

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
August 23, 2017

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, August 23, 2017, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, C. Dziedzic

ALSO PRESENT: A. Suer, Law Dept.; T. West, Purchasing Dept.; M. Heefner, Aviation; R. Holdrege, Sheriff's Office; K. Andrews, Information Technology; G. Kilmer, Transit; S. Jerzak, J. Gerchman, Willow Point Rehabilitation and Nursing Center; R. Kaufman, Health Dept.; B. Vojtisek, Veterans Services Agency; J. Bertoni, R. O'Donnell, Legislature; H. McCrory, Executive Office

1. The Board reviewed and approved the minutes of the meeting held on August 9, 2017, as prepared and presented.
  
2. **VENDOR:** Twin Tiers Honor Flight  
**DESCRIPTION:** Donation of funds raised by Sunset 5K run to the Twin Tiers Honor Flight  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** N/A  
**COST:** 1,000.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1-Misc.**  
**BUDGET LINE:** 28010005.2010.6004126
  
3. **VENDOR:** Nolan Bottle Gas Co., Inc.  
**DESCRIPTION:** Bid 2017-064 - Sale of propane tanks owed by Broome County  
**REQUESTED BY:** M. Heefner, Aviation  
**TERM:** TBD  
**COST:** Estimated NTE \$22,251.00 - 8 propane tanks for \$20,001.00 and estimated 4,500 gallons of propane@ \$.50 per gallon  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1-2283**  
**BUDGET LINE:** 28010005.2010.50000426

4. **VENDOR:** American Lung Association  
**DESCRIPTION:** Contribute 10% of budgeted funds under NYS wide media initiative as mandated by NYSDOH for advancing tobacco free communities program - sole source  
**REQUESTED BY:** C. Horton, R. Kaufman, Health  
**TERM:** 7/1/17-6/30/18  
**COST:** NTE \$32,500.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 10-916**  
**BUDGET LINE:** **25010004.1011.6004137.2510548**
  
5. **VENDOR:** Susquehanna County Career and Technology Center  
**DESCRIPTION:** Provide EPA lead renovation training for Broome County property owners and maintenance personnel  
**REQUESTED BY:** R. Kaufman, C. Coddington, Health  
**TERM:** 10/29/17-10/28/18  
**COST:** NTE \$14,999.00 @ \$100.00 per student  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 10-998**  
**BUDGET LINE:** **25010004.1011.6004146.2510542**
  
6. **VENDOR:** N/A  
**DESCRIPTION:** Bid 2017-065 Rejection of all bids for installation of electrical equipment in police style vehicles  
**REQUESTED BY:** H. Miller, A. Martin, DPW  
**TERM:** N/A  
**COST:** N/A  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 11-Misc.**  
**BUDGET LINE:** N/A
  
7. **VENDOR:** Various per attached  
**DESCRIPTION:** Bid 2015-074 - Renewal for purchase of parts for automobiles and light trucks - open to political subdivisions  
**REQUESTED BY:** H. Miller, A. Martin, DPW  
**TERM:** 9/1/17-8/31/18 - final renewal  
**COST:** per attached catalog listing & discounts/markups  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 11-1462-1**  
**BUDGET LINE:** various

8.     **VENDOR:** Onondaga County Sheriff's Office  
**DESCRIPTION:** Non-contracted services provided by Onondaga County Sheriff to guard an inmate undergoing surgery at Upstate Medical Center  
**REQUESTED BY:** D. Harder, R. Holdrege, Sheriff  
**TERM:** 5/15/17-5/22/17 & 6/6/17-6/9/17  
**COST:** NTE \$7,498.06  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 12-Misc.**  
**BUDGET LINE: 23010003.1010.6004593**
  
9.     **VENDOR:** Doron Precision Systems  
**DESCRIPTION:** Preventative maintenance covering parts, labor & travel on the mobile driving simulation system - single source  
**REQUESTED BY:** G. Kilmer, D. Thorp, Transit  
**TERM:** 9/1/17-8/31/18  
**COST:** NTE \$7,355.00  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 14-455(A)**  
**BUDGET LINE: 31010105.2040.6004130**
  
