

REGISTERED PROFESSIONAL NURSE (SCHOOL)

DISTINGUISHING FEATURES OF THE CLASS: This is a professional nursing position involving responsibility for giving care to students and for performing related nursing services such as pupil health screening and notification of defects and communicable disease control requiring judgment and skills. This position differs from the certificated position of School Nurse-Teacher in that there is no responsibility for either classroom instruction or guidance. The work is performed under the general direction of a School Physician, School Principal or School Nurse-Teacher. Supervision may be exercised over the work of clerical assistants. Does related duties as required.

TYPICAL WORK ACTIVITIES:

Assists in the School Physician in physical, visual and auditory screening examinations of students and employees;
Administers first aid and emergency treatment to students and employees;
Prepares and maintains health records for school authorities;
Assists at school immunizations clinics;
Arranges to transport sick or injured students or employees to hospital, home, doctor's or dentist's office in cases of emergency;
Inspects the school building, playground and cafeteria and reports on general safety and sanitary conditions;
Orders, inventories and oversees the storage of first aid and related health supplies and equipment;
Consults with teachers, staff members and administrators concerning health factors related to non-attendance and communicable disease;
Prepares records and reports as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of nursing principles and techniques and their relation to medical practices and skill in their application;
Working knowledge of child development as it relates to health issues, risk factors, current health practices, infection control and personal hygiene;

Skill in the application of nursing techniques and practices;
Ability to understand and follow technical, oral and written instructions;
Ability to use computer applications such as spreadsheets, word processing, calendar, e-mail and database software;
Ability to organize and maintain accurate records and prepare reports;
Ability to establish and maintain effective working relationships with students, teachers, parents and others;
Ability to carry out successfully the measures prescribed;
Good observation;
Mental alertness;
Firmness;
Initiative;
Cheerfulness;
Patience;
Emotional Stability;
Sympathetic attitude toward the sick;
Good moral character.

MINIMUM QUALIFICATIONS:

Licensure to practice as a Registered Professional Nurse in New York State.

SPECIAL REQUIREMENT FOR APOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.