

PARK RANGER (SEASONAL)

DISTINGUISHING FEATURES OF THE CLASS: This is a part-time position responsible for performing limited patrol and observation duties, primarily for the protection of those persons visiting the Town parks. Incumbents are responsible for enforcing park rules, regulations and ensuring that administrative guidelines are followed. The work is performed under the general supervision of the Deputy Commissioner of Public Works for Parks, in accordance with established policy. Does related work as required.

TYPICAL WORK ACTIVITIES:

Patrols park grounds and buildings to see that rules, regulations and administrative guidelines for use of the facilities are followed;

Responds to non-criminal activity, personal injuries and missing persons by rendering appropriate service such as calling for medical assistance, applying first aid or searching for missing/lost children;

Offers assistance and routinely gives directions to park visitors;

Participates in crowd control at special park events by directing traffic, answering questions of the public, observing suspicious activities and responding to those activities to quell disturbances;

Prepares reports for submission to the supervisor of any unusual disturbances, security conditions or assistance rendered;

May transport park revenue as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the park to which assigned, including its buildings, roads and trails;

Working knowledge of first aid methods;

Ability to deal courteously, yet firmly and tactfully with the public;

Ability to understand and follow simple oral and written directions;

Ability to communicate effectively, both orally and in writing;

Ability to get along with others;

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Ability to think quickly and act effectively in an emergency situation;

Good powers of observation;

Good judgement;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None

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8/16/04