

BOARD OF ACQUISITION AND CONTRACT
December 13, 2017

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, December 13, 2017, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: J. Knebel for K. McManus, L. Boulton, C. Dziedzic

ALSO PRESENT: A. Suer, K. Beale, Law Dept.; T. West, Purchasing Dept.; R. Holdrege, S. Davis, Sheriff's Office; K. Empett, K. Saunders, Mental Health; M. VanValkenburgh, S. Brown, DPW/Highway; R. Serowik, Emergency Services; G. Kilmer, Transit; M. Heefner, Aviation; J. Bertoni, R. O'Donnell, Legislature; R. Kaufman, Health; J. Gerchman, WPRNC; K. White, J. Sullivan, DSS/Mental Health; K. Andrews, Information Technology

1. The Board reviewed and approved the minutes of the meeting held on November 21, 2017, as prepared and presented.

2. VENDOR: L & T Construction
DESCRIPTION: Bid #2016-058 - Change Order #1 - Project cost reduction, extend contract completion date and final payment for Runway 16/34 Rehabilitation Construction Project
REQUESTED BY: M. Heefner, Aviation
TERM: 9/8/16-10/31/17 - extension of 61 calendar days
COST: NTE \$9,730,140.14 - CO#1 reduction of \$994,749.34 - Final payment \$995,455.81
BAC ACTION: Approved, Law Dept. to process
CA 1-2274
BUDGET LINE: 28010005.2012.6002203.2820060

3. VENDOR: Thomas Harding, Ph D.
DESCRIPTION: Mandated 730 examinations to determine if defendant is competent to stand trial
REQUESTED BY: N. Williams-Frank, K. Empett, Mental Health
TERM: 1/1/18-12/31/18
COST: NTE \$12,500.00 @ \$254.40/each
BAC ACTION: Approved, Law Dept. to process
CA 7-333
BUDGET LINE: 26000004.1010.6004573

4. VENDOR: Sheri Esteban-Elie, Ph D.
DESCRIPTION: Amend current contract to increase NTE for 730 examinations to determine if a defendant is mentally competent to stand trial
REQUESTED BY: N. Williams-Frank, K. Empett, Mental Health
TERM: 1/1/17-12/31/17
COST: NEW NTE \$6,017.60 - Increase of \$1,017.60 from \$5,000.00
BAC ACTION: Approved, Law Dept. to process
CA 7-342
BUDGET LINE: 26000004.1010.6004573

5. VENDOR: Sheri Esteban-Elie, Ph D.
DESCRIPTION: Mandated 730 examinations to determine if defendant is competent to stand trial
REQUESTED BY: N. Williams-Frank, K. Empett, Mental Health
TERM: 1/1/18-12/31/18
COST: NTE \$7,500.00 @ \$254.40/each
BAC ACTION: Approved, Law Dept. to process
CA 7-342
BUDGET LINE: 26000004.1010.6004573

6. VENDOR: Various
DESCRIPTION: EMS Instructor Listing
REQUESTED BY: M. Ponticiello, R. Serowik, P. Wiggins, Emergency Services
TERM: 1/1/18-6/30/18
COST: Per attached rates
BAC ACTION: Approved, Law Dept. to process
CA 10-220
BUDGET LINE: Various

7. VENDOR: Evenflo Company, Inc.
DESCRIPTION: Bid #2017-097 - Purchase of car seats for the Child Safety Program
REQUESTED BY: R. Kaufman, C. Horton, C. Fedor, Health Dept.
TERM: 1/1/18-12/31/18
COST: Per attached spreadsheet - 2nd Low bid
BAC ACTION: Approved, Purchasing Dept. to process
CA 10-735b
BUDGET LINE: Various

8. VENDOR: J & J Equipment
DESCRIPTION: Bid #2017-094 - One-time purchase of one (1) new and unused 2017 Superior Broome Model DT74J Self-Propelled Road Sweeper
REQUESTED BY: S. Brown, M. VanValkenburgh, DPW/Highway

TERM: Est. 90 days after purchase order

COST: NTE \$54,500.00

BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Purchasing Dept. to process

CA 11-Misc

BUDGET LINE: 30020105.5202.2002302.3020020

9.

VENDOR: Microwest Software Systems
DESCRIPTION: AMMS Web maintenance & support for various Broome County sites - Sole Source
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 2/1/18-1/31/18
COST: NTE \$44,370.00 @ \$8,874.00/year
BAC ACTION: Approved, Law Dept. to process
CA 11-1938
BUDGET LINE: 10020001.1010.6004192
10.

