

Permit Number: _____

APPROVAL SIGNATURE
HIGHWAY SUPERINTENDENT OR DESIGNEE

BROOME COUNTY
DEPARTMENT OF PUBLIC WORKS

**APPLICATION FOR ANNUAL SPECIAL HAULING PERMIT
DIVISIBLE/UNDIVISIBLE LOADS**

To move a vehicle or combination of vehicles on highways under the jurisdiction of the Broome County Department of Public Works exceeding the dimensions and weight as specified in Section 385 of the Vehicle and Traffic Law and Broome County Local Law Permanent 5 of 2010

APPLICANT (Please print with pen or type all information; insert N/A if not applicable)

Name _____

Address _____

City/State/Zip _____

Phone _____ Desired dates of movement _____ to _____

Annual Permit Yes No Desired hours of movement _____ to _____

Transporting Vehicle: Make, Year, License Number, Unladen Weight	Description, Identification and Weight of Load	Gross Weight	Overall Height	Overall Length	Overall Width

MOVEMENTS TO ORIGINATE AND TERMINATE AS FOLLOWS, OVER ROUTES INDICATED:

From: _____ to: _____ Routes: _____

From: _____ to: _____ Routes: _____

<p>AXLE WEIGHT AND SPACING: (Axles less than 46 inches apart shall be considered as one axle. The spacing shall be measured to the center point between each axle.)</p>	<p>ANNUAL PERMIT HOLDERS: CAUTION</p> <p>CONSTRUCTION MAY CAUSE UNSCHEDULED DELAYS AND/OR TRAVEL RESTRICTIONS. SURVEY ROUTE PRIOR TO TRAVEL IS ADVISED. PERMIT INVALID FOR ANY LOADS WHICH EXCEED THE POSTED HEIGHTS OR WEIGHTS OF A HIGHWAY/BRIDGE.</p> <p>PERMITEE CERTIFIES THAT ALL ROUTES HAVE BEEN SURVEYED FOR OVERHEAD CLEARANCE FOR LOADS 14 FEET HIGH OR MORE.</p> <p>Signed: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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<p>PERMIT FEES AND INSURANCE:</p> <p><input type="checkbox"/> Permit Fee attached</p> <p><input type="checkbox"/> Certificate of Insurance</p>	<p>OTHER FORMS REQUIRED:</p> <p><input type="checkbox"/> Copy of NYSDOT Approved Special Hauling Permit</p> <p><input type="checkbox"/> Copy of NYSDMV Vehicle Registration</p>
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APPLICANT hereby certifies that all information is true and correct and the Highway Truck Use (Truck Mileage Tax) Plates, if required, have been issued for the above vehicles.

Dated at _____

This _____ day of _____ year _____

By _____

Title _____

Mail this application, in triplicate, to the following address along with your check or money order payable to the Broome County Director of the Office of Management and Budget (Dir of OMB) Finance. Also include the BCDPW Permit Fee Work Sheet, Certificate of Insurance and applicable Security Deposit.

County of Broome, Department of Public Works
Highway Division
47 Thomas Street
Binghamton, New York 13901
607-648-4173

NOTICE TO APPLICANT: All conditions set forth in the application for this permit are hereby made a part of it. This permit is made subject to the provisions of any and all rules, regulations and requirements of the Broome County Department of Public Works and all provisions of law at any time existing, relating thereto, and upon condition that each and all provisions thereof be, at all times, complied with by the applicant to whom this permit is granted; and it is subject to revocation by the Broome County Department of Public Works at any time.

SPECIAL CONDITION FOR ANNUAL PERMIT HOLDERS: The permittee shall comply with the attached list of roads that have seasonal weight limits, permanent weight limits, height restrictions and bridges that are posted or closed.

PERMIT OFFICE APPROVAL	TRAFFIC SIGNAL APPROVAL	BRIDGE APPROVAL	FINAL APPROVAL	REVOKED

SPECIAL HAULING PERMITS

Broome County Local Law permanent 5 of 2010 provides the mechanism for acquiring a special hauling permit. That permit will allow a vehicle that exceeds the weight and dimensional limits specified in New York State Vehicle and Traffic Law §385 to travel on County roads. The local law requires that every overweight or over dimension vehicle must obtain a permit to travel on County highways. (In general, a permit shall be required for any vehicles exceeding 80,000 pounds gross vehicle weight, 8'6" in width, 13'6" in overall vertical height or 40' in overall single vehicle length. The specific thresholds are set forth in V&T Law 385 and accompanying regulations.)

Broome County will issue three types of special hauling permits—non-divisible load, divisible load and road maintenance agreement. A non-divisible load is cargo that cannot be divided without impacting the integrity of the cargo, like a house, large vessel, construction vehicle, drilling rig, etc.. A divisible load is cargo which can be separated into units. This includes aggregates (sand, topsoil, gravel, stone), water, logs, scrap metal, fuel, milk, garbage, etc... A road maintenance agreement, executed by both the County and the applicant, may be issued to an operator/owner that operates a fleet of vehicles that carry divisible loads. A road maintenance agreement shall not apply to any vehicle that carries a non divisible load.

