

PERSONNEL COMMITTEE MEETING MINUTES
March 7, 2023

The Personnel Committee of the Broome County Legislature met on Tuesday, March 7, 2023 in the Legislative Conference Room.

Members Present: M. Hilderbrant (Chair & Voting Representative for G. Baldwin), E. Micha, J. Shaw, M. Whalen, S. Ryan.

Members Absent: None

Others Present: L. Augostini, B. Weslar, K. Myers, M. Tanzini, J. Scott, C. Hall, A. Martin, Legislature; M. Ponticiello, C. Wagner, Executive; J. Knebel, OMB; S. Davis, Sheriff's Office; J. Phelps, Health; C. Segrue, Personnel; J. Haas, R. O'Donnell, Land Bank; M. Whitcombe, T. Eaton, OFA; N. Williams, K. White, J. Sullivan, DSS; K. Saunders, Mental Health; M. McFadden, Health; B. Murphy, OET; M. Baker, Public Defender; P. Stromhaugh, J. Schmidt, Resident.

The Personnel Committee meeting was called to order by the Chair at 4:00 PM. Mr. Shaw made a motion to move the agenda, seconded by Mr. Whalen.

The Committee took the following action with regard to the matters before it:

#8 [RESOLUTION AUTHORIZING RENEWAL OF THE EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM \(EISEP\) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2023-2024](#)

Carried. Ayes-5, Nays-0

#9 [RESOLUTION AUTHORIZING RENEWAL OF THE COMMUNITY SERVICES FOR THE ELDERLY PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2023-2024](#)

Carried. Ayes-5, Nays-0

#10 [RESOLUTION AUTHORIZING RENEWAL OF THE WELLNESS IN NUTRITION \(WIN\) PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2023-2024](#)

Carried. Ayes-5, Nays-0

#18 [RESOLUTION AUTHORIZING RENEWAL OF THE HEALTHY NEIGHBORHOODS PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2023-2024](#)

Responding to a question from Ms. Micha, Mr. Phelps stated that this program is for home assessments inside low-income properties through referrals. Responding to a question from Mr. Whalen, Mr. Phelps stated that they do assess led issues as well. Responding to a question from Mr. Shaw, Mr. Phelps stated that anyone can submit a referral.

Carried. Ayes-5, Nays-0

#19 RESOLUTION AUTHORIZING RENEWAL OF THE YOUTH TOBACCO ENFORCEMENT AND PREVENTION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2023-2024

Carried. Ayes-5, Nays-0

#20 RESOLUTION AUTHORIZING RENEWAL OF THE IMMUNIZATION ACTION PLAN GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2023-2024

Responding to a question from Ms. Micha, Mr. Phelps stated that this is an education-based program for providers for school children immunizations and the funds are used for personnel. Responding to a question from Mr. Shaw, Mr. Martin stated that the language used in the resolution allows the department to accept extra funding without coming back to the Legislature, as long as it doesn't alter the structure of the program.

Carried. Ayes-5, Nays-0

#21 RESOLUTION AUTHORIZING RENEWAL OF THE ENHANCED WATER SUPPLY PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2023-2024

Responding to a question from Ms. Ryan, Mr. Phelps stated that the county monitors each municipality's water supply. Responding to a question from Mr. Whalen, Mr. Phelps stated that if a child tests for high levels of lead, an entire investigation will take place on that water supply.

Carried. Ayes-5, Nays-0

#22 RESOLUTION AUTHORIZING RENEWAL OF THE FLEXIBLE FUNDS FOR FAMILY SERVICES PROGRAM FOR THE DEPARTMENT OF SOCIAL SERVICES, ADOPTING A PROGRAM BUDGET AND RENEWING THE AGREEMENT WITH RISE FOR 2023

Responding to a question from Ms. Micha, Mr. White state that this is being used as a bridge period as the grant will switch over to the federal fiscal year in September.

Carried. Ayes-5, Nays-0

#23 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE BROOME COUNTY HEALTH DEPARTMENT

Responding to a question from Mr. Whalen, Mr. Phelps stated that this is moving previous grant covered positions to a new grant covered positions for WIC and COVID.

Carried. Ayes-5, Nays-0

#24 RESOLUTION AUTHORIZING A PERSONNEL CHANGE REQUEST FOR WILLOW POINT REHABILITATION AND NURSING CENTER

Responding to a question from Mr. Shaw, Ms. Wagner stated that this is creating a new training position for an Assistant Administrator.

Carried. Ayes-5, Nays-0

#25 RESOLUTION AUTHORIZING A PERSONNEL CHANGE REQUEST FOR THE OFFICE OF THE SHERIFF

Responding to a question from Mr. Whalen, Mr. Davis stated that this is increasing the current position from 37.5 hours to 40 hours.

Carried. Ayes-5, Nays-0

#26 RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF BROOME AND THE BROOME COUNTY OFFICE OF THE SHERIFF AS JOINT EMPLOYEERS AND BROOME COUNTY SHERIFF'S LAW ENFORCEMENT OFFICERS ASSOCIATION

Carried. Ayes-5, Nays-0

#27 RESOLUTION AUTHORIZING RENEWAL OF THE US MARSHALS FALCON PROGRAM GRANT FOR THE OFFICE OF THE SHERIFF AND ADOPTING A PROGRAM BUDGET FOR 2022-2023

Carried. Ayes-5, Nays-0

#40 RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATEWIDE EXPANSION OF HURRELL-HARRING PROGRAM GRANT FOR THE OFFICE OF THE PUBLIC DEFENDER AND ADOPTING A PROGRAM BUDGET FOR 2020-2021

Carried. Ayes-5, Nays-0

#41 RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATEWIDE EXPANSION OF HURRELL-HARRING PROGRAM GRANT FOR THE OFFICE OF THE PUBLIC DEFENDER AND ADOPTING A PROGRAM BUDGET FOR 2021-2022

Carried. Ayes-5, Nays-0

#45 RESOLUTION AUTHORIZING A PERSONNEL CHANGE REQUEST FOR THE OFFICE OF THE SHERIFF

Carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mr. Shaw seconded by Ms. Ryan. The meeting adjourned at 4:19 PM.