

BROOME COUNTY LAW DEPARTMENT SERVICES

COUNTY ATTORNEY

SERVICES PROVIDED BY MAIN LEGAL UNIT

- Litigation
 - Defense
 - Prosecution
- General Counsel to County Executive, Departments, Legislature, Boards and Agencies
- Resolutions
- Interpretation & Opinions
- Contracts & Negotiations
- Legal Drafting
- Liability Assessment
- Program Assessment & Planning
- Liaison Services
- Internal/External Problem Solving
- Prosecute Juvenile Delinquents and Persons in Need of Supervision (PINS)

SERVICES PROVIDED BY DSS LEGAL UNIT

- Prosecute Child Abuse & Neglect Petitions
- Adult Protective Services
- Recovery & Assistance
- Prosecute Termination of Parental Rights Petitions
- DSS Contracts
- DSS Litigation
- General Counsel to DSS
- Welfare Fraud Investigation
- Dependent Support Enforcement
- Present Paternity Petitions

SUPPORT PROVIDED TO RISK MANAGER

- Supervision
- General Counsel
- Case Review
- Risk Assessment & Coordination

SERVICES PROVIDED BY RISK MANAGER

- Risk Assessment & Prevention
- Counsel
- Investigation
- Case Reviews
- Health Insurance & Compensation Claims Administration
- Claims Fraud Prevention

SUPPORT PROVIDED TO CORONER

- Legal Counsel
- Budget & Financial Management

SUPPORT PROVIDED TO JUSTICE & CONSTABLES

- Financial Management

SUPPORT PROVIDED TO EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE OFFICER

- Supervision and General Counsel
- Case Review

SERVICES PROVIDED BY EEOC OFFICER

- Training and Advice for County Departments and Agencies
- Investigation and Litigation Support
- Minority recruitment and Community Outreach

— Legal Services provided to Departments of the County by the Main Legal Unit and DSS Legal Unit under the Supervision and Control of the County Attorney

..... Support Services Provided by the County Attorney Directly

=== Services provided by Risk Management and Equal Employment Opportunity to all County Departments