10,000	10,000	10,000
4432	LAUNDRY AND DRY CLEANING EXPENSES	2,224	8,500	1,536	8,500	8,500	8,500
4441	MOTOR EQUIP REPAIRS AND MAINT	39,989	40,000	6,894	25,000	25,000	25,000
4447	OPERATIONAL EQUIPMENT REPAIRS		1,000	1,172	1,000	1,000	1,000
4448	ADVERTISING AND PROMOTION EXPENSES	1,000	4,500	475	4,500	4,500	4,500
4449	OTHER OPERATIONAL EXPENSES	13,277	11,100	13,057	30,100	20,100	20,100



BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING  
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4454	DIAL-A-BUS-HANDICAPPED	675,987	720,000	436,828	745,000	745,000	745,000
4458	OTHER PROGRAM EXPENSE	12,912	8,000		8,000	8,000	8,000
4461	MILEAGE AND PARKING-LOCAL	40	50		50	50	50
4462	TRAVEL HOTEL AND MEALS	3,081	2,000	1,835	2,000	2,000	2,000
4463	EDUCATION AND TRAINING	660	4,000	238	4,000	4,000	4,000
4464	MANAGEMENT TRAINING PROGRAM	194					
4513	SOFTWARE MAINTENANCE	865	25,500	10,980	12,000	12,000	12,000
4520	PROPERTY LOSS	15,162		7,435			
4523	INSURANCE CLAIMS	39,762		21,628			
4701	MEDICAL AND PHYSICAL EXAMS		6,000		6,000	6,000	6,000
4723	BOND AND NOTE ISSUE EXPENSE	218					
4725	OTHER FINANCIAL SERVICES	82		217			
CHARACTER 40 SUBTOTAL		2,287,533	2,239,502	1,537,064	2,506,450	2,446,450	2,446,450
CHARACTER :41 CHARGEBACK EXPENSES							
4601	INDIRECT COSTS	292,087	292,000				
4602	INSURANCE PREMIUM CHARGEBACK	196,096	428,752	107,188	419,352	419,352	419,352
4604	DPW SECURITY CHARGEBACKS	27,648	28,041	7,011	32,000	32,000	32,000
4614	OTHER CHARGEBACK EXPENSES	20	2,000		2,000	2,000	2,000
4619	BUILDING SERVICE CHARGEBACK	13,971	15,000	4,240	20,000	20,000	20,000
CHARACTER 41 SUBTOTAL		529,822	765,793	118,439	473,352	473,352	473,352

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :203 TRANSIT OPERATING  
 DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :42 DEPRECIATION							
4801	DEPRECIATION - BUILDINGS	94,455					
4803	DEPRECIATION - IMPROV O/T BLDGS	24,300					
4804	DEPRECIATION - MOTOR VEHICLES	502,340					
4805	DEPRECIATION - MACHINERY & EQUIP	149,711					
CHARACTER 42 SUBTOTAL		770,806					
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS		7,018		9,972	9,972	9,972
6001	PRINCIPAL ON BANS				166,033	166,033	166,033
CHARACTER 60 SUBTOTAL			7,018		176,005	176,005	176,005
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	4,732	7,947	1,881	5,194	5,194	5,194
7001	INTEREST ON BANS				129,723	129,723	129,723
7005	INTEREST ON CAPITAL LEASE	79					
CHARACTER 70 SUBTOTAL		4,811	7,947	1,881	134,917	134,917	134,917
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	468,936	534,868	204,418	431,028	431,028	431,028
8030	SOCIAL SECURITY	317,362	316,840	167,333	338,941	338,941	338,941
8040	WORKERS COMPENSATION	123,502	283,710	70,928	327,895	327,895	327,895
8041	WORKERS COMP LT LIABILITY	-137,886					
8050	LIFE INSURANCE	2,063	2,712	1,369	2,688	2,688	2,688
8060	HEALTH INSURANCE	927,841	1,033,025	686,672	1,190,180	1,190,180	1,190,180
8063	DISABILITY INSURANCE	1,710	1,800	1,011	1,800	1,800	1,800
8070	UNEMPLOYMENT INSURANCE	6,014		1,096			
CHARACTER 80 SUBTOTAL		1,709,542	2,172,955	1,132,827	2,292,532	2,292,532	2,292,532

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

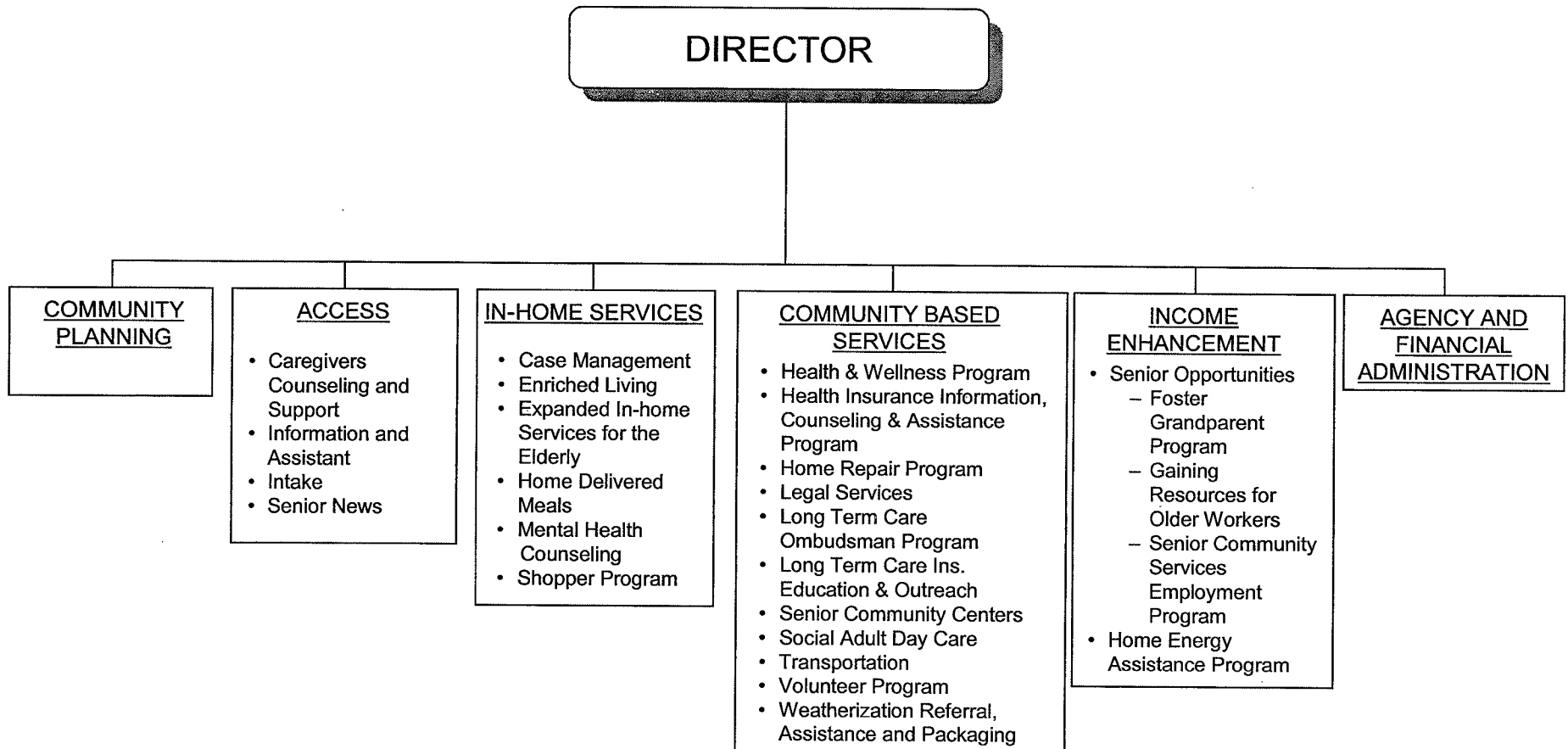
SUBFUND :203 TRANSIT OPERATING  
DEPARTMENT:22 PUBLIC TRANSPORTATION

SUBJECT SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :90 TRANSFERS						
9005 TRANSFER TO GRANT FUND					250,000	250,000
CHARACTER 90 SUBTOTAL					250,000	250,000
TYPE X SUBTOTAL	9,540,354	9,440,597	5,040,751	9,888,207	10,078,207	10,078,207
DEPARTMENT 22 SUBTOTAL	339,681	-429,400	-631,889	-1,210,000	-1,100,000	-1,100,000
SUBFUND 203 SUBTOTAL	339,681	-429,400	-631,889	-1,210,000	-1,100,000	-1,100,000

## ECONOMIC ASSISTANCE AND OPPORTUNITY

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>
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Community Alternative Systems Agency (CASA)	354
Social Services	
Central Administration	360
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# AGING (OFA)



## OFFICE FOR AGING (OFA) - 76

### MISSION STATEMENT

To improve and enrich the quality of life for all older persons residing in Broome County by promoting the dignity and independence of the older person and ensuring comprehensive and coordinated services are readily available while fostering public awareness of the value and contribution of older persons to the community.

### DESCRIPTION

The Broome County Office for Aging is one of 59 Area Agencies on Aging in New York State. The agency is dedicated to being a focal point for information, advocacy and coordination of aging services. Services are provided directly by the agency and through contracts with 13 community organizations. Through several locations and programs, the Office for Aging annually provides services to 35% of the senior citizen population of the County.

Office for Aging services fall into four main categories:

1. **Access** - Caregiver Counseling and Support, Information and Assistance, Intake, and *Senior News*.
2. **In-home Services** - Case Management, Enriched Living, Expanded In-home Services for the Elderly, Home Delivered Meals, Mental Health Services, Shopper Program.
3. **Community Based Services** - Health and Wellness Programs, Health Insurance Information, Counseling and Assistance Program, Home Repair Program, Legal Services, Long Term Care Ombudsman Program, Senior Community Centers, Social Adult Day Care, Transportation, Volunteer Program and WRAP.
4. **Benefit Programs** - Senior Opportunities - GROW, SCSEP, and Foster Grandparent Program - and Energy Assistance (HEAP).

### III. 2007 OBJECTIVES

- To adjust services based on available funding and service requests.
- To serve as a leader in coordinating community efforts to define and prioritize needs and plan services to meet those needs of the growing elderly population in Broome County.
- To improve our education and outreach efforts to assure we are reaching those who are most in need of service, including those who are frail, low income, minority, isolated and those who are caregivers of the elderly.

### IV. 2007 BUDGET HIGHLIGHTS

- The continuing budget allows us to continue services at current levels. We continue to experience growth in the Meals on Wheels program and this budget caps service at 393 persons per day or current levels. It is likely that we will develop a waiting list for this service.
- The transfer to grant includes a request of \$124,705 of funding to cover new costs for Central Foods including the capital project.
- In mid 2005, some new federal and state funding was received that will continue in 2007. These funds focus on Medicare Part D Outpatient Prescription Drug Program and long term care insurance choices. Funding will allow for community education about paying for long term care and health insurance counseling. Most of the funding will be spent through contracts with local agencies and does not require any local funding.

## 76 0017 AGING, OFFICE FOR THE (OFA)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of OFA	F Admin	1	1	1	1	1
Fiscal Services Administrator	24 Admin	1	1	1	1	1
Aging Services Program Coordinator	20 BAPA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	1	1	1	1
Aging Services Representative	11 CSEA	1	1	1	1	1
Caseworker Trainee	14 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
Leisure Time Activities Leader	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:76 OFFICE FOR THE AGING

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0017	MORTGAGE TAX	1,463,061	1,375,000	937,883	1,425,000	1,625,000	1,625,000
0474	OFA CHARGEBACKS 1-3	56,535	28,422	18,044	33,946	33,946	33,946
CHARACTER 02 SUBTOTAL		1,519,596	1,403,422	955,927	1,458,946	1,658,946	1,658,946
TYPE R SUBTOTAL		1,519,596	1,403,422	955,927	1,458,946	1,658,946	1,658,946
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	327,692	345,138	210,448	371,735	371,735	371,735
1500	SALARIES PART-TIME	16,286	15,648	10,029	16,845	16,845	16,845
CHARACTER 10 SUBTOTAL		343,978	360,786	220,477	388,580	388,580	388,580
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	541	542	563	564	564	564
4319	OFFICE SUPPLIES	5,348	5,065	3,083	5,172	5,172	5,172
4323	BLDG MAINTENANCE SUPPLIES	247	750		350	350	350
4326	FUEL AND HEATING SUPPLIES	14,959	14,950	10,389	16,700	16,700	16,700
4329	BLDG AND GROUNDS SUPPLIES	448		803	650	650	650
4332	KITCHEN AND DINING ROOM SUPPLIES	88	350	123	350	350	350
4349	MISC OPERATIONAL SUPPLIES	1,208	1,470	506	1,530	1,530	1,530
4359	COMPUTER SOFTWARE AND SUPPLIES	158		185			
4411	POSTAGE AND FREIGHT		125	20	125	125	125
4412	TELEPHONE	2,343	2,304	2,232	3,550	3,550	3,550
4418	DUES AND MEMBERSHIPS	1,370	1,370	845	1,380	1,380	1,380
4419	GENERAL OFFICE EXPENSES	2,133	2,196	2,255	2,260	2,260	2,260
4425	WATER AND SEWAGE CHARGES	794	725	605	825	825	825
4427	ELECTRIC CURRENT	19,306	22,150	13,354	30,500	30,500	30,500
4429	BUILDING AND GROUNDS EXPENSES	23,790	24,655	11,259	24,605	24,605	24,605
4448	ADVERTISING AND PROMOTION EXPENSES	41	300		300	300	300
4449	OTHER OPERATIONAL EXPENSES	1,265	642	2,660	1,757	1,757	1,757
4461	MILEAGE AND PARKING-LOCAL	1,015	750	72	801	801	801
4462	TRAVEL HOTEL AND MEALS	663	1,003	46	1,081	1,081	1,081
4463	EDUCATION AND TRAINING	305	410		410	410	410
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	66		40			
4466	ADVISORY BD/TRUSTEES EXPENSES	300	300	245	300	300	300
4518	COPYING MACHINE RENTALS	2,252	3,571	1,727	2,668	2,668	2,668
CHARACTER 40 SUBTOTAL		78,640	83,628	51,012	95,878	95,878	95,878



BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:76 OFFICE FOR THE AGING

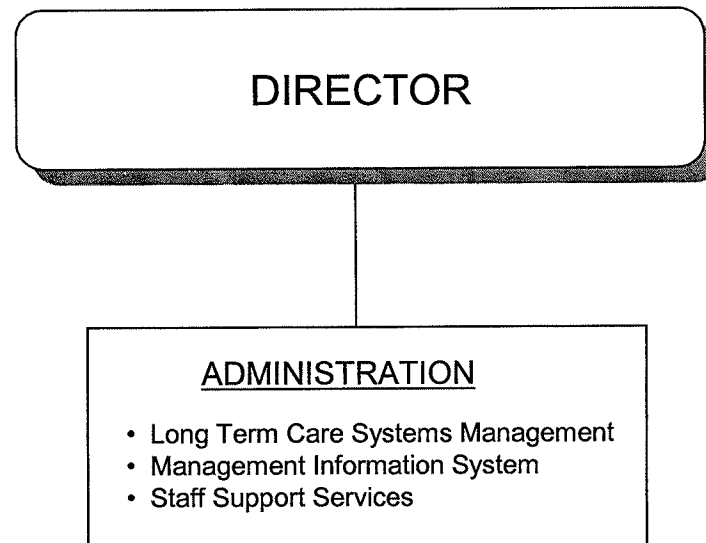
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	11,622	14,411	3,603	12,479	12,479	12,479
CHARACTER 41 SUBTOTAL		11,622	14,411	3,603	12,479	12,479	12,479
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6008	PRINCIPAL ON CAPITAL LEASE	1,698					
CHARACTER 60 SUBTOTAL		1,698					
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7005	INTEREST ON CAPITAL LEASE	118					
CHARACTER 70 SUBTOTAL		118					
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	52,167	55,601	19,152	40,767	40,767	40,767
8030	SOCIAL SECURITY	25,081	28,365	15,679	29,727	29,727	29,727
8040	WORKERS COMPENSATION	2,612	18,122	1,139	19,878	19,878	19,878
8050	LIFE INSURANCE	173	240	125	240	240	240
8060	HEALTH INSURANCE	164,886	189,448	136,465	237,596	237,596	237,596
8063	DISABILITY INSURANCE	769	840	541	840	840	840
8070	UNEMPLOYMENT INSURANCE	5,685					
CHARACTER 80 SUBTOTAL		251,373	292,616	173,101	329,048	329,048	329,048

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:76 OFFICE FOR THE AGING

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	895,369	988,988	904,988	1,140,110	1,140,110	1,140,110
CHARACTER 90 SUBTOTAL		895,369	988,988	904,988	1,140,110	1,140,110	1,140,110
TYPE X SUBTOTAL		1,582,798	1,740,429	1,353,181	1,966,095	1,966,095	1,966,095
DEPARTMENT 76 SUBTOTAL		-63,202	-337,007	-397,254	-507,149	-307,149	-307,149

# COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)



## **COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA) - 68**

### **MISSION STATEMENT**

To provide all residents of Broome County in need of long-term care services, regardless of age or income, access to assessment and care planning to ensure both public and private dollars are spent appropriately and judiciously.

Limits of Authority: Prior payment approval for personal care aide Service and Long Term Home Health Care Program (LTHHCP) services. Payment authority for Medicaid in regard to the following programs: ALP (Assisted Living Program), medical day care, PERS (Personal Emergency Response System), nursing home respite, Consumer Directed Personal Assistance (CDPAP), Private Duty Nursing Program (PDN) and the Care at Home (CAH) program for children. CASA is directly responsible for approximately \$7,000,000 in Medicaid community care expenditures.

### **DESCRIPTION OF SERVICES**

CASA assumes all responsibilities pursuant to NYS Social Services regulation 18 NYCRR 505.14 (Personal Care Services - Scope and Procedures), except that Social Services retains authority to monitor CASA's performance. CASA assumes responsibility, in conjunction with the relevant provider agency for the coordination and implementation of the Long Term Home Health Care Program in Broome County, in conformance with guidelines and limitations set under Department of Social Services regulations. CASA, as the central entry point into the long term care system, provides case management, assessment, care planning, and evaluation of long term care needs of the elderly and chronically ill, encouraging families to remain involved in their care, and seeking placement at the appropriate level of community resource. CASA was first established in 1983 by

Resolution No. 65 and is designed to contain the growth in Medicaid expenditures for long-term care.

CASA's primary focus is on assessing clients of all ages to ensure appropriate utilization of long term care services.

### **CASA assesses clients and authorizes Medicaid payment for the following programs:**

**Personal Care Program**, (includes Personal Care, Shared Aide and Consumer Directed Care), **Long Term Home Health Care Program**, **Private Duty Nursing**, **Family Homes for the Elderly**, **Medical Day Care**, **Assisted Living Program**, **Personal Emergency Response System**, **Care at Home**

### **2007 OBJECTIVES**

1. To become the designated Point of Entry (POE) for long term care in Broome County.
2. To use 100% state and federal funds (no county dollars attached) to increase staff and equipment to address growth and point of entry.

### **2007 BUDGET HIGHLIGHTS**

- CASA expansion will be fully funded by New York State and the US Government under Medicaid administrative dollars. (No county dollars will be included in the expansion of staff or equipment.)
- CASA operations have a significant impact by containing the rate of growth in Medicaid expenditures to the Medicaid LTC programs which CASA authorizes payment
- On behalf of the county, state and federal government, CASA staff authorizes between \$7 and \$8 million dollars of Medicaid related long term care services annually.

## 68 0033 COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
CASA Director	25 Admin	1	1	1	1	1
Clinical Nurse Specialist	20 BAPA	1	1	1	1	1
Management Associate	18 BAPA	1	1	1	1	1
Public Health Nurse	17 CSEA	11	11	13	13	13
Assistant Supervising Public Health Nurse	19 CSEA	0	0	1	1	1
Senior Registered Professional Nurse	16 CSEA	2	2	2	2	2
Caseworker/Trainee	16/14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	<u>3</u>	<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Total Full-Time Positions</b>		<b>21</b>	<b>21</b>	<b>25</b>	<b>25</b>	<b>25</b>
Caseworker/Trainee	16/14 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>22</b>	<b>22</b>	<b>26</b>	<b>26</b>	<b>26</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0048	CHARGEBACK - D S S	1,545,050	1,630,214	490,107	1,840,678	1,840,678	1,840,678
0538	HOME HEALTH CARE FEES	2,240	2,300	840	2,100	2,100	2,100
CHARACTER 02 SUBTOTAL		1,547,290	1,632,514	490,947	1,842,778	1,842,778	1,842,778
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	90					
CHARACTER 06 SUBTOTAL		90					
TYPE R SUBTOTAL		1,547,380	1,632,514	490,947	1,842,778	1,842,778	1,842,778
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	818,191	831,554	504,351	1,020,251	1,020,251	1,020,251
1500	SALARIES PART-TIME	23,220	20,672	12,926	21,894	21,894	21,894
1600	SALARIES TEMPORARY	1,209	200	4,090	200	200	200
CHARACTER 10 SUBTOTAL		842,620	852,426	521,367	1,042,345	1,042,345	1,042,345
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	326	442	172	442	442	442
4319	OFFICE SUPPLIES	3,972	4,174	727	18,992	18,992	18,992
4359	COMPUTER SOFTWARE AND SUPPLIES	5,354			26,613	26,613	26,613
4361	NURSING SUPPLIES	126	146	144	428	428	428
4411	POSTAGE AND FREIGHT	23	36		36	36	36
4418	DUES AND MEMBERSHIPS	75	95		95	95	95
4419	GENERAL OFFICE EXPENSES	2,598	970	117	970	970	970
4448	ADVERTISING AND PROMOTION EXPENSES	323	300		300	300	300
4449	OTHER OPERATIONAL EXPENSES	270	300	88	300	300	300
4461	MILEAGE AND PARKING-LOCAL	18,309	19,000	10,789	24,537	24,537	24,537
4462	TRAVEL HOTEL AND MEALS	1,621	1,850	845	3,009	3,009	3,009
4463	EDUCATION AND TRAINING	1,142	900	178	2,090	2,090	2,090
4518	COPYING MACHINE RENTALS	669	2,532	1,242	2,640	2,640	2,640
4726	CONTRACTED DATA PROCESSING SERV	6,755	10,390		9,700	9,700	9,700
CHARACTER 40 SUBTOTAL		41,563	41,135	14,302	90,152	90,152	90,152

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4601	INDIRECT COSTS	168,658	185,000		100,000	100,000	100,000
4602	INSURANCE PREMIUM CHARGEBACK	584	503	126	392	392	392
4605	COUNTY ATTORNEY CHARGEBACKS	510	3,000	150	3,000	3,000	3,000
4606	TELEPHONE BILLING ACCOUNT	9,855	10,427	2,465	9,863	9,863	9,863
4609	DATA PROCESSING CHARGEBACKS	48,500	47,000		49,350	49,350	49,350
4614	OTHER CHARGEBACK EXPENSES	1,081	525	-62	747	747	747
4617	DUPLICATING/PRINTING CHARGEBACK	8,216	7,700	2,945	8,427	8,427	8,427
4618	OFFICE SUPPLIES CHARGEBACK	4,225	5,000	2,113	5,000	5,000	5,000
4619	BUILDING SERVICE CHARGEBACK		2,000		2,000	2,000	2,000
4621	BUILDING AND LAND RENTAL CHARGEBACK	34,230	34,230	8,558	34,230	34,230	34,230
CHARACTER 41 SUBTOTAL		275,859	295,385	16,295	213,009	213,009	213,009
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,768					
CHARACTER 60 SUBTOTAL		1,768					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	83					
CHARACTER 70 SUBTOTAL		83					

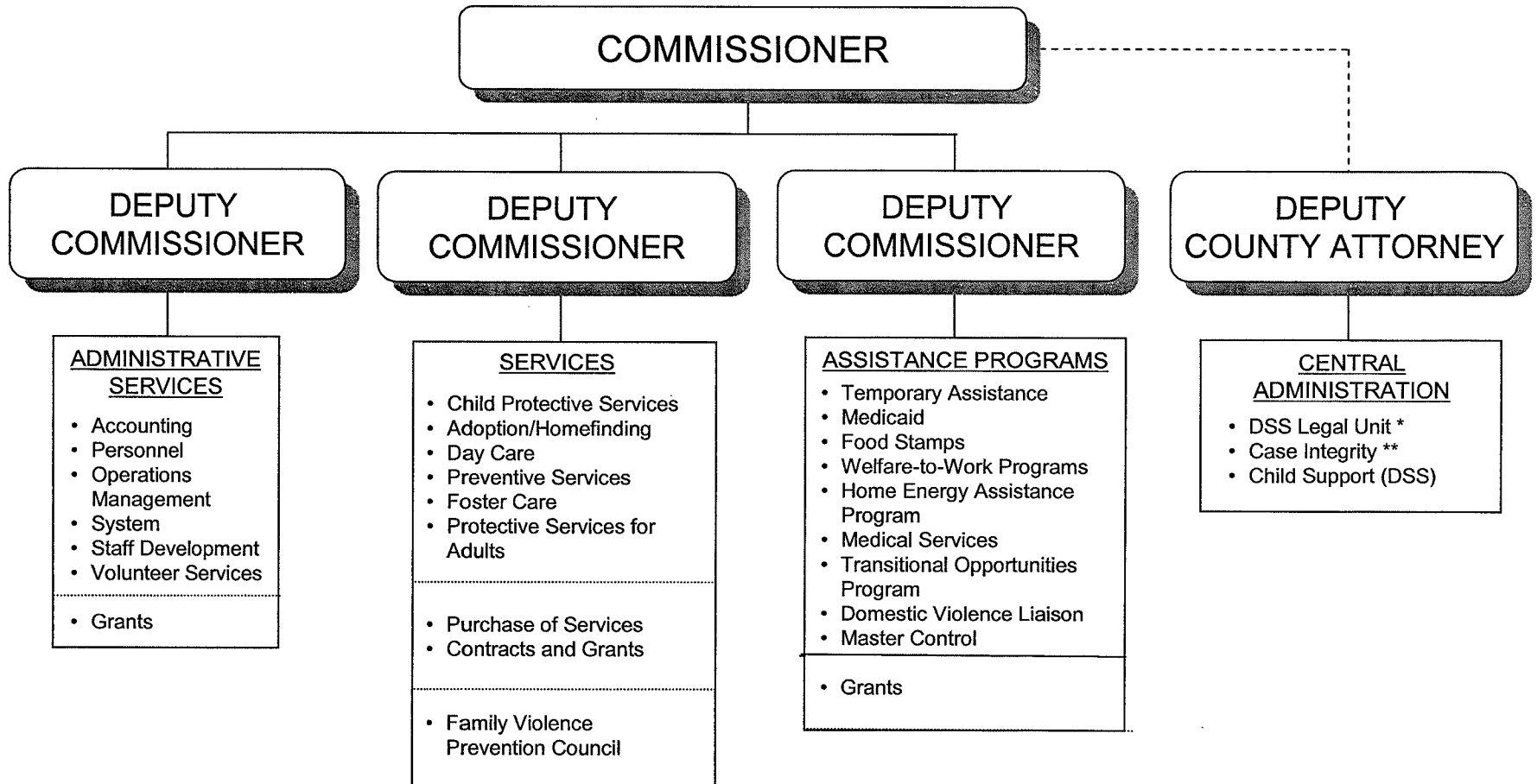
BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:68 COMMUNITY ALTERNATIVE SYSTEMS AGENCY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	98,834	131,274	43,544	109,352	109,352	109,352
8030	SOCIAL SECURITY	62,547	65,211	38,291	79,735	79,735	79,735
8040	WORKERS COMPENSATION	3,221	7,018	1,755	7,767	7,767	7,767
8050	LIFE INSURANCE	418	528	278	624	624	624
8060	HEALTH INSURANCE	214,281	237,257	171,324	297,034	297,034	297,034
8063	DISABILITY INSURANCE	2,406	2,280	1,488	2,760	2,760	2,760
CHARACTER 80 SUBTOTAL		381,707	443,568	256,680	497,272	497,272	497,272
TYPE X SUBTOTAL		1,543,600	1,632,514	808,644	1,842,778	1,842,778	1,842,778
DEPARTMENT 68 SUBTOTAL		3,780		-317,697			



# SOCIAL SERVICES



\* In Law Department Budget

\*\* In Department of Public Works/Security

## **SOCIAL SERVICES - 67**

### **Central Administration (Staff Development) – 67**

#### **MISSION STATEMENT**

The Staff Development, Planning and Volunteer Services Unit is committed to improving the organization through its employees and to provide services and resources that enable the organization to realize its' goals. We are results-oriented and focus on continuous improvement in training, planning and volunteer services.

#### **DESCRIPTION**

The Staff Development and Volunteer Services Unit are located in Suite 203 on the 2<sup>nd</sup> floor of the Main Street Office and serves all employees of the Department. The development and maintenance of the Department's Educational Program is a major function of the unit. In addition to the specific duties performed by the unit related to training, planning and volunteer services, the unit is considered the lead office for major initiatives such as Process reengineering, Grant Writing, organizational communication and team facilitation.

#### **2007 OBJECTIVES**

##### **Training**

- Provide mandatory training programs to 100% of all new employees.
- Maintain educational opportunities for employees through Broome Community college and Binghamton University.
- Provide training that supports the DSS Technology Plan.

##### **Volunteer Services**

- Increase the current level of volunteer service to the department.
- Maximize the value of what the volunteer program is providing to DSS as well as all related donations to the agency.

#### **2007 BUDGET HIGHLIGHTS**

- A continuing budget has been requested.

## 67 0018 SOCIAL SERVICES/Central Administration

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	As of	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			Sept 1, 2006 <u>Current Authorized</u>			
Commissioner of Social Services*	J Admin	1	1	1	1	1
Family Violence Prevention Coordinator	20 CSEA	1	1	1	1	1
Staff Development Director	19 BAPA	1	1	1	1	1
Staff Development Specialist	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Social Services Operations Coordinator	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	1	1	1	1	1
Courier	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Custodial Worker	AFSCME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
Keyboard Specialist	8 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

\* Position is a shared position and shared funding with Mental Health Department

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS	43,982	34,965	29,953	37,052	37,052	37,052
0132	REPAYMENTS OF TANF	1,035,460	1,193,014	791,942	1,098,239	1,098,239	1,098,239
0166	MISCELLANEOUS CONTRIBUTIONS	-744					
0549	CHARGEBACK TO GRANTS	351,431	296,800	132,424	273,323	273,323	273,323
0559	OTHER DEPARTMENTAL CHARGEBACK	31,988	33,336	16,609	45,855	45,855	45,855
0814	CSE PLACEMENTS	42,457	38,099	26,365	40,500	40,500	40,500
CHARACTER 02 SUBTOTAL		1,504,574	1,596,214	997,293	1,494,969	1,494,969	1,494,969
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS			777			
0197	COMMISSIONS	2,787	2,195	2,694	3,173	3,173	3,173
CHARACTER 03 SUBTOTAL		2,787	2,195	3,471	3,173	3,173	3,173
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0213	SALE OF EQUIPMENT	365					
CHARACTER 06 SUBTOTAL		365					
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	158					
0220	UNCLASSIFIED REVENUES	16,664	10,650	18,431	23,842	23,842	23,842
0229	TRANSFER FROM INSURANCE RESERVE	4,405		5,355			
CHARACTER 07 SUBTOTAL		21,227	10,650	23,786	23,842	23,842	23,842

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :08 STATE AID							
0308	SOCIAL SERVICES ADMINISTRATION	6,852,811	8,301,327	3,811,143	9,163,148	9,163,148	9,163,148
0318	JUVENILE DELINQUENT			30,472			
CHARACTER 08 SUBTOTAL		6,852,811	8,301,327	3,841,615	9,163,148	9,163,148	9,163,148
CHARACTER :09 FEDERAL AID							
0390	MEDICAL ASSISTANCE			9,938			
0392	SOCIAL SERVICES ADMINISTRATION	10,896,172	10,119,927	5,909,135	10,599,093	10,599,093	10,599,093
0393	A 87 FEDERAL REVENUE	-28,588	264,684	100,483	185,222	185,222	185,222
0479	HEAP	33,945					
CHARACTER 09 SUBTOTAL		10,901,529	10,384,611	6,019,556	10,784,315	10,784,315	10,784,315
TYPE R SUBTOTAL		19,283,293	20,294,997	10,885,721	21,469,447	21,469,447	21,469,447
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	436,128	427,192	263,592	450,779	450,779	450,779
1500	SALARIES PART-TIME	13,635	13,635	8,483	14,653	14,653	14,653
1940	OTHER PERSONNEL SERVICES	200	200	200	250	250	250
1950	SALARY ADJUSTMENTS		11,122				
1960	DISCRETIONARY SALARY SAVINGS		-14,800		-13,970	-13,970	-13,970
CHARACTER 10 SUBTOTAL		449,963	437,349	272,275	451,712	451,712	451,712

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4311	BOOKS AND SUBSCRIPTIONS	2,447	2,603	2,080	2,603	2,603	2,603
4319	OFFICE SUPPLIES	18,213	21,015	7,035	21,015	21,015	21,015
4321	DPW BLDG SERVICE SUPPLIES		600		600	600	600
4326	FUEL AND HEATING SUPPLIES	17,042	40,010	12,619	40,010	40,010	40,010
4329	BLDG AND GROUNDS SUPPLIES	15,752	14,938	2,871	14,938	14,938	14,938
4341	MOTOR EQUIPMENT SUPPLIES		200		200	200	200
4346	TRAINING AND EDUCATIONAL SUPPLIES	1,219	1,500	352	1,500	1,500	1,500
4347	GAS OIL GREASE AND DIESEL FUEL	4,771	3,700	4,035	5,500	5,500	5,500
4358	SAFETY SUPPLIES	318			410	410	410
4359	COMPUTER SOFTWARE AND SUPPLIES	1,452		7,420	17,000	17,000	17,000
4411	POSTAGE AND FREIGHT	1,086	250	50	250	250	250
4412	TELEPHONE	35	200	102	2,000	2,000	2,000
4418	DUES AND MEMBERSHIPS	4,233	4,553	899	4,553	4,553	4,553
4419	GENERAL OFFICE EXPENSES	4,612	4,413	3,922	9,500	9,500	9,500
4422	BUILDING AND LAND RENTAL	-62,418	677,890	508,417	674,270	674,270	674,270
4427	ELECTRIC CURRENT	120,008	126,000	71,356	115,500	115,500	115,500
4429	BUILDING AND GROUNDS EXPENSES	86,409	88,250	40,364	88,250	88,250	88,250
4448	ADVERTISING AND PROMOTION EXPENSES	43	1,000	99	1,000	1,000	1,000
4449	OTHER OPERATIONAL EXPENSES	1,121	2,400	348	2,400	2,400	2,400
4461	MILEAGE AND PARKING-LOCAL	165	210	51	210	210	210
4462	TRAVEL HOTEL AND MEALS	2,124	3,500	1,534	3,500	3,500	3,500
4463	EDUCATION AND TRAINING	257	2,250	1,930	2,250	2,250	2,250
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	1,333	3,225	1,237	3,225	3,225	3,225
4466	ADVISORY BD/TRUSTEES EXPENSES	234	1,000	1,011	1,700	1,700	1,700
4469	OTHER PERSONAL EXPENSES		60	120	60	60	60
4513	SOFTWARE MAINTENANCE	11,475	24,364	22,866	35,600	35,600	35,600
4514	HARDWARE MAINTENANCE	1,240	9,300				
4516	HARDWARE RENTAL	5,850	5,400	3,150	5,400	5,400	5,400
4518	COPYING MACHINE RENTALS	9,464	23,832	15,711	26,054	26,054	26,054
4520	PROPERTY LOSS	4,296		2,699			
4523	INSURANCE CLAIMS	109		2,656			
4574	EAF-FUEL		50,000		28,165	28,165	28,165
4726	CONTRACTED DATA PROCESSING SERV		1,500		1,500	1,500	1,500
4747	OTHER FEES FOR SERVICES	41,953	55,000		60,000	60,000	60,000
5057	ACCORD DISPUTE RESOLUTION CENTER				11,861	11,861	11,861
5080	OPPORTUNITIES FOR BROOME				40,416	38,592	19,296
CHARACTER 40 SUBTOTAL		294,843	1,169,163	714,934	1,221,440	1,219,616	1,200,320

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	41,190	59,935	14,984	56,399	56,399	56,399
4604	DPW SECURITY CHARGEBACKS	880,268	1,022,098		1,101,712	1,101,712	1,101,712
4605	COUNTY ATTORNEY CHARGEBACKS	782,288	910,158	176,524	918,926	918,926	918,926
4606	TELEPHONE BILLING ACCOUNT	17,047	16,609	8,806	17,438	17,438	17,438
4609	DATA PROCESSING CHARGEBACKS	284,119	295,000		309,750	309,750	309,750
4610	PERSONAL SERVICES CHARGEBACKS	1,678,345	1,760,086	529,250	1,880,135	1,980,037	1,980,037
4614	OTHER CHARGEBACK EXPENSES	4,905	5,380	2,665	4,908	4,908	4,908
4615	GASOLINE CHARGEBACK	28,068	40,000	19,785	35,580	35,580	35,580
4616	FLEET SERVICE CHARGEBACK	53,991	53,991	26,996	59,348	59,348	59,348
4617	DUPLICATING/PRINTING CHARGEBACK	40,466	47,000	23,954	61,548	61,548	61,548
4618	OFFICE SUPPLIES CHARGEBACK	102,153	135,000	55,109	134,067	134,067	134,067
4619	BUILDING SERVICE CHARGEBACK	2,805	5,000	19	5,000	5,000	5,000
4626	TRANSPORTATION SERVICES CHARGEBACKS	26,453	51,706	22,914	65,561	315,561	315,561
4627	SINGLE AUDIT CHARGEBACK		32,629		32,629	32,629	32,629
CHARACTER 41	SUBTOTAL	3,942,098	4,434,592	881,006	4,683,001	5,032,903	5,032,903
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	375,814					
CHARACTER 60	SUBTOTAL	375,814					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	362,762					
CHARACTER 70	SUBTOTAL	362,762					

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :67 CENTRAL ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	66,282	56,764	22,868	48,830	48,830	48,830
8030	SOCIAL SECURITY	32,885	33,090	20,075	35,349	35,349	35,349
8040	WORKERS COMPENSATION	4,640	9,048	890	9,088	9,088	9,088
8050	LIFE INSURANCE	211	264	141	264	264	264
8060	HEALTH INSURANCE	139,870	153,172	110,553	180,292	180,292	180,292
8063	DISABILITY INSURANCE	1,032	960	635	960	960	960
8070	UNEMPLOYMENT INSURANCE		23,000				
CHARACTER 80 SUBTOTAL		244,920	276,298	155,162	274,783	274,783	274,783
TYPE X SUBTOTAL		5,670,400	6,317,402	2,023,377	6,630,936	6,979,014	6,959,718
DIVISION 67 SUBTOTAL		13,612,893	13,977,595	8,862,344	14,838,511	14,490,433	14,509,729



**SOCIAL SERVICES - 67**  
**Administrative Services - 68**

**MISSION STATEMENT**

The Administrative Services Unit of the Department of Social Services ensures the department compliance with Fiscal and Operation policies dictated by the Federal and State governments regarding claims, and revenue. It is our goal to assist our County Government in understanding and pursuing the most advantageous use of our welfare funding.

**DESCRIPTION**

Administrative Services is responsible for a variety of functions: Budget preparation, Fiscal planning, Accounting, Security, Operations management, Resources, Third Party Health Insurance, and Personnel as provided for in Article XVII (1) (a) of the New York State Constitution, and various sections, Title 18 of the New York State Code Rules and Regulations.

**2007 OBJECTIVES**

- Prepare a budget that will meet the needs of our customers and be financially sound.
- Provide timely and accurate payments to clients and to providers on behalf of our clients in all program areas.
- Prepare monthly claims for State and Federal reimbursement of program and administrative expenditures.
- Assist external auditors in their audit of Department records.

- Maintain individual personnel files for all DSS employees which include: personnel data records (PDR), leave of absences and disability forms, bi-weekly payroll, and computerized sick and vacation records for more accurate and efficient record keeping.

**2007 BUDGET HIGHLIGHTS**

- Ongoing reengineering effort to focus on efficiencies and cost reductions.
- Continue implementing Department wide imaging program to increase efficiencies and reduce dependence on paper files.
- Fiscal measurement reporting has been rolled out and will continue to be focused on a monthly basis.
- Additional focus on researching, questioning, and dissecting all charges, chargebacks and billing from vendors, agencies and other county departments.
- Documenting all financial processes to enhance departmental controls and to optimize process efficiencies.

67 0026 SOCIAL SERVICES/Administrative Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Comm. of Social Services/Admin. Services	G Admin	1	1	1	1	1
Accounting Supervisor Grade A	21 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	1	1	1	1	1
Resource Consultant	14 CSEA	1	1	1	1	1
Computer Operator	13 CSEA	1	1	1	1	1
Principal Account Clerk	13 CSEA	3	3	3	3	3
Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	6	6	6	6	6
Keyboard Specialist	8 CSEA	2	2	2	2	2
Senior Clerk	8 CSEA	4	4	4	4	4
Account Clerk	7 CSEA	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<b>Total Full-Time Positions</b>		<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :68 ADMINISTRATIVE SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	700,844	747,091	411,792	786,173	786,173	786,173
1700	SALARIES OVERTIME	597	3,041	1,343	3,090	3,090	3,090
1950	SALARY ADJUSTMENTS		18,926				
1960	DISCRETIONARY SALARY SAVINGS		-25,700		-23,948	-23,948	-23,948
CHARACTER 10 SUBTOTAL		701,441	743,358	413,135	765,315	765,315	765,315
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4319	OFFICE SUPPLIES	6,215	7,910	3,958	7,910	7,910	7,910
4359	COMPUTER SOFTWARE AND SUPPLIES		700		700	700	700
4419	GENERAL OFFICE EXPENSES		600	420	600	600	600
4461	MILEAGE AND PARKING-LOCAL	128		113			
4462	TRAVEL HOTEL AND MEALS	1,971	4,500	1,926	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	6,228	3,975	3,264	3,975	3,975	3,975
CHARACTER 40 SUBTOTAL		14,542	17,685	9,681	16,185	16,185	16,185
CHARACTER :41 CHARGEBACK EXPENSES							
4606	TELEPHONE BILLING ACCOUNT	13,102	14,534	6,158	12,394	12,394	12,394
CHARACTER 41 SUBTOTAL		13,102	14,534	6,158	12,394	12,394	12,394

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :68 ADMINISTRATIVE SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	95,395	96,594	35,225	82,799	82,799	82,799
8030	SOCIAL SECURITY	51,869	57,475	30,272	60,379	60,379	60,379
8040	WORKERS COMPENSATION	6,788	5,632	1,557	5,666	5,666	5,666
8050	LIFE INSURANCE	428	576	269	576	576	576
8060	HEALTH INSURANCE	321,039	383,077	228,854	397,909	397,909	397,909
8063	DISABILITY INSURANCE	2,515	2,520	1,502	2,520	2,520	2,520
8070	UNEMPLOYMENT INSURANCE			1,725			
CHARACTER 80 SUBTOTAL		478,034	545,874	299,404	549,849	549,849	549,849
TYPE X SUBTOTAL		1,207,119	1,321,451	728,378	1,343,743	1,343,743	1,343,743
DIVISION 68 SUBTOTAL		-1,207,119	-1,321,451	-728,378	-1,343,743	-1,343,743	-1,343,743

**SOCIAL SERVICES - 67**  
**Support Services - 69**

**MISSION STATEMENT**

**Master Control**

To provide vital, diversified service to all divisions in the Agency.

**Quality Assurance Unit**

To conduct independent reviews of Temporary Assistance, Food Stamps and Medical Assistance cases to insure that correct policy and procedure are being utilized, to maximize State and Federal reimbursement, to provide program managers with information to improve work quality through training or policy/procedure change.

**Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)**

The Child Support Enforcement Unit (CSEU) and the Support Collection Unit (SCU) are responsible for establishing and enforcing support orders against legally responsible relatives, and on behalf of public assistance applicants/recipients, as well as for non-applicant/recipient individuals who make application for Child Support Services. These units are also responsible for establishment of paternity for all children born out of wedlock for these applicants as well, as necessary. The CSEU also has a responsibility to secure a court order for Third Part Health Insurance on behalf of all children in receipt of Public Assistance and Medicaid only benefits. Additionally, the SCU has primary responsibility to collect, monitor and enforce all support as ordered made payable through it by any court of competent jurisdiction.

**Medical Services**

Within the scope of the Medicaid Program provide access to appropriate, quality health care services for the Medicaid recipient by

directing recipients to health and education services, identify trends and needs in the community health care system, work collaboratively with community providers to develop programs and health services, maximize all payer sources as well as Federally supported categories of Medical Assistance.

**Welfare Management System (WMS)**

The Welfare Management System (WMS) Division administers local Department of Social Services electronic data processing and Administrative systems. This division also coordinates the interface between the WMS, the Medicaid Management Information System (eMedNY), the Electronic Medicaid Eligibility Verification System (EMEVs), the Electronic Benefit Issuance Control Subsystem (EBICS), the Client Notice System (CNS), and in the mechanism for issuance of the Common Benefit Identification Card (CBIC).

Additionally, the Division maintains the overall responsibility for all Electronic Data Processing (EDP) procedures that effect the Agency, including maximizing the efficiency of the Agency by designing and implementing personal computer applications. Electronic Benefit Transfer (EBT) Electronic procedure that allows recipients the ability to redeem benefits directly from authorized vendors and ATM machines. The Welfare Management System is authorized under title 18, part 655.1, chapter 2 subchapter g, of the New York State Social Services Law.

