



**Broome County Safe Housing Task Force – Core Group
Thursday, January 10, 2-3pm
Meeting Minutes**

Attendees: Josh Phelps (Director – Environmental Health), Sonja Bennett (Deputy Commissioner of TA – Department of Social Services), Chris Schleider (City of Binghamton Code Department), Dai Korba (Village of Johnson City Planning), Larry Sal (Landlord – Sall Associates), Christina Cramer (BC Executive’s Office), Mark Schuster (Co-Chair – BC Health Department), Rebecca Rathmell (Co-Chair – Southern Tier Homeless Coalition)

1. Public Forum

- a. Reschedule date: February 5th – BCPL Decker Room – 5-7pm
- b. Public Notice/Press Release
 - i. Public Notice and Media Opportunity from Exec Office
- c. General Invitation for Distribution
 - i. Flyer to Core Group to distribute to networks
 - ii. Groups to send: BBAPI, We Must Live, Citizen Action, NOMA Safe Streets, First Ward Action Council, Sarah Jane Johnson, FEN, JC Senior Center, Saint James, Landlord Association
 - iii. Exec Office to design invitation
- d. Agenda
 - i. Welcome (10 minutes)
 - ii. Experiences Sharing Opportunity (45 minutes)
 1. Prioritizing residents over frequent speakers/agency representatives/limit to 2 minutes each
 - iii. Guided Questions/Topics (60 minutes)
 1. Visual presentation: Powerpoint to help lead conversation



-
- iv. Resource table: flyers from agencies represented on the Task Force and others
 - e. Written cards/Online survey (open for the entire week)
 - i. What are your challenges regarding housing in Broome County?
 - ii. Do you know how to contact Task Force Agencies?
 - iii. Have you ever been turned away from a landlord or agency, causing you to live in unsafe housing?
 - iv. What do you think would create better housing availability in Broome County?
 - v. How can Task Force agencies HUD/Code/Health help?
 - vi. Would a designated person to assist with housing be helpful to you?
 2. Recommendations to Executive Committee
 - a. Progress Report or Program/Legislation?
 - b. County level or municipal level?
 - i. Use public forum as launching pad to involve smaller municipalities