

MEDICAL DIRECTOR - STD/HIV CLINIC

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the Broome County Health Department and involves the performance of professional work requiring the services of a licensed physician to oversee the STD/HIV Clinic programs. An employee in this position performs medical services of a general or specialized nature. The work is outlined and reports are reviewed by the appropriate authority, but methods of execution are left to the discretion of the physician. Supervision may be exercised over the work of nursing or other auxiliary personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

Provides direct patient care, including the delivery of primary care for HIV/AIDS patients;
Examines, makes diagnosis and provides treatment for institutional or clinic patients;
Makes periodic examinations of children to detect presence of contagious diseases and physical defects and advises parents regarding the correction of such defects;
Examines applicants for municipal government employment;
Reviews and supervises diagnosis and treatment services provided by other clinic staff including Nurse Practitioners;
Reviews and updates policies and procedures for the prevention, diagnosis and treatment of STD's and HIV/AIDS;
Prepares reports of examinations made;
Supervises and signs patient charts for nursing and support staff;
Supervises and teaches medical residents and students concerning public health medical problems of diseases;
Plans clinic services;
Authorizes hospitalization, consultation with other specialists, laboratory work, the administration of drugs, nursing care, and other medically accepted treatments;
Follows up patient progress while in and out of clinics or hospitals;
Refers patients to various facilities where indicated;
Makes available medical information useful to supporting medical, laboratory, psychiatric or social services staff in diagnosing and meeting the needs of patients;
Conducts classes or seminars in the training of staff and community health care providers regarding diagnosis, treatment and prevention of tuberculosis;
Supervises the compilation of periodic medical reports;
Prepares a variety of records and reports related to the work.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the principles and practices of public health medicine;
Ability to get along well with others;
Interest in maintaining a high standard of professional ethics;
Good motor, hand and eye coordination;

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Sound professional judgment;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a current valid license to practice medicine in New York State and two years of experience as a practicing physician.

NOTE: Board certifies in a primary care specialty such as Internal Medicine or Family Medicine is desirable.

R201 10/31/00

Pending