**DESCRIPTION**

**Master Control**

This unit prepares Public Assistance, Non-Public Assistance Food Stamps, and Medicaid applications for incoming clients, assigns case numbers and locates case files for all Assistance Program Divisions. Master Control prepares statistical reports, orders and distributes state

and local forms and provides County Agencies with Client Identification Numbers and Medicaid eligibility dates. This unit is responsible for checking Obituaries and issues notices to various divisions within the department. Master Control is responsible for the Agency telephone switchboard and is the records custodian for all closed Public Assistance, Non-Public Assistance Food Stamps, and Medicaid cases, and ancillary files for Public Assistance and Non-Public Assistance Food Stamps. The Master Control staff is also responsible for the Finger Imaging of all applicants for the Assistance Programs, and the issuing of Benefit Cards for Expedite Food Stamps, Public Assistance, and Medicaid applicants. In addition, Master Control houses three Document Imaging Scanning Stations and has one fulltime staff person and two temporary employees scanning documents on a daily basis.

#### **Quality Assurance Unit**

The Quality Assurance Coordinator conducts a variety of audits ranging from Social Security Number validations/corrections to interstate Matches – the Public Assistance Recipient information System (PARIS) and the Quarterly Electronic Benefit Transfer (QBET) Match. The Quality Assurance Coordinator is also responsible for verifying and eliminating duplicate Client Identification Numbers (CIN's). The Quality Assurance Coordinator conducts an annual Food Stamp Management Evaluation review for the Federal government which consists of auditing 25 Temporary Assistance/Food Stamp cases and a review of agency Food Stamp policies and procedures. The Coordinator completes monthly edits of the Client New Hire Lists and also provides statistical and analytical information to administrative personnel.

#### **Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)**

The CSEU Unit is responsible to locate non-custodial parents (NCP), financial investigation of NCP, conduct health insurance investigation, prepare and file non-support and/or paternity petition preparation and filing, arrange (County provided) legal representation as necessary and appropriate, assist with identifying and obtaining any and all supportive information or documentation, prepare any and all other documentation as necessary, monitor and maintain case, update and re-investigate as needed. The SCU Unit receives orders of support from various Courts, creates and maintains support account, collects and disburses support payments, prepares and files non-payment violation petitions. The SCU Unit also submits accounts for eligible enforcement processes, including but not limited to Income Execution for immediate wage withholding, Federal and NYS Tax Intercept, Property Execution and Revocation of Driving privileges.

#### **2007 OBJECTIVES**

##### **Master Control**

- Reorganize current case activity files and provide ongoing records management for Social Services case documents.
- Provide support services for Public Assistance, Medical Assistance, and Non-Public Assistance Food Stamp case preparation and Agency-wide telephone support.
- Continue inputting case numbers and corresponding information into the new database
- Continue scanning Temporary Assistance and Food Stamp cases as they close and/or are denied to aid diminishing storage space.

##### **Quality Assurance Unit**

- To continue involvement in saving Broome County money and providing statistical and analytical information to Administration.

### **Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)**

- To secure additional orders for child support through review of 1500-1800 accounts referred by New York State's Directory of New Hires.
- File petitions on accounts whose orders were minimum or established at zero which could result in increases collections and include orders for Third Party Health Insurance and repayment of assistance, further reducing Broome County's financial contribution to said programs.

### **Medical Services**

- Maintain operations of the Mandatory Medicaid Managed Care Program that allows for increased access to primary care services for the TANF and Safety Net populations.
- Continue the operations of the Managed Care Enrollment Team to provide information to clients about Mandatory Managed Care benefits, plan options and provider networks so clients are able to make an informed choice and avoid auto assignments into managed care plans.
- Expand the role of the Managed Care Enrollment Team to include processing the Family Health Plus Managed Care Enrollments.
- Process Eligibility for the Prenatal Care Assistance Program recipients.

### **Welfare Management System (WMS)**

- Continue implementation of various applications including Connections (Build 18) and voice recognition software.
- Develop applications for the AS400 enabling WMS to better serve the Department's informational needs.
- Implement records imaging solution for the Department.

- Continue Human Services Enterprise Network (HSEN) development to fully integrate the State and Local systems.
- Continue development of reports using the Sidney on SQL Server.
- Develop and maintain statistical reports using COGNOS Impromptu.
- Process all applications and authorizations in Data Entry within a 24 to 36 hour timeframe.

### **2007 BUDGET HIGHLIGHTS**

#### **Master Control**

- Provide case management support for 12,000 Assistance Program applicants.
- File 28,000 active and closed Assistance Program case activity folders.
- Scan, index, commit and quality control assurance for 175,000 documents per month.

#### **Quality Assurance Unit**

- Greater anticipated savings for Broome County.

### **Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)**

- Exceed minimum Federal Performance Standards in Support Enforcement Performance (SEP) from the mandated minimum of 80% to 85%. Broome's SEP is currently 83.71%.
- Exceed Federal Performance Standards in Paternity Enforcement Performance (PEP) from the mandated minimum of 90% to 95%. Broome's PEP is currently 92.44%

**Medical Services**

- By December 31, 2007 targeted enrollment for Broome's Medicaid Managed Care Program: 14,900 mandatory enrollees, pending plan capacity.
- By December 31, 2007 targeted enrollment for Family Health Plus is 3,200 enrollees.
- Maintain health plan auto-assignments rate below 20% of total enrollment.
- Determine presumptive eligibility for 1,000 Prenatal Care Assistance Program recipients: 85% of the eligibility determinations will be conducted in the first trimester of pregnancy.

**Welfare Management System (WMS)**

- Provide 11,656 authorizations per month
- Perform 174,840 transactions per month.
- Scan 174,840 documents per month.



## 67 0034 SOCIAL SERVICES/Support Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006</u>		<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Current</u>	<u>Authorized</u>			
Director of Medical Services	24 BAPA	1	1	1	1	1	1
Welfare Management Systems Coordinator	20 BAPA	1	1	1	1	1	1
Coordinator of Child Support Enforcement	20 BAPA	0	1	1	1	1	1
Coordinator of Child Support Enforcement	18 BAPA	1	0	0	0	0	0
Supervising Support Investigator	17 BAPA	1	1	1	1	1	1
Support Collection Supervisor	17 BAPA	1	1	1	1	1	1
Coordinator of Volunteer Services	16 BAPA	1	1	1	1	1	1
Disability Review Coordinator	18 CSEA	1	1	1	1	1	1
Senior Caseworker	18 CSEA	1	1	1	1	1	1
Caseworker/Trainee	16/14 CSEA	1	1	1	1	1	1
Senior Support Investigator	16 CSEA	1	1	1	1	1	1
Assistant Support Collection Supervisor	13 CSEA	1	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	3	3	3	3	3	3
Family Courts Liaison	12 CSEA	2	2	2	2	2	2
Social Services Examiner	11 CSEA	3	4	4	4	4	4
Support Investigator	11 CSEA	10	10	10	10	10	10
Program Assistant	10 CSEA	0	1	1	1	1	1
Child Support Specialist	9 CSEA	5	5	5	5	5	5
Senior Account Clerk	9 CSEA	2	2	2	2	2	2
Community Service Worker	8 CSEA	1	1	1	1	1	1
Data Entry Machine Operator	8 CSEA	5	5	5	5	5	5
Keyboard Specialist	8 CSEA	5	5	5	5	5	5
Senior Clerk	8 CSEA	1	1	1	1	1	1
Account Clerk	7 CSEA	3	3	3	3	3	3
Telephone Operator	7 CSEA	1	1	1	1	1	1
Clerk	6 CSEA	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<b>Total Full-Time Positions</b>		<b>55</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>	<b>57</b>
Systems Analyst	24 BAPA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>56</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :69 SUPPORT SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	909		333			
CHARACTER 07 SUBTOTAL		909		333			
TYPE R SUBTOTAL		909		333			
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,624,558	1,712,621	1,038,709	1,851,045	1,851,045	1,851,045
1500	SALARIES PART-TIME	39,910	39,908	24,191	42,468	42,468	42,468
1700	SALARIES OVERTIME	14,114	16,450	15,030	24,840	24,840	24,840
1910	OUT OF TITLE PAY			19			
1950	SALARY ADJUSTMENTS		44,552				
1960	DISCRETIONARY SALARY SAVINGS		-55,500		-57,551	-57,551	-57,551
CHARACTER 10 SUBTOTAL		1,678,582	1,758,031	1,077,949	1,860,802	1,860,802	1,860,802
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4319	OFFICE SUPPLIES	35,424	32,000	23,948	32,000	32,000	32,000
4359	COMPUTER SOFTWARE AND SUPPLIES	32,246	34,980	2,592	34,980	34,980	34,980
4411	POSTAGE AND FREIGHT	824	1,000	868	900	900	900
4419	GENERAL OFFICE EXPENSES		200	79	200	200	200
4462	TRAVEL HOTEL AND MEALS	1,651	1,000	667	2,000	2,000	2,000
4463	EDUCATION AND TRAINING	406	650	127	650	650	650
4469	OTHER PERSONAL EXPENSES	9	131	60	131	131	131
4518	COPYING MACHINE RENTALS	3,529	6,901	4,049	6,901	6,901	6,901
4703	LAB SERVICES	24,998	30,000	13,674	28,000	28,000	28,000
CHARACTER 40 SUBTOTAL		99,087	106,862	46,064	105,762	105,762	105,762

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :69 SUPPORT SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4606	TELEPHONE BILLING ACCOUNT	24,112	25,996	11,707	23,296	23,296	23,296
CHARACTER 41	SUBTOTAL	24,112	25,996	11,707	23,296	23,296	23,296
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	3,613					
CHARACTER 60	SUBTOTAL	3,613					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	129					
CHARACTER 70	SUBTOTAL	129					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	184,845	227,384	91,433	201,249	201,249	201,249
8030	SOCIAL SECURITY	124,760	135,081	79,281	146,757	146,757	146,757
8040	WORKERS COMPENSATION	15,000	12,183	3,570	12,081	12,081	12,081
8050	LIFE INSURANCE	1,063	1,392	711	1,392	1,392	1,392
8060	HEALTH INSURANCE	461,149	548,229	324,828	551,530	551,530	551,530
8063	DISABILITY INSURANCE	6,319	6,120	3,850	6,120	6,120	6,120
8070	UNEMPLOYMENT INSURANCE	4,746					
CHARACTER 80	SUBTOTAL	797,882	930,389	503,673	919,129	919,129	919,129
TYPE X	SUBTOTAL	2,603,405	2,821,278	1,639,393	2,908,989	2,908,989	2,908,989
DIVISION 69	SUBTOTAL	-2,602,496	-2,821,278	-1,639,060	-2,908,989	-2,908,989	-2,908,989

## **SOCIAL SERVICES - 67**

### **Certification - 70**

**(Includes Public Assistance, Medical Assistance, Food Stamps, Welfare to Work and Child Assistance Program)**

### **MISSION STATEMENT**

#### **Temporary Assistance**

To determine initial and continuing eligibility for cash grant programs, including emergency assistance, within statutory time limits and ensuring program integrity; to utilize diversionary one time cash assistance and referral to other programs/benefits. To enable recipients to achieve self-sufficiency by utilizing aggressive case management with the assistance of the Welfare to Work unit. Temporary assistance is administered under the authority of the New York State Social Services Law and title 18 of the New York Code of Rules and Regulations.

#### **Medical Assistance**

To determine initial and continuing eligibility for Medical Assistance, within statutory time limits, responsively and accurately to facilitate self-sufficiency; to utilize Third Party Health Insurance and Medicare benefits; to maximize federal reimbursement through the vigorous pursuit of federal categories; to involve eligible Medicaid recipients in managed care. Medical Assistance is administered under the authority of the New York State Social Services Law and Title 18 of the New York Code of Rules and Regulations.

#### **Food Stamps**

To determine initial and continuing eligibility for Food Stamps, within statutory time limits, responsively and accurately; to refer appropriate Food Stamp recipients to the Welfare to Work Unit for participation in employment programs to facilitate self-sufficiency; to comply with additional program requirements mandated by New York State such as

Automated Finger Imaging, Electronic Benefit Transfer and the Home Energy Assistance Program (HEAP). The Food Stamps Program is administered under the authority of the New York State Social Services Law, Title 18 of the New York Code of Rules and Regulations, and Title 7 of the United States Code of Rules and Regulations.

#### **Welfare to Work**

To enable applicants and recipients of Temporary Assistance and Food Stamps to achieve their maximum level of self-support through the provision of the services, training, education and supportive services needed to help them overcome barriers to employment and meet the mandates of federal welfare reform legislation. Programs include workfare, job search, job development and on the job training. The Department's Welfare to Work program also includes the Food Stamp Employment and Training Program Grant.

#### **Child Assistance Program (CAP)/Transitional Opportunities Program (TOP)**

To enable participants to achieve self-sufficiency and graduate from welfare dependency possessing the skills and abilities needed to sustain continuing independence from the welfare system within 12-18 months of entering the program. Service is provided in an environment that totally supports employment and maintains the concept that cash assistance is a transitional benefit. Staff market the obligations of employment, job advancement, and job retention. Together, as a team, the participant and the case manager work together to set meaningful goals that will ultimately lead to a lifetime of self-sufficiency.

## **2007 OJECTIVES**

### **Temporary Assistance**

- Reduce the need for temporary assistance by assisting applicants in achieving self-sufficiency through diversion.
- Ensure assessment and participation of clients in work programs through integration with the Welfare to Work unit.
- Increase participation in the TOP program by streamlining processes between Temporary Assistance and TOP caseloads.

### **Medical Assistance**

- Defray costs by maximization of other health care alternatives such as Third Party Insurance, managed care, Medicare, and community clinics.
- Continue utilizing new technology to enhance the Medicaid determination process.
- Continue public relations campaign with community providers.

### **Food Stamps**

- Assist clients in moving towards self-sufficiency by appropriate referral to other services or programs such as intervention services, daycare, Welfare to Work, child support and other income sources.
- Maintain program integrity and statutory timeframes for case determination.
- Ensure compliance with all applicable regulatory requirements.

### **Welfare to Work**

- Maintain workfare program participation rates mandated by state and federal legislation.
- Promote and implement policies that will immediately engage all employable applicants in work activities that will lead to the

elimination or reduction in their need for Public Assistance and/or Food Stamps.

- Interface Welfare to Work and other assistance program staff to coordinate Welfare to Work activities.

### **Child Assistance Program (CAP)/Transitional Opportunities Program (TOP)**

- Case management services will be delivered in a professional, positive, supportive manner promoting the ideals of the program; personal responsibility, employment and self-sufficiency.
- Monitor the participant's progress to ensure a successful transition into self-sufficiency within 12-18 months of entering the program.
- Case Managers will coordinate the delivery of transitional and supportive services to TOP/CAP graduates to facilitate and maintain economic, self-sufficiency and social stability.

## **2007 BUDGET HIGHLIGHTS**

### **Temporary Assistance**

- Require 100% of employable applicants to participate in welfare to work activities within 5 days of application.
- Diver 30% of new applicants to other resources to eliminate the need for Temporary Assistance.
- Continue to refer 100% of new applicants to the FEDS/EVR process.
- Complete all case changes within state mandated timeframes or within 5 days of receipt.

### **Medical Assistance**

- Refer 100% of eligible Medicaid recipients to managed care programs.
- Make initial determinations for chronic care Medicaid within the state statutory time frame of 90 days from application.
- Make initial determinations for community Medicaid within the state statutory time frame of 45 days from application date.

### **Food Stamps**

- Maintain determinations form Food Stamps within the NYS statutory time limit of 30 days from application date.
- Review and process 100% of Food Stamp applications eligible for expedited service within 5 business days.
- Continue to reduce the payment error rate below the state error rate standards through enhanced Quality Control and staff training.

### **Welfare to Work**

- Meet and surpass the monthly mandatory 50% Federal Welfare to Work activity enrollment participation rate for Family Assistance employable recipients.

- Meet the 50% mandatory State Workfare activity enrollment participation rate for Safety Net employable recipients.
- Enable 900 recipients to secure employment.

### **CAP**

- Screen 100% of all newly employed Family Assistance cases for CAP eligibility.
- Transition 70% of TOP/ CAP cases off assistance within 12-18 months of entering program.
- Maintain less than 20% recidivism rate for TOP and CAP graduates.
- Screen 100% of all cases entering the program for potential Third Party Health Insurance coverage to help defray Medicaid costs.
- Reduce returns to Temporary Assistance for lost employment by 15% for all TOP/CAP cases.

## 67 0042 SOCIAL SERVICES/Certification

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Commissioner of Social Services	E Admin	1	1	1	1	1
Head Social Services Examiner	21 BAPA	1	1	1	1	1
Senior Employment Coordinator	21 BAPA	1	1	1	1	1
Employment Coordinator	18 BAPA	1	1	1	1	1
Office Manager	16 BAPA	1	1	1	1	1
Case Supervisor Grade B	20 CSEA	1	1	1	1	1
Senior Caseworker	18 CSEA	2	2	2	2	2
Principal Social Services Examiner	17 CSEA	11	11	11	11	11
Quality Control Coordinator	17 CSEA	1	1	1	1	1
Caseworker/Trainee	16/14 CSEA	12	12	12	12	12
Job Developer	16 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	25	25	25	25	25
Social Services Examiner	11 CSEA	54	54	55	55	55
Community Services Worker	8 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	7	7	7	7	7
Senior Clerk	8 CSEA	0	0	2	2	2
Account Clerk	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	5	5	7	7	7
Receptionist	6 CSEA	1	1	1	1	1
<b>Total Full-Time Positions</b>		<b>128</b>	<b>128</b>	<b>133</b>	<b>133</b>	<b>133</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>128</b>	<b>128</b>	<b>133</b>	<b>133</b>	<b>133</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :70 CERTIFICATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	803		385			
CHARACTER 07 SUBTOTAL		803		385			
TYPE R SUBTOTAL		803		385			
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	3,995,419	4,193,179	2,584,712	4,507,583	4,507,583	4,507,583
1700	SALARIES OVERTIME	9,500	9,100	24,805	12,220	12,220	12,220
1910	OUT OF TITLE PAY			387			
1950	SALARY ADJUSTMENTS		105,325				
1960	DISCRETIONARY SALARY SAVINGS		-144,000		-135,594	-135,594	-135,594
CHARACTER 10 SUBTOTAL		4,004,919	4,163,604	2,609,904	4,384,209	4,384,209	4,384,209
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	114	110		115	115	115
4319	OFFICE SUPPLIES	22,848	22,000	11,417	22,000	22,000	22,000
4329	BLDG AND GROUNDS SUPPLIES	64		177			
4419	GENERAL OFFICE EXPENSES	2,934	6,846	3,535	6,846	6,846	6,846
4422	BUILDING AND LAND RENTAL	67,411	67,411	67,411	67,411	67,411	67,411
4429	BUILDING AND GROUNDS EXPENSES	8,555	5,074	4,795	8,291	8,291	8,291
4448	ADVERTISING AND PROMOTION EXPENSES	8					
4449	OTHER OPERATIONAL EXPENSES	20		14			
4461	MILEAGE AND PARKING-LOCAL	1,624	2,380	1,567	2,380	2,380	2,380
4462	TRAVEL HOTEL AND MEALS	975	875	359	875	875	875
4463	EDUCATION AND TRAINING	243	875	8	875	875	875
4701	MEDICAL AND PHYSICAL EXAMS	48,310	50,000	5,820	50,000	50,000	50,000
4715	OTHER HEALTH AND MEDICAL SERVICES	91,167	63,000	55,714	63,000	63,000	63,000
CHARACTER 40 SUBTOTAL		244,273	218,571	150,817	221,793	221,793	221,793



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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :70 CERTIFICATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4604	DPW SECURITY CHARGEBACKS	10,144	17,786		11,956	11,956	11,956
4606	TELEPHONE BILLING ACCOUNT	51,995	54,144	26,775	52,513	52,513	52,513
CHARACTER 41 SUBTOTAL		62,139	71,930	26,775	64,469	64,469	64,469
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	510,636	537,553	218,001	474,177	474,177	474,177
8030	SOCIAL SECURITY	300,798	320,977	194,202	343,363	343,363	343,363
8040	WORKERS COMPENSATION	38,128	32,585	8,740	32,715	32,715	32,715
8050	LIFE INSURANCE	2,372	3,072	1,618	3,072	3,072	3,072
8060	HEALTH INSURANCE	1,018,932	1,183,188	789,400	1,320,886	1,320,886	1,320,886
8063	DISABILITY INSURANCE	15,174	14,760	9,532	14,760	14,760	14,760
8070	UNEMPLOYMENT INSURANCE	1,155		6,604			
CHARACTER 80 SUBTOTAL		1,887,195	2,092,135	1,228,097	2,188,973	2,188,973	2,188,973
TYPE X SUBTOTAL		6,198,526	6,546,240	4,015,593	6,859,444	6,859,444	6,859,444
DIVISION 70 SUBTOTAL		-6,197,723	-6,546,240	-4,015,208	-6,859,444	-6,859,444	-6,859,444

**SOCIAL SERVICES - 67**  
**Services - 71**

**MISSION STATEMENT**

The Services Division provides support, counseling, case management, and case planning to children, adults, and families whose health and safety are at risk due to abuse, neglect, maltreatment, or dysfunction.

**DESCRIPTION**

Whenever possible, services are provided to prevent out of home placement. If placement out of the home is required, the lowest level of care, that is appropriate, is sought for the shortest duration possible. Services are provided in accordance with Federal and State mandates, laws, and regulations. Service includes the following areas: Child Protective Services, Adult Protective Services, Foster Care, Day Care, Adoption, Preventive, Homefinding and auxiliary services.

**2007 OBJECTIVES**

- Investigate all reports of child abuse and neglect.
- Investigate all reports of adult abuse and neglect.
- Provide supportive and rehabilitative services to families whose health and safety is at risk and to reduce the likelihood of out of home placement and harm to individuals.
- Promote permanency for all children in care.
- Provide affordable quality child care to low income families.
- Provide services to victims of domestic violence.
- Implement Performance improvement plans for Child Welfare Outcomes and Title IV-E determinations.

- Continue to implement computer systems in Adult Services, Connections and Day Care.

**2007 BUDGET HIGHLIGHTS**

- Maintain care days under 135,000 for foster care.
- Provide 1,600 substance abuse screenings for Child Welfare cases.
- POS Contractual lines kept to a minimal COLA increase.
- Investigate 2,500 reports of child abuse and neglect.
- Investigate 600 reports of adult abuse and neglect.
- Provide services to 3,000 cases per month.
- Provide preventative services to 400 cases per month.
- Free 35 children for adoption.
- Place 40 children for adoption.
- Provide Day Care to 1,800 children per month.

## 67 0059 SOCIAL SERVICES/Services

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Comm. of Social Services	E Admin	1	1	1	1	1
Case Supervisor Grade A	23 BAPA	2	2	2	2	2
Office Manager	16 BAPA	1	1	1	1	1
Case Supervisor Grade B	20 CSEA	11	12	12	12	12
Senior Caseworker	18 CSEA	22	21	21	21	21
Principal Social Services Examiner	17 CSEA	0	1	1	1	1
Caseworker/Trainee	16/14 CSEA	60	60	62	62	62
Secretary	13 CSEA	2	2	2	2	2
Social Services Examiner	11 CSEA	2	1	1	1	1
Senior Account Clerk	9 CSEA	2	2	2	2	2
Community Service Worker	8 CSEA	6	6	6	6	6
Keyboard Specialist	8 CSEA	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
<b>Total Full-Time Positions</b>		<b>116</b>	<b>116</b>	<b>118</b>	<b>118</b>	<b>118</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>116</b>	<b>116</b>	<b>118</b>	<b>118</b>	<b>118</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :71 SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			612			
CHARACTER 07 SUBTOTAL				612			
TYPE R SUBTOTAL				612			
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	4,297,039	4,470,141	2,710,352	4,786,831	4,786,831	4,786,831
1600	SALARIES TEMPORARY	19,576	64,288	32,701	73,840	73,840	73,840
1700	SALARIES OVERTIME	89,221	87,751	59,535	99,180	99,180	99,180
1930	STAND-BY PAY	11,281	10,400	8,749	14,560	14,560	14,560
1950	SALARY ADJUSTMENTS		116,595				
1960	DISCRETIONARY SALARY SAVINGS		-150,400		-149,232	-149,232	-149,232
CHARACTER 10 SUBTOTAL		4,417,117	4,598,775	2,811,337	4,825,179	4,825,179	4,825,179
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4319	OFFICE SUPPLIES	13,833	16,000	7,138	16,000	16,000	16,000
4323	BLDG MAINTENANCE SUPPLIES		1,000		1,000	1,000	1,000
4341	MOTOR EQUIPMENT SUPPLIES	200	320		500	500	500
4342	PHOTOGRAPHIC SUPPLIES	10	1,400	1,081	1,400	1,400	1,400
4349	MISC OPERATIONAL SUPPLIES	278	800	414	1,050	1,050	1,050
4413	TELEPHONE EQUIPMENT	1,442	3,400	558	2,100	2,100	2,100
4419	GENERAL OFFICE EXPENSES	641	470	686	670	670	670
4429	BUILDING AND GROUNDS EXPENSES		1,000		670	670	670
4448	ADVERTISING AND PROMOTION EXPENSES	163		528	1,000	1,000	1,000
4461	MILEAGE AND PARKING-LOCAL	37,574	35,004	16,136	34,000	34,000	34,000
4462	TRAVEL HOTEL AND MEALS	12,255	7,000	7,593	13,000	13,000	13,000
4463	EDUCATION AND TRAINING	1,364	2,400	1,377	3,800	3,800	3,800
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	4,586	3,900	587	3,900	3,900	3,900
4701	MEDICAL AND PHYSICAL EXAMS	9,748	9,400	9,697	13,400	13,400	13,400
4715	OTHER HEALTH AND MEDICAL SERVICES		2,000		2,000	2,000	2,000
4736	LEGAL CHARGES AND FEES	23,107	39,000	5,870	28,000	28,000	28,000
CHARACTER 40 SUBTOTAL		105,201	123,094	51,665	122,490	122,490	122,490

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :71 SERVICES

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4606	TELEPHONE BILLING ACCOUNT	53,679	57,133	27,116	53,721	53,721	53,721
4614	OTHER CHARGEBACK EXPENSES	1,050	3,750		3,750	3,750	3,750
CHARACTER 41 SUBTOTAL		54,729	60,883	27,116	57,471	57,471	57,471
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	558,642	595,075	232,278	512,988	506,129	506,129
8030	SOCIAL SECURITY	329,629	353,514	208,184	379,436	374,657	374,657
8040	WORKERS COMPENSATION	42,228	47,334	9,317	49,863	48,613	48,613
8050	LIFE INSURANCE	2,155	2,784	1,464	2,832	2,808	2,808
8060	HEALTH INSURANCE	964,811	1,132,524	739,775	1,254,533	1,245,412	1,245,412
8063	DISABILITY INSURANCE	14,109	13,440	8,659	13,680	13,560	13,560
8070	UNEMPLOYMENT INSURANCE	23,200		4,430			
CHARACTER 80 SUBTOTAL		1,934,774	2,144,671	1,204,107	2,213,332	2,191,179	2,191,179
TYPE X SUBTOTAL		6,511,821	6,927,423	4,094,225	7,218,472	7,196,319	7,196,319
DIVISION 71 SUBTOTAL		-6,511,821	-6,927,423	-4,093,613	-7,218,472	-7,196,319	-7,196,319

## **SOCIAL SERVICES – 67**

### **Social Services Programs – 72**

#### **MISSION STATEMENT**

To promote self-sufficiency and assures the protection of vulnerable individuals. We strive to have an organization, which values the needs of the customers, the contributions of the staff, and the participation of the community. This vision shall be achieved through a culture, which encourages continuous improvement.

#### **2007 OBJECTIVES**

- Provide supportive transitional services, such as childcare, transportation, medical assistance and other benefits that enable recipients to increase and sustain their ability to maintain employment and become self-sufficient.
- Educate and enroll recipients in managed care.
- Reduce the local cost of assistance payments through aggressive procurement of alternative benefits and enhanced FEDS programs.
- Aggressively work with TANF recipients to ensure progress toward self-sufficiency during the 5-year limitation.
- Maintain Foster Care care days to under 135,000

#### **2007 BUDGET HIGHLIGHTS**

- Establishment of outpatient diagnostic unit specifically for Cross Systems Children.
- Continuation of the Building Brighter Futures Program. This unique program targets early intervention for the children under five.
- Due to decreased funding in the Combined TANF Allocation (formally know as Flexible Fund for Family Services-FFFS) the home visiting program was moved into the operating budget.

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BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :72 SOCIAL SERVICE PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0129	REPAYMENT OF MEDICAL ASSISTANCE	3,163,352	1,959,745	1,043,295	1,974,244	1,974,244	1,974,244
0132	REPAYMENTS OF TANF	86,771	813,901	64,576	93,845	93,845	93,845
0134	REPAYMENTS OF AID-CHILD CARE	497,320	382,077	330,903	493,465	493,465	493,465
0135	REPAYMENTS OF STATE TRAINING SCHOOL	4,663	891	994	3,077	3,077	3,077
0136	REPAYMENTS OF SAFETY NET	1,062,176		701,511	844,253	844,253	844,253
0137	REPAYMENTS OF ADULTS	503		1,024			
0138	REPAYMENTS OF BURIALS	40,894	37,814	23,868	20,523	20,523	20,523
0166	MISCELLANEOUS CONTRIBUTIONS		96,250		99,137	99,137	99,137
CHARACTER 02	SUBTOTAL	4,855,679	3,290,678	2,166,171	3,528,544	3,528,544	3,528,544
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	11,517	6,043				
CHARACTER 03	SUBTOTAL	11,517	6,043				
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	9,036	18,479	27,904	20,763	20,763	20,763
0217	PREMIUM & ACCRUED INT ON OBLIGATION			330			
0626	UNUSED GRANT	21,011		60,716			
CHARACTER 07	SUBTOTAL	30,047	18,479	88,950	20,763	20,763	20,763

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :72 SOCIAL SERVICE PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :08 STATE AID							
0304	MEDICAL ASSISTANCE	5,837,871	-94,431	907,205	136,966	136,966	136,966
0306	TANF	3,275,494	4,058,833	1,455,007	5,273,880	4,996,033	4,996,033
0316	CHILD CARE SCHOOL DISTRICTS	199,580	225,176	157,646	200,250	200,250	200,250
0317	CHILD CARE/FOSTER CARE (ADC)	3,417,206	3,914,231	2,505,516	4,536,154	4,536,154	4,536,154
0318	JUVENILE DELINQUENT	333,690	646,576	315,122	902,641	902,641	902,641
0320	SAFETY NET	2,877,657	3,449,288	1,463,207	3,397,409	3,183,271	3,183,271
0323	EMERGENCY AID TO ADULTS	29,690	30,567	12,678	31,500	31,500	31,500
0325	BURIALS	54,795	58,500	36,817	87,750	87,750	87,750
0457	STATE AID SPECIAL NEEDS	578	5,000	8,180	5,000	5,000	5,000
0460	OTHER STATE AID	4,592					
CHARACTER 08 SUBTOTAL		16,031,153	12,293,740	6,861,378	14,571,550	14,079,565	14,079,565
CHARACTER :09 FEDERAL AID							
0390	MEDICAL ASSISTANCE	-563,602	-94,431	77,078	136,966	136,966	136,966
0391	TANF	5,256,450	6,854,109	4,509,257	6,229,092	6,229,092	6,229,092
0395	FOSTER CARE (ADC)	2,329,813	3,984,932	1,560,453	4,654,466	4,654,466	4,654,466
0396	SAFETY NET	124,631	103,674	64,193	125,208	125,208	125,208
0399	SERVICES FOR RECIPIENTS	1,154,223	637,883	741,729	660,719	660,719	660,719
0581	MSE INCENTIVE - FEDERAL	72,108	63,990	35,605	66,050	66,050	66,050
CHARACTER 09 SUBTOTAL		8,373,623	11,550,157	6,988,315	11,872,501	11,872,501	11,872,501
TYPE R SUBTOTAL		29,302,019	27,159,097	16,104,814	29,993,358	29,501,373	29,501,373



REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
DEPARTMENT:67 SOCIAL SERVICES  
DIVISION :72 SOCIAL SERVICE PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4349	MISC OPERATIONAL SUPPLIES	1,010	5,000	8,180	5,000	5,000	5,000
4561	PURCHASE OF SERVICES	1,321,102	1,306,742	599,557	2,354,897	1,927,440	1,927,440
4565	JOBS - TRANS CHILD CARE	1,283,259	1,290,420	682,301	1,290,420	1,290,420	1,290,420
4567	MEDICAL ASSISTANCE	1,926,527	1,730,883	1,218,244	2,208,176	2,208,176	2,208,176
4568	MMIS MEDICAL ASSISTANCE	34,243,606	34,876,448	21,908,942	33,709,023	33,709,023	33,709,023
4569	SECURE DETENTION	42,797	40,000	-66,354	60,000	60,000	60,000
4572	TANF	8,207,915	9,212,200	5,415,668	8,769,600	8,769,600	8,769,600
4573	EAF/TANF	7,628,821	9,245,606	4,253,061	9,072,246	9,185,046	9,185,046
4578	INST PLACEMENT SCHOOL DISTRICT	502,573	488,450	247,369	450,000	450,000	450,000
4579	FOSTER CARE HOMES/INSTITUTE-CW	1,440,127	1,331,881	1,150,760	2,024,190	2,024,190	2,024,190
4580	FOSTER CARE HOMES/INSTITUTE-ADC	6,013,293	6,318,229	4,431,155	7,688,174	7,688,174	7,688,174
4581	FOSTER CARE NS DET (HASKINS)	749,832	772,327	514,885	795,502	795,502	795,502
4582	FOSTER CARE NS DET OUT/COUNTY	337,947	515,460	151,857	415,500	415,500	415,500
4583	JD/PINS INSTITUTIONS-ADC	1,397,560	1,726,780	1,125,992	1,890,000	1,890,000	1,890,000
4584	JD CARE IN INSTITUTIONS	22,399	20,632	305,638	490,000	490,000	490,000
4585	STATE TRAINING SCHOOLS	428,624	600,000	98,661	600,000	600,000	600,000
4586	SAFETY NET	6,749,802	7,655,064	4,702,512	7,649,280	7,221,005	7,221,005
4588	EMERGENCY AID FOR ADULTS	58,780	61,134	44,733	63,000	63,000	63,000
4589	BURIALS	299,857	328,510	250,534	493,935	493,935	493,935
CHARACTER 40	SUBTOTAL	72,655,831	77,525,766	47,043,695	80,028,943	79,286,011	79,286,011
CHARACTER :41	CHARGEBACK EXPENSES						
4610	PERSONAL SERVICES CHARGEBACKS	1,448,844	1,576,289	232,828	1,620,386	1,620,386	1,620,386
4614	OTHER CHARGEBACK EXPENSES	149,400	108,000	80,600	155,000	155,000	155,000
CHARACTER 41	SUBTOTAL	1,598,244	1,684,289	313,428	1,775,386	1,775,386	1,775,386

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :72 SOCIAL SERVICE PROGRAMS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :90	TRANSFERS						
9005	TRANSFER TO GRANT FUND	86,161	86,161	86,161	86,161	86,161	86,161
CHARACTER 90 SUBTOTAL		86,161	86,161	86,161	86,161	86,161	86,161
TYPE X SUBTOTAL		74,340,236	79,296,216	47,443,284	81,890,490	81,147,558	81,147,558
DIVISION 72 SUBTOTAL		-45,038,217	-52,137,119	-31,338,470	-51,897,132	-51,646,185	-51,646,185

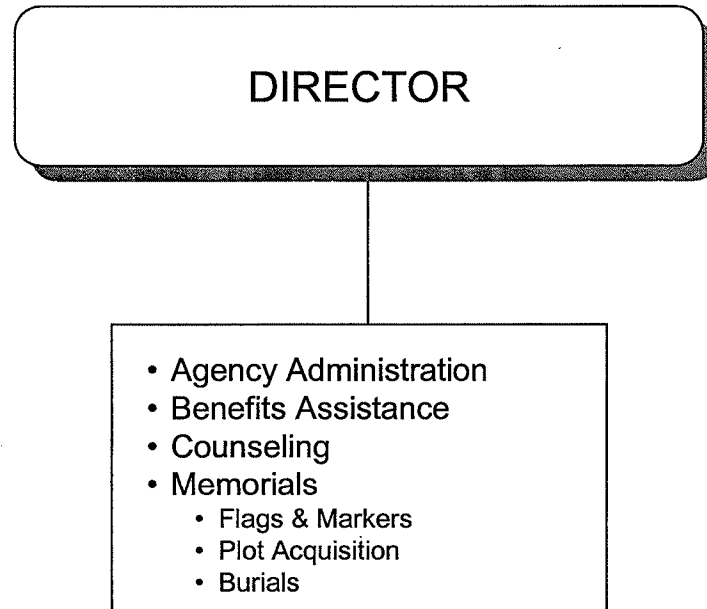
REPORT:BP033

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :103 SOCIAL SERVICE OPERATING  
 DEPARTMENT:67 SOCIAL SERVICES  
 DIVISION :73 INTERGOVERNMENTAL TRANSFERS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4568	MMIS MEDICAL ASSISTANCE		367,500	539,033	229,938	229,938	229,938
CHARACTER 40 SUBTOTAL			367,500	539,033	229,938	229,938	229,938
TYPE X SUBTOTAL			367,500	539,033	229,938	229,938	229,938
DIVISION 73 SUBTOTAL			-367,500	-539,033	-229,938	-229,938	-229,938
DEPARTMENT 67 SUBTOTAL		-47,944,483	-56,143,416	-33,491,418	-55,619,207	-55,694,185	-55,674,889
SUBFUND 103 SUBTOTAL		-47,944,483	-56,143,416	-33,491,418	-55,619,207	-55,694,185	-55,674,889

# VETERANS' SERVICES



## **VETERANS' SERVICES - 42**

### **MISSION STATEMENT**

To provide counseling and assistance to veterans and their dependents by making them aware of federal, state and local benefits and to assist facilitating claims for benefits to the Department of Veterans Affairs.

### **DESCRIPTION**

The Veterans' Service Agency renders a wide variety of services to an estimated 18,000 veterans and their families, of all wars and conflicts as well as peacetime service. Service is also extended to active duty servicemen/women and their families. Professional assistance and advice is given in the filing of applications for benefits under existing Federal, State and Local laws and regulations. It is also a primary function of the office to familiarize veterans and their families of the Department of Veteran's Affairs benefits available to and for them.

The Veterans' Service Agency assists veterans and their families in applying for such benefits as compensation, pensions, domiciliary care, emergency and regular hospitalization, out-patient services, certification of documents, replacement of Separation of Military Service papers, re-employment rights, conversion of government insurance, waiver of insurance, Civil Service preference, education apprenticeship, on-the-job training, vocational training, orthopedic and prosthetic appliances, Veterans Affairs home loan applications, tax exemption, death pensions, insurance benefits, headstones or markers, burial benefits, memorial flags, military funerals, and death gratuity pay.

In addition to providing substance & alcohol abuse counseling, the Veteran's Service Center (VCS) of the Southern Tier provides one-on-one family counseling, information and referral services. The VCS

also offers veterans and their families outreach and support programs dealing with Post Traumatic Stress Disorder (PTSD).

### **2007 OBJECTIVES**

- Coordinate all veterans groups, service organizations in Broome County and County departments to maximize service to veterans and minimize duplication of efforts.
- Review nursing home cases to ensure that veterans and widows are receiving accurate pensions and attendance allowance.
- Review program for interment of bodies of honorably discharged veterans of the Armed Forces as well as family members, who have died without sufficient means to supply funeral expenses.
- Ensure all honorably discharged veterans' graves have adequate flag holders, flags and headstones for those without markers.
- Maintain professional counseling and make appropriate referrals for veteran's healthcare and mental health evaluations.
- Maintain education in veterans' benefits and a good veterans' benefits library to better assist veterans in applying for, maintaining, and appealing adverse decisions regarding benefits.
- Continue striving to expand services by conducting home visits to veterans and dependents whose disabilities inhibit their ability to leave their home, and counseling veterans at the local outreach center.

### **2007 BUDGET HIGHLIGHTS**

In our continual effort to provide services in an efficient and professional manner, we are implementing "Virtual Veteran," a software program providing complete document management, automated forms integration, reporting capabilities, remote entry and archiving that meets government standards. No longer will we rely on hard copy files. Daily activity is tracked through Virtual Veterans simplifying reporting requirements and remote entry will enable us to work on site with out veterans wherever they may be.

42 000 VETERANS' SERVICES

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Veterans' Director	22 Admin	1	1	1	1	0
Veterans' Director	24 Admin	0	0	0	0	1
Office Manager	16 BAPA	0	0	1	0	0
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

REPORT:BP032

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:42 VETERANS SERVICES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0616	TRANSFER TAX	472,216	400,000	429,429	400,000	570,000	570,000
CHARACTER 02 SUBTOTAL		472,216	400,000	429,429	400,000	570,000	570,000
CHARACTER :08 STATE AID							
0328	VETERANS SERVICE AGENCIES		33,500	38,040	7,500	7,500	7,500
0906	BURIALS			25,200	23,000	23,000	23,000
CHARACTER 08 SUBTOTAL			33,500	63,240	30,500	30,500	30,500
TYPE R SUBTOTAL		472,216	433,500	492,669	430,500	600,500	600,500
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	78,177	79,660	45,108	82,818	82,818	86,274
1600	SALARIES TEMPORARY	9,848	8,664	5,489	10,572	10,572	10,572
CHARACTER 10 SUBTOTAL		88,025	88,324	50,597	93,390	93,390	96,846
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	358	300		300	300	300
4319	OFFICE SUPPLIES	897	1,000	763	1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	3,644	490	775	600	600	600
4418	DUES AND MEMBERSHIPS	25	100	140	190	190	190
4419	GENERAL OFFICE EXPENSES	4,549	1,500	705	1,500	1,500	1,500
4458	OTHER PROGRAM EXPENSE	2,064		17,040	19,000	19,000	19,000
4461	MILEAGE AND PARKING-LOCAL			17	50	50	50
4462	TRAVEL HOTEL AND MEALS	605	3,000	774	3,000	3,000	3,000
4463	EDUCATION AND TRAINING	50	500	500	500	500	500
4569	SECURE DETENTION	2,494					
4589	BURIALS	118,250	135,000	101,011	167,000	140,000	140,000
5010	VETERANS SUPPORT COUNCIL	34,000	19,570				
CHARACTER 40 SUBTOTAL		166,936	161,460	121,725	193,140	166,140	166,140

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:42 VETERANS SERVICES

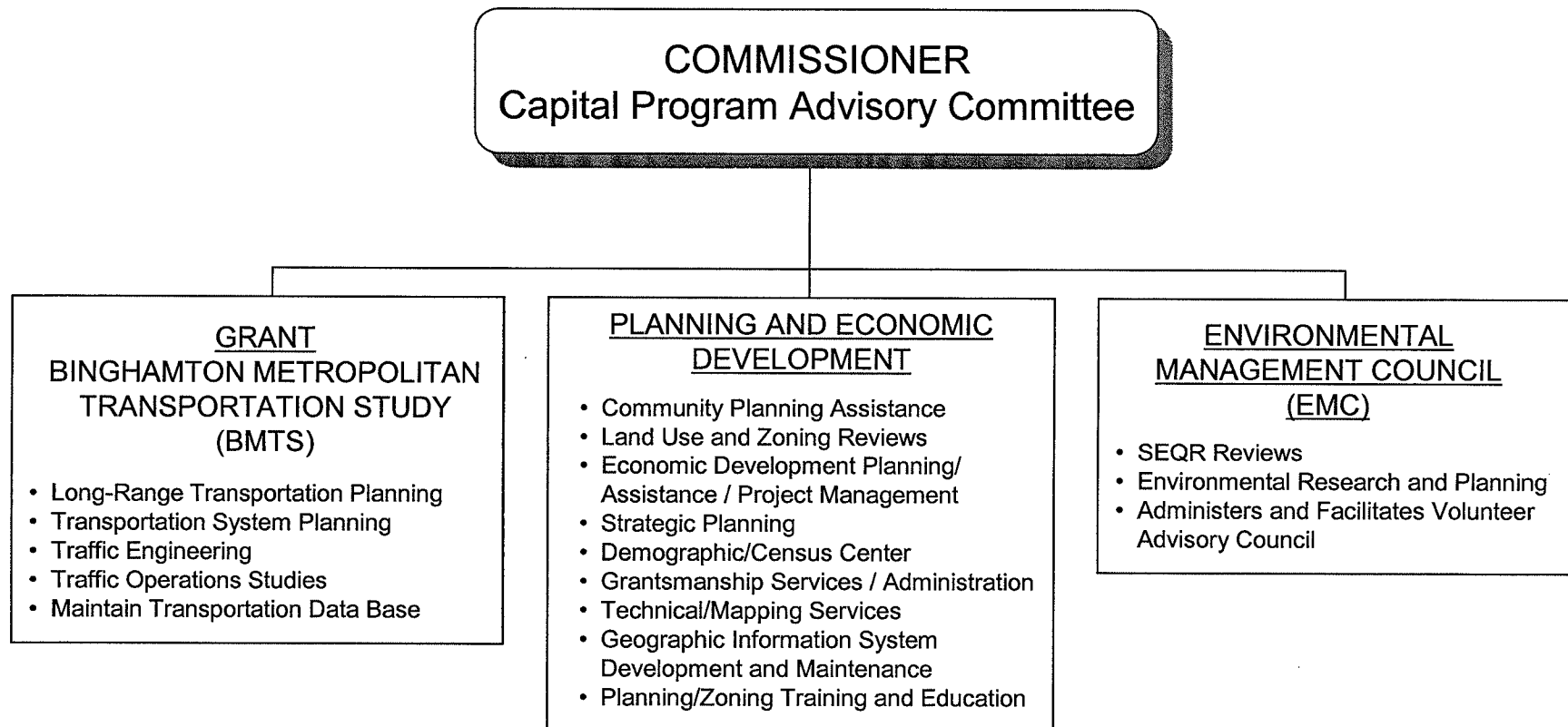
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	40,589	206	52	206	206	206
4621	BUILDING AND LAND RENTAL CHARGEBACK				14,450	14,450	14,450
CHARACTER 41 SUBTOTAL		40,589	206	52	14,656	14,656	14,656
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	8,540	12,268	3,681	8,689	8,689	9,069
8030	SOCIAL SECURITY	6,671	6,757	3,900	7,144	7,144	7,304
8040	WORKERS COMPENSATION	628	760	190	783	783	783
8050	LIFE INSURANCE	38	48	26	48	48	48
8060	HEALTH INSURANCE	17,119	18,681	12,894	22,448	22,448	22,448
8063	DISABILITY INSURANCE	129	120	64	120	120	120
CHARACTER 80 SUBTOTAL		33,125	38,634	20,755	39,232	39,232	39,772
TYPE X SUBTOTAL		328,675	288,624	193,129	340,418	313,418	317,414
DEPARTMENT 42 SUBTOTAL		143,541	144,876	299,540	90,082	287,082	283,086



## HOME AND COMMUNITY SERVICES

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>
Planning and Economic Development	
Planning and Economic Development	401
Environmental Management Council	407
Solid Waste Management	411

# PLANNING & ECONOMIC DEVELOPMENT



**PLANNING & ECONOMIC DEVELOPMENT - 44**  
**Planning & Economic Development - 44**

**MISSION STATEMENT**

To promote the sound and orderly economic and physical growth of Broome County and its constituent municipalities. Provide technical planning guidance and assistance to the County Executive and County Legislature and implement projects and programs designed to improve the economy, environment and physical infrastructure of the county.