10.    **VENDOR:** Emerald Resources  
**DESCRIPTION:** Bid 2017-058 - purchase of fall alert alarms and accessories for safety of residents at risk of falling  
**REQUESTED BY:** D. Johnson, S. Jerzek, WPNH  
**TERM:** 8/1/17-7/31/19 - one optional 1 year renewal through 7/31/20  
**COST:** Estimated NTE \$15,000.00 annually  
**BAC ACTION:** **Approved, Purchasing Dept. to process**  
**CA 17-441(B)**  
**BUDGET LINE: 27060104.2050.6004062**
  
11.    **VENDOR:** Cantata Health, LLC  
**DESCRIPTION:** Software subscription for limited use by Willow Point to support Caretracker software  
**REQUESTED BY:** K. Andrews, P. Memos, Info Tech  
**TERM:** 7/1/17-8/31/17  
**COST:** NTE \$2,400.00 @ \$1,200.00 per month  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 17-458**  
**BUDGET LINE: 10020001.1010.6004192**

12. **VENDOR:** Serafini Transportation  
**DESCRIPTION:** Bid 2012-074 - amend contract for transportation of children with disabilities and developmental delays in ealy intervention and preschool special ed programs to extend term at current pricing through 11/30/17  
**REQUESTED BY:** R. Kaufman, T. Cooney, Health  
**TERM:** 9/1/16-11/30/17  
**COST:** \$25.48/one way trip - no change  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 575-11**  
**BUDGET LINE:** 250600004.1010.6004146
  
13. **VENDOR:** Frontier Communications  
**DESCRIPTION:** Telephone communication service including long distance, features and Internet for Highway & Parks - low quote  
**REQUESTED BY:** K. Andrews, P. Memos, Info Tech  
**TERM:** 8/16/17-8/15/19  
**COST:** Estimated NTE \$13,560.00 @ approximately \$565.00 per month  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1236-222**  
**BUDGET LINE:** 10020001.1010.6004101
  
14. **VENDOR:** Finger Lakes Technologies Group, Inc.  
**DESCRIPTION:** Addition of two PRI(primary rate interfaces) for services at the Broome County Office Building  
**REQUESTED BY:** K. Andrews, P. Memos, Info Tech  
**TERM:** 9/1/17-8/31/20  
**COST:** NTE \$27,360.00 @ \$760.00/month for 36 months  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1236-467**  
**BUDGET LINE:** 10020001.1010.6004102
  
15. **VENDOR:** DoubleMap  
**DESCRIPTION:** CAD/AVL system app for network fleet integration at Transit Dept. to include real time passenger information system - single source  
**REQUESTED BY:** K. Andrews, P. Memos, Info Tech  
**TERM:** 9/1/17-8/30/20  
**COST:** NTE \$71,794.06  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 1236-468**  
**BUDGET LINE:** 3100105.2040.6004183

16. **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Bid 2013-076 - renewal for purchase of fax and laser printer toner cartridges including repair services for items in section 3 for various departments and open to political subdivisions  
**REQUESTED BY:** T. West, C. Ellsworth, Purchasing  
**TERM:** 10/1/17-9/30/18 - final renewal  
**COST:** NTE \$45,000.00  
**BAC ACTION:** **Approved, Law Dept. to process CA 2567(A)**  
**BUDGET LINE:** various
17. **VENDOR:** Tri Cities Opera  
**DESCRIPTION:** Funding in support of a veterans only performance of TCO upcoming production of Glory Denied  
**REQUESTED BY:** B. Vojtisek, S. Leader, Veterans  
**TERM:** 11/11/17  
**COST:** NTE \$18,200.00 **Amended NTE \$17,200.00**  
**BAC ACTION:** **Approved as amended, Law Dept. to process CA 2857**  
**BUDGET LINE:** 36000006.1010.6004146

There being no further business at hand, the meeting was adjourned at 11:10 a.m.

**NEXT MEETING:** September 13, 2017



Ann Marie Suer, Secretary  
Board of Acquisition and Contract