VENDOR: Solvents & Petroleum Service, Inc.
DESCRIPTION: Service & cleaning of auto parts washer machines
REQUESTED BY: H. Miller, DPW
TERM: 12/1/17-12/31/18
COST: NTE \$7,518.00
BAC ACTION: Approved, Law Dept. to process
CA 11-2069
BUDGET LINE: Various
11.

VENDOR: Ti Training
DESCRIPTION: Purchase of a portable use of force simulator system for trainings
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: One-time purchase - Est. 60 days after purchase order
COST: NTE \$56,200.00 - No cost to county / Funded from inmate telephone trust
BAC ACTION: Approved – 2 Ayes, 1 Nay by Legislative Chair, Purchasing Dept. to process
CA 12-Misc.
BUDGET LINE: 94000099.6170.4660034
12.

VENDOR: Dr. Vijayakumar Komareth
DESCRIPTION: Psychiatric evaluations of inmates for admission to CNY Psychiatric Center - Single Source
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: 1/1/18-12/31/18
COST: NTE \$90.00/evaluation - No change

**BAC ACTION: Approved, Law Dept. to process
CA 12-583
BUDGET LINE: 23010003.1010.6004406**

13. **VENDOR:** Law Enforcement Psychological Associates (LEPA)
DESCRIPTION: Psychological testing, counseling and intervention services for the Sheriffs' Office
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Office
TERM: 1/1/18-12/31/18
COST: NTE \$14,999.00 per attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 12-618
BUDGET LINE: 23020303.1010.6004123**

14. **VENDOR:** Cummins Northeast, LLC.
DESCRIPTION: Purchase of OEM parts and labor for Cummins equipment - Single Source
REQUESTED BY: G. Kilmer, B. Keefer, M. Craig, Transit
TERM: 1/1/18-12/31/18
COST: EST NTE \$75,000 / see attached rates for labor
**BAC ACTION: Approved, Law Dept. to process
CA 14-389
BUDGET LINE: 31010105.2040.6004040/6004130**

15. **VENDOR:** Penn Detroit Diesel-Allison
DESCRIPTION: Purchase of OEM parts and diagnose and repair various components on Transit buses - Single Source
REQUESTED BY: G. Kilmer, B. Keefer, Transit
TERM: 1/1/18-12/31/18
COST: EST NTE \$115,000.00 @ Est. \$15,000.00/labor and \$100,000.00 parts
**BAC ACTION: Approved, Law Dept. to process
CA 14-398
BUDGET LINE: 31010105.2040.6004040/6004130**

16. **VENDOR:** Triple Cities Acquisitions d/b/a Cook Brothers
DESCRIPTION: Bid #2015-112 - Renewal - Repair/Overhaul B400R transmissions on Transit buses
REQUESTED BY: G. Kilmer, B. Keefer, M. Craig, Transit
TERM: 1/1/18-12/31/18 - Final Renewal
COST: NTE \$3,765.00/overhaul
**BAC ACTION: Approved, Law Dept. to process
CA 14-506**

BUDGET LINE: 31010105.2040.6004040

17. VENDOR: Triple Cities Acquisitions d/b/a Cook Brothers
DESCRIPTION: Bid #2015-113 - Renewal - Service, repair and/or rebuild steering & driveline components for Transit buses
REQUESTED BY: G. Kilmer, B. Keefer, M. Craig, Transit
TERM: 1/1/18-12/31/18 - Final Renewal
COST: NTE \$75.00/hr. + 25% markup on parts
**BAC ACTION: Approved, Law Dept. to process
CA 14-506-1
BUDGET LINE: 31010105.2040.6004040**

18. VENDOR: Aftermarket Parts Company, LLC
DESCRIPTION: Purchase of Orion & Nabi bus parts for Transit buses - Sole Source
REQUESTED BY: G. Kilmer, M. Craig, B. Keefer, Transit
TERM: 1/1/18-12/31/18
COST: EST NTE \$99,999.00
**BAC ACTION: Approved, Law Dept. to process
CA 14-522
BUDGET LINE: 31010105.2040.6004040**

19. VENDOR: Prevost
DESCRIPTION: Purchase of OEM parts for Nova Bus equipment - Single Source
REQUESTED BY: G. Kilmer, B. Keefer, M. Craig, Transit
TERM: 1/1/18-12/31/18
COST: EST NTE \$100,000.00
**BAC ACTION: Approved, Law Dept. to process
CA 14-529
BUDGET LINE: 31010105.2040.6004040**

