

LOCAL LAW PERM. 2 OF 2021
LOCAL LAW INTRO. NO. 2 Of 2021

**"A LOCAL LAW AMENDING A308 AND C310 OF THE BROOME COUNTY
CHARTER AND ADMINISTRATIVE CODE"**

BE IT ENACTED, by the County Legislature of the County of Broome as follows:

Section 1: § A308 of the Broome County Charter and Code shall be amended to read as follows:

§ A308. Division of Information Technology.

There shall be in the Office of the County Executive a Division of Information Technology headed by a Director. The method of choosing the Director shall be as provided in Section C310 of the Charter. The Director shall be in the unclassified service of the civil service.

- (A) The Director of Information Technology shall:
- (1) Have such power and duties as prescribed in the Charter and Administrative Code and by the County Executive or the County Legislature.
 - (2) Establish, maintain and supervise such facilities for word processing, central mailing, printing and reproduction, central storage and stockpiling of materials, supplies and equipment as may be provided by the County Legislature.

(B) The Director of Information Technology shall give a surety bond to the County, pursuant to Article III, § C302(G), of the Charter. The bond shall be approved as to form by the County Attorney and as to the sufficiency of surety by the County Executive and filed with the Department of Records. § A309. Administrative heads; interim appointment.

Section 2: § C310 of the Broome County Charter and Code shall be amended to read as follows:

§ C310 Division of Information Technology; Director; appointment; powers and duties; deputies.

There shall be in the office of the County Executive a Division of Information Technology headed by a Director who shall be appointed by the County Executive, subject to confirmation by the County Legislature, whose term shall be for five years. The first six (6) months of said term shall be a probationary period during which the Director may be removed at the pleasure of the County Executive. In the event there is a vacancy in the position of Director prior to the expiration of the term, a new Director shall fill the remainder of the unexpired term. Said Director shall be in the unclassified service of the civil service. The Director shall:

(A) Have such power and duties as prescribed in the Administrative Code and by the County Executive or the County Legislature.

(B) Supervise, control and administer all of the information services of the County and establish procedures for the effective utilization of voice and data services by the several departments and units of County government.

(C) Supervise centralized word processing, including dictaphone services, mail and courier services, printing, stationery stores, graphic arts and accounting responsibilities.

(D) Appoint such deputies as may be authorized by the County Legislature, and all such deputies shall be in the exempt class of the civil service and shall serve at the pleasure of the Director of Information Technology.

Section 3: This Local Law shall take effect August 2, 2021 and upon filing with the Secretary of State.