**DESCRIPTION**

The Department of Planning and Economic Development extends professional services to Broome County Government, its Departments and Municipalities as well as to other public and private entities. Its three Divisions, the Division of Planning & Economic Development, Environmental Management Council and Binghamton Metropolitan Transportation Study, provide assistance in land-use planning, zoning, grantsmanship, economic development, transportation planning, environmental studies and recommendations, 239 Reviews, community assistance, GIS Mapping and research and infrastructure development. Advisory guidance is provided by the Planning Advisory Board, Environmental Management Council and BMTS Advisory Committee.

**2007 OBJECTIVES**

- Provide guidance and direction and partner with economic development entities in the Region to develop a unified economic development strategy.

- Assist local and regional organizations/providers develop expanded markets for their products.
- Administer US EPA Brownfield Assessment Program and Grant Administration.
- Aggressively pursue state, federal and other grant funding to meet County-wide needs.
- Begin preparation of a County-wide Comprehensive Plan.
- Working with municipal attorneys and officials, assist in the preparation and adoption of DEC Stormwater Rules and Regulations.
- Conduct training and workshops for municipalities on various topics.
- Maintain and expand the County's GIS capabilities and continue to provide training to County Departments and municipalities.

**2007 BUDGET HIGHLIGHTS**

- Designate the Brandywine Corridor as a Brownfield Opportunity Area
- Complete the Enhanced Wastewater Study
- Provide a Greater Level of GIS assistance to County Departments and Municipalities
- Work with the Greater Binghamton Coalition and Director of Economic Development to do a Master plan for the acquisition and development of the "Depot" site in Hillcrest
- Work with Municipalities to develop uniform zoning and land use definitions and uses.

## 44 0016 PLANNING &amp; ECONOMIC DEVELOPMENT

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Comm. of Planning & Economic Development	H Admin	1	1	1	1	1
Director of Economic Development	H Admin	1	1	1	1	1
Executive Director of Workforce Investment Board	A Admin	1	0	0	0	0
GIS Administrator	24 BAPA	1	1	1	1	1
Chief Planner	23 BAPA	1	1	1	1	1
Senior Planner	21 CSEA	1	1	1	1	1
Economic Planner	20 CSEA	1	1	1	1	1
Planner/Planner Trainee	18/16 CSEA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT  
 DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0070	FEES FOR SERVICES	5,000	1,000	534	1,000	1,000	1,000
0464	OTHER LOCAL GOVERNMENTS		3,000		33,000	33,000	33,000
0549	CHARGEBACK TO GRANTS			-105			
CHARACTER 02 SUBTOTAL		5,000	4,000	429	34,000	34,000	34,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0208	MINOR SALES - PLANNING	5,410	1,500	1,144	1,500	1,500	1,500
0213	SALE OF EQUIPMENT	2					
CHARACTER 06 SUBTOTAL		5,412	1,500	1,144	1,500	1,500	1,500
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES	50,000					
CHARACTER 07 SUBTOTAL		50,000					
CHARACTER :09 FEDERAL AID							
0353	FEDERAL AID - OTHER		6,500		6,500	6,500	6,500
CHARACTER 09 SUBTOTAL			6,500		6,500	6,500	6,500
TYPE R SUBTOTAL		60,412	12,000	1,573	42,000	42,000	42,000

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT  
DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	357,046	408,816	249,619	435,170	435,170	435,170
1600	SALARIES TEMPORARY	17,062	18,500	10,202	18,500	18,500	18,500
CHARACTER 10 SUBTOTAL		374,108	427,316	259,821	453,670	453,670	453,670
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	833	837	460	850	850	850
4319	OFFICE SUPPLIES	2,652	2,653	1,058	2,500	2,500	2,500
4342	PHOTOGRAPHIC SUPPLIES	120	125	50	100	100	100
4343	ENGINEERING SUPPLIES	1,573	1,553	601	1,240	1,240	1,240
4347	GAS OIL GREASE AND DIESEL FUEL	21	200	24	200	200	200
4359	COMPUTER SOFTWARE AND SUPPLIES	2,238	4,001	2,065	4,001	4,001	4,001
4411	POSTAGE AND FREIGHT	97	100	99	400	400	400
4418	DUES AND MEMBERSHIPS	1,035	1,100	935	1,505	1,505	1,505
4419	GENERAL OFFICE EXPENSES	1,295	1,295	1,283	1,295	1,295	1,295
4448	ADVERTISING AND PROMOTION EXPENSES	250,083	100	100,099			
4449	OTHER OPERATIONAL EXPENSES	500	500	455	250	250	250
4461	MILEAGE AND PARKING-LOCAL	15	5,142		4,225	4,225	4,225
4462	TRAVEL HOTEL AND MEALS	6,256	6,000	37	6,000	6,000	6,000
4463	EDUCATION AND TRAINING	1,455	1,500	115	1,500	1,500	1,500
4466	ADVISORY BD/TRUSTEES EXPENSES		100	69	100	100	100
4518	COPYING MACHINE RENTALS	1,764	1,984	1,224	2,200	2,200	2,200
4545	CONTRACTED SERVICES	53,948	118,000	11,496	380,258	380,258	215,258
4747	OTHER FEES FOR SERVICES	99	200,000	8,678	25,000	25,000	25,000
5056	REGIONAL PLANNING BOARD	31,055	31,055	31,055	20,000	20,000	20,000
5077	INDUSTRIAL DEVELOPMENT AGENCY (IDA)	50,000					
CHARACTER 40 SUBTOTAL		405,039	376,245	159,803	451,624	451,624	286,624

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT  
 DIVISION :44 PLANNING & ECONOMIC DEVELOPMENT

SUBOBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	1,213	769	324	1,174	1,174	1,174
4615	GASOLINE CHARGEBACK	196	250	206	400	400	400
4616	FLEET SERVICE CHARGEBACK	1,045	1,928	482	2,198	2,198	2,198
CHARACTER 41 SUBTOTAL		2,454	2,947	1,012	3,772	3,772	3,772
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	46,280	70,658	21,226	45,652	45,652	45,652
8030	SOCIAL SECURITY	30,409	32,099	19,405	33,290	33,290	33,290
8040	WORKERS COMPENSATION	5,178	4,573	1,490	5,178	5,178	5,178
8050	LIFE INSURANCE	149	216	102	216	216	216
8060	HEALTH INSURANCE	63,908	57,745	52,552	76,225	76,225	76,225
8063	DISABILITY INSURANCE	407	720	317	600	600	600
8070	UNEMPLOYMENT INSURANCE	6,305					
CHARACTER 80 SUBTOTAL		152,636	166,011	95,092	161,161	161,161	161,161
CHARACTER :90 TRANSFERS							
9004	TRANSFER TO CAPITAL FUND	67,000					
9005	TRANSFER TO GRANT FUND	5,042					
CHARACTER 90 SUBTOTAL		72,042					
TYPE X SUBTOTAL		1,006,279	972,519	515,728	1,070,227	1,070,227	905,227
DIVISION 44 SUBTOTAL		-945,867	-960,519	-514,155	-1,028,227	-1,028,227	-863,227

**PLANNING & ECONOMIC DEVELOPMENT**  
**Environmental Management Council (EMC)**

**MISSION STATEMENT**

To preserve, protect and enhance the local environment by providing information, advice and technical assistance to Broome County policy makers on environmental issues, projects, problems and concerns.

**DESCRIPTION**

The Environmental Management Council is Broome County government's citizens' advisory board on local environmental matters. The EMC was established by resolution of the Broome County Legislature in 1971 pursuant to New York State enabling legislation.

**2007 OBJECTIVES**

- Contribute environmental component to 239 L&M reviews and comprehensive planning efforts.
- Conduct research and disseminate information on issues affecting the local environment.
- Conduct educational outreach activities to protect local water quality per federally mandated Stormwater (Phase II) regulations, including the 22nd Fall Riverbank Clean Up and Storm Drain Stenciling Day(s).
- Assist with implementation of land use related recommendations of the BC Plan.
- Continue development of a Broome County Open Space Plan.
- Monitor progression of major energy projects (Millennium Pipeline and New York Regional Interconnect power line).
- Provide environmental planning services to Division of Solid Waste Management.
- Assist with production of the 9<sup>th</sup> Book Recycling Fair, in cooperation with other agencies, to promote, reuse, recycling and literacy.
- Produce the 11<sup>th</sup> Joyce Smith Environmental Photography Show and Competition.

**2007 BUDGET HIGHLIGHTS**

- Funding requested to maintain current level of service.



44 0024 PLANNING & ECONOMIC DEVELOPMENT/Environmental Management Council (EMC)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Senior Environmental Planner	21 CSEA	1	1	1	1	1
Environmental Analyst	14 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT  
 DIVISION :66 ENVIRONMENTAL MANAGEMENT COUNCIL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0559	OTHER DEPARTMENTAL CHARGEBACK	9,433	12,978	886	10,025	10,025	10,025
CHARACTER 02 SUBTOTAL		9,433	12,978	886	10,025	10,025	10,025
TYPE R SUBTOTAL		9,433	12,978	886	10,025	10,025	10,025
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	74,767	78,361	49,581	84,423	84,423	84,423
CHARACTER 10 SUBTOTAL		74,767	78,361	49,581	84,423	84,423	84,423
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	511	590	541	610	610	610
4319	OFFICE SUPPLIES	575	600	254	600	600	600
4359	COMPUTER SOFTWARE AND SUPPLIES		130		130	130	130
4411	POSTAGE AND FREIGHT	9	50	37	50	50	50
4418	DUES AND MEMBERSHIPS	130	130	105	130	130	130
4442	PHOTOGRAPHIC EXPENSES		25		25	25	25
4448	ADVERTISING AND PROMOTION EXPENSES		45		45	45	45
4449	OTHER OPERATIONAL EXPENSES	55	225	48	225	225	225
4461	MILEAGE AND PARKING-LOCAL	83	150		150	150	150
4462	TRAVEL HOTEL AND MEALS	212	500	28	500	500	500
4463	EDUCATION AND TRAINING	170	300	10	300	300	300
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS		550		550	550	550
4466	ADVISORY BD/TRUSTEES EXPENSES	161	225	136	225	225	225
4467	NON-EMPLOYEE EDUCATION AND TRNG		260		260	260	260
4518	COPYING MACHINE RENTALS	880	750	347	900	900	900
CHARACTER 40 SUBTOTAL		2,786	4,530	1,506	4,700	4,700	4,700

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:44 PLANNING & ECONOMIC DEVELOPMENT  
 DIVISION :66 ENVIRONMENTAL MANAGEMENT COUNCIL

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	8,163	12,068	4,159	8,794	8,794	8,794
8030	SOCIAL SECURITY	5,644	5,995	3,738	6,413	6,413	6,413
8040	WORKERS COMPENSATION		1,030		1,061	1,061	1,061
8050	LIFE INSURANCE	35	48	26	48	48	48
8060	HEALTH INSURANCE	8,264	7,950	5,456	9,240	9,240	9,240
8063	DISABILITY INSURANCE	233	240	159	240	240	240
CHARACTER 80 SUBTOTAL		22,339	27,331	13,538	25,796	25,796	25,796
TYPE X SUBTOTAL		99,892	110,222	64,625	114,919	114,919	114,919
DIVISION 66 SUBTOTAL		-90,459	-97,244	-63,739	-104,894	-104,894	-104,894
DEPARTMENT 44 SUBTOTAL		-1,036,326	-1,057,763	-577,894	-1,133,121	-1,133,121	-968,121

# SOLID WASTE MANAGEMENT

COMMISSIONER OF PUBLIC WORKS

DEPUTY COMMISSIONER

## RECYCLING

- County-wide Recycling Program:
  - Broome Recycling Contract
  - Curbside & Drop-off sites
  - Education & Outreach
  - Technical Assistance
  - Market Research
  - Pilot Projects
- Hazardous Waste Program:
  - HW Hauler Contract
  - Facility Operations
  - Residential Program
  - Commercial/Institutional Program
  - Site Health/Safety
  - Education & Outreach
  - Battery Drop-off
- Medical Waste Program
- Grant Applications

## GRANTS

- Municipal Waste Reduction & Recycling Coordinator
- EPF Recycling Equipment
- Household Hazardous Waste (HHW) State Assistance Program

## ADMINISTRATION

- Fiscal Management
- Engineering Oversight
- Planning and Development
- Landfill Design/Permitting
- Host Community Benefits
- Buffer Property Management
- Resource Recovery Liaison
- Local Law Implementation
- Grant Management
- Legal Council

## LANDFILLING

- Operations:
  - Landfilling & Daily Cover
  - Scale Revenues & Billing
  - Hauler/Customer Service
  - Hauler Permitting/Assistance
  - Recycling and Composting
  - Pallet/Mulch Processing
  - Leachate Hauling
  - Residential Drop-off Service
  - Groundwater Monitoring
  - Equipment, Building & Ground Maintenance
  - Bird Mitigation, Illegal Dumping, Nuisance Control
  - Contract Administration
- Leachate Treatment Facility
- Landfill Gas Management & Electrical Generation
- Landfill Closure/Remediation
- Implementation of Grant Programs

## GRANTS

- Title 3 Grant (Colesville Landfill)
- (EQBA) Colesville Landfill Closure
- (EQBA) Grants

## **SOLID WASTE MANAGEMENT – 23 (Fund 206)**

### **MISSION STATEMENT**

To provide the community with an integrated program for managing solid waste in an economically sound and environmentally safe manner.

### **DESCRIPTION**

Since its inception in 1989, the Division of Solid Waste Management has been responsible for the evolution of the system of financing the County's solid waste operations, from a property tax-supported service with tipping fees covering only a modest portion of the program costs, to a full-fledged "enterprise fund" where the cost of current operations are financed through user fees.

Within the framework of ongoing changes to State and Federal regulations governing the solid waste industry, the Division of Solid Waste Management has effectively contained costs, remaining economically competitive while still remaining in compliance.

Broome County is one of the communities in New York State to have an operating landfill designed in accordance with the latest NYDEC Part 360 regulations and RCRA Subtitle D regulations, the most stringent and costly design standards to date. The landfill is operated in an efficient manner that focuses on maximum compaction of the waste, which results in the most effective use of airspace. With respect to recycling goals mandated by New York State in the Solid Waste Management Act of 1988, Broome County has already exceeded the State recycling goal.

A solid waste management system is critical to Broome County's infrastructure in order to support public health, safety and welfare interests in the County and to preserve the County's present and future economic development potential. Safe, environmentally sound and stable solid waste disposal is not only critical to the residents of this County it is essential to commercial and industrial entities that would do business in our community.

The Division of Solid Waste Management oversees:

- Implementation of the comprehensive Broome County Solid Waste Management System.
- The entire County's material recovery programs including reduction, reuse and recycling, and composting.
- The operations and maintenance of the County's sanitary landfill and solid waste disposal facilities.
- The implementation and management of all charges and/or user fees imposed by the County Legislature for solid waste disposal or handling.
- The coordination of all engineering services for the County's Solid Waste Management operations.
- The procurement, evaluation and selection for the Legislature's consideration such firms necessary to provide professional services in connection with the County's solid waste management programs.
- Public education and outreach to all County residents and businesses.

- The Division of Solid Waste Management provides services from several sites: Towns of Barker, Maine, Nanticoke, Colesville and Deposit.
- The Broome County Landfill serves the entire County and is located at the intersection of the Towns of Barker, Maine and Nanticoke.
- A Materials Recovery Facility (MRF) located in the City of Binghamton, 19 Emma Street and operated by Recycle America Alliance.
- Two (2) satellite drop-off stations located at the Town of Sanford Highway Garage and at the Broome County Landfill.
- Operate our leachate treatment facility as efficiently as possible and evaluate alternative opportunities for leachate management such as recirculation, landfill bioreactor, reverse osmosis and constructed wetland treatment.
- Investigate alternative opportunities in scrap tire recycling.
- Continue the investigation of Alternative Daily Cover options.
- Investigate future grant opportunities

## **2007 OBJECTIVES**

- Continue to integrate the solid waste management system for our community.
- Manage gas and leachate collection efficiently and effectively.
- Maximize the generation of electricity from the collection of additional landfill gas.
- Increase the leaf and yard waste-composting program at the landfill and investigate food waste composting opportunities.
- Continue efficient management of the Hazardous Waste Facility and Leachate Treatment Facility.
- Continue management of the Countywide-recycling program.
- Continue improvement of the Division's comprehensive health and safety programs.
- Continue to maximize compaction techniques in the landfill in order to make the most efficient use of airspace.
- Match revenue with expense.

23 0060 EXECUTIVE/SOLID WASTE MANAGEMENT

0078

0086

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Sept 1, 2006 Current Authorized</u>			
Dep. Comm. of P.W. - Solid Waste Management*	F Admin	1	1	1	1	1
Materials Recovery Manager	21 CSEA	1	1	1	1	1
Solid Waste Management Specialist	21 CSEA	1	1	1	1	1
Solid & Hazardous Waste Facility Tech.	19 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Equipment Mechanic III	AFSCME	1	1	1	1	1
Laborer	AFSCME	3	3	3	3	3
Landfill Clerk	AFSCME	3	3	3	3	3
Motor Equipment Operator III	AFSCME	9	8	8	8	8
Motor Equipment Operator II	AFSCME	0	1	1	1	1
Sanitary Landfill Supervisor	AFSCME	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

\* Consolidated with Deputy Commissioner of Engineering

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS						
0464	OTHER LOCAL GOVERNMENTS	19,070	19,000	11,024	20,000	20,000	20,000
0550	DEPRECIATION CHARGEBACK	50,086					
0559	OTHER DEPARTMENTAL CHARGEBACK	27,900	41,400		28,000	28,000	28,000
0606	TIPPING FEES	7,516,601	7,541,151	4,471,574	7,849,750	7,849,750	7,849,750
0621	DISPOSAL FEES	31,561	25,000	15,265	45,000	45,000	45,000
0622	MISCELLANEOUS	61,623	76,950	30,874	85,150	85,150	85,150
0643	CHARGEBACK OF SERVICES PROVIDED AND	26,211	30,000	12,695	27,800	27,800	27,800
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02 SUBTOTAL		7,733,052	7,734,501	4,541,432	8,055,700	8,055,700	8,055,700
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	455,943	350,000	514,888	750,000	750,000	750,000
CHARACTER 03 SUBTOTAL		455,943	350,000	514,888	750,000	750,000	750,000
CHARACTER :04 LICENSES AND PERMITS							
0609	PERMITS	30,411	29,845	17,181	32,620	32,620	32,620
CHARACTER 04 SUBTOTAL		30,411	29,845	17,181	32,620	32,620	32,620



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING  
 DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0205	SALE OF SCRAP & EXCESS MATERIALS	26,389	19,500	19,942	26,650	26,650	26,650
CHARACTER 06 SUBTOTAL		26,389	19,500	19,942	26,650	26,650	26,650
CHARACTER :07	MISC/INTERFUND REVENUES						
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			320			
0216	GIFTS AND DONATIONS	18,879					
0217	PREMIUM & ACCRUED INT ON OBLIGATION	23,047		16,230			
0227	TRANSFER FROM GENERAL FUND	86					
0229	TRANSFER FROM INSURANCE RESERVE	4,624		4,020			
0233	EARNINGS ON TEMPORARY INVESTMENTS	158,209	35,000		35,000	35,000	35,000
0465	TRANSFER SPECIAL REVENUE FUND	1,984					
0638	CAPITAL CONTRIBUTIONS	-496,467					
CHARACTER 07 SUBTOTAL		-289,638	35,000	20,570	35,000	35,000	35,000
CHARACTER :08	STATE AID						
0460	OTHER STATE AID	150,000	264,026	129,824	253,902	253,902	253,902
CHARACTER 08 SUBTOTAL		150,000	264,026	129,824	253,902	253,902	253,902
TYPE R SUBTOTAL		8,106,157	8,432,872	5,243,837	9,153,872	9,153,872	9,153,872

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	785,834	834,570	405,794	883,370	883,370	883,370
1600	SALARIES TEMPORARY	98,864	109,778	66,334	115,729	115,729	115,729
1700	SALARIES OVERTIME	45,447	55,128	36,535	56,045	40,000	40,000
1900	SALARIES SHIFT DIFFERENTIAL		330		330	330	330
1910	OUT OF TITLE PAY	8,309	9,299	6,320	14,167	14,167	14,167
1940	OTHER PERSONNEL SERVICES	1,725	1,700	1,875	1,900	1,900	1,900
CHARACTER 10 SUBTOTAL		940,179	1,010,805	516,858	1,071,541	1,055,496	1,055,496
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2022	LIGHT TRUCKS			18,474			
2024	CONSTRUCTION MOTOR EQUIPMENT		100,000	112,050	400,000	400,000	400,000
CHARACTER 20 SUBTOTAL			100,000	130,524	400,000	400,000	400,000
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4300	MAT & SUPPLIES-SURFACE TREAT	25,177	23,000	900	76,000	76,000	76,000
4301	MAT & SUPPLIES-SIGNS & POSTS		740	131	740	740	740
4311	BOOKS AND SUBSCRIPTIONS	289	1,860	287	1,560	1,560	1,560
4318	DUPLICATING AND PRINTING RM SUPPLIE	1,056	2,000	355	2,000	2,000	2,000
4319	OFFICE SUPPLIES	6,841	7,590	3,144	7,800	7,800	7,800
4323	BLDG MAINTENANCE SUPPLIES	6,851	7,900	1,806	21,000	21,000	21,000
4326	FUEL AND HEATING SUPPLIES	26,308	52,000	14,248	40,500	40,500	40,500
4329	BLDG AND GROUNDS SUPPLIES	1,144	2,364	2,950	2,600	2,600	2,600
4331	FOOD AND BEVERAGES		400		400	400	400
4341	MOTOR EQUIPMENT SUPPLIES	100,067	90,000	44,526	95,000	95,000	95,000
4342	PHOTOGRAPHIC SUPPLIES		300	297	300	300	300
4346	TRAINING AND EDUCATIONAL SUPPLIES	1,201	1,500	229	1,600	1,600	1,600
4347	GAS OIL GREASE AND DIESEL FUEL	162,518	114,250	146,395	229,000	229,000	229,000
4348	TIRES AND TUBES	41,787	17,000	8,737	23,060	23,060	23,060
4349	MISC OPERATIONAL SUPPLIES	71,313	86,600	44,019	103,020	103,020	103,020
4350	LEACHATE SUPPLIES	31,450	35,180	13,081	36,100	36,100	36,100
4351	ANIMAL FOOD	38					
4356	UNIFORMS	1,107	2,500	2,117	2,600	2,600	2,600
4358	SAFETY SUPPLIES	5,054	11,674	2,876	9,400	9,400	9,400
4359	COMPUTER SOFTWARE AND SUPPLIES	3,121	3,810	494	2,100	2,100	2,100
4411	POSTAGE AND FREIGHT	835	475	305	1,150	1,150	1,150
4418	DUES AND MEMBERSHIPS	1,684	1,234	710	1,518	1,518	1,518
4419	GENERAL OFFICE EXPENSES	270	315	90	505	505	505

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4423	BLDG GROUNDS AND EQUIP REPAIR	13,183		4,517	21,000	21,000	21,000
4425	WATER AND SEWAGE CHARGES	19,055	31,500	9,148	26,500	26,500	26,500
4427	ELECTRIC CURRENT	78,752	108,850	35,590	86,250	86,250	86,250
4429	BUILDING AND GROUNDS EXPENSES	5,130	4,800	2,741	4,400	4,400	4,400
4432	LAUNDRY AND DRY CLEANING EXPENSES	3,065	3,640	2,040	3,640	3,640	3,640
4439	OTHER INSTITUTIONAL EXPENSES			123			
4441	MOTOR EQUIP REPAIRS AND MAINT	19,112	21,000	1,174	21,150	21,150	21,150
4446	LONG TERM MAINT & CLOSURE COSTS	572,791	565,367		666,079	666,079	666,079
4447	OPERATIONAL EQUIPMENT REPAIRS	6,360	10,752	420	10,000	10,000	10,000
4448	ADVERTISING AND PROMOTION EXPENSES	5,570	11,100	5,483	11,100	11,100	11,100
4449	OTHER OPERATIONAL EXPENSES	355,739	350,000	208,659	163,266	163,266	163,266
4450	MRF PROCESSING EXPENSES	365,772	359,210	192,967	371,860	371,860	371,860
4457	SUBCONTRACTED PROGRAM EXPENSE	574,154	587,792	259,992	595,683	595,683	595,683
4458	OTHER PROGRAM EXPENSE	97,135	96,080	59,490	101,044	101,044	101,044
4461	MILEAGE AND PARKING-LOCAL	78	450	38	450	450	450
4462	TRAVEL HOTEL AND MEALS	3,428	2,750	2,253	3,900	3,900	3,900
4463	EDUCATION AND TRAINING	3,149	7,460	2,491	7,035	7,035	7,035
4465	NON-EMPLOYEE TRAVEL HOTEL & MEALS	247					
4469	OTHER PERSONAL EXPENSES	200	200	200	225	225	225
4512	OUTSIDE RENTALS-MACHINERY	9,570	200,000		200,000	200,000	200,000
4518	COPYING MACHINE RENTALS	1,017	4,224	2,736	4,128	4,128	4,128
4520	PROPERTY LOSS	2,733	4,100	2,066	4,000	4,000	4,000
4523	INSURANCE CLAIMS	3,720		13,632	4,000	4,000	4,000
4545	CONTRACTED SERVICES	68,634	900	865	900	900	900
4701	MEDICAL AND PHYSICAL EXAMS	288	240	312	300	300	300
4723	BOND AND NOTE ISSUE EXPENSE	21,712	2,500		18,500	18,500	18,500
4725	OTHER FINANCIAL SERVICES	2,251	1,500				
4736	LEGAL CHARGES AND FEES	178,102			180,000	180,000	180,000
4746	ENGINEERING AND ARCHITECTURAL SERV	43,757	30,000	10,961	35,000	35,000	35,000
4747	OTHER FEES FOR SERVICES	314,018		6,523	125,000	125,000	125,000
4750	BAD DEBT EXPENSE	-179	1,500				
4767	OTHER GOVERNMENTS PAYMENTS	686,886	742,580	363,045	871,640	871,640	871,640
4768	LOSS ON DISPOSITION OF ASSETS	11,430					
CHARACTER 40	SUBTOTAL	3,954,970	3,611,187	1,475,163	4,195,003	4,195,003	4,195,003

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING  
DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41 CHARGEBACK EXPENSES							
4601	INDIRECT COSTS	191,381	309,000		257,000	257,000	257,000
4602	INSURANCE PREMIUM CHARGEBACK	2,644	2,167	542	20,866	20,866	20,866
4604	DPW SECURITY CHARGEBACKS				26,723	26,723	26,723
4614	OTHER CHARGEBACK EXPENSES	80,526	82,997	58,500	93,668	93,668	93,668
4615	GASOLINE CHARGEBACK	911	2,000	186	5,500	5,500	5,500
4616	FLEET SERVICE CHARGEBACK	19,283	19,283	9,642			
4626	TRANSPORTATION SERVICES CHARGEBACKS				6,293	6,293	6,293
CHARACTER 41 SUBTOTAL		294,745	415,447	68,870	410,050	410,050	410,050
CHARACTER :42 DEPRECIATION							
4801	DEPRECIATION - BUILDINGS	48,417					
4803	DEPRECIATION - IMPROV O/T BLDGS	2,865,458					
4804	DEPRECIATION - MOTOR VEHICLES	191,215					
4805	DEPRECIATION - MACHINERY & EQUIP	156,607					
CHARACTER 42 SUBTOTAL		3,261,697					
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS		1,883,379		2,101,619	2,101,619	2,101,619
6001	PRINCIPAL ON BANS		156,250		316,500	316,500	316,500
CHARACTER 60 SUBTOTAL			2,039,629		2,418,119	2,418,119	2,418,119

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

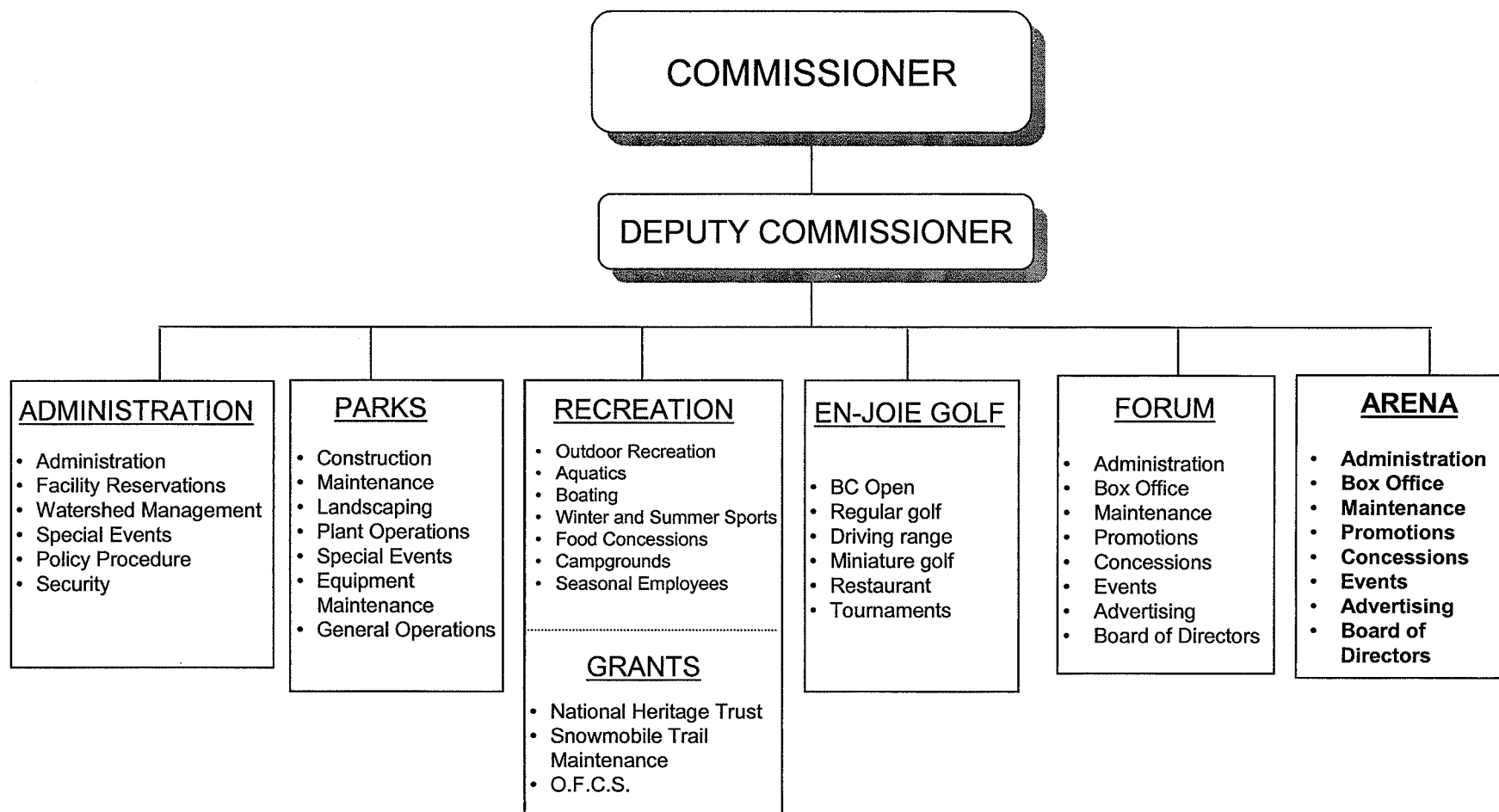
SUBFUND :206 SOLID WASTE MANAGEMENT OPERATING  
 DEPARTMENT:23 COUNTY EXECUTIVE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	798,828	1,181,828	431,007	929,868	929,868	929,868
7001	INTEREST ON BANS	23,147	87,500	26,370	77,544	77,544	77,544
7005	INTEREST ON CAPITAL LEASE	6,868		-953			
CHARACTER 70 SUBTOTAL		828,843	1,269,328	456,424	1,007,412	1,007,412	1,007,412
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	89,943	139,021	42,237	100,044	100,044	100,044
8030	SOCIAL SECURITY	70,284	69,062	38,089	72,948	72,948	72,948
8040	WORKERS COMPENSATION	21,389	11,594	2,898	57,057	57,057	57,057
8041	WORKERS COMP LT LIABILITY	-11,308					
8050	LIFE INSURANCE	406	552	294	552	552	552
8060	HEALTH INSURANCE	199,522	242,948	154,623	268,115	268,115	268,115
8063	DISABILITY INSURANCE	516	480	317	480	480	480
8070	UNEMPLOYMENT INSURANCE	1,220					
CHARACTER 80 SUBTOTAL		371,972	463,657	238,458	499,196	499,196	499,196
TYPE X SUBTOTAL		9,652,406	8,910,053	2,886,297	10,001,321	9,985,276	9,985,276
DEPARTMENT 23 SUBTOTAL		-1,546,249	-477,181	2,357,540	-847,449	-831,404	-831,404
SUBFUND 206 SUBTOTAL		-1,546,249	-477,181	2,357,540	-847,449	-831,404	-831,404

## CULTURE AND RECREATION

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>
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# PARKS & RECREATION VETERANS MEMORIAL ARENA



**PARKS & RECREATION - 54**  
**Veterans' Arena – 65 (Subfund 306)**

**MISSION STATEMENT**

To provide diversified entertainment to the community and surrounding areas at the maximum possible safety, efficiency and revenue.

**DESCRIPTION**

The Department of Parks and Recreation is a regional based parks and recreation system serving a population of over 200,000 people. The system consists of twenty-three watersheds, 14 park locations totaling over 4000 acres, three beaches, a campground, a performing arts theatre, a 7200 seat arena, cross-country skiing, swimming, two ice rinks, boating, professional hockey and many other leisure activities. The Arena is accounted for under the special revenue fund.

The building is a multi-usage venue which opened in 1973. It has a seating capacity of 4,643 permanent and 1,500 portable seats. The Arena is the area's largest indoor sporting/entertainment facility with 40+ home games each season for professional hockey. Many contemporary, rock, and country concerts are performed at the Arena. Annually ice shows, the circus, family shows, trade shows and local events use the facility. Scholastic as well as collegiate sporting events are held during the season. The facility has a 200' x 85' ice floor, professional basketball floor, and a 60' x 40' handicap accessible portable stage. The market area is approximately 400,000 people (Binghamton, NY at the center reaching to: Cortland, NY; Elmira, NY; Oneonta, NY and Scranton, PA).

**2007 OBJECTIVES/HIGHLIGHTS**

- Continue our partnership with the American Hockey League Binghamton Senators.
- Continue with a concessionaire to manage concession operation.
- Increase the number of concerts.
- Increase the number of multi-show family events.
- Continue to provide a facility for community/scholastic events.
- Capital improvement request to reflect our need for additional professional Equipment/facilities for a more diversified use of the facility.
- Building maintenance and repair will be transferred to DPW Buildings and Grounds.



## 65 5027 PARKS &amp; RECREATION/Veterans' Arena

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Arena Manager	E Admin	1	1	1	1	1
Arena Maintenance Superintendent	19 BAPA	1	1	1	1	1
Box Office Manager	19 BAPA	1	1	1	1	1
Assistant Box Office Manager	11 BAPA	1	1	1	1	1
Secretary	13 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
Custodial Worker	6 CSEA	<u>6</u>	<u>6</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Total Part-Time Positions</b>		<b>6</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>TOTAL POSITIONS</b>		<b>11</b>	<b>11</b>	<b>9</b>	<b>9</b>	<b>9</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING  
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0159	RENTALS & FEES	310,036	315,000	228,208	360,000	360,000	360,000
0160	CONCESSIONS	80,850	75,000	53,594	80,000	80,000	80,000
0161	CHARGES FOR SERVICES			2,741			
0162	CHARGES FOR EVENT STAFF	30,246	25,000	24,558	27,500	27,500	27,500
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02 SUBTOTAL		421,132	416,000	309,101	467,500	467,500	467,500
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	19,758	5,000	26,580	20,000	20,000	20,000
0197	COMMISSIONS	16,214	15,000	6,401	18,000	18,000	18,000
0198	ADVERTISING	7,612	20,000	9,567	20,000	20,000	20,000
CHARACTER 03 SUBTOTAL		43,584	40,000	42,548	58,000	58,000	58,000
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0207	MINOR SALES OTHER	700					
CHARACTER 06 SUBTOTAL		700					
CHARACTER :07 MISC/INTERFUND REVENUES							
0217	PREMIUM & ACCRUED INT ON OBLIGATION			1,740			
0227	TRANSFER FROM GENERAL FUND	797,035	814,252	814,252	894,504	894,504	874,504
0229	TRANSFER FROM INSURANCE RESERVE	3,058		8			
0647	ENERGY REIMBURSEMENT	68,128	68,128		68,128	68,128	68,128
CHARACTER 07 SUBTOTAL		868,221	882,380	816,000	962,632	962,632	942,632
TYPE R SUBTOTAL		1,333,637	1,338,380	1,167,649	1,488,132	1,488,132	1,468,132

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING  
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	221,822	229,160	139,860	236,132	236,132	236,132
1500	SALARIES PART-TIME	115,538	118,219	78,596	89,898	89,898	89,898
1600	SALARIES TEMPORARY	99,744	115,305	65,331	122,952	122,952	122,952
1700	SALARIES OVERTIME	4,202	4,000	2,389	4,000	4,000	4,000
1900	SALARIES SHIFT DIFFERENTIAL	1,048	1,500	705	1,500	1,500	1,500
1940	OTHER PERSONNEL SERVICES	740	845	740	845	845	845
1950	SALARY ADJUSTMENTS		13,286				
1960	DISCRETIONARY SALARY SAVINGS		-7,700				
CHARACTER 10 SUBTOTAL		443,094	474,615	287,621	455,327	455,327	455,327
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2011	IMPROVEMENT/ALTERATIONS				10,000	10,000	10,000
2240	DPW BUILDING MAINTENANCE EQUIPMENT				14,000	14,000	14,000
CHARACTER 20 SUBTOTAL					24,000	24,000	24,000
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	389	700	389	500	500	500
4319	OFFICE SUPPLIES	1,095	1,500	464	1,500	1,500	1,500
4323	BLDG MAINTENANCE SUPPLIES	17,785	16,500	6,961	25,000	25,000	25,000
4326	FUEL AND HEATING SUPPLIES	125,292	105,000	81,880	108,150	108,150	108,150
4329	BLDG AND GROUNDS SUPPLIES	15,680	31,000	11,806	35,000	35,000	35,000
4331	FOOD AND BEVERAGES	37	250		250	250	250
4341	MOTOR EQUIPMENT SUPPLIES	30	1,200	3,473	1,200	1,200	1,200
4347	GAS OIL GREASE AND DIESEL FUEL		50		50	50	50
4348	TIRES AND TUBES		200		200	200	200
4349	MISC OPERATIONAL SUPPLIES	2,236	1,500		6,000	6,000	6,000
4356	UNIFORMS		1,000	443	1,000	1,000	1,000
4358	SAFETY SUPPLIES		2,500		1,500	1,500	1,500
4359	COMPUTER SOFTWARE AND SUPPLIES		500		500	500	500
4411	POSTAGE AND FREIGHT	136	500	66	500	500	500
4418	DUES AND MEMBERSHIPS	195	500		500	500	500
4419	GENERAL OFFICE EXPENSES		100	173	100	100	100
4421	DPW BUILDING SERVICE EXPENSES		200		200	200	200
4423	BLDG GROUNDS AND EQUIP REPAIR	75	2,000	593	18,000	18,000	18,000
4425	WATER AND SEWAGE CHARGES	14,682	11,000	7,484	15,000	15,000	15,000
4426	HEATING AND AIR COND PLANT EXP	37,621	46,000	42,245	78,000	78,000	78,000
4427	ELECTRIC CURRENT	213,569	436,398	269,274	493,500	443,500	443,500

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :306 ARENA OPERATING  
 DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4429	BUILDING AND GROUNDS EXPENSES	65,012	35,000	29,733	55,000	55,000	55,000
4432	LAUNDRY AND DRY CLEANING EXPENSES			8			
4444	UNIFORM AND CLOTHING ALLOWANCE	1,159	3,200	1,261	3,200	3,200	3,200
4447	OPERATIONAL EQUIPMENT REPAIRS	62					
4448	ADVERTISING AND PROMOTION EXPENSES	416	4,000		4,000	4,000	4,000
4449	OTHER OPERATIONAL EXPENSES	508		303			
4462	TRAVEL HOTEL AND MEALS	8	1,500		1,500	1,500	1,500
4463	EDUCATION AND TRAINING	35	500	65	2,000	2,000	2,000
4523	INSURANCE CLAIMS	3,058					
4545	CONTRACTED SERVICES				20,000	20,000	
CHARACTER 40 SUBTOTAL		499,080	702,798	456,621	872,350	822,350	802,350
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	27,017	24,220	6,055	25,564	25,564	25,564
CHARACTER 41 SUBTOTAL		27,017	24,220	6,055	25,564	25,564	25,564
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS	15,329	15,628	15,628	15,878	15,878	15,878
6001	PRINCIPAL ON BANS				27,500	27,500	27,500
6008	PRINCIPAL ON CAPITAL LEASE	119,462					
CHARACTER 60 SUBTOTAL		134,791	15,628	15,628	43,378	43,378	43,378

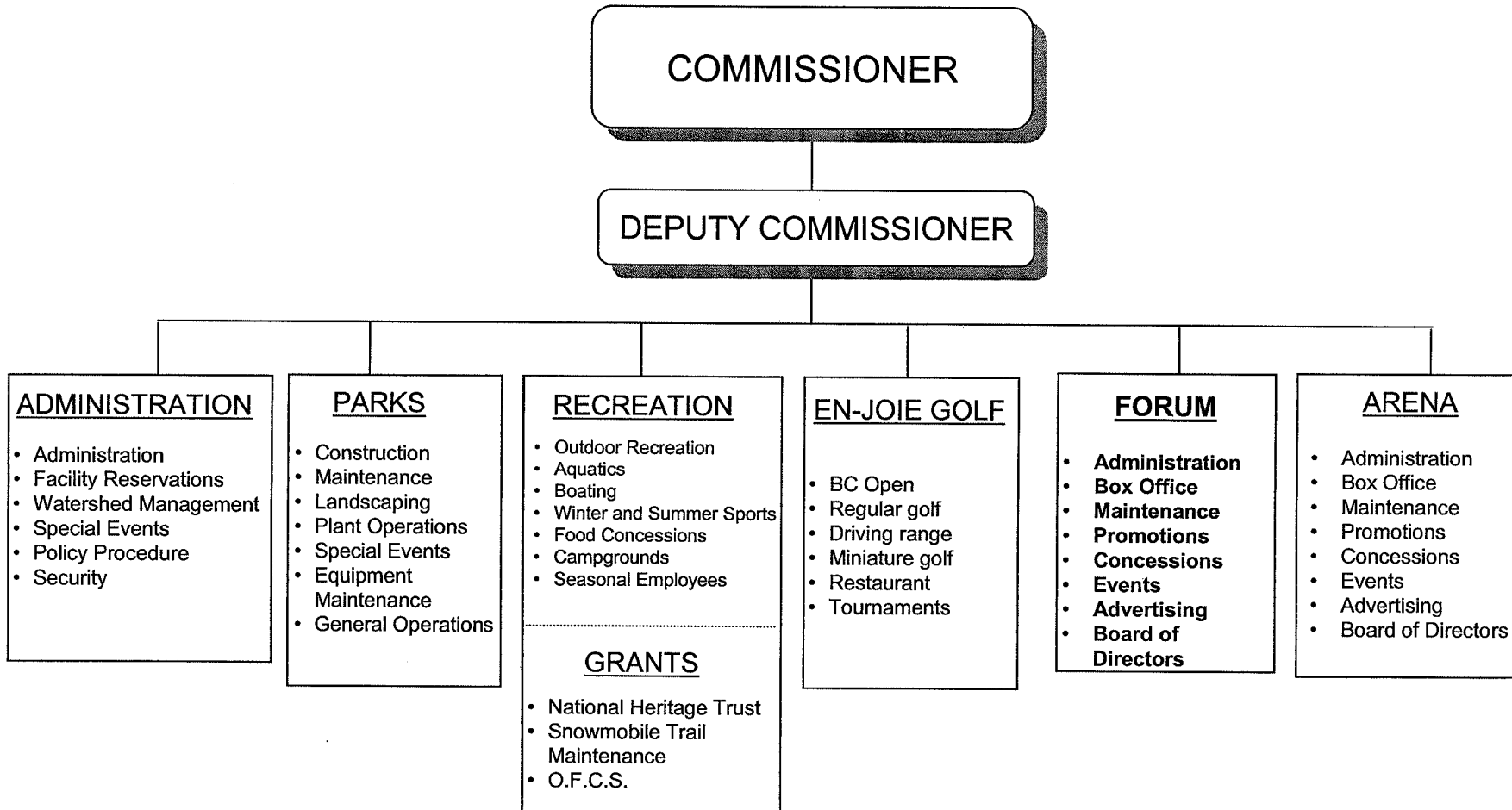
BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :306 ARENA OPERATING  
DEPARTMENT:65 ARENA

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	8,914	8,202	7,122	7,499	7,499	7,499
7001	INTEREST ON BANS				8,313	8,313	8,313
7005	INTEREST ON CAPITAL LEASE	101,539					
CHARACTER 70 SUBTOTAL		110,453	8,202	7,122	15,812	15,812	15,812
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	36,995	39,528	18,826	32,052	27,420	27,420
8030	SOCIAL SECURITY	32,605	35,873	21,130	34,705	31,433	31,433
8040	WORKERS COMPENSATION		7,210		11,530	11,530	11,530
8050	LIFE INSURANCE	210	288	141	216	168	168
8060	HEALTH INSURANCE	52,795	53,812	36,075	58,910	58,910	58,910
8063	DISABILITY INSURANCE	893	840	556	840	840	840
8070	UNEMPLOYMENT INSURANCE	7,999					
CHARACTER 80 SUBTOTAL		131,497	137,551	76,728	138,253	130,301	130,301
CHARACTER :90 TRANSFERS							
9006	TRANSFER TO ENTERPRISE FUND	1,984					
9009	TRANSFERS TO SPECIAL REVENUE FUND	6,419					
CHARACTER 90 SUBTOTAL		8,403					
TYPE X SUBTOTAL		1,354,335	1,363,014	849,775	1,574,684	1,516,732	1,496,732
DEPARTMENT 65 SUBTOTAL		-20,698	-24,634	317,874	-86,552	-28,600	-28,600
SUBFUND 306 SUBTOTAL		-20,698	-24,634	317,874	-86,552	-28,600	-28,600

# PARKS & RECREATION

## FORUM (PERFORMING ARTS THEATRE)



**PARKS & RECREATION - 54**  
**Forum (Performing Arts Theatre) - 62**

**MISSION STATEMENT**

To provide diversified arts entertainment to Broome County and surrounding areas at the maximum safety, efficiency and revenue. Also to provide a facility for local arts groups to perform.