20. VENDOR: NYS Industries for the Disabled (NYSID)
DESCRIPTION: Laundry service for Willow Point Rehabilitation and Nursing Center
REQUESTED BY: T. West, C. Ellsworth, Purchasing
TERM: 1/1/18-12/31/18
COST: EST NTE \$275,000.00 - \$.5470/lb. linen, \$.0936/washcloth, \$1.85 Bariatric sheet
**BAC ACTION: Approved, Law Dept. to process
CA 17-516
BUDGET LINE: 27030304.2050.6004121**

21. **VENDOR:** Prometric, Inc.
DESCRIPTION: Nurse's Aide Training Course for WP employees to become certified nursing assistants - Sole Source
REQUESTED BY: R. LaClair, S. Jerzak, WPRNC
TERM: 1/1/18-12/31/18
COST: NTE \$9,720.00 - 72 students @ \$135.00/each
BAC ACTION: **Approved, Law Dept. to process**
CA 17-652
BUDGET LINE: **27060304.2050.6004168/50000808**

22. **VENDOR:** Sepp Management Company, Inc.
DESCRIPTION: Lawn care, snow and ice removal at the Northern Broome Senior Center
Single Source
REQUESTED BY: L. Schule, D. Bates, Office for Aging
TERM: 1/1/18-12/31/18
COST: NTE \$10,550.00
BAC ACTION: **Approved, Law Dept. to process**
CA 292-381b
BUDGET LINE: **3410006.1010.6004117**

23. **VENDOR:** Towanda Printing - Commercial Printing Division
DESCRIPTION: Bid #2014-064 - Renewal - Senior Newsletter monthly printing
REQUESTED BY: L. Schule, T. Eaton, Office for Aging
TERM: 1/1/18-12/31/18 - One (1) optional one-year renewal remains through 12/31/19
COST: NTE \$14,945.00
BAC ACTION: **Approved, Law Dept. to process**
CA 292-464
BUDGET LINE: **34010006.1011.6004138.3410623**

24. **VENDOR:** Priority Dispatch
DESCRIPTION: Maintenance for ProQA ESP, Aqua ESP M and MPDS backup cardset for 911
REQUESTED BY: M. Ponticiello, N. Desko, Emergency Services
TERM: 11/1/17-10/31/18
COST: NTE \$11,069.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-99a
BUDGET LINE: **20030003.1010.6004138**

25. **VENDOR:** Mediware Human & Social Services, Inc.
DESCRIPTION: Software licenses, maintenance, technical support for SAMS Harmony Network System for Community Alternative Systems Agency (CASA) - Sole Source
REQUESTED BY: K. White, J. Sullivan, R. Peterson, DSS
TERM: 1/1/18-12/31/18
COST: NTE \$7,482.60
BAC ACTION: **Approved, DSS Law Dept. to process**
CA 1236-199a
BUDGET LINE: 35010006.1011.6004055.3510371
26. **VENDOR:** Integrated Systems
DESCRIPTION: State Contract #PT65435, Award #20191, Group #77201 - Maintenance and warranty for Broome County Wireless Infrastructure, Monitoring Services
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 1/1/18-12/31/18
COST: NTE \$16,941.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-200b
BUDGET LINE: 10020001.1010.6004193
27. **VENDOR:** Various
DESCRIPTION: Bid #2017-096 - Purchase of copier, fine and other paper and envelopes for Print Shop
REQUESTED BY: D. O'Keefe, C. Heide, Information Technology
TERM: 1/1/18-12/31/18 **CORRECTION:** 1/1/18-6/30/18
COST: NTE \$7429.51 per attached
BAC ACTION: **Approved as amended, Purchasing Dept. to process**
CA 1236-228
BUDGET LINE: 10010001.1010.6004012
28. **VENDOR:** Fiber Technologies Network, LLC
DESCRIPTION: State Contract #PS64720, Award #77017, Group #20268 - Dark fiber cable to BC Transit Dept.
REQUESTED BY: K. Andrews, C. Irvine, Information Technology
TERM: 4/1/18-3/31/21
COST: NTE \$35,568.00/3 years @ \$988.00
BAC ACTION: **Approved, Law Dept. to process**
CA 1236-282
BUDGET LINE: 10020001.1010.6004505

