

## **STAFF PSYCHOLOGIST (UNLICENSED)**

**DISTINGUISHING FEATURES OF THE CLASS:** This position involves responsibility for providing services related to the psychological aspects of the community mental health/mental retardation program including, but not limited to, the selection, administration, scoring and interpretation of appropriate tests. Work is performed under the general direction of a Supervising Social Worker with wide leeway allowed for the exercise of independent judgment in planning and carrying out the details of the work. Supervision over the work of others is not generally a function of this position. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Performs psychological evaluation for diagnostic purposes using appropriate testing devices;  
Provides therapeutic services including behavior modifications and shaping rehabilitation and counseling;  
Assists in the intake, screening and diagnostic activities of the clinic;  
Participates in staff conferences for diagnosis and recommendation of treatment for patients;  
Writes reports, case studies and maintains records;  
Advances the community mental health program by disseminating information through educational and community organizations;  
Participates in campaigns to stimulate interest in the prevention and detection of mental illness including storefront collaboration with other social services, home visiting, family programs, aftercare and referral systems in participation with other professionals and non-professionals. Supervises and trains subordinate personnel including volunteer workers.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of psychological tests and measurements;  
Thorough knowledge of personality development and of the factors which contribute to mental, emotional and social maladjustment and deficiencies;  
Thorough knowledge of the terminology in the field;  
Ability to analyze and evaluate psychological test results;  
Ability to work effectively with professional associates;  
Ability to perform close, detail work involving considerable visual effort and strain;  
Tact in dealing with patients and their families;  
Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Eligibility for a license to practice psychology issued by the New York State Department of Education.

Eligibility for license includes:

- 1) Possession of either PHD, PsyD or EdD degree from a regionally accredited or New York State registered college or university, and
- 2) Completion of 2 years of required experience, and
- 3) Submission of State licensing application and filing fee.

**NOTE:** Upon acquisition of a license to practice psychology issued by the NYS Department of Education, the appointee will advance to the position of Psychologist.