

MULTIMEDIA EQUIPMENT REPAIR TECHNICIAN TRAINEE

DISTINGUISHING FEATURES OF THE CLASS: This is a trainee position in which the incumbent undergoes on-the-job training to become qualified as a Multimedia Equipment Repair Technician. This entry-level technical work involves the responsibility for learning and assisting in the repair and maintenance of microcomputers, printers and other peripherals, televisions, DVD's, VCR's, overhead projectors and other related equipment. The work is performed under the direct supervision of the Senior Multimedia Equipment Repair Technician. Does related work as required.

TYPICAL WORK ACTIVITIES:

Learns to:

Troubleshoot using diagnostic equipment and/or diagnostic software, as well as maintain, repair, assemble and disassemble various multimedia equipment such as microcomputers, printers and other peripherals, televisions, DVD's, VCR's, overhead projectors and other related equipment;

Perform preventative maintenance on various multimedia equipment, both on and off-site;

Maintain a parts inventory as well as service history records;

Prepare purchase requisitions for replacement parts;

Prepares and maintains other various records and required reports.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the principles and practices of the diagnostics, maintenance and repair of microcomputers, printers and other peripherals, televisions, DVD's, VCR's, overhead projectors and other related equipment;

Working knowledge of the tools, terminology and safety precautions involved in the maintenance and repair of multimedia equipment;

Ability to comprehend service manuals and utilize technical illustrations;

Ability to learn how to read and follow schematic diagrams;

Ability to follow written and oral instructions;

Mechanical aptitude;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree or higher in electrical engineering technology or related field; OR
- B) Graduation from high school or possession of an equivalency diploma and possession of a microcomputer repair A+ certification or television repair certification; OR
- C) Graduation from high school or possession of an equivalency diploma and one year of experience in repairing microcomputers, printers and other peripherals, or televisions, VCR's; OR
- D) Any equivalent combination of training and experience as defined between the limits of A), B) and C) above.

SPECIAL REQUIREMENT AT TIME OF APPOINTMENT: Possession of the appropriate level Motor Vehicle Operator's License.

NOTE: This is a Trainee position in the competitive class. An appointment made to this position following the examination is for up to a one-year term, during which time the incumbent learns how to perform the duties and responsibilities of a Multimedia Equipment Repair Technician through on the job training. Then, upon successful completion of the training period, promotion may be made without further examination to the Multimedia Equipment Repair Technician position.

R844 8/26/05

COMPETITIVE