**DESCRIPTION**

The Broome Center for the Performing Arts, the Forum, has been operated by Broome County since 1975. It is home to the Binghamton Philharmonic, Tri-Cities Opera, Broadway Theater League, Binghamton Philharmonic Pops Series, and other various dance groups. A restored vaudeville house built in 1919; the Forum enables our community performing arts groups to present various programs in an elegant theatrical setting. In addition, the Forum hosts a wide variety of other events each year, which include: concerts, films, business meetings/seminars, religious gatherings, children's theatre, graduations and organ recitals. The theater organ at the Forum is one of a few of its kind in existence. Seating Capacity: 1,527.

**2007 OBJECTIVES**

- Maintain a first class arts theatre.
- Continue to market Forum for various shows/concerts.
- Increase usage in the summer months.
- Complete yearly facility inspection list.

**2007 BUDGET HIGHLIGHTS**

- Building maintenance and repair will be transferred to DPW Buildings and Grounds.
- Address sound system upgrade or purchase new system.
- Capital improvement request for HVAC upgrade.
- Address equipment repairs and replacement as per DPW Buildings and Grounds.
- Marquee replacement or repair

65 0010 PARKS & RECREATION/Forum (Performing Arts Theatre)

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Manager Performing Arts Theatre	20 Admin	1	1	0	0	0
Maintenance Worker	7 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>



REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:65 ARENA  
DIVISION :62 PERFORMING ARTS THEATRE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0159	RENTALS & FEES	67,668	63,500	40,492	68,000	68,000	68,000
0160	CONCESSIONS	6,953	5,000	4,902	5,500	5,500	5,500
0161	CHARGES FOR SERVICES	7,388	2,500	4,548	3,000	3,000	3,000
0162	CHARGES FOR EVENT STAFF	3,739	4,000	2,519	4,500	4,500	4,500
CHARACTER 02 SUBTOTAL		85,748	75,000	52,461	81,000	81,000	81,000
TYPE R SUBTOTAL		85,748	75,000	52,461	81,000	81,000	81,000
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	71,803	72,582	45,708	34,361	34,361	34,361
1700	SALARIES OVERTIME	951	800	490	1,000	1,000	1,000
1900	SALARIES SHIFT DIFFERENTIAL	33	175	15	100	100	100
1940	OTHER PERSONNEL SERVICES	180	180	180	180	180	180
CHARACTER 10 SUBTOTAL		72,967	73,737	46,393	35,641	35,641	35,641
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS		250		250	250	250
4319	OFFICE SUPPLIES	6	1,400		1,400	1,400	1,400
4323	BLDG MAINTENANCE SUPPLIES	3,077	6,500	1,809	20,000	20,000	20,000
4326	FUEL AND HEATING SUPPLIES	30,832	44,000	28,769	45,320	45,320	45,320
4329	BLDG AND GROUNDS SUPPLIES	3,598	9,000	2,885	9,000	9,000	9,000
4341	MOTOR EQUIPMENT SUPPLIES			7			
4349	MISC OPERATIONAL SUPPLIES				10,000	10,000	10,000
4411	POSTAGE AND FREIGHT			73			
4418	DUES AND MEMBERSHIPS	25	400		400	400	400
4419	GENERAL OFFICE EXPENSES		200	202	200	200	200
4421	DPW BUILDING SERVICE EXPENSES		500	88	500	500	500
4423	BLDG GROUNDS AND EQUIP REPAIR				35,000	35,000	35,000
4425	WATER AND SEWAGE CHARGES	1,811	2,000	1,322	2,000	2,000	2,000
4427	ELECTRIC CURRENT	35,640	45,000	17,159	47,250	47,250	47,250
4429	BUILDING AND GROUNDS EXPENSES	12,081	6,000	2,116	6,000	6,000	6,000
4444	UNIFORM AND CLOTHING ALLOWANCE		160	130	160	160	160
4449	OTHER OPERATIONAL EXPENSES				5,000	5,000	5,000
4463	EDUCATION AND TRAINING		1,000	45	1,000	1,000	1,000
CHARACTER 40 SUBTOTAL		87,070	116,410	54,605	183,480	183,480	183,480

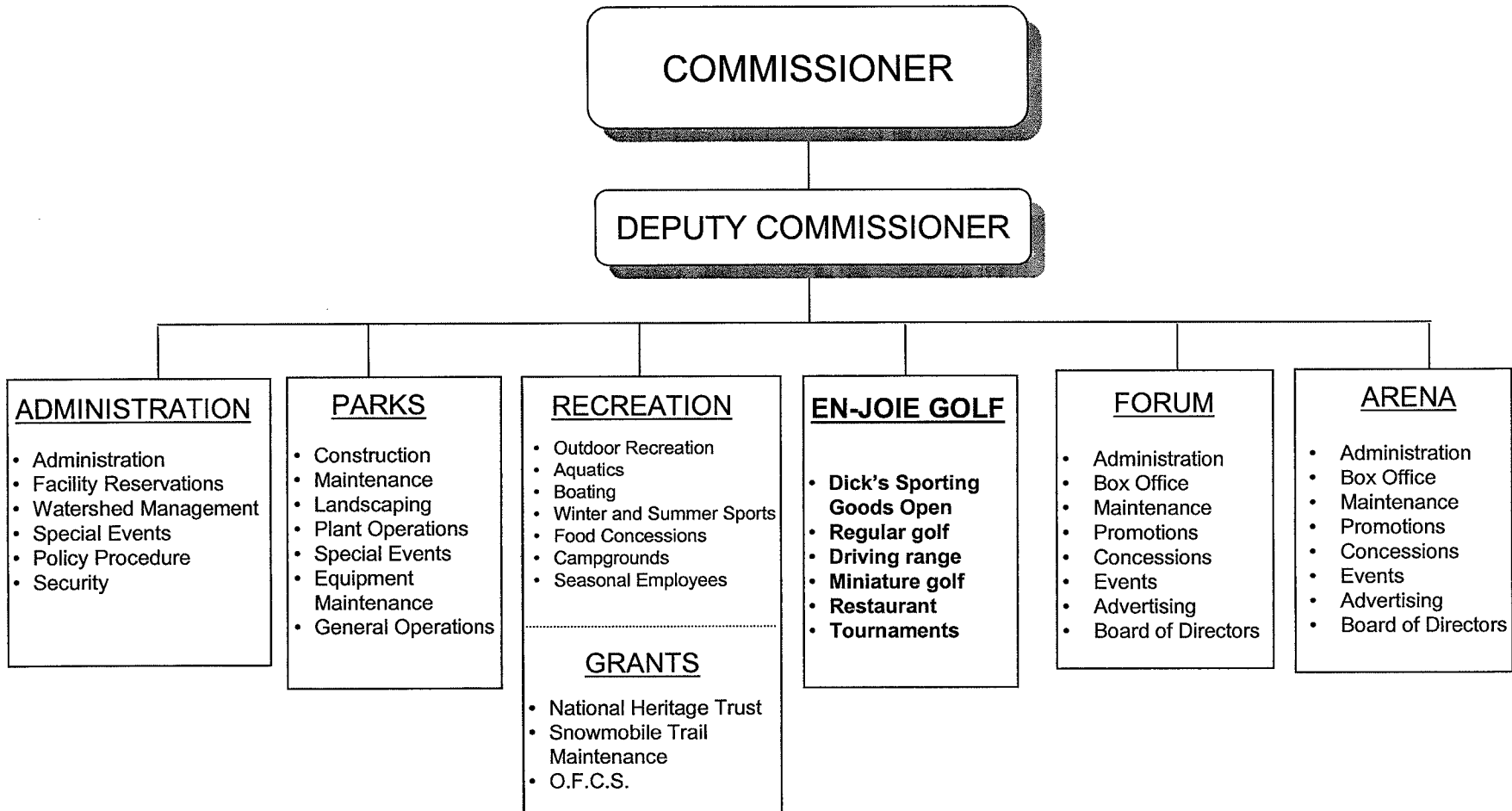
BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:65 ARENA  
 DIVISION :62 PERFORMING ARTS THEATRE

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	3,891	2,934	734	2,488	2,488	2,488
CHARACTER 41	SUBTOTAL	3,891	2,934	734	2,488	2,488	2,488
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	7,999	9,399	3,932	3,605	3,605	3,605
8030	SOCIAL SECURITY	5,466	5,553	3,441	2,629	2,629	2,629
8040	WORKERS COMPENSATION		2,060		2,122	2,122	2,122
8050	LIFE INSURANCE	38	48	26	24	24	24
8060	HEALTH INSURANCE	13,500	21,462	9,985	17,093	17,093	17,093
8063	DISABILITY INSURANCE	129	120	79	120	120	120
CHARACTER 80	SUBTOTAL	27,132	38,642	17,463	25,593	25,593	25,593
TYPE X	SUBTOTAL	191,060	231,723	119,195	247,202	247,202	247,202
DIVISION 62	SUBTOTAL	-105,312	-156,723	-66,734	-166,202	-166,202	-166,202
DEPARTMENT 65	SUBTOTAL	-105,312	-156,723	-66,734	-166,202	-166,202	-166,202

# PARKS & RECREATION

## En-Joie Golf Course



85 0008 PARKS & RECREATION/En-Joie Golf Course

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Golf	NA	0	1	1	1	1
Supertindent of Golf	NA	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		0	2	2	2	2
<b>Total Part-Time Positions</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL POSITIONS</b>		0	2	2	2	2

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE  
 DEPARTMENT:85 EN JOIE GOLF COURSE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0027	MISCELLANEOUS		14,154		15,000	15,000	15,000
0652	DRIVING RANGE FEES		70,792		70,000	70,000	70,000
0653	GREENS FEES		342,308		350,000	350,000	350,000
0654	ANNUAL MEMBERSHIP		209,859		125,000	125,000	125,000
0655	GOLF CART RENTALS		159,539		150,000	150,000	150,000
CHARACTER 02 SUBTOTAL			796,652		710,000	710,000	710,000
CHARACTER :03 USE OF MONEY AND PROPERTY							
0656	BC OPEN RENTAL		99,000			99,000	
0657	RESTAURANT RENTAL		13,200		13,200	13,200	13,200
CHARACTER 03 SUBTOTAL			112,200		13,200	112,200	13,200
CHARACTER :07 MISC/INTERFUND REVENUES							
0227	TRANSFER FROM GENERAL FUND				200,000	81,000	
0229	TRANSFER FROM INSURANCE RESERVE			6,944			
CHARACTER 07 SUBTOTAL				6,944	200,000	81,000	
TYPE R SUBTOTAL			908,852	6,944	923,200	903,200	723,200

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE  
DEPARTMENT:85 EN JOIE GOLF COURSE

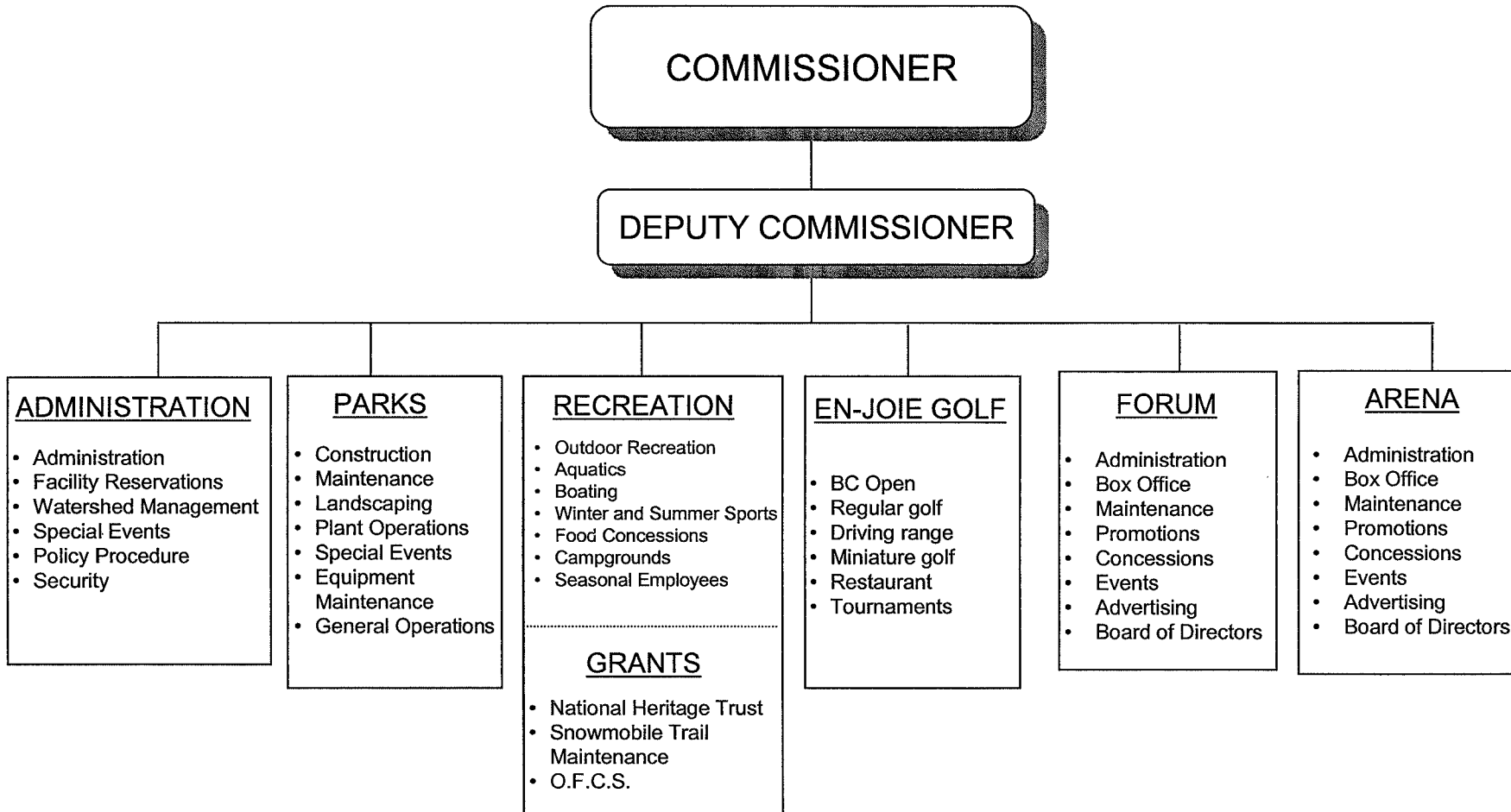
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME			64,088	125,000	125,000	125,000
1600	SALARIES TEMPORARY		242,907	143,228	240,000	240,000	240,000
CHARACTER 10 SUBTOTAL			242,907	207,316	365,000	365,000	365,000
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2011	IMPROVEMENT/ALTERATIONS		12,228		12,000	12,000	12,000
2230	MAINTENANCE EQUIPMENT		7,916		8,000	8,000	8,000
CHARACTER 20 SUBTOTAL			20,144		20,000	20,000	20,000
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4304	MATERIAL & SUPPLIES-OTHER		4,888		5,000	5,000	5,000
4319	OFFICE SUPPLIES			409			
4323	BLDG MAINTENANCE SUPPLIES			29,411			
4326	FUEL AND HEATING SUPPLIES			3,744			
4329	BLDG AND GROUNDS SUPPLIES		75,457	43,050	75,850	75,850	75,850
4341	MOTOR EQUIPMENT SUPPLIES			5,137			
4347	GAS OIL GREASE AND DIESEL FUEL		6,556	8,014	20,000	20,000	20,000
4348	TIRES AND TUBES			320			
4349	MISC OPERATIONAL SUPPLIES		14,893	23,017	4,893	4,893	4,893
4357	RECREATIONAL AND ACTIVITY SUPPLIES		4,727	7,183	4,727	4,727	4,727
4358	SAFETY SUPPLIES		4,583	120	2,500	2,500	2,500
4359	COMPUTER SOFTWARE AND SUPPLIES			67			
4411	POSTAGE AND FREIGHT			97			
4418	DUES AND MEMBERSHIPS		519	5,106	1,800	1,800	1,800
4421	DPW BUILDING SERVICE EXPENSES			221			
4423	BLDG GROUNDS AND EQUIP REPAIR		29,609	9,872	15,000	15,000	15,000
4425	WATER AND SEWAGE CHARGES		6,135	4,725	10,000	10,000	10,000
4427	ELECTRIC CURRENT		25,807	10,502	20,000	20,000	20,000
4429	BUILDING AND GROUNDS EXPENSES		311	8,112	500	500	500
4432	LAUNDRY AND DRY CLEANING EXPENSES		2,320				
4447	OPERATIONAL EQUIPMENT REPAIRS			41			
4448	ADVERTISING AND PROMOTION EXPENSES		11,243	7,135	12,000	12,000	12,000
4449	OTHER OPERATIONAL EXPENSES			2,135			
4466	ADVISORY BD/TRUSTEES EXPENSES		1,000				
4511	COUNTY RENTALS-MACHINERY		53,007	48,680	103,937	103,937	103,937
4520	PROPERTY LOSS			6,944			
4521	INSURANCE PREMIUMS		20,884	4,859	5,000	5,000	5,000

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :309 EN JOIE GOLF COURSE  
DEPARTMENT:85 EN JOIE GOLF COURSE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4522	TO RESERVE FUND		153,933				
4747	OTHER FEES FOR SERVICES		131,700	641			
4795	INCENTIVE		20,000				
CHARACTER 40 SUBTOTAL			567,572	229,542	281,207	281,207	281,207
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT		12,341	4,691	13,725	13,725	13,725
8030	SOCIAL SECURITY		24,327	15,808	27,923	27,923	27,923
8040	WORKERS COMPENSATION		16,052		3,324	3,324	3,324
8060	HEALTH INSURANCE		21,462	3,975	7,950	7,950	7,950
8063	DISABILITY INSURANCE		216		240	240	240
8070	UNEMPLOYMENT INSURANCE		3,831		3,831	3,831	3,831
CHARACTER 80 SUBTOTAL			78,229	24,474	56,993	56,993	56,993
TYPE X SUBTOTAL			908,852	461,332	723,200	723,200	723,200
DEPARTMENT 85 SUBTOTAL				-454,388	200,000	180,000	
SUBFUND 309 SUBTOTAL				-454,388	200,000	180,000	

# PARKS & RECREATION





## **PARKS & RECREATION - 54**

### **Administration - 10**

#### **MISSION STATEMENT**

The Administrative Division of the Parks and Recreation Department provides the support services for the entire department as well as interfacing with the County Executive, Legislature, Law Department and the community. It also provides for flood and erosion control to the County's watershed areas.

#### **DESCRIPTION**

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of over 200,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Gold Course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 7200-seat arena, cross-country skiing, swimming, two ice rinks, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots.

Parks and Recreation also operates and maintains watersheds including: Brandywine Creek; Brixius Creek; Deposit Watersheds (3); Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9 sites) and Patterson Creek.

#### **2007 OBJECTIVES**

- Continue to provide quality facilities to the residents of Broome County.
- Maintain present level of service to the residents of Broome County.
- Continue to maintain the County's 23 watersheds for the health and safety of all Broome County residents

#### **2007 BUDGET HIGHLIGHTS**

- Maintain present level of service.
- Meet our 2007 Net County Support goal.
- Continue to maintain watersheds in-house.
- Continue to administer the following grants:
  - Office of Family & Children's Services – NYS Division for Youth.
  - NYS Snowmobile Trail Maintenance.
  - Natural Heritage Trust Grant – Finch Hollow Nature Center.

54 1003 PARKS & RECREATION/Administration

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Deputy Commissioner of Parks & Recreation	E Admin	1	1	1	1	1
Director of Recreation	C Admin	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:54 PARKS AND RECREATION  
DIVISION :10 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02	DEPARTMENTAL INCOME						
0147	MISCELLANEOUS	152	500	1,540	500	500	500
0485	GROUND RENTALS	1,766					
CHARACTER 02 SUBTOTAL		1,918	500	1,540	500	500	500
CHARACTER :03	USE OF MONEY AND PROPERTY						
0186	INTEREST AND EARNINGS	826		868			
CHARACTER 03 SUBTOTAL		826		868			
CHARACTER :06	SALE OF PROP & COMP FOR LOSS						
0213	SALE OF EQUIPMENT	18,048			4,000	4,000	4,000
CHARACTER 06 SUBTOTAL		18,048			4,000	4,000	4,000
CHARACTER :08	STATE AID						
0337	PARKS - YOUTH PROGRAMS	58,767	58,767		58,767	58,767	58,767
CHARACTER 08 SUBTOTAL		58,767	58,767		58,767	58,767	58,767
TYPE R SUBTOTAL		79,559	59,267	2,408	63,267	63,267	63,267

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:54 PARKS AND RECREATION  
 DIVISION :10 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	182,413	187,917	112,823	200,578	193,391	193,391
CHARACTER 10 SUBTOTAL		182,413	187,917	112,823	200,578	193,391	193,391
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	174	800	57	800	800	800
4319	OFFICE SUPPLIES	2,490	2,500	1,991	2,500	2,500	2,500
4329	BLDG AND GROUNDS SUPPLIES		500		500	500	500
4342	PHOTOGRAPHIC SUPPLIES		75		75	75	75
4349	MISC OPERATIONAL SUPPLIES		100		100	100	100
4411	POSTAGE AND FREIGHT	5	50		50	50	50
4418	DUES AND MEMBERSHIPS	385	675	40	675	675	675
4419	GENERAL OFFICE EXPENSES		2,200		2,200	2,200	2,200
4429	BUILDING AND GROUNDS EXPENSES			150			
4442	PHOTOGRAPHIC EXPENSES	32	100	31	100	100	100
4448	ADVERTISING AND PROMOTION EXPENSES	33	250		250	250	250
4462	TRAVEL HOTEL AND MEALS	383	1,500	301	500	500	500
4463	EDUCATION AND TRAINING	412	1,500	558	1,000	1,000	1,000
4701	MEDICAL AND PHYSICAL EXAMS		580		580	580	580
CHARACTER 40 SUBTOTAL		3,914	10,830	3,128	9,330	9,330	9,330
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	38,783	43,767	10,942	50,392	50,392	50,392
CHARACTER 41 SUBTOTAL		38,783	43,767	10,942	50,392	50,392	50,392

REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:54 PARKS AND RECREATION  
DIVISION :10 ADMINISTRATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	40,097	28,717	9,499	21,078	20,289	20,289
8030	SOCIAL SECURITY	13,704	14,374	8,402	15,345	14,795	14,795
8040	WORKERS COMPENSATION	45,838	11,330	15,903	11,670	11,670	11,670
8050	LIFE INSURANCE	77	120	51	120	120	120
8060	HEALTH INSURANCE	46,432	51,064	35,322	61,083	61,083	61,083
8063	DISABILITY INSURANCE	258	240	159	240	240	240
CHARACTER 80 SUBTOTAL		146,406	105,845	69,336	109,536	108,197	108,197
TYPE X SUBTOTAL		371,516	348,359	196,229	369,836	361,310	361,310
DIVISION 10 SUBTOTAL		-291,957	-289,092	-193,821	-306,569	-298,043	-298,043

## **PARKS & RECREATION - 54**

### **Parks - 20**

#### **MISSION STATEMENT**

To provide the skilled support services that maintains the various buildings and grounds in the Parks & Recreation Department using the most efficient and cost effective methods available while providing for the safety and health of the patron.

#### **DESCRIPTION**

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of over 200,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 7200-seat arena, cross-country skiing, swimming, two ice rinks, boating, professional hockey, and many other leisure activities. Annually, two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots. Parks and Recreation also operates and maintains watersheds including: Brandywine Creek; Brixius Creek; Deposit Watersheds (3);

Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9 sites); and Patterson Creek.

#### **2007 OBJECTIVES**

- Continue to raise the visibility of the Department through promotional literature; public service announcements; participation by Department personnel in public forums relevant to our mission; outreach to, and cooperation with, current and potential parks user groups; and whatever other cost-effective means are at our disposal.
- Facilitate maintenance of facilities through regular park inspections and consultation with Risk Manager.
- Maintain 23 watersheds for the health and safety of Broome County residents.
- Maintain roadway improvement program.
- Continue development and implementation of capital projects, including installation of new picnic shelters and play equipment.
- Continue to enhance efficiency and promote cost-savings by forming partnerships with recreation groups, local municipalities (through such initiatives as formation of parks subcommittee of the local chapter of the American Public Works Association), as well as with recreation groups and other County departments.
- Maintain a comprehensive schedule of special events, ranging from established events such as the Spiedie Fest and Ballon Rally to new ones such as the Broome County Triathlon.

#### **2007 BUDGET HIGHLIGHTS**

- Purchase necessary equipment.
- Maintain park system with present levels of funding.
- Continue allocating resources for maintenance of the Arena/Forum.
- Capital improvement request for parks construction projects, surface rehabilitation and equipment replacement.
- Enhance revenue through fee adjustments.

## 54 2001 PARKS &amp; RECREATION/Parks

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Recreation Facility Manager	20 BAPA	1	1	1	1	1
Assistant Recreation Facility Manager	16 CSEA	2	2	2	2	2
Park Operations Manager	AFSCME	1	1	1	1	1
Park Manager	AFSCME	3	3	3	3	3
Assistant Park Manager	AFSCME	3	3	3	3	3
Construction Worker	AFSCME	3	3	3	3	3
Motor Equipment Operator III	AFSCME	1	1	1	1	1
Park Equipment Maintenance Mechanic	AFSCME	1	1	1	1	1
Park Technician	AFSCME	8	8	8	8	8
Senior Park Technician	AFSCME	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<b>Total Full-Time Positions</b>		<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>	<b>27</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:54 PARKS AND RECREATION  
 DIVISION :20 PARKS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0215	REFUNDS OF PRIOR YEARS EXPENDITURES			5,529			
0229	TRANSFER FROM INSURANCE RESERVE	7,626		8,113			
CHARACTER 07 SUBTOTAL		7,626		13,642			
TYPE R SUBTOTAL		7,626		13,642			
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,008,651	1,006,472	628,103	1,126,402	1,126,402	1,126,402
1600	SALARIES TEMPORARY	58,670	67,032	50,715	83,790	83,790	83,790
1700	SALARIES OVERTIME	37,873	33,600	31,860	28,500	28,500	28,500
1900	SALARIES SHIFT DIFFERENTIAL	1,663	3,000	642	1,500	1,500	1,500
1940	OTHER PERSONNEL SERVICES	6,700	8,500	2,710	8,500	8,500	8,500
1960	DISCRETIONARY SALARY SAVINGS				18,100	18,100	18,100
CHARACTER 10 SUBTOTAL		1,113,557	1,118,604	714,030	1,266,792	1,266,792	1,266,792
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2270	DPW BUILDING AND GROUNDS EQUIPMENT		30,000				
CHARACTER 20 SUBTOTAL			30,000				



REPORT:BP033

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:54 PARKS AND RECREATION  
DIVISION :20 PARKS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40	CONTRACTUAL EXPENDITURES						
4301	MAT & SUPPLIES-SIGNS & POSTS			224			
4319	OFFICE SUPPLIES			649			
4323	BLDG MAINTENANCE SUPPLIES	82,196	93,000	47,889	83,000	83,000	83,000
4326	FUEL AND HEATING SUPPLIES	16,985	9,800	9,017	17,000	17,000	17,000
4329	BLDG AND GROUNDS SUPPLIES	35,700	50,000	26,127	46,000	46,000	46,000
4331	FOOD AND BEVERAGES	411		404			
4341	MOTOR EQUIPMENT SUPPLIES	45,352	40,000	23,245	40,000	40,000	40,000
4347	GAS OIL GREASE AND DIESEL FUEL	27,325	22,000	19,249	30,000	30,000	30,000
4348	TIRES AND TUBES	1,892	6,000	526	6,000	6,000	6,000
4349	MISC OPERATIONAL SUPPLIES	3,387	7,700	3,918	6,400	6,400	6,400
4357	RECREATIONAL AND ACTIVITY SUPPLIES	4,486	4,000	1,102	2,000	2,000	2,000
4358	SAFETY SUPPLIES		3,500				
4359	COMPUTER SOFTWARE AND SUPPLIES			170			
4419	GENERAL OFFICE EXPENSES	-1,001					
4423	BLDG GROUNDS AND EQUIP REPAIR	1,035	2,000	282	2,000	2,000	2,000
4425	WATER AND SEWAGE CHARGES	5,788	6,300	851	3,500	3,500	3,500
4426	HEATING AND AIR COND PLANT EXP		4,500		500	500	500
4427	ELECTRIC CURRENT	62,612	92,250	20,794	70,250	70,250	70,250
4429	BUILDING AND GROUNDS EXPENSES	56,974	28,000	13,374	28,000	28,000	28,000
4441	MOTOR EQUIP REPAIRS AND MAINT	2,306	3,000	336	3,000	3,000	3,000
4444	UNIFORM AND CLOTHING ALLOWANCE	2,471	4,480	3,034	5,120	5,120	5,120
4449	OTHER OPERATIONAL EXPENSES	7,655	5,000	4,554	5,000	5,000	5,000
4520	PROPERTY LOSS	6,885		7,988			
4523	INSURANCE CLAIMS	532		125			
4746	ENGINEERING AND ARCHITECTURAL SERV			1,000			
CHARACTER 40	SUBTOTAL	362,991	381,530	184,858	347,770	347,770	347,770

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:54 PARKS AND RECREATION  
 DIVISION :20 PARKS

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	1,771		2,654			
4615	GASOLINE CHARGEBACK	23,610	20,000	15,562	29,500	29,500	29,500
4616	FLEET SERVICE CHARGEBACK	4,392	32,669				
4626	TRANSPORTATION SERVICES CHARGEBACKS	13,175		16,335	41,510	41,510	41,510
CHARACTER 41	SUBTOTAL	42,948	52,669	34,551	71,010	71,010	71,010
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	808					
CHARACTER 60	SUBTOTAL	808					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	192					
CHARACTER 70	SUBTOTAL	192					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	147,343	149,926	53,686	118,171	118,171	118,171
8030	SOCIAL SECURITY	82,976	85,575	52,749	94,665	94,665	94,665
8040	WORKERS COMPENSATION		32,960		38,053	38,053	38,053
8050	LIFE INSURANCE	506	648	338	648	648	648
8060	HEALTH INSURANCE	311,133	367,284	227,731	409,183	409,183	409,183
8063	DISABILITY INSURANCE	258	240	159	240	240	240
CHARACTER 80	SUBTOTAL	542,216	636,633	334,663	660,960	660,960	660,960
TYPE X	SUBTOTAL	2,062,712	2,219,436	1,268,102	2,346,532	2,346,532	2,346,532
DIVISION 20	SUBTOTAL	-2,055,086	-2,219,436	-1,254,460	-2,346,532	-2,346,532	-2,346,532

**PARKS & RECREATION - 54**  
**Recreation - 30**

**MISSION STATEMENT**

To provide a safe and varied recreational experience that is family oriented yet can meet the needs of youth, senior citizens and the disabled on a regional basis.

**DESCRIPTION**

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of over 200,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system includes three beaches, a campground, a performing arts theater, a 7200-seat arena, cross-country skiing, swimming, two ice rinks, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots.

Parks and Recreation also operates and maintains watersheds including: Brandywine Creek; Brixius Creek; Deposit Watersheds (3); Finch

Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9 sites); and Patterson Creek.

**2007 OBJECTIVES**

- Maintain 2006 levels of advertising for department.
- Continued efforts working with YMCA on aquatics programming and staffing.
- Conduct the following special events:
  - o Crappie Derby
  - o Relay for Life and other fundraising walks and runs
  - o Senior Games
  - o American Powerboat Racing Championship
  - o Lake Fest - Whitney Point
  - o Collegiate and High School Rowing Championships
  - o Spiedie Fest/Balloon Rally
  - o Hometown Holiday Festival of Lights
  - o Broome County Parks Triathlon
- Continue to develop partnerships in the community with groups such as: Whitney Point Youth Association, CYO, Harpursville Youth, YMCA and Town of Chenango Parks Department.

**2007 BUDGET HIGHLIGHTS**

- Search for new partnerships for additional special events throughout the community.
- Maintain or reduce present level of Net County Support.
- Continue to replace playground structures at all of our facilities as needed.
- Develop new marketing avenues and leisure entertainment activities for families.

54 3017 PARKS & RECREATION/Recreation

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Director of Nature Interpretation	15 BAPA	1	1	1	1	1
Naturalist	14 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL POSITIONS</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:54 PARKS AND RECREATION  
 DIVISION :30 RECREATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0147	MISCELLANEOUS	4,385	5,000	4,006	5,000	5,000	5,000
0150	FOOD CONCESSION	53,589	69,500	18,302	55,000	55,000	55,000
0151	BOAT CONCESSION	26,133	40,000	8,972	35,000	35,000	35,000
0152	CAMPING	31,725	30,000	12,273	30,000	30,000	30,000
0153	SHELTER RENTAL	20,740	34,000	20,810	34,000	34,000	34,000
0154	SKI CONCESSION	4,027	6,000		6,000	6,000	6,000
0155	SKATING	12,399	48,000				
0156	SKATE RENTAL	5,242	11,000				
0157	SKATE SHARPENING	878	3,500				
0158	RENTAL CONTRACTS	31,394	85,000				
0167	YOUTH SUMMER SKILLS PROGRAMS	13,536	18,000	172			
0493	SWIMMING LESSONS		150		150	150	150
0497	UNIFORM SALES	35	100	40	100	100	100
0549	CHARGEBACK TO GRANTS	5,632					
CHARACTER 02 SUBTOTAL		209,715	350,250	64,575	165,250	165,250	165,250
TYPE R SUBTOTAL		209,715	350,250	64,575	165,250	165,250	165,250
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	81,236	80,906	49,262	85,872	85,872	85,872
1600	SALARIES TEMPORARY	188,259	210,000	123,190	190,000	190,000	190,000
1700	SALARIES OVERTIME	4,120	4,800	4,032	4,800	4,800	4,800
1940	OTHER PERSONNEL SERVICES	1,475	2,000	1,820	3,000	3,000	3,000
CHARACTER 10 SUBTOTAL		275,090	297,706	178,304	283,672	283,672	283,672

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT AND DIVISION

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:54 PARKS AND RECREATION  
 DIVISION :30 RECREATION

SUBJECT	SUBJECT TITLE	2005 YTD ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4304	MATERIAL & SUPPLIES-OTHER	7,922					
4331	FOOD AND BEVERAGES	23,525	31,000	16,162	23,200	23,200	23,200
4349	MISC OPERATIONAL SUPPLIES	3,666	7,000	2,303	6,000	6,000	6,000
4357	RECREATIONAL AND ACTIVITY SUPPLIES	4,695	15,000	6,989	12,000	12,000	12,000
4438	RECREATIONAL AND ACTIVITY EXPENSES	653	800	45	800	800	800
4448	ADVERTISING AND PROMOTION EXPENSES	525	3,000	250	3,000	3,000	3,000
4449	OTHER OPERATIONAL EXPENSES			165			
4458	OTHER PROGRAM EXPENSE	550	500		500	500	500
CHARACTER 40 SUBTOTAL		41,536	57,300	25,914	45,500	45,500	45,500
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	9,494	12,460	4,494	9,008	9,008	9,008
8030	SOCIAL SECURITY	20,497	6,189	13,276	21,702	21,702	21,702
8040	WORKERS COMPENSATION		2,060		2,121	2,121	2,121
8050	LIFE INSURANCE	38	48	26	48	48	48
8060	HEALTH INSURANCE	19,761	21,462	14,940	24,946	24,946	24,946
8063	DISABILITY INSURANCE	129	120	79	120	120	120
8070	UNEMPLOYMENT INSURANCE	585					
CHARACTER 80 SUBTOTAL		50,504	42,339	32,815	57,945	57,945	57,945
TYPE X SUBTOTAL		367,130	397,345	237,033	387,117	387,117	387,117
DIVISION 30 SUBTOTAL		-157,415	-47,095	-172,458	-221,867	-221,867	-221,867
DEPARTMENT 54 SUBTOTAL		-2,504,458	-2,555,623	-1,620,739	-2,874,968	-2,866,442	-2,866,442

# LIBRARY

BOARD

DIRECTOR

Assistant Director

## CENTRAL LIBRARY

- Information Services
- Circulation Services
- Youth Services
- Technical Services
- Library Support Services
- Administration

**LIBRARY - 84**  
**Central Library - 10**

**MISSION STATEMENT**

To provide materials and services to help community residents meet their personal, educational, professional and recreational information needs.

**DESCRIPTION**

The library provides information for economic development with in the community. Materials in various formats are provided to assist individuals and businesses in effectively responding to the changing marketplace.

The Library serves as the gateway to reading for young children. Attention is given to stimulating interest in and appreciation of reading through programming and collection development.

The library is the gateway to recreation for community residents. Emphasis is placed on providing a broad range of current fiction, non-fiction, and informational support in a variety of formats for all ages and reading levels. Programming and collection developments are used to meet the needs of the community.

The Library has two defined services areas. As part of county government we serve the citizens residing within the political jurisdiction of Broome County. According to the most recent U.S. Census, this encompasses a geographical area of 707 square miles and a population of 200,560 from ages newborn to over 100. In addition, since Broome County also serves as the Central Library for the Four County Library System, our service area effectively includes the

residents of Chenango, Delaware and Otsego Counties, an additional 3,343 square miles and 159,510 residents.

