#### **Types of Jobs**

The Senior Helpers Program keeps lists of workers for private hire registered in the following categories:

- At home hairdresser
- Companionship
- Handy man and minor repairs
- Housekeeping
- Lawn mowing
- Personal Care
- Pet care
- Shopping
- Snow removal
- Transportation
- Yard work





60 Hawley Street Binghamton, NY 13901 (607) 778-6105 www.gobroomecounty.com/senior

Funding for The Senior Helpers Program is provided by: New York State Office for Aging & Broome County

# SENIOR HELPERS PROGRAM



### Broome County Office for Aging

## 607-778-6105

#### How the Program Works

The Senior Helpers Program maintains lists of workers who registered for tasks such as home repairs, housekeeping, shopping, transportation etc. Jobs may be one-time or longer depending on the agreement between the Senior Helper and the person hiring.

- Workers register with the program and identify the types of work they are able to do.
- The person needing work done, contacts the Senior Helpers Program and leaves a message. A list is then mailed out with names and contact numbers of workers who have registered for these tasks.
- The person who needs to hire utilizes the list of registered workers and contacts individuals on this list.

#### When Hiring a Worker

- Utilize the lists mailed to you to contact workers. If you need a new list, contact the program.
- Get quotes from several workers for the jobs you need to get completed.
- Negotiate conditions such as hourly rate, timeframes, and other expectations.
- Broome County Office for Aging does not provide a background check on those who list themselves as Senior Helpers. You should check worker references to assure you are hiring the right person for your job.

#### **Expectations for Workers**

By registering with the program, your name and contact number will be added to lists that are mailed to individuals who wish to hire. You may register your name and phone number for multiple tasks you wish to be hired for.

The individuals and families who turn to the program usually are older people who need some help. You are expected to perform your duties to the best of your abilities.

You need to keep the program informed about changes such as: needing to be removed from the mailing lists, change in contact information and/or if you want to be added to multiple tasks lists.

- You may be asked to provide references or other information by the individual who is hiring you.
- Accept only jobs that you are able and qualified to perform.
- Establish the payment for the job prior to beginning work.
- All wages are income and may be taxable; it is your responsibility to comply with all tax laws.



To Hire a Worker Or Register as a Worker leave a message with the Senior Helpers Program This program will only accept voicemails:

- If you want to hire a worker please leave a message with your full name, phone number, address and type of work you need help with.
- If you want to become a Senior Helper please leave your name, phone number and address so our office can mail you paperwork to complete. If you are already a Senior Helper but need to change your information, please leave a message with your name, phone number and changes.

### Call 607-778-6105