Broome County administers approximately 343.24 centerline miles of roads. All of these roads are not constructed to the same standard. The terms of the road maintenance agreement will depend upon the operator's fleet, regular hauling routes, road conditions, traffic schedules and similar requirements.

Special hauling permits shall be valid only on County roads within the County of Broome, State of New York. Operation of overweight or over dimensional vehicles on State, Town, Village, City or other local roads requires contact with the municipality having jurisdiction over those roads concerning permit requirements or restrictions.

The County of Broome reserves the right to restrict overweight hauling on County highways and bridges due to seasonal limitations such as spring thaws, high ground water or other possible seasonal limitations that preclude use of the County highways by overweight vehicles.

NON-DIVISIBLE LOAD PERMITS

The applicant for a non divisible load permit shall submit at a minimum, the following information:

1. A copy of the building permit if the Special Hauling Permit is for a house move.
2. The proposed route, from point of origin to final destination, indicating all roads which are to be used along the route.
3. All bridges and overhead utilities, such as traffic signals, electric and telephone cables located within the right-of-way of the proposed route.
4. Pavement width, number of travel lanes and widths, and right-of-way lines and widths for all roads to be used along the route. Also, indicate if the pavement has curb, gutters or shoulders.
5. All existing trees and mailboxes which might be in conflict along the hauling route within the right-of-way.
6. Any potential conflicts relevant to vertical and horizontal clearance along the hauling route.
7. The overall vertical loaded height, width and length of the hauling equipment, including the object to be moved as well as the axle loading on the pavement.
8. All axle weights and spacing between them.
9. License plate numbers, year, make and type of truck or tractor that will be used.
10. Certificates of Insurance satisfactory to the Broome County Director of Risk & Insurance. The applicant shall also be bonded to perform house moving operations against property damage.
11. A Fee of \$110.00 (Permit fee of \$10.00 and a Review Fee of \$100.00) for each Special Hauling Permit, payable to the Director of the Office of Management and Budget (Dir of OMB), County of Broome.
12. A copy of the New York State Department of Transportation Special Hauling Permit.

Any and all anticipated site disturbances shall require prior notification of residents along the hauling route, as well as the County of Broome and affected towns and or villages. The applicant shall not remove any existing feature(s) within a County of Broome County right-of-way without obtaining prior written authorization from the County of Broome. Any existing features damaged or removed as a result of the hauling operation shall be repaired or replaced at the applicant's expense.

Once the non divisible load permit has been approved, the applicant shall notify the Broome County Department of Public Works Highway Division (607-648-4173) at least **48 hours prior to the move** to indicate actual time and duration of the move. The applicant must also notify in writing the town(s) and or village(s) officials and all emergency agencies (police, fire, Emergency Services, etc.) of the proposed hauling route.

DIVISIBLE LOAD PERMITS

In addition to any of the above requirements, if applicable, the applicant for a divisible load permit shall submit at a minimum, the following information:

1. Copy of valid New York State vehicle registrations for each vehicle
2. Copy of New York State divisible load permit for each vehicle
3. Certificates of Insurance satisfactory to the Broome County Director of Risk & Insurance
4. A Fee of \$110.00 (Permit fee of \$10.00 and a Review Fee of \$100.00) for each Special Hauling Permit, payable to the Director of the Office of Management and Budget (Dir of OMB), County of Broome.

In the event that the applicant does not choose to obtain separate permits for every one of its vehicles that require a divisible load permit, it may elect to execute a County wide road maintenance agreement. Said agreement when executed by both the applicant and the County will constitute a divisible load permit and will cover all vehicles specifically listed. In addition to the above requirements, any applicant that wishes to execute a County wide road maintenance agreement shall provide the following information:

1. Maintenance bond if required by the Broome County Director of Risk & Insurance.
2. A description, with narrative and schematic, designating any special hauling routes that will be used by the permitted vehicles on a regular basis. (Regular basis shall mean use of a designated hauling route by one or more of the applicant's vehicles more than 4 times per day, for more than 2 consecutive days.) The narrative should include a list of all roads comprising the route, bridges, schools, places of worship and other locations where residents may be impacted. It should also include estimates of the total number of truck trips over the route.
3. If applicant has completed any road surveys of County roads which comprise part of a designated hauling route including road borings, videos, engineering surveys, seismic and similar studies, copies shall be provided to the County prior to use of the hauling route.

ANY VIOLATION OF BROOME COUNTY'S SPECIAL HAULING PERMIT REQUIREMENTS COULD RESULT IN A FINE NOT TO EXCEED \$1,000.00 PER VEHICLE PER DAY AND/OR REVOCATION OF THE PERMIT.

If there are any questions, applicant may call the Broome County Department of Public Works Highway Division (607-648-4173)