To meet the needs of our diverse patron base, the Library has the following service areas:

- 1.) Information Services
  - Broad based informational support
  - Accommodation of all ages and reading levels
  - Extensive reference collection
  - Periodical collection
  - Indexing and abstracting services
  - Business files/reference tools
  - Approachable and knowledgeable staff
  - Clear Signage
  - Adequate staffing levels
  - Adequate phone lines
  - Adequate accessible shelving
  - Adequate casual seating
  - Programming for adults covering a variety of interests
- 2.) Youth Services
  - Variety of materials and formats, with multiple copies of popular titles.
  - Multiple copies of popular titles
  - Approachable and knowledgeable staff
  - Easy accessibility
  - Ample and inviting space
  - Variety of programs for all age levels
- 3.) Popular Materials
  - Current and popular materials in variety of formats
  - Sufficient multiple copies to meet demand



- "5 year" rule of currency
- Reader's advisory service
- Browsing encouraged
- Regular display

### **2007 OBJECTIVES**

- To increase access to a variety of electronic resources through acquisitions or online catalog
- To update collection for currency and relevancy
- To fully implement programs and services that will maximize use of the Ahearn Business Resource Center
- To increase the Library's visibility within the community through programming, outreach, and partnering opportunities

## 84 1007 LIBRARY/Central Library

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006</u>		<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
			<u>Current Authorized</u>				
Library Director III	F Admin	1	1	1	1	1	1
Assistant Library Director II	A Admin	1	1	0	0	1	1
Secretary	14 Admin	1	1	1	1	1	1
Librarian III	20 CSEA	1	1	1	1	1	1
Librarian II	18 CSEA	5	5	2	2	2	2
Librarian I	16 CSEA	2	2	3	3	3	3
Computer Hardware Technician/Trainee	16/14 CSEA	1	1	1	1	1	1
Library Assistant	13 CSEA	2	2	2	2	2	2
Principal Library Clerk	12 CSEA	2	2	2	2	2	2
Custodial Supervisor	11 CSEA	1	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1	1
Senior Library Clerk	8 CSEA	3	3	3	3	3	3
Library Clerk	6 CSEA	9	9	9	9	9	9
Custodial Worker	6 CSEA	1	1	1	1	1	1
Page	5 CSEA	1	1	1	1	1	1
<b>Total Full-Time Positions</b>		<b>33</b>	<b>33</b>	<b>30</b>	<b>30</b>	<b>31</b>	
Custodial Worker	6 CSEA	2	2	2	2	2	2
County Historian	NA	0	1	1	1	1	1
Deputy County Historian	NA	0	1	1	1	1	1
Librarian I	16 CSEA	0	0	1	1	1	1
Computer Hardware Technician/Trainee	16/14 CSEA	0	0	1	1	1	1
Library Clerk	6 CSEA	7	7	7	7	7	7
<b>Total Part-Time Positions</b>		<b>9</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>TOTAL POSITIONS</b>		<b>42</b>	<b>44</b>	<b>43</b>	<b>43</b>	<b>44</b>	

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING  
 DEPARTMENT:84 COUNTY LIBRARY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0011	LIBRARY COPY FEES	2,157	2,300	1,222	3,000	3,000	3,000
0027	MISCELLANEOUS	64,146	61,000	42,081	71,000	71,000	71,000
0159	RENTALS & FEES	5,700	6,625	2,475	6,000	6,000	6,000
0464	OTHER LOCAL GOVERNMENTS	577,710	593,237		611,034	611,034	611,034
0651	PART D MEDICARE CREDITS		1,000				
CHARACTER 02 SUBTOTAL		649,713	664,162	45,778	691,034	691,034	691,034
CHARACTER :03 USE OF MONEY AND PROPERTY							
0186	INTEREST AND EARNINGS	20,532	20,000	39,211	35,000	35,000	35,000
0197	COMMISSIONS	1,598	1,700	1,243	1,200	1,200	1,200
CHARACTER 03 SUBTOTAL		22,130	21,700	40,454	36,200	36,200	36,200
CHARACTER :06 SALE OF PROP & COMP FOR LOSS							
0206	SALE OF BUS PARTS	2		600			
0213	SALE OF EQUIPMENT	54					
CHARACTER 06 SUBTOTAL		56		600			
CHARACTER :07 MISC/INTERFUND REVENUES							
0216	GIFTS AND DONATIONS	588	250		300	300	300
0217	PREMIUM & ACCRUED INT ON OBLIGATION			1,637			
0227	TRANSFER FROM GENERAL FUND	1,556,524	1,627,044	1,627,044	1,597,672	1,597,672	1,665,398
0229	TRANSFER FROM INSURANCE RESERVE	3,027					
CHARACTER 07 SUBTOTAL		1,560,139	1,627,294	1,628,681	1,597,972	1,597,972	1,665,698

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING  
DEPARTMENT:84 COUNTY LIBRARY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :08 STATE AID							
0460	OTHER STATE AID	197,947	65,770	123,138	128,417	128,417	128,417
CHARACTER 08 SUBTOTAL		197,947	65,770	123,138	128,417	128,417	128,417
TYPE R SUBTOTAL		2,429,985	2,378,926	1,838,651	2,453,623	2,453,623	2,521,349
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	1,075,913	1,123,470	640,181	964,583	1,038,631	1,091,662
1500	SALARIES PART-TIME	71,443	75,157	44,757	148,190	112,674	112,674
1600	SALARIES TEMPORARY	6,136	12,680	7,782	12,878	12,878	12,878
1950	SALARY ADJUSTMENTS		2,938				
1960	DISCRETIONARY SALARY SAVINGS		-36,900				
CHARACTER 10 SUBTOTAL		1,153,492	1,177,345	692,720	1,125,651	1,164,183	1,217,214
CHARACTER :20 EQUIPMENT AND CAPITAL OUTLAY							
2490	OTHER OPERATIONAL EQUIPMENT				7,500	7,500	7,500
CHARACTER 20 SUBTOTAL					7,500	7,500	7,500
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS		1,200	171	1,200	1,200	1,200
4319	OFFICE SUPPLIES	24,313	38,825	15,221	35,125	35,125	35,125
4323	BLDG MAINTENANCE SUPPLIES	635	500	317	500	500	500
4326	FUEL AND HEATING SUPPLIES	15,077	22,172	7,723	18,836	20,836	20,836
4329	BLDG AND GROUNDS SUPPLIES	5,410	6,286	5,903	6,286	6,286	6,286
4347	GAS OIL GREASE AND DIESEL FUEL			14			
4349	MISC OPERATIONAL SUPPLIES				1,000	1,000	1,000
4359	COMPUTER SOFTWARE AND SUPPLIES	66,902	43,347	72,998	74,537	34,537	34,537
4370	BOOKS ADULT SERVICES	67,292	67,044	43,117	65,334	67,334	67,334
4371	JUVENILE BOOKS	32,384	36,960	26,482	36,960	36,960	36,960
4372	REFERENCE MATERIALS	41,268	59,955	23,333	44,650	46,650	46,650
4373	SUBSCRIPTIONS	28,805	21,452	10,473	21,855	21,855	21,855
4374	AUDIOVISUAL MATERIALS	22,885	25,410	17,464	25,876	27,876	27,876
4375	ELECTRONIC ACCESS MATERIALS	46,900	41,620	12,912	55,285	56,525	56,525
4376	LOCAL HISTORY			773	2,400	2,400	2,400

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING  
DEPARTMENT:84 COUNTY LIBRARY

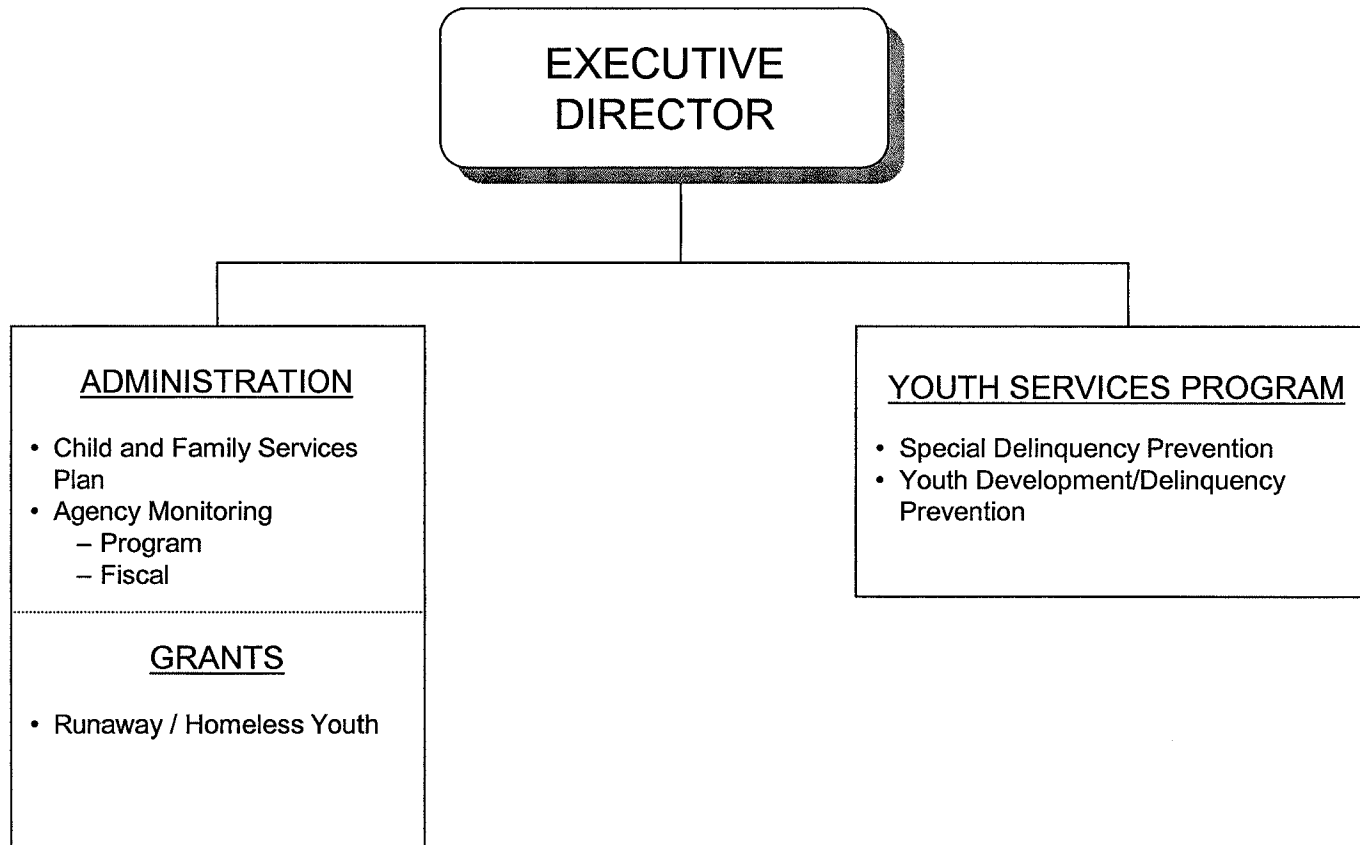
SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4411	POSTAGE AND FREIGHT	2,374	3,256	2,204	10,758	10,758	10,758
4418	DUES AND MEMBERSHIPS	2,462	1,335	2,005	1,355	1,355	1,355
4419	GENERAL OFFICE EXPENSES	11,580	9,870	10,091	10,959	10,959	10,959
4423	BLDG GROUNDS AND EQUIP REPAIR	199	2,000	1,308	2,000	2,000	2,000
4425	WATER AND SEWAGE CHARGES	1,531	868	833	1,531	1,531	1,531
4427	ELECTRIC CURRENT	88,924	93,000	46,812	93,650	95,650	95,650
4429	BUILDING AND GROUNDS EXPENSES	9,823	22,847	3,759	21,500	21,500	21,500
4447	OPERATIONAL EQUIPMENT REPAIRS		500	3	500	500	500
4448	ADVERTISING AND PROMOTION EXPENSES	801	1,000	33	3,000	3,000	3,000
4449	OTHER OPERATIONAL EXPENSES	1,951	3,000	11,000	1,300	1,300	1,300
4461	MILEAGE AND PARKING-LOCAL	56	25	1	25	25	25
4462	TRAVEL HOTEL AND MEALS	5,234	4,400	3,669	4,600	4,600	4,600
4463	EDUCATION AND TRAINING	2,130	1,195	821	990	990	990
4466	ADVISORY BD/TRUSTEES EXPENSES	245	450	450	450	450	450
4514	HARDWARE MAINTENANCE	4,476	7,724	3,764	9,589	9,589	9,589
4518	COPYING MACHINE RENTALS	-1,329					
4520	PROPERTY LOSS	2,601					
4523	INSURANCE CLAIMS	426					
4747	OTHER FEES FOR SERVICES	8,309	5,482	4,727	13,404	13,404	13,404
CHARACTER 40 SUBTOTAL		493,664	521,723	327,931	565,455	536,695	536,695
CHARACTER :41 CHARGEBACK EXPENSES							
4602	INSURANCE PREMIUM CHARGEBACK	9,452	8,556	2,139	11,592	11,592	11,592
4604	DPW SECURITY CHARGEBACKS	8,512	8,228	2,057	141,532	74,880	74,880
4606	TELEPHONE BILLING ACCOUNT	16,174	17,361	4,196	16,714	16,714	16,714
4609	DATA PROCESSING CHARGEBACKS	58,909	45,000		47,250	47,250	47,250
4614	OTHER CHARGEBACK EXPENSES		50		50	50	50
4616	FLEET SERVICE CHARGEBACK		100		100	100	100
4617	DUPLICATING/PRINTING CHARGEBACK	576	825	53	692	692	692
4618	OFFICE SUPPLIES CHARGEBACK	5,389	5,000	2,388	5,661	5,661	5,661
4619	BUILDING SERVICE CHARGEBACK	21,138	30,000	4,290	25,000	25,000	25,000
CHARACTER 41 SUBTOTAL		120,150	115,120	15,123	248,591	181,939	181,939

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :304 PUBLIC LIBRARY OPERATING  
DEPARTMENT:84 COUNTY LIBRARY

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS		1,764	1,764	2,607	2,607	2,607
6001	PRINCIPAL ON BANS	18,734			32,934	32,934	32,934
6008	PRINCIPAL ON CAPITAL LEASE	990					
CHARACTER 60 SUBTOTAL		19,724	1,764	1,764	35,541	35,541	35,541
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS		2,093	1,416	1,309	1,309	1,309
7001	INTEREST ON BANS	1,124			7,822	7,822	7,822
7005	INTEREST ON CAPITAL LEASE	339					
CHARACTER 70 SUBTOTAL		1,463	2,093	1,416	9,131	9,131	9,131
CHARACTER :80 EMPLOYEE BENEFITS							
8010	STATE RETIREMENT	142,406	192,354	58,372	163,221	169,155	174,978
8030	SOCIAL SECURITY	85,714	91,745	50,825	85,964	88,912	92,969
8040	WORKERS COMPENSATION	8,375	10,893	2,723	16,516	16,516	16,516
8050	LIFE INSURANCE	645	792	398	696	744	768
8060	HEALTH INSURANCE	307,195	340,670	206,981	392,155	400,105	404,896
8070	UNEMPLOYMENT INSURANCE	15,638					
8081	EMPLOYEE TUITION REIMBURSEMENT	10,237	7,500	2,159	7,500	7,500	7,500
CHARACTER 80 SUBTOTAL		570,210	643,954	321,458	666,052	682,932	697,627
TYPE X SUBTOTAL		2,358,703	2,461,999	1,360,412	2,657,921	2,617,921	2,685,647
DEPARTMENT 84 SUBTOTAL		71,282	-83,073	478,239	-204,298	-164,298	-164,298
SUBFUND 304 SUBTOTAL		71,282	-83,073	478,239	-204,298	-164,298	-164,298

# YOUTH BUREAU



**YOUTH BUREAU - 64**  
**MISSION STATEMENT**

The Broome County Youth Bureau's mission is to promote and encourage the development of a comprehensive system of services to youth and their families through planning, funding, coordination, evaluation and advocacy.

**DESCRIPTION**

The Broome County Youth Bureau was established by a resolution adopted by the Broome County Legislature on July 6, 1971. The Youth Bureau is responsible for distributing Office of Children & Family Services funds to local agencies that provide services for youth in accordance with the Broome County Child & Family Services Plan. Local agencies apply to the County (Youth Bureau) for funds. Applications are evaluated by the Youth Bureau Advisory Board and approved by the County Legislature. The Youth Bureau then applies to the NYS Office of Children and Family Services or the Division of Criminal Justice for program funding and enters into contracts with the agencies. The Youth Bureau also leads the efforts in planning for services for youth throughout Broome County.

**2007 OBJECTIVES**

- Assist the City of Binghamton in its application to establish a municipal youth bureau at City Hall.
- Continue our partnership between Cornell University Cooperative Extension of Broome County to facilitate a spring and fall series of Advancing Youth Development training.
- Implement the Youth Bureau Logo from winner of contest set for fall of 2006. The Youth Bureau currently lacks a Logo and we'd like to give local area youth the opportunity to design a logo for the Youth Bureau.

- Establish a Youth Bureau Youth of the Month award by fall of 2006.
- Continue to strengthen and streamline our Request for Proposal process.
- Continue to lead the effort to define goals and develop a comprehensive continuum of services for runaway & homeless youth.
- Continue working with the Department of Social Services to strengthen the continuum of services and activities for children, youth and families identified in our Child and Family Services Plan.
- Continue to lead the effort to define goals, gather data and develop a comprehensive continuum for runaway and homeless youth, including the implementation of a runaway/homeless youth under age 21.
- Continue to monitor and evaluate all residential services provide for runaway and homeless youth under the age of 21.
- Lead the effort to utilize the Community Readiness Model as a planning tool for implementing services for runaway and homeless youth throughout our community.
- Educate the community regarding youth issues, needs and problems and advocate for the adoption of strong legislation to better serve our youth
- Continue to act as lead entity in planning efforts for youth in Broome County including the assessment of local youth needs and development of strategies to address those needs.
- Coordinate and conduct needs assessment activities involving community members and local human service agencies

**2007 BUDGET HIGHLIGHTS**

- Continue to document statistics pertaining to Youth Services and programs. Data essential in reviewing trends and recommending funding addressing gaps in the community.



- Continue to maintain Youth Services Program costs to state aid support level
- Continue to act as the lead entity in planning efforts for youth in Broome County

64 0011 Youth Bureau  
0029

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>2005 Actuals</u>	<u>As of Sept 1, 2006 Current Authorized</u>	<u>2007 Requested</u>	<u>2007 Recommended</u>	<u>2007 Adopted</u>
Executive Director Youth Bureau	A Admin	1	1	1	1	1
Youth Services Specialist	18 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Full-Time Positions</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
Senior Account Clerk Typist	9 CSEA	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<b>Total Part-Time Positions</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL POSITIONS</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:64 YOUTH BUREAU

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :02 DEPARTMENTAL INCOME							
0549	CHARGEBACK TO GRANTS		8,000		8,840	8,840	8,840
CHARACTER 02 SUBTOTAL			8,000		8,840	8,840	8,840
CHARACTER :08 STATE AID							
0336	YOUTH BUREAU	32,069	40,815	15,434	41,094	41,094	41,094
0338	YOUTH SERVICE PROGRAMS	235,456	245,632	91,970	254,892	254,892	254,892
CHARACTER 08 SUBTOTAL		267,525	286,447	107,404	295,986	295,986	295,986
TYPE R SUBTOTAL		267,525	294,447	107,404	304,826	304,826	304,826
CHARACTER :10 PERSONAL SERVICE							
1000	SALARIES FULL-TIME	80,642	90,301	56,337	93,601	93,601	93,601
1500	SALARIES PART-TIME	11,714	12,133	7,709	13,414	13,414	13,414
CHARACTER 10 SUBTOTAL		92,356	102,434	64,046	107,015	107,015	107,015
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4311	BOOKS AND SUBSCRIPTIONS	25	55	14	40	40	40
4319	OFFICE SUPPLIES	1,967	1,700	1,384	1,715	1,715	1,715
4418	DUES AND MEMBERSHIPS	400	400	400	400	400	400
4448	ADVERTISING AND PROMOTION EXPENSES	8			315	315	315
4451	YOUTH SERVICE PROGRAMS	237,341	245,632	113,210	254,892	254,892	254,892
4461	MILEAGE AND PARKING-LOCAL	337	550	150	450	450	450
4462	TRAVEL HOTEL AND MEALS	336	750	142	750	750	750
4463	EDUCATION AND TRAINING	316	650	40	600	600	600
4466	ADVISORY BD/TRUSTEES EXPENSES	176	200	17	350	350	350
4518	COPYING MACHINE RENTALS	1,709	3,515	2,063	3,200	3,200	3,200
5011	DISCOVERY CENTER				20,000	13,466	13,466
5053	BROOME CO COOP EXT ASSN				455,609	433,913	453,913
CHARACTER 40 SUBTOTAL		242,615	253,452	117,420	738,321	710,091	730,091

BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

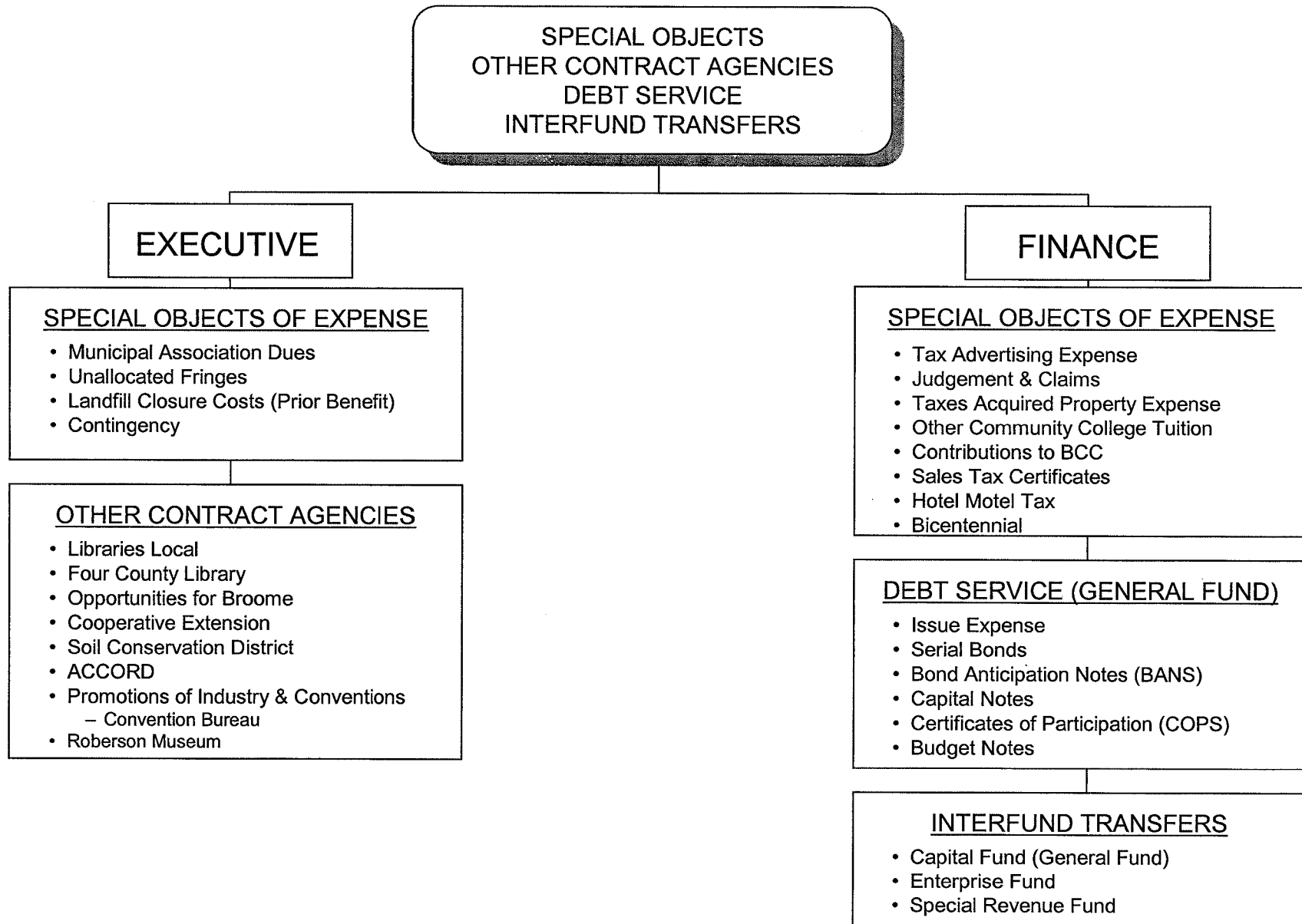
SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:64 YOUTH BUREAU

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4602	INSURANCE PREMIUM CHARGEBACK	10	12	12	6	6	6
4614	OTHER CHARGEBACK EXPENSES		100	100	100	100	100
		-----	-----	-----	-----	-----	-----
CHARACTER 41	SUBTOTAL	10	112	112	106	106	106
CHARACTER :60	PRINCIPAL ON INDEBTEDNESS						
6008	PRINCIPAL ON CAPITAL LEASE	1,368					
		-----	-----	-----	-----	-----	-----
CHARACTER 60	SUBTOTAL	1,368					
CHARACTER :70	INTEREST ON INDEBTEDNESS						
7005	INTEREST ON CAPITAL LEASE	59					
		-----	-----	-----	-----	-----	-----
CHARACTER 70	SUBTOTAL	59					
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT	9,677	15,775	5,388	11,227	11,227	11,227
8030	SOCIAL SECURITY	6,575	7,836	4,512	8,186	8,186	8,186
8040	WORKERS COMPENSATION	790	877	219	953	953	953
8050	LIFE INSURANCE	58	72	38	72	72	72
8060	HEALTH INSURANCE	18,212	25,021	15,895	29,721	29,721	29,721
8063	DISABILITY INSURANCE	258	240	159	240	240	240
		-----	-----	-----	-----	-----	-----
CHARACTER 80	SUBTOTAL	35,570	49,821	26,211	50,399	50,399	50,399
		-----	-----	-----	-----	-----	-----
TYPE X	SUBTOTAL	371,978	405,819	207,789	895,841	867,611	887,611
		-----	-----	-----	-----	-----	-----
DEPARTMENT 64	SUBTOTAL	-104,453	-111,372	-100,385	-591,015	-562,785	-582,785

**UNALLOCATED ITEMS**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>
Special Objects of Expense	469
Other--Contractual Agencies	474
Debt Service	477
Interfund Transfers	479

# UNALLOCATED ITEMS



## UNALLOCATED ITEMS

### Introduction

**Unallocated Items** present the miscellaneous expenditure and revenue items, which are not appropriately presented elsewhere in a specific department. This section of the budget contains four components designated as departments for accounting convenience, but without such recognition in the Charter. The four components are: **Special Objects of Expense; Other Contractual Agencies; Debt Service; and Interfund Transfers.**

## SPECIAL OBJECTS OF EXPENSE

### Introduction

This unit contains the most varied of the expenditure and revenue items arranged by function or program.

### Appropriations

#### **General Government**

The administration of property taxes requires several expenditure accounts. **Tax Advertising and Expenses (4757)** are the advertising and other legal expenses incurred in enforcing property tax collection. **Tax Acquired Property Expenses (4756)** are expenses incurred in the maintenance of property acquired by the County for non-payment of taxes. In addition, provision has been made for the costs associated with the **Sale of Tax Certificates (4727)**. This represents the amount set aside in reserves as the estimate of sold tax sale certificates which will not be collected and which will be bought back at a future date. Amounts also include the costs associated with the sales.

**Judgments and Claims (4753)** are payments for judgements against the County.

**Municipal Association Dues (4758)** are for the County's membership in the New York State Association of Counties and the National Association of Counties. Additional membership specific to a particular department is shown in each department. Cost of membership is generally based upon population.

**Advertising and Promotion Expense (4448)** represents the County payment associated with BC Open expense.

The **Contingent Account (4752)** is established according to Article VI, Section 604, B, (2) and operated according to Section 609 of the Administrative Code. It is the County Executive's estimate of unexpected expenditures, which may arise during the year.

## Education

**Other Community College Tuition** (4508) is Broome County's **mandated** share of the costs of Broome's citizens attending another New York community college. This amount serves as the sponsor share required to match state aid and tuition to finance local community colleges.

**Contributions to Broome Community College (BCC)** (4509) is the county's share of operating costs for the budget year. Although presented as a contractual expenditure, this is essentially an interfund transfer of resources required to balance the Community College fund. Because the Community College's fiscal year is the same as its academic year, the County Legislature adopts BCC's budget during the summer and commits the County to appropriate the local sponsor's share in the upcoming budget year. The Community College's capital and debt service requirements are also presented in this section of the budget (see **Debt Service** and **Interfund Transfers** below).

## Public Safety

**Justices and Constables** (4733) record the **mandated** quarterly payment of court costs incurred by town courts operating outside of normal County Court hours. This account is administered by the Law Department. The payments are made to the state as reimbursement.

## Undistributed

Certain employee fringe benefit calculations are aggregated upon a countywide or fund level in **Unallocated Employee Benefits** instead of a departmental basis. **Unemployment** (8070) and **State Retirement** (8010) are unallocated costs as are the costs for **Health Insurance** (8060) and Medicare for retired employees whose

department may no longer exist (i.e., Courts or Chenango Bridge Nursing Home).

**Other Chargeback Expense** (4614) is payment to the Solid Waste Management fund for costs associated with Solid Waste Expense before implementation of the tipping fee. The costs cannot be assigned to the tipping fee because the benefit received preceded current use (Colesville Landfill closure, etc.).

The amount in **Salary and Fringe Benefit accounts** represents the cost of implementing salary and fringe benefit adjustments not included in department budgets. These accounts are also used to balance requested and/or base budgets with recommended and adopted increases.

## Revenue

There is a recovery of **Charges for Tax Advertising** (0014) from the sale of property acquired for tax purposes. **Hotel/Motel Tax** (0006) partially offsets the expense associated with Advertising and Promotion (4448).

**Property Tax** (0001) is the amount of the tax sale certificate reserve in excess of the amount needed to buy back uncollected property tax receivables.



BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:90 SPECIAL OBJECTS OF EXPENDITURES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :01 TAX ITEMS							
0006	HOTEL/MOTEL OCCUPANCY TAX	7,514		347,643			
CHARACTER 01 SUBTOTAL		7,514		347,643			
CHARACTER :02 DEPARTMENTAL INCOME							
0014	CHGS FOR TAX ADV/REDEMPTION EXP	12,705	17,000	987	17,000	17,000	17,000
0651	PART D MEDICARE CREDITS		392,000				
CHARACTER 02 SUBTOTAL		12,705	409,000	987	17,000	17,000	17,000
TYPE R SUBTOTAL		20,219	409,000	348,630	17,000	17,000	17,000
CHARACTER :10 PERSONAL SERVICE							
1950	SALARY ADJUSTMENTS		1,569,113				
1960	DISCRETIONARY SALARY SAVINGS		-893,200		-1,295,043	-1,295,043	-1,295,043
CHARACTER 10 SUBTOTAL			675,913		-1,295,043	-1,295,043	-1,295,043
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4418	DUES AND MEMBERSHIPS			15,809			
4448	ADVERTISING AND PROMOTION EXPENSES	3,000	3,400		4,000	4,000	4,000
4508	OTHER COMM COLLEGES TUITION	483,088	400,000	339,626	600,000	500,000	500,000
4509	CONTRIBUTION TO BROOME COMM COLLEGE	5,985,376	6,194,864	6,194,864	6,380,710	6,380,710	6,380,710
4733	JUSTICES AND CONSTABLE FEES	10,210	10,000		10,000	10,000	10,000
4752	CONTINGENT FUND		103,001		100,000	100,000	119,296
4753	JUDGEMENTS AND CLAIMS		10,000		10,000	10,000	10,000
4756	TAX ACQUIRED PROPERTY EXPENSES	1,890					
4757	TAX ADVERTISING AND EXPENSE	10,336	17,000		17,000	17,000	17,000
4758	MUNICIPAL ASSN DUES	17,354	20,500	4,535	20,500	20,500	20,500
CHARACTER 40 SUBTOTAL		6,511,254	6,758,765	6,554,834	7,142,210	7,042,210	7,061,506

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:90 SPECIAL OBJECTS OF EXPENDITURES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :41	CHARGEBACK EXPENSES						
4614	OTHER CHARGEBACK EXPENSES	27,900	41,400		41,400	41,400	41,400
CHARACTER 41	SUBTOTAL	27,900	41,400		41,400	41,400	41,400
CHARACTER :80	EMPLOYEE BENEFITS						
8010	STATE RETIREMENT		-1,518,515				
8060	HEALTH INSURANCE	129,460	132,001	89,466	152,462	152,462	152,462
8070	UNEMPLOYMENT INSURANCE		50,000		50,000	50,000	50,000
CHARACTER 80	SUBTOTAL	129,460	-1,336,514	89,466	202,462	202,462	202,462
TYPE X	SUBTOTAL	6,668,614	6,139,564	6,644,300	6,091,029	5,991,029	6,010,325
DEPARTMENT 90	SUBTOTAL	-6,648,395	-5,730,564	-6,295,670	-6,074,029	-5,974,029	-5,993,325

## **Other Contract Agencies**

### **Introduction**

Section 224 of County Law permits counties to support the services of specified types of non-profit organizations; corporations, associations, and agencies provided the services are rendered within the supporting county.

### **Public Safety**

**Opportunities for Broome (5080)** provides counseling services formerly provided by PROBE. The Department of Social Services will oversee the County's support.

### **Economic Assistance & Opportunity**

The **Convention Bureau (5060)** is a unit of the Broome County Chamber of Commerce. It is responsible for attracting meetings, conferences, trade shows and visitors to our community. The staff attends selected trade shows, participates in information centers, conducts sales blitzes, and produces a variety of promotional material on Broome County. The County's support for this bureau is offset by the collection of a hotel/motel tax.

### **Culture & Recreation**

The **Aid to Local Libraries (5063)** compensates municipally funded libraries in Broome County for the added expense of non-resident use. This expense funds non-resident taxpayer supported expense of operating local libraries.

Located within Ross Park Zoo in Binghamton, the **Discovery Center (5011)** provides participatory exhibits for children.

The **Four County Library System (FCLS) (5062)** utilizes Broome County funds to defray half the cost of bookmobile service to thirteen communities, nursing homes and correctional facilities, most of which do not have ready access to public library service. FCLS pays the other half of the costs of this program from its own funds. The funds also provide delivery service to each of the public libraries in Broome, enabling them to share their resources more efficiently, thereby providing better service.

The **Broome County Arts Council (5008)** is a private non-profit service organization, which raises money from local contributors and awards 90% of those funds as grants to local non-profit arts and cultural institutions, organizations and individual artists in Broome County. Other service include public advocacy for the arts, grants seminars, board trainings, arts promotion for economic development, educations and community building; public clearinghouse for events, grant and artist opportunities and referrals.

### **Home & Community**

**ACCORD (5057) – A Center for Dispute Resolution** is one of 62 New York State Community Dispute Resolution Centers operating under contract with the Office of Court Administration. As such, ACCORD provides mediation and conciliation services to Broome and Tioga County residents for the resolution of civil offenses, minor criminal cases and selected felony cases. The Department of Social Services will oversee the County's support.

The **Broome County Soil and Water Conservation District** (5054) provides two services. The District's main goal is to provide technical information relative to the land occupiers of the County, including farmers, residents, public landholder, etc. Technical information is available on a one-on-one basis, including information on soils, drainage, water storage, critical area seeding, tree planting for forestry purposes, fish stocking and land management techniques to reduce erosion. Special efforts encourage the use of no-till and minimum tillage techniques. The District specializes in application of critical and recreational area hydro seeding, especially on public properties. Other ongoing programs include a yearly tree seedling sale, reforestation tree planting, and fish stocking (both for private and public waters). When stream protection is completed for County or Towns, all costs are charged to the municipality involved.

**Cornell Cooperative Extension Association** (5053) of Broome County teaches youth and adults skills to deal with issues important to today's society: nutrition; family and youth development; agriculture; environment; and quality labor force. Using research and resources from Cornell University, staff and trained volunteers enable learners, through informal hands-on experiences, to decide about and act on information critical to their lives. County funds, as the core of support since 1912, are supplemental with state, federal and grant funds. The association offices are located at 840 Front Street, Binghamton. The County's support will be overseen by the Broome County Youth Bureau.

The **Discovery Center** (5011) Provides school and public programs, after school programs such as Broome County JIS, Boy's choir, Early Childhood adventures, Broome County/City event participation, rural Education Outreach, Health Awareness, interactive exhibit, BOOKS participation, partnership w/ Binghamton University Jr. Bearcats, Museum to You mobile unit, satellite museum exhibit at Greater

Binghamton Airport, Boy and Girl Scouting, and mentoring. The center is also the host site for many public programs. The County support will be overseen by the Broome County Youth Bureau.

The **Broome County Historical Society** (5051) provides research of local history and genealogy center at the Broome County Public Library and the Roberson Museum. Using publications, exhibition and educational programs to collect, preserve and interpret the history of Broome County.

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:91 OTHER-CONTRACTUAL AGENCIES

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :01 TAX ITEMS							
0006	HOTEL/MOTEL OCCUPANCY TAX	803,782	800,000		780,000	780,000	780,000
CHARACTER 01 SUBTOTAL		803,782	800,000		780,000	780,000	780,000
TYPE R SUBTOTAL		803,782	800,000		780,000	780,000	780,000
CHARACTER :40 CONTRACTUAL EXPENDITURES							
5008	BROOME COUNTY ARTS COUNCIL	193,925	193,925	96,963	234,500	193,925	193,925
5011	DISCOVERY CENTER	13,466	13,466	6,733			
5019	BROOME COUNTY BICENTENNIAL		20,000	10,507			
5051	BROOME COUNTY HISTORICAL SOCIETY	35,000	35,000	35,000	35,000	35,000	35,000
5053	BROOME CO COOP EXT ASSN	433,913	433,913	325,435			
5054	SOIL CONSERVATION SERVICE	84,000	84,000	63,000	99,000	84,000	84,000
5057	ACCORD DISPUTE RESOLUTION CENTER	11,861	11,861	11,861			
5060	CONVENTION BUREAU	400,000	400,000	300,000	425,000	400,000	425,000
5062	FOUR COUNTY LIBRARY SYSTEM	39,900	39,900	39,900	60,000	39,900	39,900
5063	AID TO LOCAL LIBRARIES	347,513	357,938	278,602	357,938	357,938	602,938
5064	SO TIER ZOOLOGICAL SOC	366,250	366,250	274,688	370,250	366,250	366,250
5080	OPPORTUNITIES FOR BROOME	38,592	38,592	19,296			
5082	FAMILY ENRICHMENT NETWORK				130,179		
CHARACTER 40 SUBTOTAL		1,964,420	1,994,845	1,461,985	1,711,867	1,477,013	1,747,013
TYPE X SUBTOTAL		1,964,420	1,994,845	1,461,985	1,711,867	1,477,013	1,747,013
DEPARTMENT 91 SUBTOTAL		-1,160,638	-1,194,845	-1,461,985	-931,867	-697,013	-967,013

## **Debt Service (General Fund only)**

### **Introduction**

This unit presents the repayment of principal and interest costs incurred by the General Fund. It also includes debt service for the Community College. Debt service related to projects undertaken for the New York State Courts System is a County responsibility and included here.

**Bond and Note Issue Expenses** for issuing debt for the entire County are presented here. These costs are for legal advice (commonly referred to as bond counsel), financial advice and the advertising and printing costs of the debt instruments.

A detailed description of **Principal and Interest** as well as the various debt instruments (**Serial Bond, Bond Anticipation Note, Capital Note, Budget Note**, etc.) is supplied in the **Supplementary** section of the budget. It should be noted that these costs are backed by the full faith and credit of the County.

Additionally, transactions involving the financing of the Public Safety Complex Project through **Certificates of Participation** (COP's) is provided for in this budget.

BROOME COUNTY GOVERNMENT  
REVENUE AND APPROPRIATION SUMMARY  
BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
DEPARTMENT:92 DEBT SERVICE

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0233	EARNINGS ON TEMPORARY INVESTMENTS	169,017		50			
0613	TRANSFER OF COPS RESERVE	208,961	207,005	104,856	207,005	207,005	207,005
CHARACTER 07 SUBTOTAL		377,978	207,005	104,906	207,005	207,005	207,005
TYPE R SUBTOTAL		377,978	207,005	104,906	207,005	207,005	207,005
CHARACTER :40 CONTRACTUAL EXPENDITURES							
4723	BOND AND NOTE ISSUE EXPENSE	59,657	60,000	25,335	60,000	60,000	60,000
CHARACTER 40 SUBTOTAL		59,657	60,000	25,335	60,000	60,000	60,000
CHARACTER :60 PRINCIPAL ON INDEBTEDNESS							
6000	PRINCIPAL ON SERIAL BONDS	447,924	923,517	923,517	1,079,638	1,079,638	1,079,638
6001	PRINCIPAL ON BANS	420,043			559,214	559,214	559,214
CHARACTER 60 SUBTOTAL		867,967	923,517	923,517	1,638,852	1,638,852	1,638,852
CHARACTER :70 INTEREST ON INDEBTEDNESS							
7000	INTEREST ON SERIAL BONDS	373,152	824,824	716,296	676,293	676,293	676,293
7001	INTEREST ON BANS	50,209			199,021	199,021	199,021
7006	INTEREST ON COPS	847,613	847,613	423,806	847,613	847,613	847,613
CHARACTER 70 SUBTOTAL		1,270,974	1,672,437	1,140,102	1,722,927	1,722,927	1,722,927
TYPE X SUBTOTAL		2,198,598	2,655,954	2,088,954	3,421,779	3,421,779	3,421,779
DEPARTMENT 92 SUBTOTAL		-1,820,620	-2,448,949	-1,984,048	-3,214,774	-3,214,774	-3,214,774

## **Interfund Transfers (General Fund only)**

### **Introduction**

This unit presents the resources to be moved from the General Fund to support operations in other funds or to fund the General Fund's capital projects. The interfund transfer is the mechanism that allocates general revenues to the various capital, special and proprietary subfunds. Certain end of the accounting period adjustments may also occur in these accounts.

All government operating funds must balance – revenues must equal expenditures. If a transfer or contribution from the General Fund is required to balance an operating subfund, it is listed as required tax support in **Schedules 1 and 2 – the Summary by Funds** (immediately following the Budget Message).

The reader should note that these transfers are not used when calculating the total size of the County's operating budget. The transfer is both an appropriation to the General Fund and a revenue required by another subfund needed to support its total spending needs. Because it has a “doubling” effect on both appropriations and revenue, common practice removes such internal transfers.

Unlike the operating subfunds, the transfer required by the Community College is presented as a contractual appropriation (an obligation incurred when the Community College's budget is adopted during the previous summer). It is presented under **Special Objects of Expense** as a contractual expense item. This “transfer” is counted as part of the County's operating budget because the College's total operating costs are not included in the operating budget due to the different fiscal periods.

Presented in this section of the budget, are Transfers to Capital for projects sponsored by the General Fund departments and by Broome Community College. These amounts will appear under subobject 9004 **Transfer to Capital**. The details of the transfers required for the Capital fund are listed by department in the **Capital Budget** and in the **Capital Program**. The required amounts are appropriated in the proper fund. (No down payment is required on Capital Projects per State Law.)



BROOME COUNTY GOVERNMENT  
 REVENUE AND APPROPRIATION SUMMARY  
 BY DEPARTMENT

SUBFUND :101 GENERAL OPERATING  
 DEPARTMENT:93 INTERFUND TRANSFERS

SUBJECT	SUBJECT TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL THRU 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
CHARACTER :07 MISC/INTERFUND REVENUES							
0232	UNUSED CAPITAL FUND			356,619			
CHARACTER 07 SUBTOTAL				356,619			
TYPE R SUBTOTAL				356,619			
CHARACTER :90 TRANSFERS							
9004	TRANSFER TO CAPITAL FUND	47,000	109,000	1,770,497			
9006	TRANSFER TO ENTERPRISE FUND	793,613	4,095,754	4,095,754	3,182,214	3,182,214	3,182,214
9007	CONTR TO COMM COLLEGE	373,867					
9008	TRANSFER TO TAX STABILIZATION FUND	2,016,570	1,577,993	1,577,993			
9009	TRANSFERS TO SPECIAL REVENUE FUND	8,864,622	9,765,313	9,765,313	10,779,254	10,660,254	10,626,980
CHARACTER 90 SUBTOTAL		12,095,672	15,548,060	17,209,557	13,961,468	13,842,468	13,809,194
TYPE X SUBTOTAL		12,095,672	15,548,060	17,209,557	13,961,468	13,842,468	13,809,194
DEPARTMENT 93 SUBTOTAL		-12,095,672	-15,548,060	-16,852,938	-13,961,468	-13,842,468	-13,809,194
SUBFUND 101 SUBTOTAL		50,573,804	42,245,764	31,236,597	-14,659,516	41,796,534	41,777,238

## CAPITAL BUDGET

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>
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# **CAPITAL BUDGET**

## 2007 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	PPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees					
<b>AVIATION</b>										
AIRPORT PARKING LOT REHABILITATION This project will involve the design/construction work associated with expanding and rehabilitating our paid customer parking lots at the Greater Binghamton Airport. In addition to new pavement, this project will include new pavement markings, new lighting/signage, new landscaping materials, and new revenue control equipment.	\$1,300,000	\$0	\$1,240,000	\$60,000	\$0	\$1,300,000	\$3,903	30	15	0.0074 %
SNOW REMOVAL EQUIPMENT REPLACEMENT This project consists of the purchase of replacement snow removal equipment that has surpassed its useful life. These pieces of equipment handle the removal of wintertime precipitation from sidewalks, walkways, and airfield ramp areas. The purpose of this project is maintaining public safety at our facility.	\$100,000	\$0	\$0	\$100,000	\$0	\$100,000	\$9,634	15	28	0.0182 %
<b>AVIATION 2007 Total</b>	<b>\$1,400,000</b>	<b>\$0</b>	<b>\$1,240,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$1,400,000</b>	<b>\$13,537</b>			<b>0.0255 %</b>
<b>BCC</b>										
ORIGINAL BOILER REPLACEMENT PHASE II Provide new boilers replacing the second pair that have served BCC since 1956. One of the units has not functioned for the past few years. The boilers provide heat for two buildings. Efficiencies are down on the 48 year old boilers. Decrease in fuel consumption on more efficient unit decreases cost.	\$540,000	\$0	\$270,000	\$270,000	\$0	\$540,000	\$17,564	30	13	0.0331 %
<b>BCC 2007 Total</b>	<b>\$540,000</b>	<b>\$0</b>	<b>\$270,000</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$540,000</b>	<b>\$17,564</b>			<b>0.0331 %</b>
<b>CENTRAL FOODS</b>										
RECONSTRUCTION OF CENTRAL FOODS To improve by reconstruction the existing Central Food Building.	\$150,000	\$0	\$0	\$150,000	\$0	\$150,000	\$19,426	10	12(3)	0.0366 %
<b>CENTRAL FOODS 2007 Total</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$19,426</b>			<b>0.0366 %</b>

*“Property Tax” is calculated with the PPU and Bond amount. This does not include any portion of a project that is supported by fees.*

## 2007 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	PPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees					
<b>DPW - ENGINEERING</b>										
WATERSHED ANNUAL MAINTENANCE Annual Maintenance to address sediment and other safety issues. On a primary bases utilize in-house staff and equipment when possible.	\$75,000	\$0	\$0	\$75,000	\$0	\$75,000	\$9,713	10	3	0.0183 %
<b>DPW - ENGINEERING 2007 Total</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$9,713</b>			<b>0.0183 %</b>
<b>DPW - ENGINEERING B&amp;G</b>										
COUNTY BUILDINGS RENOVATIONS Fund unanticipated renovations and minor repairs to County Facilities to maintain operations, conform to code and adapt to change. Assumes Class B buildings.	\$100,000	\$0	\$0	\$100,000	\$0	\$100,000	\$12,950	10	12(a)(2)	0.0244 %
COUNTY OFFICE BUILDING - PARKING AREA Funded under New York's State's lead. Repairs to reinforced concert construction of basement and sub-basement parking areas to eliminate surface and structural damage from salt (approx. 700 spaces; Class B structure). This phase funds the County's share of design costs.	\$4,600,000	\$0	\$0	\$4,600,000	\$0	\$4,600,000	\$268,080	40	71	0.5052 %
PETROLEUM BULK STORAGE REG COMPLIANCE Correction of observed Spill Prevention, Control and Countermeasures (SPCC) Plan deficiencies as required by updated USEPA regulation (40 CFR Part 112) for petroleum bulk storage facilities at Aviation, Solid Waste, Transit, Parks, Fleet and Highways. Reduction in some repair as a result of replacing some older equipment.	\$100,000	\$0	\$0	\$100,000	\$0	\$100,000	\$23,097	5	32	0.0435 %
PUBLIC SAFETY FACILITY REPAIRS/RENOVATIONS Repairs, renovations and maintenance at the Public Safety Facility to better maintain operations.	\$50,000	\$0	\$0	\$50,000	\$0	\$50,000	\$4,817	15	12(a)(2)	0.0091 %
<b>DPW - ENGINEERING B&amp;G 2007 Total</b>	<b>\$4,850,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,850,000</b>	<b>\$0</b>	<b>\$4,850,000</b>	<b>\$308,945</b>			<b>0.5822 %</b>

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## 2007 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	PPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees					
<b>DPW - FLEET MANAGEMENT</b>										
FLEET REPLACEMENT Replace vehicles including but not limited to cars, light trucks and vans. Reduced repairs and operating costs .	\$75,000	\$0	\$0	\$75,000	\$0	\$75,000	\$27,541	3	77	0.0519 %
<b>DPW - FLEET MANAGEMENT 2007 Total</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$27,541</b>			<b>0.0519 %</b>
<b>DPW - HIGHWAYS</b>										
HIGHWAY RECONSTRUCTION/REHABILITATION Reconstruct County Highways as needed based on pavement condition, sufficiency and priority.	\$1,750,000	\$0	\$0	\$1,750,000	\$0	\$1,750,000	\$226,633	10	20c	0.4271 %
<b>DPW - HIGHWAYS 2007 Total</b>	<b>\$1,750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,750,000</b>	<b>\$0</b>	<b>\$1,750,000</b>	<b>\$226,633</b>			<b>0.4271 %</b>
<b>DPW - HIGHWAYS/ENGINEERING/BRIDGES</b>										
REPAIR HIGHWAY CULVERTS & BRIDGES Repair/replace culverts over 5' diameter on priority deficiency list; repair bridges in response to NYSDOT notices of safety and/or structural deficiencies. Reduce annual maintenance cost .	\$500,000	\$0	\$0	\$500,000	\$0	\$500,000	\$64,752	10	20 c	0.1220 %
<b>DPW - HIGHWAYS/ENGINEERING/BRIDGES 2007 Total</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$64,752</b>			<b>0.1220 %</b>
<b>DPW - HIGHWAYS/ROAD MACHINERY</b>										
HIGHWAY EQUIPMENT REPLACEMENT Replace road maintenance and snow removal equipment, as necessary .	\$350,000	\$0	\$0	\$350,000	\$0	\$350,000	\$33,720	15	28	0.0635 %
<b>DPW - HIGHWAYS/ROAD MACHINERY 2007 Total</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$33,720</b>			<b>0.0635 %</b>