29. VENDOR: Broome County Central Foods
DESCRIPTION: Management of contract with Aramark by Central Foods for preparation and delivery of meals under OFA's Senior Center Meals Program
REQUESTED BY: L. Schule, T. Eaton, Office for Aging
TERM: 1/1/18-12/31/18
COST: NTE \$1,120,127.00
**BAC ACTION: Approved, Law Dept. to process
CA 1708
BUDGET LINE: 34010006.1011.6004625.Various**
30. VENDOR: CleanHarbors Environmental Services, Inc.
DESCRIPTION: Bid #2014-125 - Renewal - Operation, transportation and disposal of hazardous & universal waste from the Broome County Hazardous Waste Facility
REQUESTED BY: L. Boulton, B. Donnelly, DPW - Solid Waste/Landfill
TERM: 1/1/18-12/31/18
COST: Per attached rates
**BAC ACTION: Approved, Law Dept. to process
CA 1732-157
BUDGET LINE: 38050007.2020.6004138**
31. VENDOR: Maven Technologies
DESCRIPTION: Bid #2016-095 - Renewal - Transportation & recycling of end of life electronics from the Broome County Hazardous Waste Facility
REQUESTED BY: L. Boulton, B. Donnelly, DPW - Solid Waste/Landfill
TERM: 1/1/18-12/31/18 - One optional one-year renewal through 12/31/19
COST: NTE \$35,000.00 - No change in pricing
**BAC ACTION: Approved, Law Dept. to process
CA 1732-493-4
BUDGET LINE: 38050007.2020.6004138**
32. VENDOR: Southern Tier Recyclers, Inc.
DESCRIPTION: Revenue from corrugated cardboard recycling delivered to vendor facility
REQUESTED BY: L. Boulton, D. Smith, DPW - Solid Waste
TERM: 1/1/18-12/31/18
COST: Revenue - \$50.00/ton
**BAC ACTION: Approved, Law Dept. to process
CA 1732-515-1
BUDGET LINE: 38040007.2020.5000431**

33. **VENDOR:** Five Star Equipment
DESCRIPTION: Purchase of OEM BOMAG equipment parts - Single Source
REQUESTED BY: L. Boulton, K. Hall, DPW - Solid Waste
TERM: 1/1/18-12/31/18
COST: EST NTE \$75,000.00
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 1732-523a
BUDGET LINE: **38040007.2020.6004040**
34. **VENDOR:** ZMK Construction
DESCRIPTION: Bid #2017-081 - Change Order #1 - Extension of completion date for Broome County Landfill Section IV, Cell 3/4 Berm Reconstruction Project
REQUESTED BY: L. Boulton, L. Haskell, DPW - Solid Waste/Landfill
TERM: NTP-12/22/17 - Extension of 92 calendar days from 9/20/17-12/22/17
COST: No change
BAC ACTION: **Approved, Law Dept. to process**
CA 1732-579-1
BUDGET LINE: **38010007.5205.6002206.3820055**
35. **VENDOR:** Northern Tier Refrigeration
DESCRIPTION: Renewal - Refrigeration/freezer service (labor only) for all refrigeration (except Blast Chillers at WPNH, PSF) and OFA Senior Centers or other county run facilities
REQUESTED BY: J. Knebel, A. Martin, Central Foods
TERM: 2/1/18-1/31/19 - One (1) optional one-year renewal remains through 1/31/20
COST: NTE \$14,999.00 @ \$65.00/hr. straight time & \$97.50/nights and weekends
BAC ACTION: **Approved, Law Dept. to process**
CA 1748-44
BUDGET LINE: **Various**
36. **VENDOR:** Toshiba Business Solutions
DESCRIPTION: Lease of Toshiba eStudio 4508a MFP copier
REQUESTED BY: R. Blythe, R. Zanker, County Clerk
TERM: 2/28/18-2/27/23
COST: NTE \$8,475.00/ 60 mos. @ \$141.25/month plus .0065/copy over 3,500/pages/mo.
BAC ACTION: **Approved, Law Dept. to process**
CA 2560-3
BUDGET LINE: **04010001.1010.6004196**

37. **VENDOR:** Vietnam Veterans of America, Chapter 386
DESCRIPTION: Donation to assist in the purchase of a silver rose monument to honor veterans who have died from diseases associated with agent orange.
REQUESTED BY: B. Vojtisek, S. Leader, Veterans Services
TERM: One-time donation
COST: NTE \$1,000.00
BAC ACTION: **Approved, Law Dept. to process**
CA 2862
BUDGET LINE: 36000006.1010.6004147

NEXT MEETING: December 27, 2017


Ann Marie Suer, Secretary
Board of Acquisition and Contract