

REHABILITATION COORDINATOR

DISTINGUISHING FEATURES OF THE CLASS: This position involves geriatric responsibilities in the areas of occupational therapy, physical therapy and nursing the total patient care. The incumbent is responsible for providing encouragement, therapy, activities and care so the patient can achieve and maintain the highest level of self-care, independence and well being. The work is performed under the direct supervision of the Deputy Nursing Home Administrator for Nursing Services. Supervision is exercised over the work of Rehabilitation Aides. Does related work as required.

TYPICAL WORK ACTIVITIES:

Coordinates rehabilitation programs with the Nursing Department and other auxiliary departments;
Determines referral of resident cases to physical therapy, occupational therapy, activities department, and other auxiliary departments;
Evaluates residents to determine the appropriate use and fit of splints, slings, and braces, observes for complications of use;
Teaches Range of Motion technique of Nursing Assistants and monitors effect on residents;;
Assures that if adaptive devices are ordered, they are being used;
Monitors resident positioning and ambulation (quarterly);
Monitors ADL (Activities of Daily Living) sheets for correction of problems related to ambulation, positioning, use of adaptive devices;
Provides inservice to reinforce proper ROM (Range of Motion), and assist with walking techniques;
Submits monthly rehabilitation statistics which include all pertinent information concerning current programs, the progress of such programs, and suggestions for new or adjusted programs;
Submits departmental meeting minutes quarterly.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of principals, practices of geriatric rehabilitation;
Ability to evaluate, plan, and coordinate appropriate care of residents;
Ability to guide staff in the proper positioning, ambulating and activities of patients;
Ability to communicate well both orally and in writing;
Ability to secure the cooperation of others;
Dependability, resourcefulness, good observation skills, and professionalism;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A) License and current registration by the New York State Education Department as a Registered Professional Nurse, Occupational Therapist or Physical Therapist.

R595 10/17/00

COMPETITIVE