**“Property Tax” is calculated with the PPU and Bond amount. This does not include any portion of a project that is supported by fees.**

## 2007 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	PPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees					
<b>INFORMATION TECHNOLOGY</b>										
COMPUTER EQUIPMENT REPLACEMENT & Replacement of outdated equipment including PC's, servers, communication equipment, and firewalls; pay for the Microsoft Enterprise Agreement; Implement Content Management for the County's Website to position the County to do more with e-Government; Implement improved security measures to protect network and data.	\$400,000	\$0	\$0	\$400,000	\$0	\$400,000	\$92,390	5	32	0.1741 %
<b>INFORMATION TECHNOLOGY 2007 Total</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$92,390</b>			<b>0.1741 %</b>
<b>INFORMATION TECHNOLOGY/TELECOMMUNICATION SERVICES</b>										
VOICE MAIL SYSTEM REPLACEMENT - UNIFIED Broome County's primary voice messaging system, which currently serves all 778-XXXX county users, is near the end of it's projected life cycle and needs to be replaced. The operating system for the existing voice messaging platform is no longer supported, and the messaging software is not able to run from the latest Microsoft server OS, exposing us to both operational and security risks. Additionally, the proposed replacement system will provide for consolidating our voice messaging. Additional funding necessary for licensing. \$45,726 being accommodated via the Telecommunications 2006 operating budget. Based on 1Q & 2Q analysis, it is anticipated that this funding will be available to transferred to line 4359 in 4Q 2006. 1st yr service will increase 4449 line in Telecommunications pertaining to Warranty & Maintenance.	\$93,839	\$0	\$0	\$93,839	\$0	\$93,839	\$25,717	7	35	0.0485 %
<b>INFORMATION TECHNOLOGY/TELECOMMUNICATION SERVICES 2007 Total</b>	<b>\$93,839</b>	<b>\$0</b>	<b>\$0</b>	<b>\$93,839</b>	<b>\$0</b>	<b>\$93,839</b>	<b>\$25,717</b>			<b>0.0485 %</b>

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## 2007 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	PPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees					
<b>PARKS &amp; RECREATION</b>										
PARK EQUIPMENT REPLACEMENT Replace equipment based upon age and use, operating and maintenance. One (1) piece of equipment. Complete within the fiscal year with no stated impact upon operating budget.	\$20,000	\$0	\$0	\$20,000	\$0	\$20,000	\$1,927	15	19 (c)	0.0036 %
<b>PARKS &amp; RECREATION 2007 Total</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$1,927</b>			<b>0.0036 %</b>
<b>PARKS &amp; RECREATION/ARENA</b>										
ARENA REPAIRS/RENOVATIONS Repairs, renovations and systematic maintenance at the arena to better maintenance at the arena to better maintain operations and facility. The facility has not been maintained adequately.	\$100,000	\$0	\$0	\$100,000	\$0	\$100,000	\$23,097	5	35	0.0435 %
REPLACE ARENA WINDOW - WALL AT NORTH Replacement of the 2nd floor arena, north concourse window wall system. The existing wall is becoming structurally unsound and in possible danger of catastroopic failure. This is a safety issue Reduced liability exposure.	\$360,000	\$0	\$0	\$360,000	\$0	\$360,000	\$25,543	25	32	0.0481 %
<b>PARKS &amp; RECREATION/ARENA 2007 Total</b>	<b>\$460,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$460,000</b>	<b>\$0</b>	<b>\$460,000</b>	<b>\$48,640</b>			<b>0.0917 %</b>

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## 2007 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	PPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees					
<b>SHERIFF - CORRECTIONS</b>										
BLACK CREEK SECURITY UPDATE AT JAIL The current system is no longer supported by Windows 1997 operating program. The system needs to be updated to Windows XP. This means all the existing equipment must be removed and new equipment installed.	\$298,179	\$0	\$0	\$298,179	\$0	\$298,179	\$68,872	5	32	0.1298 %
J-POD CONSTRUCTION Expand current capacity of facility by construction of J Pod. Construct 50 cells with double bunk capacity for 62 inmates. This is necessary to support central booking, which is necessary for the consolidation of police intake services. J-Pod would also be used to alleviate overcrowding in the current facility. Central Booking will not be feasible without the construction of this unit. Te current jail setting doesn't allow for central booking to be considered as a county-wide option.	\$6,400,000	\$0	\$0	\$6,400,000	\$0	\$6,400,000	\$454,096	25	11 b	0.8558 %
<b>SHERIFF - CORRECTIONS 2007 Total</b>	<b>\$6,698,179</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,698,179</b>	<b>\$0</b>	<b>\$6,698,179</b>	<b>\$522,968</b>			<b>0.9856 %</b>
<b>SHERIFF-ROAD PATROL</b>										
VEHICLE REPLACEMENT Replacement of Sheriff's road patrol and other police vehicles.	\$225,000	\$0	\$0	\$225,000	\$0	\$225,000	\$82,622	3	77	0.1557 %
<b>SHERIFF-ROAD PATROL 2007 Total</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$82,622</b>			<b>0.1557 %</b>

*"Property Tax" is calculated with the PPU and Bond amount. This does not include any portion of a project that is supported by fees.*

## 2007 Adopted Capital Program

<i>Project Title and Description</i>	<i>Estimated Project Cost</i>	<i>Funding Sources</i>				<i>Bond Authority</i>	<i>Annual Added To Taxes</i>	<i>PPU</i>	<i>LFL Sect 11</i>	<i>Percent Increase Taxes</i>
		<i>Fed</i>	<i>State</i>	<i>County</i>	<i>Fees</i>					
<i>SOLID WASTE MANAGEMENT</i>										
COLESVILLE LANDFILL REMEDIATION (PART 2) Continue operational and maintenance of the groundwater treatment system, monitoring and testing of groundwater contaminant levels at the hazardous waste landfill, in accordance with the 1991 U.S. Environmental Protection Agency's Record of Decision and the NYSDEC Consent Agreement as amended. Provides funds for the years 2007-2010. Existing FAMIS # 501262 fund will be exhausted in 2006 (2002 CIP). County must provide upfront funding.	\$300,000	\$0	\$150,000	\$150,000	\$0	\$300,000	\$10,643	25	6	0.0201 %
<b>SOLID WASTE MANAGEMENT 2007 Total</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$10,643</b>			<b>0.0201 %</b>
<b>2007 CAPITAL PROGRAM GRAND TOTAL</b>	<b>\$17,887,018</b>	<b>\$0</b>	<b>\$1,660,000</b>	<b>\$16,227,018</b>	<b>\$0</b>	<b>\$17,887,018</b>	<b>\$1,506,737</b>			<b>2.8396 %</b>

*“Property Tax” is calculated with the PPU and Bond amount. This does not include any portion of a project that is supported by fees.*

## **SUMMARY OF DEBT**

Schedule A

**SUMMARY OF DEBT**  
as of December 31, 2006

	<u>Bond Anticipation Notes</u>	<u>Serial Bonds</u>	<u>Certificates of Participation</u>	<u>Total Debt</u>	<u>Percent of Total</u>
General Fund					
Community College	\$ 909,900	\$ 12,909,088	\$ -	\$ 13,818,988	15.3%
All Other General Fund	\$ 3,280,000	3,843,812	16,145,000	23,268,812	25.8%
Total General Fund	<u>4,189,900</u>	<u>16,752,900</u>	<u>16,145,000</u>	<u>37,087,800</u>	<u>41.1%</u>
Aviation	70,000	882,934		952,934	1.1%
Central Foods	771,930	149,609		921,539	1.0%
County Road	4,605,000	12,506,786		17,111,786	19.0%
Fleet Management	300,000	837,622		1,137,622	1.3%
Library	164,670	35,704		200,374	0.2%
Road Machinery	-	2,321,798		2,321,798	2.6%
Solid Waste	1,632,500	22,754,962		24,387,462	27.1%
Transit	2,731,000	139,338		2,870,338	3.2%
Veterans' Arena	175,000	171,303		346,303	0.4%
Willow Point Nursing Facility	850,000	1,941,244		2,791,244	3.1%
<b>Total</b>	<u><u>\$ 15,490,000</u></u>	<u><u>\$ 58,494,200</u></u>	<u><u>\$ 16,145,000</u></u>	<u><u>\$ 90,129,200</u></u>	<u><u>100.0%</u></u>

## Schedule B

## HISTORY OF DEBT SERVICE

	2003 Actual Payments	2004 Actual Payments	2005 Actual Payments	2006 Budget Adopted	2007 Budget Recommended
General Fund					
Community College	\$ 446,419	\$ 374,790	\$ 373,867	\$ 398,514	\$ 574,115
All Other General Fund	1,986,042	1,814,261	2,138,940	2,197,440	2,787,664
Total General Fund	<u>2,432,461</u>	<u>2,189,051</u>	<u>2,512,807</u>	<u>2,595,954</u>	<u>3,361,779</u>
Arena	28,510	24,672	24,243	23,830	59,190
* Aviation	113,958	167,293	121,775	99,948	106,573
* Central Food and Nutrition Services	54,044	51,350	-	16,160	207,460
County Road	932,155	716,477	935,967	1,318,248	1,870,452
* Fleet Management	-	-	106,000	90,473	206,105
Library	28,750	20,246	19,858	3,857	44,672
Road Machinery	158,189	130,720	150,823	246,276	248,629
* Solid Waste	3,904,376	3,483,952	3,053,907	3,308,957	3,425,531
* Transit	39,486	36,336	37,527	14,965	310,922
* Willow Point Nursing Facility	267,917	222,971	399,319	336,990	429,725
<b>Total</b>	<u><u>\$ 7,959,846</u></u>	<u><u>\$ 7,043,068</u></u>	<u><u>\$ 7,362,226</u></u>	<u><u>\$ 8,055,658</u></u>	<u><u>\$ 10,271,038</u></u>

\* In the Proprietary funds principal charges, included here for comparison, reduce liabilities and are not an expense.

Schedule C

Serial Bonds

Summary of Serial Bond Issues	2007 Principal	Principal	Interest Payments		2007 Principal
	Beginning Balance	Payment	First	Second	Ending Balance
General Fund					
Community College	\$ 3,843,812	\$ 241,542	\$ 81,039	\$ 76,812	\$ 3,602,270
All Other General Fund	12,909,088	838,096	266,554	251,887	12,070,992
Total General Fund	<u>16,752,900</u>	<u>1,079,638</u>	<u>347,593</u>	<u>328,699</u>	<u>15,673,262</u>
Aviation	882,934	68,125	16,872	15,751	814,809
Central Food and Nutrition Services	149,609	10,924	2,837	2,646	138,685
County Road	12,506,786	836,594	253,115	238,474	11,670,192
Fleet Management	837,622	61,161	15,882	14,812	776,461
Library	35,704	2,607	677	631	33,097
Road Machinery	2,321,798	158,951	46,229	43,448	2,162,847
Solid Waste Management	22,754,962	2,101,619	486,453	443,414	20,653,343
Transit	139,338	9,972	2,684	2,509	129,366
Veterans' Arena	171,303	15,878	3,926	3,572	155,425
Willow Point Nursing Facility	1,941,244	255,031	40,658	33,660	1,686,213
<b>Total</b>	<b><u>\$ 58,494,200</u></b>	<b><u>\$ 4,600,500</u></b>	<b><u>\$ 1,216,926</u></b>	<b><u>\$ 1,127,616</u></b>	<b><u>\$ 53,893,700</u></b>
Total 2007 Serial Bond Principal Payment	\$ 4,600,500				
Total 2007 Serial Bond Interest Payment	2,344,542				
2007 Serial Bonds Grand Total	<u>\$ 6,945,042</u>				

## Serial Bonds

## 1989 Issue (Matures 2008)

	2007	Principal Payment	Interest Payments		2007
	Beginning Balance		First	Second	Ending Balance
Willow Point					
Willow Point Nursing Home Addition	\$ 130,000	\$ 130,000	\$ 4,810	\$ -	\$ -
Total Willow Point Nursing Home	130,000	130,000	4,810	0	0
Solid Waste					
Old Nanticoke Landfill	60,000	30,000	2,220	1,110	30,000
Nanticoke Improvements	130,000	130,000	4,810	0	0
Nanticoke Landfill	142,100	70,000	5,258	2,668	72,100
Total Solid Waste Management	332,100	230,000	12,288	3,778	102,100
<b>Total 1989 Issue</b>	<b>\$ 462,100</b>	<b>\$ 360,000</b>	<b>\$ 17,098</b>	<b>\$ 3,778</b>	<b>\$ 102,100</b>

## Serial Bonds

## 1997 Issue (Matures 2016)

	2007	Principal Payment	Interest Payments		2007
	Beginning Balance		First	Second	Ending Balance
Veterans' Arena					
Arena Skyboxes	\$ 40,000	\$ 8,000	\$ 1,080	\$ 864	\$ 32,000
Total Veterans' Arena	40,000	8,000	1,080	864	32,000
Solid Waste					
Landfill Improvements	219,000	73,000	5,913	3,942	146,000
Leachate Storage Tanks	4,800	2,400	130	65	2,400
Leachate Treatment Facilities	2,238,300	206,100	60,434	54,869	2,032,200
House Hazardous Waste/Maint	299,000	29,000	8,073	7,290	270,000
Landfill Gas Recovery Facility	264,000	24,000	7,128	6,480	240,000
Leachate Storage Tank Design	310,000	30,000	8,370	7,560	280,000
Landfill Buffer Purchase	287,000	28,000	7,749	6,993	259,000
Total Solid Waste	3,622,100	392,500	97,797	87,199	3,229,600
<b>Total 1997 Issue</b>	<b>\$ 3,662,100</b>	<b>\$ 400,500</b>	<b>\$ 98,877</b>	<b>\$ 88,063</b>	<b>\$ 3,261,600</b>

**Serial Bonds**

**2002 Issue (Matures 2019)**

	2007 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2007 Ending Balance
<b>General Fund</b>					
Community College					
Student Activities/Athletic Facility	\$ 3,004,603	\$ 180,265	\$ 65,127	\$ 61,972	\$ 2,824,338
All Other General Fund					
Public Safety Facility	353,561	21,212	7,664	7,292	332,349
Renovation/Construction Annex	5,576,913	334,594	120,884	115,028	5,242,319
Reconstruct Gov't Plaza Deck	753,951	45,234	16,342	15,551	708,717
Network Upgrade & Equipment Replacement	87,996	5,279	1,907	1,815	82,717
DMV Building Acquisition	136,053	8,163	2,949	2,806	127,890
COB Elevator Upgrade	147,713	8,862	3,202	3,047	138,851
COB Fire Alarm System Replacement	221,570	13,293	4,803	4,570	208,277
Forum Roof System Replacement	746,778	44,804	16,187	15,403	701,974
Total Other General Fund	8,024,535	481,441	173,938	165,512	7,543,094
Total General Fund	11,029,138	661,706	239,065	227,484	10,367,432
<b>County Road</b>					
Highway Reconstruction/Rehabilitation	1,448	87	31	30	1,361
Highway Reconstruction/Rehabilitation	111,094	6,665	2,408	2,291	104,429
Bridge Cleaning & Painting	74,570	4,474	1,616	1,538	70,096
Bridge Reconstruction/Rehabilitation	266,788	16,006	5,783	5,503	250,782
Highway Reconstruction	220,715	13,242	4,784	4,552	207,473
Highway Reconstruction/Rehabilitation	1,237,535	74,247	26,825	25,525	1,163,288
Highway Reconstruction/Rehabilitation	1,313,014	78,776	28,461	27,082	1,234,238
Federal Bridge Aid Program	1,181,714	70,898	25,615	24,374	1,110,816
Highway Reconstruction/Rehabilitation	1,477,141	88,623	32,018	30,467	1,388,518
Total County Roads	5,884,019	353,018	127,541	121,362	5,531,001
<b>Road Machinery</b>					
Highway Maintenance Facility	294,748	17,684	6,389	6,079	277,064
Highway Equipment Replacement	122,214	7,332	2,649	2,521	114,882
Highway Equipment Replacement	395,601	23,735	8,575	8,160	371,866
Total Road Machinery	812,563	48,751	17,613	16,760	763,812
<b>Veterans' Arena</b>					
Arena Improvements	131,303	7,878	2,846	2,708	123,425
Total Veterans' Arena	131,303	7,878	2,846	2,708	123,425



## Serial Bonds

## 2002 Issue (Matures 2019) Continued

	2007	Principal Payment	Interest Payments		2007
	Beginning Balance		First	Second	Ending Balance
<b>Transit</b>					
Transit Coach Replacement	15,458	927	335	319	14,531
Total Transit	15,458	927	335	319	14,531
<b>Willow Point</b>					
Elevator Renovation	52,521	3,151	1,138	1,083	49,370
Parking Lot Construction	339,924	20,394	7,368	7,011	319,530
Roof Repairs And Renovation	10,006	600	217	206	9,406
Resident Lift Program Equipment	65,649	3,939	1,423	1,354	61,710
WPNH Building Feasibility Study	86,438	5,186	1,874	1,783	81,252
Total Willow Point	554,538	33,270	12,020	11,437	521,268
<b>Solid Waste</b>					
Leachate Treatment Facility	37,850	2,271	820	781	35,579
Landfill Gas Recovery System	129,434	7,766	2,806	2,670	121,668
Leachate Storage Tank Design	18,489	1,109	401	381	17,380
Landfill Water Supply	4,791,912	287,497	103,868	98,837	4,504,415
Landfill Public Sewer System	389,802	23,387	8,449	8,040	366,415
Salt/Sand Storage Facility	107,479	6,448	2,330	2,217	101,031
Landfill Equipment	808,161	48,487	17,518	16,669	759,674
Landfill New Construction	1,559,205	93,546	33,797	32,160	1,465,659
Total Solid Waste	7,842,332	470,511	169,989	161,755	7,371,821
<b>Aviation</b>					
Airport Utility Enhancement	65,649	3,939	1,423	1,354	61,710
Total Aviation	65,649	3,939	1,423	1,354	61,710
<b>Total 2002 Issue</b>	<b>\$ 26,335,000</b>	<b>\$ 1,580,000</b>	<b>\$ 570,832</b>	<b>\$ 543,179</b>	<b>\$ 24,755,000</b>

**Serial Bonds**

**2004 Issue (Matures 2016)**

	2007	Principal Payment	Interest Payments		2007
	Beginning Balance		First	Second	Ending Balance
<b>Solid Waste</b>					
Nanticoke Landfill	\$ 657,616	\$ 75,938	\$ 12,107	\$ 11,334	\$ 581,678
Install Leachate Storage	385,524	55,027	7,097	6,440	330,497
Nanticoke Improvements	1,418,065	255,326	26,106	22,656	1,162,739
Compost Station	82,171	7,873	1,513	1,448	74,298
<b>Total Solid Waste</b>	<b>2,543,376</b>	<b>394,164</b>	<b>46,823</b>	<b>41,878</b>	<b>2,149,212</b>
<b>Aviation</b>					
Runway Extension 16-34	86,624	10,836	1,595	1,477	75,788
<b>Total Aviation</b>	<b>86,624</b>	<b>10,836</b>	<b>1,595</b>	<b>1,477</b>	<b>75,788</b>
<b>Total 2004 Issue</b>	<b>\$ 2,630,000</b>	<b>\$ 405,000</b>	<b>\$ 48,418</b>	<b>\$ 43,355</b>	<b>\$ 2,225,000</b>

## Serial Bonds

## 2005 Issue (Matures 2017)

	2007	Principal	Interest Payments		2007
	Beginning Balance	Payment	First	Second	Ending Balance
General Fund					
Community College					
Student Activities/Athletic Facility	\$ 330,061	\$ 24,100	\$ 6,258	\$ 5,837	\$ 305,961
Roof Replacement Phase I	311,035	22,711	5,898	5,500	288,324
Original Boiler Replacement Phase I	198,113	14,466	3,756	3,503	183,647
Total Community College	839,209	61,277	15,912	14,840	777,932
All Other General Fund					
COB Elevator Controls Upgrade	125,343	9,152	2,377	2,216	116,191
COB Fire Alarm System Replacement	198,150	14,468	3,757	3,504	183,682
Communications Van Replacement	42,562	3,108	807	753	39,454
Parks Equipment Replacement	140,822	10,282	2,670	2,490	130,540
Federal EPA Oil Spill Plan Compliance	133,410	9,741	2,530	2,359	123,669
County Buildings Renovations	214,408	15,655	4,065	3,791	198,753
Microwave System Replacement	533,639	38,965	10,118	9,436	494,674
Computer Equipment Replacement Phase IV	362,112	26,440	6,866	6,403	335,672
Watershed Reconstruction Repair	71,469	5,218	1,355	1,264	66,251
County Buildings Renovations	238,232	17,395	4,517	4,213	220,837
COB - Parking Area Repairs - Design Phase	166,762	12,176	3,162	2,949	154,586
Systematic Roof Replacement At County Facilities	571,756	41,749	10,841	10,110	530,007
Vehicle Locator System	333,524	24,353	6,324	5,898	309,171
Computer Equipment Replacement & Update Technology	728,989	53,230	13,822	12,891	675,759
Grippen Ice Rink Rehabilitation	95,293	6,958	1,807	1,685	88,335
Parks Equipment Replacement	176,291	12,872	3,343	3,117	163,419
Parks Playground Equipment and Shelters	142,939	10,437	2,710	2,528	132,502
Parks Surface Rehabilitation	161,997	11,829	3,072	2,865	150,168
Emergency Surveillance Equipment Improvements	48,817	3,564	926	863	45,253
Electronic Document Mgt. System - DSS	228,416	16,678	4,331	4,039	211,738
County Buildings Renovations Equipment	57,176	4,175	1,084	1,011	53,001
Western Broome Senior Citizen Center	112,446	8,210	2,132	1,988	104,236
Total Other General Fund	4,884,553	356,655	92,616	86,373	4,527,898
Total General Fund	5,723,762	417,932 #	108,528 #	101,213 #	5,305,830

**Serial Bonds**

**2005 Issue (Matures 2017) Continued**

	2007 Beginning Balance	Principal Payment	Interest Payments		2007 Ending Balance
			First	Second	
<b>County Road</b>					
Old Vestal Road Improvement	20,560	1,501	390	364	19,059
Bridge Reconstruction/Rehabilitation	185,477	13,543	3,517	3,280	171,934
Highway Recon./Rehab. Caldwell Hill Rd.	295,821	21,600	5,609	5,231	274,221
Road Reconstruction/Rehabilitation	262,055	19,134	4,969	4,634	242,921
Highway Reconstruction	1,716,219	125,314	32,541	30,348	1,590,905
Hooper Rd. Bridge Reconstruction	857,633	62,622	16,262	15,166	795,011
Lester Ave. Bridge Reconstruction	1,045,626	76,349	19,826	18,490	969,277
Highway Reconstruction	952,926	69,580	18,068	16,851	883,346
Airport Rd. Bridge Reconstruction	476,463	34,790	9,034	8,425	441,673
Bevier St. Bridge Recon. - Design	476,463	34,790	9,034	8,425	441,673
Bridge Repair and Culvert Replacement/Recon.	238,231	17,395	4,517	4,213	220,836
Colesville Rd./South St. Bridge Replace./Rehab. - Design	95,293	6,958	1,807	1,685	88,335
<b>Total County Roads</b>	<b>6,622,767</b>	<b>483,576</b>	<b>125,574</b>	<b>117,112</b>	<b>6,139,191</b>
<b>Road Machinery</b>					
Highway Equipment Replacement	47,866	3,495	908	846	44,371
Highway Equipment Replacement	374,082	27,314	7,093	6,615	346,768
Highway Equipment Replacement	213,455	15,586	4,047	3,775	197,869
Highway Equipment Replacement	873,832	63,805	16,569	15,452	810,027
<b>Total Road Machinery</b>	<b>1,509,235</b>	<b>110,200</b>	<b>28,617</b>	<b>26,688</b>	<b>1,399,035</b>
<b>Library</b>					
DYNIX Upgrade	35,704	2,607	677	631	33,097
<b>Total Library</b>	<b>35,704</b>	<b>2,607</b>	<b>677</b>	<b>631</b>	<b>33,097</b>
<b>Transit</b>					
Electronic Fare Box Replacement	123,880	9,045	2,349	2,191	114,835
<b>Total Transit</b>	<b>123,880</b>	<b>9,045</b>	<b>2,349</b>	<b>2,191</b>	<b>114,835</b>
<b>Willow Point</b>					
Parking Lot Construction	10,756	785	204	190	9,971
Fire Alarm System	457,404	33,398	8,673	8,088	424,006
Replacement of Chillers and Cooling Towers	150,086	10,959	2,846	2,654	139,127
Generator Replacement	114,351	8,350	2,168	2,022	106,001
Bathing/Toileting Suite Renovations	238,231	17,395	4,517	4,213	220,836
Nurses Stations Renovations	142,939	10,437	2,710	2,528	132,502
WPNH Med Room Renovation	142,939	10,437	2,710	2,528	132,502
<b>Total Willow Point</b>	<b>1,256,706</b>	<b>91,761</b>	<b>23,828</b>	<b>22,223</b>	<b>1,164,945</b>

## Serial Bonds

## 2005 Issue (Matures 2017) Continued

	2007	Principal Payment	Interest Payments		2007
	Beginning Balance		First	Second	Ending Balance
<b>Solid Waste</b>					
Landfill Gas Recovery Facility	601,285	43,904	11,401	10,633	557,381
Landfill Public Water Supply	2,375,018	173,417	45,032	41,998	2,201,601
Landfill Public Sewer System	88,086	6,432	1,670	1,558	81,654
Landfill Construction	2,823,468	206,162	53,536	49,928	2,617,306
Partial Landfill Closure	1,887,729	137,837	35,793	33,381	1,749,892
Landfill Equipment Replacement	152,468	11,133	2,891	2,696	141,335
Gas Recovery	238,231	17,395	4,517	4,213	220,836
Landfill Property Acquisition	248,769	18,164	4,717	4,399	230,605
<b>Total Solid Waste</b>	<b>8,415,054</b>	<b>614,444</b>	<b>159,557</b>	<b>148,806</b>	<b>7,800,610</b>
<b>Aviation</b>					
Airport Utility Enhancement	270,137	19,724	5,122	4,777	250,413
Airport Utility Enhancement Project, Phase II	335,006	24,462	6,352	5,924	310,544
Runway 16/34 Rehabilitation - Design	4,019	293	76	71	3,726
Runway 16/34 Rehabilitation - Construction	121,499	8,871	2,304	2,148	112,628
<b>Total Aviation</b>	<b>730,661</b>	<b>53,350</b>	<b>13,854</b>	<b>12,920</b>	<b>677,311</b>
<b>Fleet Management</b>					
Fleet Replacement	190,585	13,916	3,614	3,370	176,669
Fleet Replacement	647,037	47,245	12,268	11,442	599,792
<b>Total Fleet Management</b>	<b>837,622</b>	<b>61,161</b>	<b>15,882</b>	<b>14,812</b>	<b>776,461</b>
<b>Central Foods</b>					
Renovations For Structural Improvements	149,609	10,924	2,837	2,646	138,685
<b>Total Central Foods</b>	<b>149,609</b>	<b>10,924</b>	<b>2,837</b>	<b>2,646</b>	<b>138,685</b>
<b>Total 2005 Issue</b>	<b>\$ 25,405,000</b>	<b>\$ 1,855,000</b>	<b>\$ 481,703</b>	<b>\$ 449,242</b>	<b>\$ 23,550,000</b>

Schedule D

CERTIFICATES OF PARTICIPATION

	<u>2007 Principal Beginning Balance</u>	<u>Principal Payment</u>	<u>Interest Payments</u>		<u>2007 Principal Ending Balance</u>
			<u>First</u>	<u>Second</u>	
1994 Issue (Matures 2022) General Fund Public Safety Facility	\$ 16,145,000	\$ -	\$ 423,806	\$ 423,806	\$ 16,145,000

## Schedule E

## Bond Anticipation Notes

Issue Date 4/19/06

Maturity Date 4/19/07

	<u>Amount Outstanding</u>		<u>Amount Outstanding</u>
All Other General Fund		Solid Waste	
Grippen Ice Rink Rehabilitation	\$ 850,000	Partial Landfill Closure	\$ 300,000
Parks Equipment Replacement	50,000	Leachate Recirculation Construction	120,000
Watershed Annual Maintenance	75,000	Landfill Equipment	200,000
County Buildings Renovations	200,000	Leachate Treatment Plant Outfall	825,000
County Office Building Carpet	100,000	SEIS Options For Section IV Access	187,500
Public Safety Facility	100,000	<b>Total Solid Waste</b>	<b>\$ 1,632,500</b>
Systematic Roof Replacemernt At County	300,000		
Fire Radio System Replacement Phase I	500,000	Aviation	
Regional Public Safety Training Facility	50,000	Obstruction Removal Project	\$ 2,500
Computer Equipment Replacement & Update Technology	500,000	Runway 10/28 Safety Area Improvement	67,500
Otsiningo Picnic Shelter No. 2	50,000	<b>Total Aviation</b>	<b>\$ 70,000</b>
Parks Equipment Replacement	90,000		
Parks Surface Rehabilitation	100,000	County Road	
Forum Repairs/Renovations	90,000	Highway Reconstruction	\$ 800,000
Sheriff - Road Patrol	225,000	Airport Rd. Bridge Reconstruction	1,200,000
<b>Total All Other General Fund</b>	<b>3,280,000</b>	Colesville Rd./South St. Bridge Replacement/Rehabilitation.-Desig	200,000
		Highway Reconstruction	2,000,000
Community College		Bevier St. Bridge Reconstruction	305,000
Original Boiler Replacement Phase I	\$ 207,900	East Windsor Rd. Bridges/Rogers Rd.	100,000
Technology Initiative	252,000	<b>Total County Road</b>	<b>\$ 4,605,000</b>
Update Master Plan	250,000		
Wales Building Renovation	200,000	Veteran's Arena	
<b>Total Community College</b>	<b>909,900</b>	Primary Electric Repairs	\$ 75,000
		Repairs/Renovations	100,000
<b>Total General Fund</b>	<b>\$ 4,189,900</b>	<b>Total Veteran's Arena</b>	<b>\$ 175,000</b>
Willow Point Nursing Home		Transit	
New 380 Bed Facility	\$ 600,000	Coach Replacement	\$ 450,000
New Electrical Beds	150,000	Intermodal Transit Terminal	2,281,000
WPNH Resident Contained Smoking Area	100,000	<b>Total Transit</b>	<b>\$ 2,731,000</b>
<b>Total Willow Point Nursing Home</b>	<b>\$ 850,000</b>		
		Fleet Management	
Library		DPW - Fleet Replacement	\$ 300,000
Computer Replacement - Public - Phase I	\$ 49,000	<b>Total Fleet Management</b>	<b>\$ 300,000</b>
Computer Replacement - Staff - Phase I	17,500		
Computer Replacement - Staff - Phase II	25,000	Central Foods	
Parking Lot Surface Treatment	11,000	Equipment Replacement	\$ 771,930
Replacement of Decker Room Carpet	51,000	<b>Total Central Foods</b>	<b>\$ 771,930</b>
Security Cameras	11,170		
<b>Total Library</b>	<b>\$ 164,670</b>		
		<b>Total Bond Anticipation Notes</b>	<b>\$ 15,490,000</b>

Schedule F

Statement of  
Authorized and Unborrowed Debt  
For Open Capital Projects

Serial Bonds	Resolution	Debt Authorized	Debt Unborrowed
<b>Aviation</b>			
Airport Fire/Rescue Rehabilitation	03-179, 04-208	82,875	52,500
Airport Utility Enhancement Project, Phase II	03-179	850,000	467,000
Passenger Boarding Bridge Purchase	03-179	125,100	107,050
Runway 16/34 Rehabilitation - Design	03-608	40,000	27,622
Runway 16/34 Rehabilitation - Construction	05-104	255,000	34,109
Airport Entrance Road Improvements	05-742	55,550	55,550
Airport Master Plan Study	05-742	250,000	250,000
Obstruction Removal Project	05-742	5,000	2,500
Runway 10/28 Safety Area Improvement	05-742	135,000	67,500
Taxiway Rehabilitation-Design	05-742	15,000	15,000
<b>Broome Community College</b>			
Technology Initiative	05-742	315,000	63,000
Wales Building Renovation	05-742	400,000	200,000
<b>Central Foods</b>			
Equipment Replacement	05-742	774,160	2,230
<b>County Road</b>			
Hooper Rd. Bridge Reconstruction	03-608	3,400,000	2,385,659
Lester Ave Bridge Reconstruction	03-608	2,000,000	894,625
Highway Reconstruction/Rehabilitation	05-104	2,000,000	200,000
Airport Road Bridge Reconstruction	05-104	2,500,000	800,000
Bevier St. Bridge Reconstruction - Design	04-105, 06-103	612,000	112,000
Colesville Rd./South St. Bridge Replacement/Rehab. - Design	05-104	400,000	100,000
Bevier St. Bridge Reconstruction	05-742	1,240,000	935,000
East Windsor Rd. Bridges/Rogers Rd.	05-742	120,000	20,000
South Street Bridge	05-742	230,000	230,000
<b>Elections</b>			
Electronic Voting Machines	05-742	2,161,000	2,161,000
<b>Office For Aging</b>			
Western Broome Senior Citizen Center	02-29	200,000	42,000



**Statement of  
Authorized and Unborrowed Debt  
For Open Capital Projects**

<b>Serial Bonds</b>	<u>Resolution</u>	<u>Debt Authorized</u>	<u>Debt Unborrowed</u>
<b>Parks</b>			
Grippen Park Spill Remediation	(1)	800,000	800,000
<b>PW-Facilities</b>			
COB - Parking Area Repairs - Design Phase	05-104	330,000	155,000
<b>Public Transportation</b>			
Transit Fleet Additions	05-529	834,000	834,000
Public Transportation Facility	05-742	130,000	130,000
<b>Solid Waste</b>			
Landfill Public Sewer System	99-519	2,653,275	2,000,000
Landfill New Construction	00-538	9,088,000	73,347
Partial Landfill Closure	01-515	3,559,600	1,050,838
Landfill Gas Recovery	05-104	500,000	250,000
Leachate Recirculation Construction	05-104	1,200,000	1,080,000
Landfill Equipment	05-742	310,000	110,000
Leachate Treatment Plant Outfall	05-742	3,080,000	2,255,000
Landfill Property Acquisition	01-685	283,000	2,424
<b>Willow Point Nursing Home</b>			
New 380 Bed Facility	05-742	55,933,113	55,333,113
Resident Contained Smoking Area	05-742	250,000	100,000
<b>Total</b>		<u><u>\$ 97,116,673</u></u>	<u><u>\$ 73,398,067</u></u>

1 - Pending Legislative approval.

Schedule G

Authorized Capital Projects  
Open as of June 12, 2006

	<u>CIP Year*</u>		<u>Total Appropriations</u>	<u>Available Appropriations</u>
<b>Arena/Forum</b>				
Arena Renovations	2002		2,415,000	852,670
Forum/Arena Renovations	2005	(1)	255,000	255,000
Arena Primary Electric Replacement	2006		75,000	75,000
Arena Repairs/Renovations	2006		100,000	100,000
Forum Repairs/Renovations	2006		90,000	90,000
			<u>2,935,000</u>	<u>1,372,670</u>
<b>Aviation</b>				
Airport Utility Enhancement	2000		623,717	83
ARFF Facility Rehabilitation	2003, 2003a, 2005a		1,142,439	1,050
Utility Enhancement, Phase II	2003		850,000	544,674
Passenger Boarding Bridge	2003, 2003a		2,070,958	16,978
Runway 16/34 Rehabilitation - Design	2004, 2004a		341,770	93
Glycol Collection System Rehabilitation	2004, 2005a		295,000	2,331
Wildlife Hazard Study	2004, 2004a	(2)	24,395	0
Runway 16/34 Rehabilitation - Construction	2005, 2005a	(3)	5,937,855	1
Non-Paved Perimeter Road	2005		225,000	186,008
Airport Entrance Road Improvement	2006		1,111,000	923,342
Airport Master Plan Study	2006		250,000	250,000
Obstruction Removal Project	2006		100,000	100,000
Runway 10/28 Safety Area Improvement	2006		2,700,000	2,531,350
Taxiway Rehabilitation-Design	2006		300,000	300,000
			<u>15,972,134</u>	<u>4,855,910</u>
<b>Broome Community College</b>				
Health Science Building	1992		10,000,000	74,460
Roof Replacement - BCC	2002		408,000	56,786
Original Boiler Replacement Phase I	2005		415,800	358,517
Technology Initiative	2006		315,000	315,000
Update Master Plan	2006		250,000	249,836
Wales Building Renovation	2006		400,000	400,000
			<u>11,788,800</u>	<u>1,454,599</u>
<b>Central Food and Nutrition Services</b>				
Tray Packaging System - PSF - CF's	2002		75,000	0
Renovations For Structural Improvements	2005		157,000	150,470
Equipment Replacement	2006		774,160	774,160
			<u>1,006,160</u>	<u>924,630</u>

## Schedule G

**Authorized Capital Projects**  
Open as of June 12, 2006

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
<b>Court Facilities</b>			
Courthouse Asbestos Abatement	1997, 2004a	1,235,486	46,401
<b>District Attorney</b>			
DA-PD Capital Project	2005	20,511	20,511
<b>Elections</b>			
Electronic Voting Machines	2006	2,161,000	2,161,000
<b>Emergency Services</b>			
Microwave System Replacement	2004	700,000	249,806
State Road Radio Tower	2004	65,000	65,000
Vehicle Locator System	2005	350,000	349,413
Fire Radio System replacement Phase I	2006	500,000	500,000
Regional Public Safety Training Facility	2006	50,000	50,000
		<u>1,665,000</u>	<u>1,214,219</u>
<b>Fleet Management</b>			
Fleet Replacement	2004	300,000	809
Fleet Replacement	2005	679,000	39,815
Fleet Replacement	2006	300,000	6,789
		<u>1,279,000</u>	<u>47,413</u>
<b>Information Technology</b>			
Public Safety I.S. Relocation	1995	600,000	452
Update Comp. Tech. & Replace Equipment	2002	550,000	46,259
Computer Equipment Replacement	2004	475,000	23,021
Computer Equipment Replacement & Update Technology	2005	765,000	265,308
Computer Equipment Replacement & Update Technology	2006	500,000	226,975
		<u>2,890,000</u>	<u>562,015</u>

Schedule G

Authorized Capital Projects  
Open as of June 12, 2006

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
<b>Highways/Bridges</b>			
Bridge Reconstruction/Rehabilitation	1996	830,000	214,198
Federal Bridge Aid Program	2000	2,000,000	28,145
Bridge Reconstruction/Rehabilitation	2002	2,420,000	1,019,944
Hooper Road Bridge Reconstruction	2004	3,400,000	3,087,190
Lester Avenue Bridge Rehabilitation	2004	2,000,000	1,203,222
Airport Road Bridge Reconstruction	2005	2,500,000	2,498,861
Bevier St. Bridge Reconstruction - Design	2005, 2005a	765,000	40,121
Bridge Repair & Culvert Replacement/Reconstruction	2005	250,000	20,792
Colesville Rd./South St. Bridge Replacement/Rehab. - Desigr	2005	400,000	399,832
Bevier St. Bridge Reconstruction	2006	6,200,000	6,200,000
East Windsor Road Bridges/Rogers Road	2006	600,000	600,000
South Street Bridge	2006	1,150,000	1,150,000
		<u>22,515,000</u>	<u>16,462,305</u>
<b>Highways/Roads</b>			
Highway Reconstruction/Rehabilitation	1998	1,809,000	55,316
Highway Reconstruction	1999	1,356,500	70,188
Highway Reconstruction/Rehabilitation	2001	2,000,000	5,434
Road Reconstruction/Rehabilitation	2001	2,131,520	94,960
Highway Reconstruction/Rehabilitation	2005	2,000,000	1,102,089
Highway Reconstruction	2005, 2006a	708,705	400,889
Highway Reconstruction	2006	2,000,000	1,983,745
		<u>12,005,725</u>	<u>3,712,621</u>
<b>Library</b>			
Computer Replacement - Public - Phase I	2006	49,000	31,761
Computer Replacement - Staff - Phase I	2006	17,500	9,011
Computer Replacement - Staff - Phase II	2006	25,000	16,280
Parking Lot Surface Treatment	2006	11,000	11,000
Replacement Of Decker Room Carpet	2006	51,000	42,712
Security Cameras	2006	11,170	11,170
		<u>164,670</u>	<u>121,934</u>
<b>Office For Aging</b>			
Northern Broome Sr. Community Center	1995,2001a	780,000	10,792
Senior Centers	2001	1,010,000	54,606
		<u>1,790,000</u>	<u>65,398</u>

## Schedule G

**Authorized Capital Projects**  
Open as of June 12, 2006

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
<b>Parks &amp; Recreation</b>			
Otsiningo Trail Extension	2000	656,000	75,793
Parks Equipment Replacement	2002	190,000	11,336
Grippen Ice Rink Rehabilitation	2005	950,000	520,856
Parks Equipment Replacement	2005	235,000	27,389
Parks Playground Equipment & Shelters	2005	150,000	63,894
Parks Surface Rehabilitation	2005	170,000	163,947
Otsiningo Picnic Shelter No. 2	2006	50,000	50,000
Parks Equipment Replacement	2006	90,000	90,000
Parks Surface Rehabilitation	2006	100,000	100,000
Grippen Park Spill Remediation	2006	(1) 800,000	800,000
		<u>3,391,000</u>	<u>1,903,215</u>
<b>Public Defender</b>			
DA-PD Capital Project	2005	18,511	18,511
<b>Public Transportation</b>			
Telephone IVR System	2003	100,000	2,052
Transit Coach Replacement	2004	2,250,000	2,250,000
Electronic Fare Box Replacement	2005	650,000	155,317
Transit Fleet Additions	2005	834,000	508,968
Intermodal Transit Terminal	2006	11,406,000	11,406,000
Public Transportation Facility	2006	650,000	650,000
		<u>15,890,000</u>	<u>14,972,337</u>

Schedule G

Authorized Capital Projects  
Open as of June 12, 2006

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
<b>Public Works</b>			
Public Safety Facility	1991,94a	44,075,027	2,942,209
Fac Mngt CAD System Replacement	1997,97a	86,500	46,507
Federal EPA Oil Spill Compliance	2004	175,000	32,162
County Buildings Renovations	2004	250,000	85
Watershed Reconstruction/Repair	2005	75,000	74,412
County Buildings Renovations	2005	250,000	77,890
COB - Parking Area Repairs - Design Phase	2005	330,000	329,706
Systematic Roof Replacement At County Facilities	2005, 2005a	647,000	0
County Building Renovations Equipment	2005	60,000	21,165
Watershed Annual Maintenance	2006	75,000	75,000
County Office Buildings Renovations	2006	200,000	195,125
County Office Building - Carpets	2006	100,000	47,234
Public Safety Facility Repair/renovations	2006	100,000	84,802
Systematic Roof Replacement At County Facilities	2006	300,000	300,000
		46,723,527	4,226,297
<b>Sheriff</b>			
Vehicle Replacement	2006	225,000	74,767
<b>Social Services</b>			
Purchase of AS400 Mini Computer	2001	60,000	19,729
Electronic Document Management System	2005	470,000	60,019
		530,000	79,748

## Schedule G

**Authorized Capital Projects**  
Open as of June 12, 2006

	<u>CIP Year*</u>	<u>Total Appropriations</u>	<u>Available Appropriations</u>
<b>Solid Waste</b>			
Colesville Closure	1992,94a	5,481,520	1,164,032
Gas Recovery Facility	1995	2,000,000	929,861
Landfill Property Acquisition	1996	734,000	124,690
Landfill Public Sewer System	2000	3,537,700	2,896,078
Landfill New Construction	2001	9,088,000	478,279
Partial Landfill Closure II & III	2002	3,559,600	1,567,755
Landfill Equipment Replacement	2004	200,000	199,732
Gas Recovery	2005	500,000	499,581
Leachate Recirculation Construction	2005	1,200,000	1,200,000
Landfill Maintenance Building Modification	2005	50,000	50,000
Landfill Equipment	2006	310,000	310,000
Leachate Treatment Plant Outfall	2006	3,080,000	3,080,000
SEIS For Section IV Access	2006	187,500	37,500
		29,928,320	12,537,508
<b>Willow Point Nursing Facility</b>			
WPNF Resident Room Renovation	1996,96a	2,805,000	369,276
WPNH Building Feasibility Study	2001	158,000	-
Fire Alarm System	2004	600,000	458,936
WPNH Generator Replacement	2004	150,000	56,491
Bathing Toileting Suite Renovations	2005	250,000	203,416
Nurses Stations Renovations	2005	150,000	149,748
Med. Room Renovation	2005	150,000	146,373
New 380 Bed Facility	2006	55,933,113	55,933,113
New Electrical Beds	2006	250,000	250,000
Resident Contained Smoking Area	2006	100,000	100,000
		60,546,113	57,667,353

\* Project amendment or change indicated in this column by an additional entry or by an "a" suffix.

1 - Appropriations pending legislative approval.

2 - As of June 12, 2006 this project had \$8,616 of encumbrances.

3 - As of June 12, 2006 this project had \$1,741,627 of encumbrances.

4 - As of June 12, 2006 this project had \$53,680 of encumbrances.

**Schedule H**

**DEBT STATEMENT SUMMARY**

Summary of Indebtedness, Debt Limit and Net Debt - Contracting Margin , as of 06/12/06.

Five-Year Average Full Valuation		\$ 6,356,420,525
Debt Limit - 7% thereof		444,949,437
Bonds	58,494,200	
Bond Anticipation Notes	15,490,000	
Certificates of Participation	<u>16,145,000</u>	
Total Net Indebtedness Subject to Debt Limit		90,129,200
Net Debt-Contracting Margin		<u>\$ 354,820,237</u>
The percent of debt contracting power exhausted is		20.26%

Note: Certificates of Participation are included but are not mandatory in the calculation of the margin.



