



**Broome County Safe Housing Task Force – Core Group
Thursday, January 24, 1-2pm
Meeting Minutes**

Attendees: Josh Phelps (Director – Environmental Health), Tom Costello (City of Binghamton Code Department), Chris Schleider (City of Binghamton Code Department), Christina Cramer (BC Executive’s Office), Mark Schuster (Co-Chair – BC Health Department)

1. Public Forum: Tuesday February 5th – BCPL Decker Room – 5-8pm

- a. Identify facilitator
 - i. Rebecca and Mark
- b. Finalize agenda
 - i. Introductions of Core Group and Exec Committee members (10 minutes)
 - ii. Open Floor Discussion (30-45 minutes)
 1. Limit to 2-3 minutes
 - iii. Review of Core Group Recommendations (50 minutes)
 1. Guided Questions
 - iv. Additional Aspects of Interest (20 minutes)
 - v. Next Steps (10 minutes)
- c. Determine follow up messaging
 - i. Tally results and share online

~~2. PowerPoint Preview~~

3. Report to Executive Committee

- a. After Public Forum – proposals and public comment on those proposals

Next Meeting: Thursday February 7th – Time & Location TBD