## Schedule 1

**Community College Debt Liability and Payment History  
By Year, Issue and Project**

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	December 31 End Liab Prin Bal
<b>2006</b>					
2002 Issue (Matures 2019)		03/01	03/01	09/01	
Student Activities/Athletic Facility	\$ 3,179,163	\$ 174,560	\$ 68,182	\$ 65,127	3,004,603
Total 2002 Issue	<u>3,179,163</u>	<u>174,560</u>	<u>68,182</u>	<u>65,127</u>	<u>3,004,603</u>
2005 Issue (Matures 2017)		04/15	04/15	10/15	
Student Activities/Athletic Facility	\$ 346,366	\$ 16,305	\$ 13,087	\$ 6,258	330,061
Roof Replacement Phase I	326,400	15,365	12,333	5,898	311,035
Original Boiler Replacement Phase I	207,900	9,787	7,855	3,756	198,113
Total 2005 Issue	<u>880,666</u>	<u>41,457</u>	<u>33,275</u>	<u>15,912</u>	<u>839,209</u>
<b>Total Serial Bonds</b>	<u><u>\$ 4,059,829</u></u>	<u><u>\$ 216,017</u></u>	<u><u>\$ 101,457</u></u>	<u><u>\$ 81,039</u></u>	<u><u>\$ 3,843,812</u></u>
04/06 Bond Anticipation Note (Matures 04/07)					
Original Boiler Replacement Phase I					207,900 *
Technology Initiative					252,000 *
Update Master Plan					250,000 *
Wales Building Renovation					200,000 *
<b>Total Bond Anticipation Notes</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 909,900 *</u></u>
<b>Total Serial Bonds and Bond Anticipation Notes</b>	<u><u>\$ 4,059,829</u></u>	<u><u>\$ 216,017</u></u>	<u><u>\$ 101,457</u></u>	<u><u>\$ 81,039</u></u>	<u><u>\$ 4,753,712</u></u>

\* April 2006 BAN amounts represent current short-term borrowing.  
There is no estimate made of additional need for borrowing, for these or other projects.

Schedule 1

Community College Debt Liability and Payment History  
By Year, Issue and Project

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	December 31 End Liab Prin Bal
<b>2007</b>					
2002 Issue (Matures 2019)		03/01	03/01	09/01	
Student Activities/Athletic Facility	\$ 3,004,603	\$ 180,265	\$ 65,127	\$ 61,972	2,824,338
Total 2002 Issue	<u>3,004,603</u>	<u>180,265</u>	<u>65,127</u>	<u>61,972</u>	<u>2,824,338</u>
2005 Issue (Matures 2017)		04/15	04/15	10/15	
Student Activities/Athletic Facility	\$ 330,061	\$ 24,100	\$ 6,258	\$ 5,837	305,961
Roof Replacement Phase I	311,035	22,711	5,898	5,500	288,324
Original Boiler Replacement Phase I	198,113	14,466	3,756	3,503	183,647
Total 2005 Issue	<u>839,209</u>	<u>61,277</u>	<u>15,912</u>	<u>14,840</u>	<u>777,932</u>
<b>Total Serial Bonds</b>	<b><u>\$ 3,843,812</u></b>	<b><u>\$ 241,542</u></b>	<b><u>\$ 81,039</u></b>	<b><u>\$ 76,812</u></b>	<b><u>\$ 3,602,270</u></b>
04/06 Bond Anticipation Note (Matures 04/07)					
Original Boiler Replacement Phase I	\$ 207,900	\$ 23,100	\$ 9,875		\$ 184,800 *
Technology Initiative	252,000	50,400	11,970		201,600 *
Update Master Plan	250,000	50,000	11,875		200,000 *
Wales Building Renovation	200,000	8,000	9,500		192,000 *
<b>Total Bond Anticipation Notes</b>	<b><u>\$ 909,900</u></b>	<b><u>\$ 131,500</u></b>	<b><u>\$ 43,220</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 778,400 *</u></b>
<b>Total Serial Bonds and Bond Anticipation Notes</b>	<b><u>\$ 4,753,712</u></b>	<b><u>\$ 373,042</u></b>	<b><u>\$ 124,259</u></b>	<b><u>\$ 76,812</u></b>	<b><u>\$ 4,380,670</u></b>

\* April 2006 BAN amounts represent current short-term borrowing.  
There is no estimate made of additional need for borrowing, for these or other projects.

## Schedule 2

**Community College Debt Liability and Payment Schedule  
By Fiscal Year, Issue and Project**

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Fall Pay Date 1st Int Pay	Spring Pay Date Principal Payment	Spring Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
<b>2005-2006</b>		09/01	03/01	03/01	
2002 Issue (Matures 2019)					
Student Activities/Athletic Facility	\$ 3,179,163	\$ 68,182	\$ 174,560	\$ 68,182	\$ 3,004,603
Total 2002 Issue	<u>3,179,163</u>	<u>68,182</u>	<u>174,560</u>	<u>68,182</u>	<u>3,004,603</u>
		10/15	04/15	04/15	
2005 Issue (Matures 2017)					
Student Activities/Athletic Facility	\$ 346,366	\$ -	\$ 16,305	\$ 13,087	\$ 330,061
Roof Replacement Phase I	326,400	-	15,365	12,333	311,035
Original Boiler Replacement Phase I	207,900	-	9,787	7,855	198,113
Total 2005 Issue	<u>880,666</u>	<u>0</u>	<u>41,457</u>	<u>33,275</u>	<u>839,209</u>
<b>Total Serial Bonds</b>	<u><u>\$ 4,059,829</u></u>	<u><u>\$ 68,182</u></u>	<u><u>\$ 216,017</u></u>	<u><u>\$ 101,457</u></u>	<u><u>\$ 3,843,812</u></u>
04/06 Bond Anticipation Note (Matures 04/07) *					
Original Boiler Replacement Phase I	\$ -				\$ 207,900
Technology Initiative	0				252,000
Update Master Plan	0				250,000
Wales Building Renovation	0				200,000
<b>Total Bond Anticipation Notes</b>	<u><u>\$ -</u></u>		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 909,900</u></u>
<b>Total Serial Bonds and Bond Anticipation Notes</b>	<u><u>\$ 4,059,829</u></u>	<u><u>\$ 68,182</u></u>	<u><u>\$ 216,017</u></u>	<u><u>\$ 101,457</u></u>	<u><u>\$ 4,753,712</u></u>

Schedule 2

Community College Debt Liability and Payment Schedule  
By Fiscal Year, Issue and Project

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Fall Pay Date 1st Int Pay	Spring Pay Date Principal Payment	Spring Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
<b>2006-2007</b>		09/01	03/01	03/01	
2002 Issue (Matures 2019)					
Student Activities/Athletic Facility	\$ 3,004,603	\$ 65,127	\$ 180,265	\$ 65,127	\$ 2,824,338
Total 2002 Issue	<u>3,004,603</u>	<u>65,127</u>	<u>180,265</u>	<u>65,127</u>	<u>2,824,338</u>
		10/15	04/15	04/15	
2005 Issue (Matures 2017)					
Student Activities/Athletic Facility	\$ 330,061	\$ 6,258	\$ 24,100	\$ 6,258	\$ 305,961
Roof Replacement Phase I	311,035	5,898	22,711	5,898	288,324
Original Boiler Replacement Phase I	198,113	3,756	14,466	3,756	183,647
Total 2005 Issue	<u>839,209</u>	<u>15,912</u>	<u>61,277</u>	<u>15,912</u>	<u>777,932</u>
<b>Total Serial Bonds</b>	<b><u>\$ 3,843,812</u></b>	<b><u>\$ 81,039</u></b>	<b><u>\$ 241,542</u></b>	<b><u>\$ 81,039</u></b>	<b><u>\$ 3,602,270</u></b>
04/06 Bond Anticipation Note (Matures 04/07) *			04/19/07	04/19/07	
Original Boiler Replacement Phase I	\$ 207,900		\$ 23,100	\$ 9,875	\$ 184,800
Technology Initiative	252,000		50,400	11,970	201,600
Update Master Plan	250,000		50,000	11,875	200,000
Wales Building Renovation	200,000		8,000	9,500	192,000
Total Bond Anticipation Notes	<u>\$ 909,900</u>		<u>\$ 131,500</u>	<u>\$ 43,220</u>	<u>\$ 778,400</u>
<b>Total Serial Bonds and Bond Anticipation Notes</b>	<b><u>\$ 4,753,712</u></b>	<b><u>\$ 81,039</u></b>	<b><u>\$ 373,042</u></b>	<b><u>\$ 124,260</u></b>	<b><u>\$ 4,380,670</u></b>

\*April 2006 BAN amounts represent current short-term borrowing.

There is no estimate made of additional need for borrowing, for these or other projects.

## Schedule 3

**Statement of Community College  
Authorized and Unborrowed Debt**  
For Community College projects open as of June 12, 2006

**Serial Bonds and Bond Anticipation Notes**

	Authorizing Resolution	Total Debt Authorized	Debt Unborrowed
Technology Initiative	05-742	315,000	63,000
Wales Building Renovation	05-742	400,000	200,000
	<b>Grand Total</b>	<b>\$715,000</b>	<b>\$263,000</b>

Schedule 4

Community College Authorized Capital Projects  
Open as of June 12, 2006

	<u>CIP Year</u>	<u>Total Appropriations</u>	<u>Available Appropriations as of 06/12/06</u>
Health Science Building	1992	10,000,000	74,460
Roof Replacement - BCC	2002	408,000	56,786
Original Boiler Replacement Phase I	2005	415,800	358,517
Technology Initiative	2006	315,000	315,000
Update Master Plan	2006	250,000	249,836
Wales Building Renovation	2006	400,000	400,000
<b>Total</b>		<u><u>\$ 11,788,800</u></u>	<u><u>\$ 1,454,599</u></u>

**SUPPLEMENTARY INFORMATION**

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PAGE</u></b>		
Personnel Changes	520		
Financial Summaries	525		
Historical Tax Levy/Rate	533		
Property Tax Levy By Municipality	534		
		<b>County Fees</b>	
		Arena	537
		Forum	538
		Parks	539
		En-Joie Golf	540
		Tax Collection	541
		County Clerk	542
		Common DMV	543
		Health Department	544
		Landfill Tip Fee	547
		Mental Health	548
		Office For Aging	549
		Planning (Mapping & Data)	550
		Sheriff	551
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		Willow Point Nursing Home	553
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		Civil Service Exams	
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		Library	
		Public Transportation	
		Public Defender	

## **PERSONNEL CHANGES**



## ADOPTED PERSONNEL CHANGES

#	Department/Division	Index Code	Sub-Object	Title	Grade/Union	Action	Reason
1	CASA	680033	1000 (FT)	2 Public Health Nurses	17 CSEA	Create	100% Medicaid funded
2	CASA	680033	1000 (FT)	1 Asst Supervising Nurse	19 CSEA	Create	100% Medicaid funded
3	CASA	680033	1000 (FT)	1 Keyboard Specialist	8 CSEA	Create	100% Medicaid funded
4	County Clerk	300012	1000 (FT)	1 Paralegal	15 Admin	Create	Legislative Change
5	Library	841007	1000 (FT)	3 Librarian II	18 CSEA	Abolish	To create savings
6	Library	841007	1500 (PT)	1 Librarian I	16 CSEA	Create	Funded by budget cuts
7	Library	841007	1500 (PT)	1 Computer Technician/Trainee	9 CSEA	Create	Funded by budget cuts
8	DSS – Certification	670042	1000 (FT)	1 Social Services Examiner	11 CSEA	Create	100% Medicaid funded
9	DSS – Certification	670042	1000 (FT)	2 Senior Clerks	8 CSEA	Create	100% Medicaid funded
10	DSS – Certification	670042	1000 (FT)	2 Clerks	6 CSEA	Create	100% Medicaid funded
11	DSS – Certification	670042	1000 (FT)	1 Human Services Coordinator	17 CSEA	Create	100% Medicaid funded
12	DSS – Services	670059	1000 (FT)	2 Caseworker/Trainee	14 CSEA	Create	Funded by budget cuts
13	Parks – Forum	650010	1000 (FT)	1 Manager Performing Arts	20 Admin	Abolish	To create savings
14	Parks – Arena	655027	1500 (PT)	2 Custodial Workers	6 CSEA	Abolish	To create Savings
15	WPNH – Ancillaries	160226	1000 (FT)	1 Physical Therapist	22 CSEA	Create	To generate revenue
17	WPNH – Ancillaries	160226	1000 (FT)	1 Director of Rehab Services	22 BAPA	Upgrade to	Improve efficiency

#	Department/Division	Index Code	Sub-Object	Title	Grade/Union	Action	Reason
			1000 (FT)	1 Director of Rehab Services	24 BAPA		
18	WPNH – Ancillaries	160226	1000 (FT)	1 Occupational Therapist Asst II	14 CSEA	Create	To generate revenue
19	WPNH - Nursing	160077	1000 (FT)	Registered Professional Nurse	14 CSEA	Move to Admin	Improve efficiency
		160010	1000 (FT)	Registered Professional Nurse	14 CSEA	Moved from Nursing	
20	Sheriff /Law Enforcement	450015	1000 (FT)	1 Chief Civil Deputy	21 Admin	Upgrade to	Improve efficiency
			1000 (FT)	1 Chief Civil Deputy	26 Admin		
21	Sheriff/Law Enforcement	450015	1000 (FT)	2 Civil Deputy	16 Admin	Upgrade to	Improve efficiency
			1000 (FT)	2 Civil Deputy	19 Admin		
22	Public Transportation	220004	1000 (FT)	1 Transit Service Worker	ATU	Abolish	To create savings
23	Veterans	420000	1000 (FT)	1 Veterans Director	22 Admin	Upgrade to	Legislative Change
			1000 (FT)	1 Veterans Director	24 Admin		

## 2007 PERSONNEL SERVICES SUMMARY

	2005 Actuals		Current Thru September 1, 2006		2007 Requested		2007 Recommended		2007 Adopted	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
<b>GENERAL FUND</b>										
LEGISLATURE	4	19	4	19	4	19	4	19	4	19
EXECUTIVE	9	0	9	0	9	0	9	0	9	0
COUNTY CLERK	29	11	29	10	30	10	29	10	30	10
DISTRICT ATTORNEY	28	0	29	0	29	0	29	0	29	0
AUDIT AND CONTROL	12	1	11	1	11	1	11	1	11	1
CORONERS	0	4	0	4	0	4	0	4	0	4
ELECTIONS	6	2	6	2	6	2	6	2	6	2
FINANCE	12	0	13	0	13	0	13	0	13	0
INFORMATION TECHNOLOGY	36	1	36	1	36	1	36	1	36	1
LAW (County Attorney)	21	1	21	1	21	1	21	1	21	1
PERSONNEL	11	2	12	2	13	1	13	1	13	2
PUBLIC DEFENDER	21	0	21	0	21	0	21	0	21	0
PUBLIC WORKS(including Security)	108	11	108	11	103	11	103	11	103	11
PURCHASING	4	0	4	0	4	0	4	0	4	0
REAL PROPERTY TAX SERVICES	9	0	9	0	9	0	9	0	9	0
SHERIFF	234	2	234	2	234	2	234	2	234	2
EMERGENCY SERVICES	46	0	46	0	46	0	46	0	46	0
PROBATION	51	0	51	0	51	0	51	0	51	0
STOP DWI	3	0	3	0	3	0	3	0	3	0
HEALTH	58	14	58	15	58	15	58	15	58	15
MENTAL HEALTH	40	23	38	17	39	16	38	16	38	17
AGING, OFFICE FOR THE (OFA)	9	1	9	1	9	1	9	1	9	1
COMMUNITY ALTERNATIVE SYS. AGENCY (CASA)	21	1	21	1	25	1	25	1	25	1
SOCIAL SERVICES	335	2	335	2	342	2	342	2	342	2
VETERANS' SERVICES	2	0	2	0	2	0	2	0	2	0
PLANNING & ECONOMIC DEVELOPMENT	10	0	11	0	10	0	10	0	10	0
PARKS & RECREATION	35	6	39	6	39	4	39	4	39	4
YOUTH BUREAU	2	1	2	1	2	1	2	1	2	1
<b>General Fund Total</b>	<b>1,156</b>	<b>102</b>	<b>1,161</b>	<b>96</b>	<b>1,169</b>	<b>92</b>	<b>1,167</b>	<b>92</b>	<b>1,168</b>	<b>94</b>

## 2007 PERSONNEL SERVICES SUMMARY

	2005 Actuals		Current Thru September 1, 2006		2007 Requested		2007 Recommended		2007 Adopted	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
<b>ENTERPRISE FUND</b>										
AVIATION	24	3	24	3	24	3	24	3	24	3
PUBLIC TRANSPORTATION (Transit)	82	29	81	29	81	29	81	29	81	29
SOLID WASTE MANAGEMENT	22	0	22	0	22	0	22	0	22	0
WILLOW POINT NURSING HOME	346	166	347	166	349	166	349	166	349	166
<b>Enterprise Fund Total</b>	<b>474</b>	<b>198</b>	<b>474</b>	<b>198</b>	<b>476</b>	<b>198</b>	<b>476</b>	<b>198</b>	<b>476</b>	<b>198</b>
<b>INTERNAL SERVICES FUND</b>										
EXECUTIVE/CENTRAL FOOD & NUTRITION SVCS	25	21	24	22	23	22	23	22	23	22
PUBLIC WORKS/Fleet Management	4	0	4	0	4	0	4	0	4	0
RISK & INSURANCE	6	0	6	0	6	0	6	0	6	0
<b>Internal Services Fund Total</b>	<b>35</b>	<b>21</b>	<b>34</b>	<b>22</b>	<b>33</b>	<b>22</b>	<b>33</b>	<b>22</b>	<b>33</b>	<b>22</b>
<b>SPECIAL REVENUE FUND</b>										
LIBRARY	33	11	33	11	30	13	30	13	31	13
PUBLIC WORKS/HIGHWAYS	74	0	74	0	74	0	74	0	74	0
PARKS & RECREATION/Veterans' Arena	5	6	6	6	6	6	6	6	5	6
<b>Special Revenue Fund Total</b>	<b>112</b>	<b>17</b>	<b>113</b>	<b>17</b>	<b>110</b>	<b>19</b>	<b>110</b>	<b>19</b>	<b>110</b>	<b>19</b>
	<b>1,777</b>	<b>338</b>	<b>1,782</b>	<b>333</b>	<b>1,788</b>	<b>331</b>	<b>1,786</b>	<b>331</b>	<b>1,787</b>	<b>333</b>

## **FINANCIAL SUMMARIES**

BROOME COUNTY GOVERNMENT  
 APPROPRIATION BY CHARACTER

TYPE:X EXPENSE

CHARACTER	CHARACTER TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUALS AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
10	PERSONAL SERVICE	76,724,597	80,248,110	47,271,762	82,409,561	81,837,124	81,927,304
20	EQUIPMENT AND CAPITAL OUT	121,881	299,579	223,585	609,959	607,072	607,072
40	CONTRACTUAL EXPENDITURES	152,736,599	165,917,963	103,467,883	178,567,076	176,111,117	176,168,117
41	CHARGEBACK EXPENSES	15,578,814	15,786,896	3,542,591	16,420,131	16,693,513	16,693,513
42	DEPRECIATION	9,320,655					
60	PRINCIPAL ON INDEBTEDNESS	2,673,536	4,102,197	1,731,684	6,343,098	6,343,098	6,343,098
70	INTEREST ON INDEBTEDNESS	3,802,815	3,953,461	2,285,682	3,927,940	3,927,940	3,927,940
80	EMPLOYEE BENEFITS	33,071,605	37,648,125	20,897,811	40,178,930	40,308,841	40,339,240
90	TRANSFERS	13,935,175	17,113,845	18,653,598	15,822,481	15,920,331	15,887,057
TYPE X SUBTOTAL		307,965,677	325,070,176	198,074,596	344,279,176	341,749,036	341,893,341

BROOME COUNTY GOVERNMENT  
REVENUE BY CHARACTER

TYPE:R REVENUE

CHARACTER	CHARACTER TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUALS AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
01	TAX ITEMS	124,066,619	123,259,264	90,305,448	70,800,928	124,880,692	124,827,271
02	DEPARTMENTAL INCOME	92,910,600	94,569,010	51,356,575	101,490,452	102,019,630	102,169,630
03	USE OF MONEY AND PROPERTY	2,017,102	1,806,956	2,024,085	2,470,397	2,719,397	2,620,397
04	LICENSES AND PERMITS	37,166	36,445	21,867	39,220	39,220	39,220
05	FINES AND FORFEITURES	398,510	367,750	116,806	392,500	392,500	392,500
06	SALE OF PROP & COMP FOR L	237,437	75,500	75,328	158,150	158,150	158,150
07	MISC/INTERFUND REVENUES	18,678,036	18,322,936	17,988,159	17,844,349	17,725,349	17,692,075
08	STATE AID	35,607,154	33,557,650	18,792,787	36,950,419	36,523,434	36,523,434
09	FEDERAL AID	35,846,142	38,329,771	21,721,297	41,108,353	41,503,353	41,503,353
TYPE R SUBTOTAL		309,798,766	310,325,282	202,402,352	271,254,768	325,961,725	325,926,030

BROOME COUNTY GOVERNMENT  
APPROPRIATION SUMMARY BY DEPARTMENT

TYPE:X EXPENSE

DEPARTMENT	INDEX CODE	TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUALS AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
03		PUBLIC WORKS	19,502,424	20,952,807	12,253,670	21,644,578	21,467,698	21,467,698
05		RISK AND INSURANCE	31,794,978	34,833,195	22,949,245	41,978,906	41,664,385	41,664,385
16		WILLOW POINT NURSING HOME	26,867,584	26,997,573	13,454,005	28,156,574	28,156,574	28,156,574
21		DEPARTMENT OF AVIATION	7,449,866	3,498,946	1,866,147	3,644,424	3,644,424	3,644,424
22		PUBLIC TRANSPORTATION	9,540,350	9,440,597	5,040,751	9,888,207	10,078,207	10,078,207
23		COUNTY EXECUTIVE	14,383,933	13,845,401	5,549,765	15,439,320	15,185,528	15,185,528
24		LEGISLATIVE BOARD	770,990	819,415	471,304	812,588	812,588	812,588
25		MEDICAL EXAMINERS AND CORONERS	308,042	262,540	189,415	620,289	321,489	321,489
28		PROBATION	3,401,253	3,767,876	2,166,877	3,912,632	3,912,632	3,912,632
30		COUNTY CLERK	1,921,387	2,045,722	1,142,257	2,166,046	2,116,721	2,165,578
33		DISTRICT ATTORNEY	2,441,324	2,640,233	1,499,065	2,679,350	2,679,350	2,679,350
34		FINANCE	749,299	857,161	480,934	909,097	909,097	909,097
36		AUDIT AND CONTROL	2,746,111	2,773,355	2,107,894	2,738,839	2,738,839	2,738,839
37		INFORMATION SERVICES	4,788,147	5,081,864	2,930,416	5,253,892	5,253,892	5,205,892
39		LAW	1,750,626	1,857,257	1,043,846	1,961,908	1,942,407	1,942,407
40		PERSONNEL	702,987	854,436	481,015	921,528	883,641	883,641
41		ELECTIONS	609,834	1,126,346	385,461	1,279,182	1,141,520	1,141,520
42		VETERANS SERVICES	328,675	288,624	193,128	340,418	313,418	317,414
44		PLANNING AND ECONOMIC DEVELOPMENT	1,106,172	1,082,741	580,353	1,185,146	1,185,146	1,020,146
45		SHERIFF	22,533,573	24,413,045	13,875,667	26,047,879	25,852,584	25,852,584
46		EMERGENCY SERVICES	3,559,164	3,610,502	2,092,173	3,939,234	3,919,234	3,919,234
47		DEPARTMENT OF MENTAL HEALTH	3,942,168	4,294,889	2,576,439	4,893,212	4,706,222	4,706,222
48		DEPARTMENT OF PUBLIC HEALTH	14,001,766	14,806,548	8,133,084	15,237,733	15,237,733	15,237,733
53		PUBLIC DEFENDER	1,672,864	1,773,932	1,040,010	1,774,671	1,772,753	1,772,753
54		PARKS	2,801,358	2,965,140	1,701,363	3,103,485	3,094,959	3,094,959
63		REAL PROPERTY TAX SERVICES	781,822	852,743	472,902	909,333	914,333	914,333
64		YOUTH BUREAU	371,976	405,819	207,789	895,841	867,611	887,611
65		ARENA	1,545,392	1,594,737	968,969	1,821,886	1,763,934	1,743,934
67		SOCIAL SERVICES	96,531,499	103,597,510	60,483,279	107,082,012	106,665,005	106,645,709
68		COMMUNITY ALTERNATIVE SYSTEMS	1,543,600	1,632,514	808,642	1,842,778	1,842,778	1,842,778
76		OFFICE FOR AGING	1,582,800	1,740,429	1,353,181	1,966,095	1,966,095	1,966,095
81		PURCHASING	244,288	272,005	160,319	276,380	276,380	276,380
82		STOP-DWI	403,421	375,000	188,694	388,449	388,449	388,449
84		COUNTY LIBRARY	2,358,700	2,461,999	1,360,413	2,657,921	2,617,921	2,685,647
85		EN JOIE GOLF COURSE		908,852	461,332	723,200	723,200	723,200
90		SPECIAL OBJECTS OF EXPENDITURES	6,668,615	6,139,564	6,644,299	6,091,029	5,991,029	6,010,325
91		OTHER CONTRACTUAL AGENCIES	1,964,420	1,994,845	1,461,983	1,711,867	1,477,013	1,747,013
92		DEBT FUND	2,198,597	2,655,954	2,088,954	3,421,779	3,421,779	3,421,779
93		INTERFUND TRANSFERS	12,095,672	15,548,060	17,209,557	13,961,468	13,842,468	13,809,194
TYPE X SUBTOTAL			307,965,677	325,070,176	198,074,597	344,279,176	341,749,036	341,893,341



BROOME COUNTY GOVERNMENT  
REVENUE SUMMARY BY DEPARTMENT

TYPE:R REVENUE

DEPARTMENT INDEX CODE TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUALS AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
03 PUBLIC WORKS	13,140,039	14,564,456	10,926,114	14,274,143	14,277,143	14,277,143
05 RISK AND INSURANCE	31,324,330	34,865,695	22,205,225	41,837,252	41,837,252	41,837,252
16 WILLOW POINT NURSING HOME	24,067,156	26,997,574	16,503,390	28,156,574	28,156,574	28,156,574
21 DEPARTMENT OF AVIATION	11,854,946	3,506,190	2,102,052	3,611,023	3,611,023	3,611,023
22 PUBLIC TRANSPORTATION	9,880,035	9,011,197	4,408,863	8,678,207	8,978,207	8,978,207
23 COUNTY EXECUTIVE	13,043,006	14,015,553	6,565,806	14,709,253	14,709,253	14,709,253
24 LEGISLATIVE BOARD	1,520		1,078	1,500	1,500	1,500
28 PROBATION	1,314,270	1,474,185	183,910	1,509,060	1,509,060	1,509,060
30 COUNTY CLERK	3,311,781	3,446,097	2,069,511	3,388,257	3,538,257	3,388,257
33 DISTRICT ATTORNEY	188,464	168,490	88,553	172,843	172,843	172,843
34 FINANCE	124,613,382	126,445,264	93,953,605	73,584,921	127,539,685	127,486,264
36 AUDIT AND CONTROL	608,902	531,859	675,404	498,651	598,651	598,651
37 INFORMATION SERVICES	1,793,031	1,797,644	401,886	1,853,010	1,853,010	1,853,010
39 LAW	861,047	1,017,658	192,370	1,026,426	1,026,426	1,026,426
40 PERSONNEL	59,146	66,535	8,440	68,535	68,535	68,535
41 ELECTIONS	2,525	3,000	989	119,000	319,000	119,000
42 VETERANS SERVICES	472,216	433,500	492,669	430,500	600,500	600,500
44 PLANNING AND ECONOMIC DEVELOPMENT	69,845	24,978	2,459	52,025	52,025	52,025
45 SHERIFF	1,807,803	1,311,349	967,638	1,301,034	1,361,034	1,361,034
46 EMERGENCY SERVICES	899,419	702,863	340,243	627,543	627,543	627,543
47 DEPARTMENT OF MENTAL HEALTH	2,952,858	3,020,263	1,801,401	3,752,346	3,508,524	3,508,524
48 DEPARTMENT OF PUBLIC HEALTH	8,485,303	8,539,191	5,620,866	8,792,999	8,892,999	8,892,999
53 PUBLIC DEFENDER	60,813	39,334	23,174	39,334	39,334	39,334
54 PARKS	296,899	409,517	80,624	228,517	228,517	228,517
63 REAL PROPERTY TAX SERVICES	1,336,572	655,000	246,540	1,135,000	1,360,000	1,860,000
64 YOUTH BUREAU	267,525	294,447	107,405	304,826	304,826	304,826
65 ARENA	1,419,385	1,413,380	1,220,108	1,569,132	1,569,132	1,549,132
67 SOCIAL SERVICES	48,587,028	47,454,094	26,991,863	51,462,805	50,970,820	50,970,820
68 COMMUNITY ALTERNATIVE SYSTEMS	1,547,380	1,632,514	490,947	1,842,778	1,842,778	1,842,778
76 OFFICE FOR AGING	1,519,597	1,403,422	955,928	1,458,946	1,658,946	1,658,946
81 PURCHASING	1,365	1,250	635	1,500	1,500	1,500
82 STOP-DWI	379,216	375,000	116,903	386,000	386,000	386,000
84 COUNTY LIBRARY	2,429,985	2,378,926	1,838,651	2,453,623	2,453,623	2,521,349
85 EN JOIE GOLF COURSE		908,852	6,944	923,200	903,200	723,200
90 SPECIAL OBJECTS OF EXPENDITURES	20,219	409,000	348,630	17,000	17,000	17,000
91 OTHER CONTRACTUAL AGENCIES	803,782	800,000		780,000	780,000	780,000
92 DEBT FUND	377,978	207,005	104,906	207,005	207,005	207,005
93 INTERFUND TRANSFERS			356,619			
TYPE R SUBTOTAL	309,798,768	310,325,282	202,402,349	271,254,768	325,961,725	325,926,030

BROOME COUNTY GOVERNMENT  
 APPROPRIATION BY SUBFUND REPORT

TYPE:X EXPENSE

SUBFUND	SUBFUND TITLE	2005 ACTUALS	2006 YTD ACTUALS AS OF 8/31	2006 BUDGET	2007 DEPT. REQUESTED	2007 BUDGET RECOMM.	2007 BUDGET ADOPTED
101	GENERAL OPERATING	108,679,080	80,095,960	118,773,077	122,599,077	121,058,969	121,174,844
103	SOCIAL SERVICE OPERATING	96,531,499	60,483,279	103,597,510	107,082,012	106,665,005	106,645,709
203	TRANSIT OPERATING	9,540,350	5,040,751	9,440,597	9,888,207	10,078,207	10,078,207
204	WPNH OPERATING	26,867,584	13,454,005	26,997,573	28,156,574	28,156,574	28,156,574
206	SOLID WASTE MANAGEMENT OP	9,652,409	2,886,302	8,910,053	10,001,321	9,985,276	9,985,276
207	AVIATION OPERATING	7,449,866	1,866,147	3,498,946	3,644,424	3,644,424	3,644,424
250	FLEET MANAGEMENT OPERATIN	1,143,479	500,568	845,911	1,019,723	1,169,723	1,169,723
251	CENTRAL FOODS OPERATING	3,966,014	2,206,565	4,098,277	4,627,147	4,389,400	4,389,400
252	HEALTH INSURANCE OPERATIN	26,894,568	20,458,227	28,744,284	36,096,224	36,096,224	36,096,224
253	WORKERS COMPENSATION OPER	2,756,225	1,752,286	3,287,978	3,106,783	2,996,783	2,996,783
254	INSURANCE RESERVE OPERATI	2,144,185	738,732	2,800,933	2,775,899	2,571,378	2,571,378
301	COUNTY ROAD OPERATING	6,924,104	4,760,655	7,461,411	8,253,279	8,253,279	8,253,279
302	ROAD MACHINERY OPERATING	1,703,284	1,159,601	1,879,761	2,072,701	1,825,941	1,825,941
304	PUBLIC LIBRARY OPERATING	2,358,700	1,360,413	2,461,999	2,657,921	2,617,921	2,685,647
306	ARENA OPERATING	1,354,331	849,774	1,363,014	1,574,684	1,516,732	1,496,732
309	EN JOIE GOLF COURSE		461,332	908,852	723,200	723,200	723,200
TYPE X SUBTOTAL		307,965,678	198,074,597	325,070,176	344,279,176	341,749,036	341,893,341

BROOME COUNTY GOVERNMENT  
REVENUE BY SUBFUND REPORT

TYPE:R REVENUE

SUBFUND	SUBFUND TITLE	2005 ACTUALS	2006 YTD ACTUALS AS OF 8/31	2006 BUDGET	2007 DEPT. REQUESTED	2007 BUDGET RECOMM.	2007 BUDGET ADOPTED
101	GENERAL OPERATING	159,252,892	111,332,571	161,018,841	107,939,561	162,855,503	162,952,082
103	SOCIAL SERVICE OPERATING	48,587,028	26,991,863	47,454,094	51,462,805	50,970,820	50,970,820
203	TRANSIT OPERATING	9,880,035	4,408,863	9,011,197	8,678,207	8,978,207	8,978,207
204	WPNH OPERATING	24,067,156	16,503,390	26,997,574	28,156,574	28,156,574	28,156,574
206	SOLID WASTE MANAGEMENT OP	8,106,159	5,243,836	8,432,872	9,153,872	9,153,872	9,153,872
207	AVIATION OPERATING	11,854,946	2,102,052	3,506,190	3,611,023	3,611,023	3,611,023
250	FLEET MANAGEMENT OPERATIN	854,796	402,774	1,147,884	857,796	857,796	857,796
251	CENTRAL FOODS OPERATING	3,764,986	1,321,970	4,021,681	4,555,381	4,555,381	4,555,381
252	HEALTH INSURANCE OPERATIN	25,584,630	19,516,488	28,750,784	36,096,224	36,096,224	36,096,224
253	WORKERS COMPENSATION OPER	3,034,986	1,898,916	3,313,978	3,177,124	3,177,124	3,177,124
254	INSURANCE RESERVE OPERATI	2,704,714	789,821	2,800,933	2,563,904	2,563,904	2,563,904
301	COUNTY ROAD OPERATING	6,638,231	6,977,822	7,367,779	8,080,675	8,080,675	8,080,675
302	ROAD MACHINERY OPERATING	1,704,586	1,898,742	1,875,317	2,056,667	2,059,667	2,059,667
304	PUBLIC LIBRARY OPERATING	2,429,985	1,838,651	2,378,926	2,453,623	2,453,623	2,521,349
306	ARENA OPERATING	1,333,637	1,167,648	1,338,380	1,488,132	1,488,132	1,468,132
309	EN JOIE GOLF COURSE		6,944	908,852	923,200	903,200	723,200
TYPE R SUBTOTAL		309,798,767	202,402,351	310,325,282	271,254,768	325,961,725	325,926,030

BROOME COUNTY GOVERNMENT  
 APPROPRIATIONS BY FUNCTION

TYPE:X EXPENSE

FUNCTION	FUNCTION TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
0010	GENERAL GOVERNMENT	62,840,221	68,179,252	41,854,015	77,414,971	76,392,490	76,412,643
0020	EDUCATION	15,424,617	15,924,846	12,088,578	16,510,519	16,410,519	16,410,519
0030	PUBLIC SAFETY	33,860,079	36,606,980	20,745,330	37,892,355	37,677,060	37,677,060
0040	HEALTH	35,855,365	36,769,028	18,609,440	38,757,710	38,570,720	38,570,720
0050	TRANSPORTATION	25,617,604	22,280,715	12,827,154	23,858,611	23,801,851	23,801,851
0060	ECONOMIC ASSISTANCE AND O	100,582,227	107,880,348	63,252,896	111,878,677	111,409,670	111,419,370
0070	HOME AND COMMUNITY	11,288,355	10,522,568	3,866,950	11,285,467	11,254,422	11,089,422
0075	CULTURE/RECREATION	8,073,479	9,363,026	5,442,257	10,390,200	10,060,638	10,373,364
0090	UNDISTRIBUTED	14,423,729	17,543,413	19,387,976	16,290,666	16,171,666	16,138,392
TYPE X SUBTOTAL		307,965,676	325,070,176	198,074,596	344,279,176	341,749,036	341,893,341

BROOME COUNTY GOVERNMENT  
REVENUE BY FUNCTION

TYPE:R REVENUE

FUNCTION	FUNCTION TITLE	2005 ACTUALS	2006 BUDGET	2006 YTD ACTUAL AS OF 8/31	2007 BUDGET REQUESTED	2007 BUDGET RECOMMENDED	2007 BUDGET ADOPTED
				9,263			
0010	GENERAL GOVERNMENT	170,737,115	176,632,712	122,248,946	131,059,817	185,689,581	185,786,160
0020	EDUCATION	5,900,267	6,057,721	4,496,573	6,154,962	6,254,962	6,254,962
0030	PUBLIC SAFETY	7,515,975	7,134,552	2,544,897	6,144,231	6,204,231	6,204,231
0040	HEALTH	29,605,049	32,499,307	19,429,083	34,546,957	34,303,135	34,303,135
0050	TRANSPORTATION	30,077,798	21,760,483	15,387,479	22,426,572	22,729,572	22,729,572
0060	ECONOMIC ASSISTANCE AND O	52,521,221	51,778,530	29,324,558	56,030,029	55,908,044	55,908,044
0070	HOME AND COMMUNITY	8,176,004	8,457,850	5,246,296	9,205,897	9,205,897	9,205,897
0075	CULTURE/RECREATION	4,887,359	5,405,122	3,253,731	5,479,298	5,459,298	5,327,024
0090	UNDISTRIBUTED	377,978	599,005	461,525	207,005	207,005	207,005
TYPE R SUBTOTAL		309,798,766	310,325,282	202,402,351	271,254,768	325,961,725	325,926,030

## HISTORICAL TAX LEVY / RATES

YEAR	COUNTY TAX LEVY	COUNTY TAXABLE ASSESSED VALUE	FULL VALUE	TAX RATE PER 1000	FULL VALUE TAX RATE
1980	10,694,530	482,680,921	2,264,500,003	27.970630	4.72269
1981	9,668,308	488,323,468	2,425,685,304	19.798983	3.98580
1982	12,512,505	489,959,629	2,722,430,188	25.537829	4.59608
1983	14,383,543	496,064,929	2,977,959,026	28.995283	4.83000
1984	15,750,734	500,500,135	2,999,108,269	31.469990	5.25181
1985	16,741,000	507,362,527	3,111,190,865	32.996130	5.38090
1986	19,422,860	512,121,910	3,318,704,840	37.926243	5.85254
1987	22,103,593	525,258,814	3,523,940,038	42.081337	6.27241
1988	28,879,709	539,735,218	3,893,090,676	53.507177	7.41820
1989	30,317,677	554,862,377	4,209,937,950	54.639994	7.20145
1990	43,712,596	563,482,065	4,889,787,284	77.575843	8.93957
1991	43,755,573	566,072,704	5,521,813,003	77.300000	7.92413
1992	40,791,901	560,602,191	5,834,987,050	72.760000	6.99092
1993	40,791,901	561,953,086	7,174,960,391	72.589513	5.68531
1994	39,650,691	3,822,490,093	7,153,261,011	10.373000	5.54302
1995	43,576,188	3,778,396,235	6,728,670,219	11.532985	6.47620
1996	42,602,336	3,755,912,650	6,673,999,187	11.342739	6.38333
1997	41,140,835	3,693,525,069	6,625,071,798	11.138637	6.20987
1998	38,865,664	3,620,216,875	6,518,537,857	10.735728	5.96233
1999	37,745,365	3,604,640,914	5,739,871,863	10.582773	6.57599
2000	37,182,608	3,517,335,943	5,744,826,235	10.571242	6.47236
2001	36,777,199	3,519,624,466	5,928,970,906	10.449183	6.20296
2002	36,709,717	3,549,699,395	6,120,595,205	10.341641	5.99774
2003	46,764,650	3,578,389,676	6,623,303,776	13.068630	7.06062
2004	51,282,493	3,590,168,635	6,589,906,744	14.284146	7.78198
2005	51,263,059	3,619,869,899	6,881,481,919	14.161575	7.44942
2006	53,277,881	3,601,928,784	6,998,440,377	14.791487	7.61282
2007	55,301,343	3,626,812,057	7,348,159,149	15.247921	7.52588

**BROOME COUNTY**  
**2007 REAL PROPERTY TAX DISTRIBUTION**

**2007 FINAL TAX LEVY BY MUNICIPALITY**

MUNICIPALITY	2007 Equal RATE*	COUNTY TAXABLE DISTRIBUTED	2007 FULL VALUE	FULL VALUE AS PERCENT	\$55,301,343		2007 TAX RATE PER \$1000
					COUNTY LEVY	COUNTY TAXABLE**	
CITY OF BINGHAMTON	100.00	\$1,210,331,664	\$1,210,331,664	16.381137%	\$9,058,989	\$1,211,342,496	\$7.478470
TOWN OF BARKER	80.00	\$77,659,626	\$97,074,533	1.313848%	\$726,575	\$77,652,076	\$9.356801
TOWN OF BINGHAMTON	87.00	\$210,871,859	\$242,381,447	3.280492%	\$1,814,156	\$210,854,509	\$8.603828
TOWN OF CHENANGO	88.00	\$467,505,227	\$531,255,940	7.190241%	\$3,976,300	\$467,474,477	\$8.505919
TOWN OF COLESVILLE	10.00	\$17,235,499	\$172,354,990	2.332725%	\$1,290,028	\$17,184,424	\$75.069610
TOWN OF CONKLIN	78.40	\$172,274,683	\$219,738,116	2.974028%	\$1,644,677	\$172,262,693	\$9.547494
TOWN OF DICKINSON	90.00	\$149,541,611	\$166,157,346	2.248843%	\$1,243,641	\$149,512,461	\$8.317976
TOWN OF FENTON	82.00	\$187,471,404	\$228,623,663	3.094289%	\$1,711,183	\$187,452,154	\$9.128639
TOWN OF KIRKWOOD	98.00	\$264,165,437	\$269,556,568	3.648292%	\$2,017,554	\$264,150,113	\$7.637907
TOWN OF LISLE	81.00	\$67,979,931	\$83,925,841	1.135888%	\$628,161	\$67,966,181	\$9.242258
TOWN OF MAINE	73.05	\$155,486,544	\$212,849,478	2.880794%	\$1,593,118	\$155,453,344	\$10.248207
TOWN OF NANTICOKE	81.00	\$40,662,932	\$50,201,151	0.679444%	\$375,741	\$40,661,432	\$9.240722
TOWN OF SANFORD	79.50	\$142,026,572	\$178,649,776	2.417921%	\$1,337,143	\$141,994,248	\$9.416881
TOWN OF TRIANGLE	81.00	\$74,162,827	\$91,559,046	1.239199%	\$685,293	\$74,158,327	\$9.240945
TOWN OF UNION	5.62	\$118,280,361	\$2,104,632,758	28.484984%	\$15,752,576	\$116,498,371	\$135.217135
TOWN OF VESTAL	5.20	\$67,091,729	\$1,290,225,558	17.462455%	\$9,656,972	\$66,112,208	\$146.069422
TOWN OF WINDSOR	85.00	\$203,193,731	\$239,051,448	3.235423%	\$1,789,232	\$203,169,246	\$8.806608
<b>2007 TOTALS</b>	<b>49.41%</b>	<b>\$3,625,941,637</b>	<b>\$7,388,569,323</b>	<b>100.000000%</b>	<b>\$55,301,339</b>	<b>\$3,623,898,760</b>	<b>\$15.260178</b>

**CONSOLIDATED COUNTY FEES**



## SUPPLEMENTARY INFORMATION

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## Veteran's Memorial Arena

<b>RENTAL RATES</b>		<b>January - May &amp; October - December</b>		<b>User Fees</b>	
Flat Rate/Day		\$ 3,500	per day	Exhibitor Elec. Drops	\$ 25 (per day per drop)
Multi-day rental	Monday - Thursday			Head Usher	\$ 9 (per hour, super)
	Day 1	\$ 2,500		Ushers	\$ 8 (per hour)
	Day 2	\$ 2,000		Treasurers Fee	\$ 60
	Day 3 +	\$ 1,500	additional per day	House spotlights	\$ 100 (each)
	Friday - Sunday			House Forklift	\$ 100 (per day)
	Day 1	\$ 3,500			
	Day 2	\$ 3,000			
	Day 3 +	\$ 2,500			
Move-in/ Rehearsal		\$ 2,000	per day		
Concourse only		\$ 1,700	per day		
				<b>Box Office Usage</b>	
<b>June - September</b>				Box Office Usage	\$ 850 (per show run)
Flat Rate/Day		\$ 3,000	per day	Day of show sellers	\$ 100 (per day)
Multi-day rental	Monday - Thursday			Ticket Master charges	
	Day 1	\$ 2,000		Box Office	\$ 0.08 (per ticket)
	Day 2	\$ 1,500		Remotes	\$ 0.15 (per ticket)
	Day 3 +	\$ 1,000	additional per day	Phone	3.25% **
	Friday - Sunday			BO Window	4% **
	Day 1	\$ 2,500		Group Sales	10% (and expenses)
	Day 2	\$ 2,000			
	Day 3 +	\$ 1,500			
Move-in/ Rehearsal		\$ 1,500	per day		
Concourse only		\$ 1,500	per day		
<b>Ticketed Events (concert) 1 Day Event</b>				<b>Contractual Expenses</b>	
Attendance				Local I.A.T.S.E. #54	Building setups
0 - 3,500		\$ 4,000	rent + expenses		Show move-in/move-out
3,501 - 4,000		\$ 5,000	rent + expenses		Show setup
4,001 - 4,500		\$ 6,000	rent + expenses		Performances
4,501 +		\$ 7,000	rent + expenses	Police	\$ 25 per hour, per officer, 4 hour min
				Medical/Ambulance	\$ 120 per hour
				T-shirt security	\$ 16 per hour per officer
				Concessions	American Vending
					John Palmiter
				** Subject to automatic increases equal to increases in the inter-bank rates	

## Broome County Forum

Rental Rates			Contractual Expenses		
A	One day show	\$ 1,400.00	U	Loacal I.A.T.S.E. #54	Building setups show move-in/move out show setup performances
B	2 day show	\$ 2,600.00	V	Police	\$ 25.00 (per hour - 4 hour min)
C	3 day show	\$ 3,600.00	W	T-Shirt Security	\$ 14.00 (per hour)
D	More than 3 day show	\$ 1,000.00 (additional per day)	X	Concessions	Food Consultants Inc. American Food & Vending John Palmiter
E	2 shows in a day	\$ 700.00 additional	W	Event Staff	\$ 8.00 (per hour)
F	Rehearsal day	\$ 125.00 (5 hours)	Z	Event Staff Supervisor	\$ 9.00 (per hour)
G		\$ 30.00 (per hour over)			
H	Any organization renting the Forum Theatre of 10 or more performance per year must pay the fee for "E"				
Reduced Weekday (Monday through Thursday)					
I	One day show	\$ 1,400.00			
J	2 day show	\$ 2,400.00			
K	3 day show	\$ 700.00			
L	More than 3 day show	\$ 700.00 (additional per day)			
User Fees			NON-PROFIT Rates		
M	Spotlight	\$ 50.00 Strong Trouper	AA	First show of day	\$ 950.00
N	Spotlights	\$ 125.00 Each, per show Strong Super Trouper - Carbon	BB	Second show of day	\$ 475.00
			CC	T-shirt security	\$ 16.00 (per hour)
Box Office Fees					
O	Box Office Usage	\$ 200.00 (per run max)			
P	Day of show sellers	\$ 50.00 (per seller)			
	Ticket Master Charges				
Q	Box Office	\$ 0.08 (per ticket)			
R	Remotes	\$ 0.15 (per ticket)			
S	Phone	3% **			
T	BO Window	4% **			
** Subject to automatic increases equal to increases in the interbank rates.					

## Parks and Recreation Fees

<b>Camping</b>		<b>Greenwood Upper Lisle</b>		
	\$ 13.00	\$ 10.00	Non-electric	
	\$ 15.00		Electric	
	\$ 3.00		Electric per additional night	
	\$ 5.00	\$ 5.00	Reservation Fee (1 time per site/per stay)	
<b>Shelters</b>				
	\$ 20.00		Weekdays	
	\$ 75.00		Weekends/Holidays	
	\$ 300.00		Weekdays - Grippen Rink	
	\$ 500.00		Weekends/Holidays - Grippen Rink	
<b>Boat Rentals</b>		Deposit	Per Hour	Per day
	Canoes, Rowboats	\$ 10.00	\$ 3.00	\$ 15.00
	Paddleboats, Aqua Bikers, Kayaks, Surf Bikes	\$ 10.00	\$ 7.00	N/A
	Sailboats	\$ 25.00	\$ 7.00	\$ 25.00
	Senior Citizen Rowboats (62 yrs +, Mon-Fri, no holidays)	\$ 5.00	\$ 1.00	\$ 5.00
<b>Sailing Lessons</b>				
	\$ 50.00	Per lesson (includes ARC registration fee)		
<b>Finch Hollow Programs</b>				
	\$ 2.00	Per participant		
<b>Recreational Skating</b>				
	\$ 2.50	Admissions		(Preschool Free)
	(Monday to Friday, excluding holiday schedule)			
	\$ 2.00	Skate Rental		
	\$ 3.00	Skate Sharpening		
	\$ 25.00	Skate Sharpening Coupon		
	\$ 25.00	Individual half season pass		
	\$ 40.00	Individual full season pas		
	\$ 75.00	Family half season pass		
	\$ 100.00	Family full season pass		
	\$ 90.00	Hourly rental - non-prime		
	\$ 100.00	Hourly rental - prime		
<b>Cross Country Skiing</b>				
	\$ 2.50	Rental per hour (skis & snowshoes)		
	\$ 3.00	Trail fee per day (non-renters)		
	\$ 20.00	Season pass		

Per Resolution 06-550 dated 11/13/2006

## En-Joie Golf Fee 2007

<b>Membership</b>		
Adult Membership		\$1,200
Husband and Wife		\$2,000
Seniors – over 62		\$1,000
Seniors: Husband/Wife over 62		\$1,600
Junior		\$500
<b>Daily Fee</b>		
Adult	Monday thru Thursday	\$35.00
Adult	Monday thru Thursday w/cart	\$45.00
Senior	Monday thru Thursday	\$30.00
Senior	Monday thru Thursday w/cart	\$40.00
Junior	Monday thru Friday	\$25.00
Junior	Monday thru Friday after 2 pm	\$20.00
<b>Weekend</b>		
Adult	FSS with cart	\$50.00
Senior	FSS with cart	\$45.00
Junior	FSS after 2 pm	\$25.00
Junior	FSS after 2 pm with cart	\$35.00
		(Driver's License required)
<b>Member on Weekend</b>		
Adult with cart		\$20.00
Senior with cart		\$20.00
Cart per person – daily		\$10.00
Tee Time may be made seven (7) days in advance.		
Junior Hours: Monday thru Thursday open to 11:00 am and after 2:00 pm.		
Riding carts mandatory Friday, Saturday, Sunday and Holidays until 2:00 pm.		
Frequent Play Card weekdays is \$315.00 for ten (10) rounds.		
Frequent Play Card on weekends is \$450.00 for ten (10) rounds.		
Frequent Play Card on weekends for seniors is \$405.00 for ten (10) rounds		
Frequent Play Card on weekdays for Seniors is \$270.00 for ten (10) rounds.		

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**FINANCE DEPARTMENT - TAX COLLECTION FEES**


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**Town & County Unpaid Taxes**

<b>Date Paid</b>	<b>Description</b>	<b>Fee</b>
January	Original Tax	
March	Handling Charges	plus \$1.00
April	<b>Late Charge</b>	<b>plus 5%</b>
February	Interest	1% per month
August	Advertising Fee	\$7.00
October	Tax Sale Amount	
November	Interest	1% per month
November	Title Search Fee	\$150.00
November	Redemption Fee	\$1.00
	<b>Tax Certificates</b>	
	2 Days	
	Next Day	\$5.00
	Same Day	\$7.00
		\$10.00

**School Unpaid Taxes**

Last Amount on Bill (1st part of November)	
Penalty	plus 7%

**Village Unpaid Taxes**

Base Amount of Bill	
Interest depending on Village	plus 7%, 9% or 12%
Late Notice	plus \$1.00
New Total	
Penalty	plus 7%
Added to next Town & County Tax Bill	



### Common Department of Motor Vehicles Fees

FEE DESCRIPTION	FEE AMOUNT	Registration Fees for Passenger Vehicles						Registration Fees for Commercial Vehicles		
		Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)
<b>Civil Penalty*</b>		0000 - 1650	\$20.50	3551 - 3650	\$47.00	5551 - 5650	\$86.00			
First 30 days	\$8 per day	1651 - 1750	\$22.00	3651 - 3750	\$49.00	5651 - 5750	\$88.00	000 - 500	\$6.00	9,001 - 9,500
31 - 60 days	\$10/day + \$240	1751 - 1850	\$23.00	3751 - 3850	\$51.00	5751 - 5850	\$90.00	501 - 1,000	\$11.50	9,501 - 10,000
61 - 90 days	\$12/day + \$540	1851 - 1950	\$24.50	3851 - 3950	\$53.00	5851 - 5950	\$91.50	1,001 - 1,500	\$17.50	10,001 - 10,500
License Renewal (CDL)*	\$125 varies	1951 - 2050	\$26.00	3951 - 4050	\$55.00	5951 - 6050	\$93.50	1,501 - 2,000	\$23.00	10,501 - 11,000
License Renewal (Class D)*	\$50	2051 - 2150	\$27.00	4051 - 4150	\$57.00	6051 - 6150	\$95.50	2,001 - 2,500	\$29.00	11,001 - 11,500
Permit (Class D)*	\$75	2151 - 2250	\$28.50	4151 - 4250	\$58.50	6151 - 6250	\$97.50	2,501 - 3,000	\$34.50	11,501 - 12,000
Permit (Motorcycle)*	\$21	2251 - 2350	\$29.50	4251 - 4350	\$60.50	6251 - 6350	\$99.50	3,001 - 3,500	\$40.50	12,001 - 12,500
Plate (General)	\$15	2351 - 2450	\$31.00	4351 - 4450	\$62.50	6351 - 6450	\$101.50	3,501 - 4,000	\$46.00	12,501 - 13,000
Registration (ATV)***	\$45	2451 - 2550	\$32.00	4451 - 4550	\$64.50	6451 - 6550	\$103.50	4,001 - 4,500	\$52.00	13,001 - 13,500
Registration (Passenger Vehicle)**	\$60	2551 - 2650	\$33.50	4551 - 4650	\$66.50	6551 - 6650	\$105.50	4,501 - 5,000	\$57.50	13,501 - 14,000
Registration (Snowmobile)***	\$100	2651 - 2750	\$35.00	4651 - 4750	\$68.50	6651 - 6750	\$107.00	5,001 - 5,500	\$63.50	14,001 - 14,500
Registration (Trailer)**	\$12	2751 - 2850	\$36.00	4751 - 4850	\$70.50	6751 - 6850	\$109.00	5,501 - 6,000	\$69.00	14,501 - 15,000
Registration (Truck)**	\$80	2851 - 2950	\$37.50	4851 - 4950	\$72.50	6851 - 6950	\$111.00	6,001 - 6,500	\$75.00	15,001 - 15,500
Title	\$50	2951 - 3050	\$38.50	4951 - 5050	\$74.00	> 6951	\$112.00	6,501 - 7,000	\$80.50	15,501 - 16,000
		3051 - 3150	\$40.00	5051 - 5150	\$76.00			7,001 - 7,500	\$86.50	16,001 - 16,500
		3151 - 3250	\$41.50	5151 - 5250	\$78.00			7,501 - 8,000	\$92.00	16,501 - 17,000
		3251 - 3350	\$42.50	5251 - 5350	\$80.00			8,001 - 8,500	\$98.00	17,001 - 17,500
		3351 - 3450	\$44.00	5351 - 5450	\$82.00			8,501 - 9,000	\$103.50	17,501 - 18,000
			\$45.00	5451 - 5550	\$84.00					

\*\*These fees are based on gross weight. We've made an estimate. These numbers fluctuate a great deal.

\*\*\*These fees are variable based on membership in trail organizations.

Vehicle Use Taxes for Passenger Vehicles			Vehicle Use Taxes for Commercial Vehicles	
COUNTY	TAX	APPLIES TO:		
BROOME	For passenger vehicles that weigh 3500 lbs. or less: \$10 for two years (\$5 per year).	All original registrations and renewals.		Broome \$20 for two years (\$10 per year).  All original registrations and renewals.
	For passenger vehicles that weigh 3501 lbs. or more: \$20 for two years (\$10 per year).			



**Broome County Health Department  
Environmental Health Services Division  
Fee Schedule**

<b>PERMITS</b>	<b>Fee</b>
<b>FOOD SERVICE</b>	
Seats <100	\$ 119.00
Seats >99	\$ 238.00
Delicatessen	\$ 155.00
Commissary/Caterer	\$ 321.00
Temporary Food Seasonal	\$ 45.00
Temporary Food (7 days)	\$ 20.00
<b>POOLS/BEACHES</b>	
Bathers 100	\$ 155.00
Bathers more than 100	\$ 309.00
<b>HOTELS/MOTELS</b>	
Base Fee	\$ 203.00
Room Fee (20 or more)	\$ 15.00
<b>MOBILE HOME PARKS (Base Fee)</b>	
Sites: 1 - 20	\$ 215.00
Sites: 21 - 40	\$ 285.00
Sites: 41 - 75	\$ 835.00
Sites 76 and above	\$ 1,075.00
<b>PRIVATE WATER (Surcharge)</b>	
Sites: 41-75	\$ 60.00
Sites 76 and above	\$ 120.00
<b>PRIVATE SEWAGE (Surcharge)</b>	
Sites 41-75	\$ 60.00
Sites 76 and above	\$ 120.00
<b>TRAVEL TRAILER</b>	
Base Fee	\$ 60.00
Per Site	\$ 1.00
<b>CHILDREN'S CAMPS</b>	
	\$ 100.00

<b>PLAN REVIEW</b>	<b>Fee</b>
Food Service	\$ 30.00
Pools/Beaches	\$ 250.00
Spa	\$ 200.00
Hotels/Motels/Room	\$ 15.00
Traver Trailer Camp/Site	\$ 10.00
Mobile Home Parks/Site	\$ 25.00
Children's Camps	\$ 400.00
Individual Sewage Systems	\$ 50.00
New Constructon	\$ 75.00
Existing Construction	\$ 75.00
Commercial Enginnering Plan	\$ 75.00
Mass Gatherings	\$ 26,000.00

<b>LAND DEVELOPMENT/SITE</b>	<b>Fee</b>
Private Water/Private Sewer	\$ 40.00
Private Sewer/Public Water	\$ 30.00
Private Water/Public Sewer	\$ 20.00
New Public Water/Sewer	\$ 15.00
Existing Public Water/Sewer	\$ 12.50

<b>COMMUNITY WATER</b>	<b>Fee</b>
New Source	\$ 500.00
Distribution	\$ 250.00

<b>MISCELLANEOUS</b>	<b>Fee</b>
Record Search/Page	0.25
Environmental Record Search	\$ 150.00

**Maternal Child Health and Development Division  
Fee Schedule**

	Fee
Medication Administration Training	\$ 100.00

**Clinic Division  
Fee Schedule**

<b>Visit Type</b>	<b>Fee</b>
<b>Extended</b>	
Initial Pre-Employment Physical Examination	\$ 110.00
TB MD Visit	\$ 110.00
STD Screen (Physician/Clinician)	\$ 110.00
<b>Intermediate</b>	
Employee Health Services (Physician/Clinician)	\$ 80.00
Travel Immunization	\$ 80.00 (+ vaccine cost)
HIV Pre and Post Test Combined	\$ 80.00
<b>Limited</b>	
TB Repeat Physician Visit/Directly Observed Therapy	\$ 50.00
EKG Evaluation (Employee Health)	\$ 50.00
Wart Treatment	\$ 50.00
HIV Pre-Test	\$ 50.00
HIV Post-Test Counseling - Positive or Reactive	\$ 50.00
Group Travel (groups of ten or more)	\$ 50.00
<b>Brief</b>	
TB Medication Refills (Nurse/Directly Observed Therapy)	\$ 35.00
Brief Nurse Visit	\$ 35.00
Education and Counseling	\$ 35.00
Other Non-Designated STD Services	\$ 35.00
HIV Post-Test (negative)	\$ 35.00
<b>Minimal</b>	
Vaccine Administration (plus vaccine cost if not state supplied)	
single dose	\$ 17.00
multiple dose	\$ 25.00
Lead Screening	\$ 25.00
Immunization History Alone	\$ 25.00

**\*Additional Charges (if not part of physical exam)**

Gram Stain (if not part of STD screen)	\$ 10.00
KOH	\$ 10.00
Urinalysis Micro (STD)	\$ 10.00
Vision Screen	\$ 10.00
Wet Prep	\$ 10.00
Hearing Screen	\$ 15.00
Blood Pressure	\$ 5.00
Destruction of Lesions (i.e, venereal warts)	\$ 50.00
Pulmonary Function Test with Interpretation	\$ 50.00
Mantoux Test	\$ 10.00
Mantoux Assessment	\$ 10.00
Hemoglobin	\$ 5.00
Urinalysis Dipstick	\$ 5.00
Flu Vaccine	\$ 14.38
MMR (adult)	\$ 35.00
Tetanus (adult)	\$ 8.00
Pneumovac	\$ 24.57
Hepatitis B (adult)	\$ 25.00
Varicella (adult)	\$ 50.00
Meningococcal Vaccine (for college students)	\$ 85.00
Hepatitis A (for chronic Hepatitis patients)	\$ 21.00
Travel	
Meningococcal Vaccine	\$ 85.00
Typhoid Vaccine	\$ 42.00
Yellow Fever Vaccine	\$ 65.00
Hepatitis A Vaccine	\$ 21.00
Polio (adult, only used for travel in adults)	\$ 22.00
Rabies	\$ 140.00
HIV Rapid Lab Test	\$ 50.00
Venipuncture	\$ 10.00

Sliding fee scale for all patients, except travel and out-of-county, which are full fee. Rates are based on Medicare Physician Fee Schedule. Vaccines that are not state supplied are charged at full cost of vaccine and may be subject to change.

Vaccine and administration rates are determined based on actual costs, Medicare and provider rates and may be subject to change. Laboratory costs are based on contracted services and laboratory costs may change with contract renewals.

Per Reso # 06-592 dated 11/21/2006

### Landfill Tip Fee Breakdown

Tipping Fees		\$40 per ton		\$45 per ton		\$20 per ton	
Asbestos (A)	\$ 100.00	\$2 minimum residents		\$2 minimum residents		\$2 minimum residents	
Auto Fluff (AF)	\$ 23.50	\$4 minimum commercial		\$4 minimum commercial			
Residential Aggregates (AG)	\$ 45.00	Pounds	Cost	Pounds	Cost	Pounds	Cost
Animal Waste (AW)	\$ 100.00	Up to 100	\$ 2.00	Up to 100	\$ 4.00	Up to 200	\$ 2.00
Construction & Demo Debris ©	\$ 40.00	140	\$ 2.80	140	\$ 4.00	240	\$ 2.40
AG / AS Construction (CA)	\$ 45.00	200	\$ 3.80	200	\$ 4.50	300	\$ 3.00
Contaminated Debris (CD)	\$ 40.00	240	\$ 4.80	240	\$ 5.40	340	\$ 3.40
Cover Material (CM)	\$ 23.50	300	\$ 6.00	300	\$ 6.75	400	\$ 4.00
Contaminated Soil (CS)	\$ 27.00	340	\$ 6.80	340	\$ 7.65	440	\$ 4.40
Contaminated Soil Bury (CSB)	\$ 27.00	400	\$ 8.00	400	\$ 9.00	500	\$ 5.00
Contaminated Commercial Garbage (CX)	\$ 40.00	440	\$ 8.80	440	\$ 9.90	540	\$ 5.40
Ditch Dirt (DD)	\$ -	500	\$ 10.00	500	\$ 11.25	600	\$ 6.00
Flood Debris (FD)	\$ -	600	\$ 12.00	600	\$ 13.50	640	\$ 6.40
Glass Aggregate #1 (GL1)	\$ 2.00	700	\$ 14.00	700	\$ 15.75	700	\$ 7.00
Glass Aggregate #2 (GL2)	\$ 4.00	800	\$ 16.00	800	\$ 18.00	800	\$ 8.00
Municipal Cleanup Construction (MCC)	\$ 40.00	900	\$ 18.00	900	\$ 20.25	900	\$ 9.00
Municipal Cleanup Garbage (MCX)	\$ 40.00	1000	\$ 20.00	1000	\$ 22.50	1000	\$ 10.00
Municipal Cleanup Tires (MCT)	\$ 115.00						
Pallets (P)	\$ 45.00						
Grit/Sludge (S)	\$ 40.00						
Stabalized Sludge/Grit (SG)	\$ 37.50						
Tree Stumps (ST)	\$ 40.00						
Tires (T)	\$ 125.00						
Car Tire (T1)	\$ 1.75						
Truck Tire (T2)	\$ 7.00						
Commercial Garbage (X)	\$ 40.00						
Leaf & Yard Waste (Y)	\$ 20.00						

Per Resolution 06-528 dated 11/13/2006

**BROOME COUNTY MENTAL HEALTH DEPARTMENT  
SELF-PAY SLIDING SCALE**

Per Visit

<b>HOUSEHOLD GROSS INCOME</b>	<b>FAMILY SIZE 1</b>	<b>FAMILY SIZE 2</b>	<b>FAMILY SIZE 3</b>	<b>FAMILY SIZE 4</b>	<b>FAMILY SIZE 5</b>	<b>FAMILY SIZE 6</b>	<b>FAMILY SIZE 7+</b>
Medicaid Eligible	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Under \$8,000	\$5	\$5	\$5	\$5	\$5	\$5	\$5
8,000 - 9,999	\$10	\$5	\$5	\$5	\$5	\$5	\$5
10,000 - 11,999	\$15	\$10	\$5	\$5	\$5	\$5	\$5
12,000 - 13,999	\$20	\$15	\$10	\$5	\$5	\$5	\$5
14,000 - 15,999	\$25	\$20	\$15	\$10	\$5	\$5	\$5
16,000 - 17,999	\$30	\$25	\$20	\$15	\$10	\$5	\$5
18,000 - 19,999	\$35	\$30	\$25	\$20	\$15	\$10	\$5
20,000 - 21,999	\$40	\$35	\$30	\$25	\$20	\$15	\$10
22,000 - 23,999	\$45	\$40	\$35	\$30	\$25	\$20	\$15
24,000 - 25,999	\$50	\$45	\$40	\$35	\$30	\$25	\$20
26,000 - 27,999	\$55	\$50	\$45	\$40	\$35	\$30	\$25
28,000 - 29,999	\$60	\$55	\$50	\$45	\$40	\$35	\$30
30,000 - 34,999	\$65	\$60	\$55	\$50	\$45	\$40	\$35
35,000 - 39,999	\$70	\$65	\$60	\$55	\$50	\$45	\$40
40,000 - 44,999	\$75	\$70	\$65	\$60	\$55	\$50	\$45
45,000 - 49,999	\$80	\$75	\$70	\$65	\$60	\$55	\$50
50,000 - 54,999	\$85	\$80	\$75	\$70	\$65	\$60	\$55
55,000 - 64,999	\$90	\$85	\$80	\$75	\$70	\$65	\$60
65,000 - 69,999	\$95	\$90	\$85	\$80	\$75	\$70	\$65
70,000 and Over	\$95	\$90	\$90	\$85	\$80	\$75	\$70

## Broome County Office for Aging 2006 Fees & Contributions Update

September 2006

	2006 Fees	2006 Suggested Contribution	Comments
Congregate Meals		\$2.50	Meals served at senior centers
Home Delivered Meals		\$2.50	Meals on Wheels
LTHHC Home Delivered Meals	\$4.50		Meals on Wheels -LTHHC clients
LTHHC Congregate Meals	\$3.50		Meals served at senior centers-LTHHC
Adult Day Care		\$16.00	One 7-hour day of service
Adult Day Care - Private Pay	\$36.00		One 7-hour day of service
Adult Day Care - LTHHC	\$36.00		One 7-hour day of service
Transportation		\$1.00/one way ride	Considering increase to \$1.25 mid 2006
EISEP (Contribution)		\$1.50-\$4.00 /hour	one hour of personal care service
EISEP (Cost share)	Set by NYS		one hour of personal care service
Senior News Ads	No change planned		Business advertisements
Sr. News Sub./Misc		\$7.00 annually	12 monthly issues of "Senior News"
Respite		\$10-\$35/day	4 hours of caregiver respite service

# Broome County Mapping and Data Fee Schedule

## Department of Planning & Economic Development

### Prints or Digital Images

-Printed or supplied as a digital image (PDF, etc.)

#### Paper Size

Product:	A	B	C	D	E
	8.5 x 11 B&W/Color/Digital	11 x 17 B&W/Color/Digital	17 x 22 B&W/Color/Digital	22 x 34 B&W/Color/Digital	34 x 44 B&W/Color/Digital
Existing Digital Map*	\$2.25	\$2.50	\$3.00	\$4.00	\$6.00
Simple Custom Map**	\$6.25	\$6.50	\$7.00	\$8.00	\$10.00
Complex Custom Map***	\$14.25	\$14.50	\$15.00	\$16.00	\$18.00
If above map has aerial photos add:	\$0.25	\$0.50	\$1.00	\$2.00	\$4.00

\*Existing maps are already in digital format and require no alteration--just printing.

\*\*Simple maps (no air photos) can include up to 3 data layers, AND no manipulation of labels, data, map layouts, etc.

\*\*\*Complex maps (no air photos) can include 4 or more data layers, AND/OR manipulation of labels, data, graphics, map layouts, etc.

### Paper Copies

-From original paper or mylar

#### Paper Size\*

Product:	8.5 x 11	11 x 17	Large
	B&W	B&W	B&W
Historical Aerial Photos			
Search (including 1 copy):	\$5.00	\$5.00	\$5.00
Per Copy:	\$0.25	\$0.50	\$5.00
Site Plans (per page)	\$0.25	\$0.50	\$3.00
Other Maps or Documents	\$0.25	\$0.50	\$4.00

\*8.5 x 11 and 11 x 17 include reproductions using the Copier. Large size include reproductions using the Diazo Machine or Engineering Copier.

Shipping & Handling Charge: \$5.00

### Digital GIS File Prices\*

-ArcView Shapefile or MrSid Image Format

\$10 per layer **EXCEPT:**

1. Tax Parcels=\$.05 per parcel for an entire municipality  
**OR** \$.07 per individual parcels
2. 1999 Aerial Photography =  
    \$10 per low altitude (urban) tile  
    \$5 per high altitude (rural) tile
3. Slope or Contours=\$100
4. Centerline Road File with Address Ranges=\$250

\*Not all GIS layers will be available for digital distribution

CD Charge: \$1.00

## Broome County Sheriff's Office

Description	Fees	MILEAGE CHART			
Records Money	.25 per copy for accident reports				
Other Public Safety Income					
5th Avoidable Alarm	\$25				
6th and up	\$50				
Sheriff ID Fees	\$10.00				
Pistol Permits	\$10 (County's portion per Penal Law)				
Felony Prisoners	\$34 per day for parole violators				
State Readies	\$87 per day				
Other Local Governments	\$85 base rate per day inmate house				
	\$200 Medical per day inmate house				
	\$150 Special housing per day				
US Marshall Jail Facility	\$97 per day				
Sheriff Fees					
INCOME EXECUTION - 1ST STAGE	\$ 35.00	AIRPORT	\$ 13.00	MAINE	\$ 15.00
INCOME EXECUTION - 2ND STAGE	\$ 35.00	CASTLE CREEK	\$ 11.00	MARATHON	\$ 27.00
INCOME EXECUTION - 2ND STAGE ONLY	\$ 35.00	CENTER VILLAGE	\$20.00	MCCLURE	\$ 23.50
PROPERTY EXECUTION LEVY	\$ 30.00*	CHENANGO BRIDGE	\$ 6.00	MURPHY ROAD	\$ 9.00
PROPERTY EXECUTION / SALE - DEPOSIT	\$ 350.00	CHENANGO FORKS	\$ 12.00	NANTICOKE	\$ 20.00
PROPERTY EXECUTION REAL PROPERTY DEPOSIT	\$ 550.00	CITY OF BINGHAMTON	\$ 4.00	NINEVEH	\$ 21.50
		COLESVILLE ROAD	\$ 12.50	NORTH SANFORD	\$ 25.00
		CONKLIN	\$ 9.00	PORT CRANE	\$ 10.00
POSTINGS OF NOTICE OF SALE	\$15.00*	CONKLIN FORKS	\$ 11.00	PORT DICKINSON	\$ 4.00
SUMMONS (WITH COMPLAINT, NOTICE & PETITION)	\$15.00*	CORBETTSVILLE	\$ 12.50	PIERCE CREEK RD	\$ 9.00
INFORMATION SUBPOENA	\$45.00*	DAMASCUS	\$ 14.50	RICHFORD	\$ 23.50
SUBPOENA (DUCES TECUM)	\$15.00*	DEPOSIT	\$26.00	ROSS CORNERS	\$ 11.00
CITATION	\$15.00*	EAST MAINE	\$ 15.00	SANITARIA SPRINGS	\$ 12.00
3 DAY NOTICE OR 30 DAY NOTICE TO TENANT	\$15.00*	ENDICOTT	\$ 9.00	TRACEY CREEK RD	\$ 12.50
SHOW CAUSE ORDER	\$45.00*	ENDWELL	\$ 7.00	TRIANGLE	\$ 22.50
NOTICE OF MOTION	\$45.00*	GLEN AUBREY	\$18.00	TUNNEL RD	\$ 13.50
WRIT OF HABEAS CORPUS (CONTEMPT ORDER)	\$45.00*	GLENDALE	\$ 11.00	UNION CENTER	\$ 12.00
ORDER/WARRANT OF ARREST	\$65.00*	HARPURSVILLE	\$19.00	VESTAL CENTER	\$ 14.50
ANY OTHER MANDATE ORDERS	\$45.00*	HAWLEYTON	\$ 9.00	VESTAL	\$ 11.00
ORDER OF SEIZURE	\$90.00*	ITASKA	\$ 14.50	WEST CORNERS	\$ 10.00
ADDITIONAL DEFENDANT SERVED	\$40.00	JOHNSON CITY	\$ 5.50	WHITNEY POINT	\$ 20.00
WITH SUMMONS AND COMPLAINT	\$15.00	KATTELVILLE ROAD	\$ 9.50	WINDSOR	\$ 20.00
EACH ADDITIONAL SERVICE	\$15.00	KILLAWOG	\$ 23.50		
ORDER OF ATTACHMENT	\$85.00*	KIRKWOOD	\$ 10.00		
ADDITIONAL LEVY	\$40.00	LISLE	\$ 21.50		
WITH SUMMONS AND COMPLAINT	\$15.00				
EACH ADDITIONAL SERVICE	\$15.00				
NOTICE OF APPEAL	\$30.00*				
NOTICE OF PETITION/PETITION TO RECOVER	\$45.00*				
ADDITIONAL TENANT	\$15.00				
WARRANT OF EVICTION	\$110.00*				
ADDITIONAL TENANT	\$30.00				



## Audit & Control - Weights & Measures

	Fee		Fee
<b>1. Scales</b>		<b>6. Vehicles</b>	
(I) Up to and including 15 kg (33 lb) capacity:		(I) Metering systems 300 L/min (79 gpm) or less	\$ 100
(a) for each of the first five scales per establishment	\$ 20	"Re-seal" - adopted by the Broome County Legislature 11/20/03	\$ 25
(b) for each scale per establishment after the first five	\$ 10	(II) Metering systems over 300 L/min (79 gpm)	\$ 120
(II) Over 15 kg (33 lb) and including 300 kg (661 lb) capacity	\$ 40	(III) Compartment calibration:	
(III) Over 300 kg (661 lb) and including 1,500 kg (3,307 lb) capacity	\$ 100	(a) Up to and including 3,000 L (793 gal) capacity	\$ 40
(IV) Over 1,500 kg (3,307 lb) and including 7,000 kg (15,432 lb) capacity	\$ 140	(b) Over 3,000 L (793 gal) and including 6,000 L (1,585 gal) capacity	\$ 80
(V) Over 7,000 kg (15,432 lb) and including 23,000 kg (50,706 lb) capacity	\$ 160	(c) Over 6,000 L (1,585 gal) and including 12,000 L (3,170 gal) capacity	\$ 120
(VI) Over 23,000 kg (50,706 lb) capacity	\$ 200	(d) Over 12,000 L (3,170 gal) capacity	\$ 240
(VII) Tank, batch and crane scales	\$ 200		
<b>2. Weights - field standard (Class F)</b>		<b>7. Stationary petroleum metering systems</b>	
(I) Up to and including 3 kg (7 lb)	\$ 8	(I) Up to 400 L/min (106 gpm)	\$ 100
(II) Over 3 kg (7 lb) and including 30 kg (66 lb)	\$ 16	(II) Over 400 L/min (106 gpm) and including 2,000 L/min (528 gpm)	\$ 120
(III) Over 30 kg (66 lb) and including 300 kg (661 lb)	\$ 32	(III) Over 2,000 L/min (528 gpm) and including 4,000 L/min (1,057 gpm)	\$ 140
(IV) Over 300 kg (661 lb) and including 1,200 kg (2,646 lb)	\$ 60	(IV) Over 4,000 L/min (1,057 gpm)	\$ 160
<b>3. Linear field measures</b>		<b>8. Bulk milk tanks</b>	
(I) Up to 1 m (39 in)	\$ 4	(I) Up to 3,000 L (793 gal) capacity	\$ 40
(II) Over 1 m (39 in) and including 16 m (52 ft)	\$ 8	(II) Over 3,000 L (793 gal) and including 6,000 L (1,585 gal) capacity	\$ 80
(III) Over 16 m (52 ft) and including 31 m (102 ft)	\$ 12	(III) Over 6,000 L (1,585 gal) and including 12,000 L (3,170 gal) capacity	\$ 120
(IV) Over 31 m (102 ft)	\$ 20	(IV) Over 12,000 L (3,170 gal) capacity	\$ 240
(V) Fabric measuring devices	\$ 20		
(VI) Wire and cordage measuring devices	\$ 40	<b>9. Timing devices</b>	
<b>4. Liquid measures and devices</b>		(I) All commercially used devices where time is a basis for charge	\$ 4
(I) Liquid measures 20 L (5 gal) or less	\$ 8	except for:	
(II) Liquid pump (hand-operated) 20 L (5 gal) or less	\$ 20	(II) Devices owned or operated by governmental agencies	N/C
<b>5. Petroleum dispensing and measuring devices</b>		<b>10. Taxi meters</b>	\$ 40
(I) Single dispensing pump	\$ 20		
(II) Dual dispensing pump	\$ 40		
(III) Blend dispensing pump	\$ 40		
(IV) Grease and oil pump	\$ 8		

## Willow Point Nursing Home

### Medicaid - Resource Utilization Groups (RUG Score)

Nursing case-mix	Therapy Case-mix	Therapy Non-case-mix	Non-case-mix component
\$142.04	\$106.99	\$14.09	\$72.49

0.76087 Labor  
0.23913 Non-Labor

Wage index: 0.8786 Wage Index

1.0011 Budget Neutrality Factor

53 RUG-III Group	Nursing Index	Component Rate	Therapy Index	Case Mix Rate	Therapy Non-Case Mix	Non-Case Mix Component	FY 2007 Federal Total rate	Labor Related Adjusted	Non-Labor Related	Total Rate, Wage Adjusted
RUX	1.90	\$ 269.88	2.25	\$ 240.73		\$ 72.49	\$ 583.09	\$ 389.80	\$ 139.44	\$ 529.23
RUL	1.40	\$ 198.86	2.25	\$ 240.73		\$ 72.49	\$ 512.07	\$ 342.32	\$ 122.45	\$ 464.77
RVX	1.54	\$ 218.74	1.41	\$ 150.86		\$ 72.49	\$ 442.09	\$ 295.54	\$ 105.72	\$ 401.25
RVL	1.33	\$ 188.91	1.41	\$ 150.86		\$ 72.49	\$ 412.26	\$ 275.60	\$ 98.58	\$ 374.18
RHX	1.42	\$ 201.70	0.94	\$ 100.57		\$ 72.49	\$ 374.76	\$ 250.53	\$ 89.62	\$ 340.14
RHL	1.37	\$ 194.59	0.94	\$ 100.57		\$ 72.49	\$ 367.66	\$ 245.78	\$ 87.92	\$ 333.70
RMX	1.93	\$ 274.14	0.77	\$ 82.38		\$ 72.49	\$ 429.01	\$ 286.79	\$ 102.59	\$ 389.38
RML	1.68	\$ 238.63	0.77	\$ 82.38		\$ 72.49	\$ 393.50	\$ 263.05	\$ 94.10	\$ 357.15
RLX	1.31	\$ 186.07	0.43	\$ 46.01		\$ 72.49	\$ 304.57	\$ 203.60	\$ 72.83	\$ 276.44
RUC	1.28	\$ 181.81	2.25	\$ 240.73		\$ 72.49	\$ 495.03	\$ 330.93	\$ 118.38	\$ 449.30
RUB	0.99	\$ 140.62	2.25	\$ 240.73		\$ 72.49	\$ 453.84	\$ 303.39	\$ 108.53	\$ 411.92
RUA	0.84	\$ 119.31	2.25	\$ 240.73		\$ 72.49	\$ 432.53	\$ 289.15	\$ 103.43	\$ 392.58
RVC	1.23	\$ 174.71	1.41	\$ 150.86		\$ 72.49	\$ 398.06	\$ 266.10	\$ 95.19	\$ 361.29
RVB	1.09	\$ 154.82	1.41	\$ 150.86		\$ 72.49	\$ 378.17	\$ 252.81	\$ 90.43	\$ 343.24
RVA	0.82	\$ 116.47	1.41	\$ 150.86		\$ 72.49	\$ 339.82	\$ 227.17	\$ 81.26	\$ 308.43
RHC	1.22	\$ 173.29	0.94	\$ 100.57		\$ 72.49	\$ 346.35	\$ 231.53	\$ 81.80	\$ 313.33
RHB	1.11	\$ 157.66	0.94	\$ 100.57		\$ 72.49	\$ 330.73	\$ 221.09	\$ 79.09	\$ 300.18
RHA	0.94	\$ 133.52	0.94	\$ 100.57		\$ 72.49	\$ 306.58	\$ 204.95	\$ 73.31	\$ 278.26
RMC	1.15	\$ 163.35	0.77	\$ 82.38		\$ 72.49	\$ 318.22	\$ 212.73	\$ 76.10	\$ 288.82
RMB	1.09	\$ 154.82	0.77	\$ 82.38		\$ 72.49	\$ 309.70	\$ 207.03	\$ 74.06	\$ 281.09
RMA	1.04	\$ 147.72	0.77	\$ 82.38		\$ 72.49	\$ 302.59	\$ 202.28	\$ 72.36	\$ 274.64
RLB	1.14	\$ 161.93	0.43	\$ 46.01		\$ 72.49	\$ 280.42	\$ 187.46	\$ 67.06	\$ 254.52
RLA	0.85	\$ 120.73	0.43	\$ 46.01		\$ 72.49	\$ 239.23	\$ 159.93	\$ 57.21	\$ 217.13
SE3	1.86	\$ 264.19				\$ 14.09	\$ 350.77	\$ 234.49	\$ 83.88	\$ 318.37
SE2	1.49	\$ 211.64				\$ 14.09	\$ 298.22	\$ 199.36	\$ 66.38	\$ 265.74
SE1	1.26	\$ 178.97				\$ 14.09	\$ 265.55	\$ 177.52	\$ 63.50	\$ 241.02
SSC	1.23	\$ 174.71				\$ 14.09	\$ 261.29	\$ 174.67	\$ 62.48	\$ 237.15

53 RUG-III Group	Nursing Index	Component Rate	Therapy Index	Case Mix Rate	Therapy Non-Case Mix	Non-Case Mix Component	FY 2007 Federal Total rate	Labor Related Adjusted	Non-Labor Related	Total Rate, Wage Adjusted
SSB	1.13	\$ 160.51				\$ 14.09	\$ 247.09	\$ 165.18	\$ 59.09	\$ 224.26
SSA	1.10	\$ 156.24				\$ 14.09	\$ 242.82	\$ 162.33	\$ 58.07	\$ 220.39
CC2	1.22	\$ 173.29				\$ 14.09	\$ 259.87	\$ 173.72	\$ 62.14	\$ 235.86
CC1	1.06	\$ 150.56				\$ 14.09	\$ 237.14	\$ 158.53	\$ 56.71	\$ 215.24
CB2	0.98	\$ 139.20				\$ 14.09	\$ 225.78	\$ 150.93	\$ 53.99	\$ 204.92
CB1	0.91	\$ 129.26				\$ 14.09	\$ 215.84	\$ 144.29	\$ 51.61	\$ 195.90
CA2	0.90	\$ 127.84				\$ 14.09	\$ 214.42	\$ 143.34	\$ 51.27	\$ 194.61
CA1	0.80	\$ 113.63				\$ 14.09	\$ 200.21	\$ 133.84	\$ 47.88	\$ 181.72
IB2	0.74	\$ 105.11				\$ 14.09	\$ 191.69	\$ 128.14	\$ 45.84	\$ 173.98
IB1	0.72	\$ 102.27				\$ 14.09	\$ 188.85	\$ 126.25	\$ 45.16	\$ 171.40
IA2	0.61	\$ 86.64				\$ 14.09	\$ 173.22	\$ 115.80	\$ 41.42	\$ 157.22
IA1	0.56	\$ 79.54				\$ 14.09	\$ 166.12	\$ 111.05	\$ 39.72	\$ 150.78
BB2	0.73	\$ 103.69				\$ 14.09	\$ 190.27	\$ 127.20	\$ 45.50	\$ 172.69
BB1	0.69	\$ 98.01				\$ 14.09	\$ 184.59	\$ 123.40	\$ 44.14	\$ 167.54
BA2	0.60	\$ 85.22				\$ 14.09	\$ 171.80	\$ 114.85	\$ 41.08	\$ 155.93
BA1	0.52	\$ 73.86				\$ 14.09	\$ 160.44	\$ 107.25	\$ 38.37	\$ 145.62
PE2	0.85	\$ 120.73				\$ 14.09	\$ 207.31	\$ 138.59	\$ 49.57	\$ 188.16
PE1	0.82	\$ 116.47				\$ 14.09	\$ 203.05	\$ 135.74	\$ 48.56	\$ 184.30
PD2	0.78	\$ 110.79				\$ 14.09	\$ 197.37	\$ 131.94	\$ 47.20	\$ 179.14
PD1	0.76	\$ 107.95				\$ 14.09	\$ 194.53	\$ 130.04	\$ 46.52	\$ 176.56
PC2	0.71	\$ 100.85				\$ 14.09	\$ 187.43	\$ 125.30	\$ 44.82	\$ 170.12
PC1	0.69	\$ 98.01				\$ 14.09	\$ 184.59	\$ 123.40	\$ 44.14	\$ 167.54
PB2	0.55	\$ 78.12				\$ 14.09	\$ 164.70	\$ 110.10	\$ 39.39	\$ 149.49
PB1	0.54	\$ 76.70				\$ 14.09	\$ 163.28	\$ 109.15	\$ 39.05	\$ 148.20
PA2	0.53	\$ 75.28				\$ 14.09	\$ 161.86	\$ 108.20	\$ 38.71	\$ 146.91
PA1	0.50	\$ 71.02				\$ 14.09	\$ 157.60	\$ 105.36	\$ 37.69	\$ 143.04

#### Other Project Fees

Medicaid per diem	\$ 160.17
Commercial & Private Room rate	\$ 200.00
New York State Assessment	6%
Medicare Part D Services	
PT Evaluations	\$ 65.26
OT Evaluations	\$ 68.31

Calculations based SNF PPS Final Update correction published in 2006 Federal Register

Rate difference of a penny due to rounding in calculations

Available at: [www.cms.hhs.gov/manuals/transmittals/comm\\_date\\_dsc.asp](http://www.cms.hhs.gov/manuals/transmittals/comm_date_dsc.asp)

## Broome County Fee Schedule

Civil Service Exams	Real Property
Open-competitive \$ 15.00	Small Maps \$ 3.00
Promotional \$ 7.50	Large Maps \$ 5.00
Uniformed OC \$ 25.00	Planametric Map \$ 7.50
Uniformed Prom \$ 12.50	Full County Maps-Disk \$ 500.00
*Unemployed DSS recipients who are primarily responsible for their household may receive waivers	
Legislature	Title Search Fee \$ 150.00
Guide to County, Town and Village Officials First Free - \$2.00 each add	Tax Installment Certification \$ 10.00
Freedom of Information Req \$.25 / page	Full Sheet Ariel Maps \$ 20.00
Price varies due to medium & Computer time	Tax Receipt (pick up) \$ 1.00
Budget Book (hard copy) \$17.50	Tax Receipt (mail or fax) \$ 2.00
Budget Book (CD) \$7.50	Copies \$ 0.25
Capital Improvement Program \$3.50	Tax Bill Processing Charges
Rate based on printing costs provided by Budget Office	Maintenance \$ 0.80
Broome County Library	Paper \$ 0.05
<b>Overdues</b>	Folding \$ 0.05
Adult materials 10¢/day/item	Stuffing \$ 0.07
Print 10¢/day/item	Sealing \$ 0.07
CDs 10¢/day/item	Printing \$ 0.08
Books on tape 50¢/day/item	Additional Insert \$ 0.07
Interlibrary loan (ILL) \$2.00/day/item	911 Emergency Services
VC/DVD/MP3 players	Wireline phones \$.35/month
Children's materials 10¢/day/item	Wirless phones \$.30/month
Print 10¢/day/item	
CDs \$2.00/day/item	Public Transportation (Bus Fees)
VC/DVD	Peak \$1.00
	Off Peak \$1.00
<b>Maximum fines</b>	Seniors and disabled (Off Peak) \$0.50
Hardcover books and AV \$10.00	1 Ride Pass (22 for \$20) \$0.91
VC/DVD \$20.00	12 Ride Pass \$10.00
Paperbacks and periodicals \$5.00	Monthly Pass (Unlimited) \$35.00
Youth Services hardcover books \$5.00	Student Pass (Monthly) \$22.00
Interlibrary loan (ILL) No Limit	Elderly & Disabled (Monthly) \$22.00
Repair for recirculation Varies	BC Country \$2.00
Processing fees \$5.00	Bc County Seniors & Disabled \$1.00
Lost card \$ 5.00	BC Lift \$2.00
Returned check fee \$ 20.00	Public Defender
Photocopies (public machines) 20¢/copy	Court Ordered Revenue
Microfilm Prints 25¢/copy	Misdemeanors \$65/hour
Computer paper (for public computers) 15¢/sheet	Felonies \$75/hour
	Parole Matters \$75/hour