

WEIGHTS AND MEASURES INSPECTOR TRAINEE

DISTINGUISHING FEATURES OF THE CLASS: This is a trainee position that involves learning to test weight and measure equipment in the County to determine its accuracy in compliance with prescribed standards. An appointee who satisfactorily completes one year of permanent competitive class service as a Weights and Measures Inspector Trainee will be advanced to the position of Weights and Measures Inspector without further examination. The incumbent learns to perform field inspections to prevent fraud and deception on the part of owners of the equipment as well as to discover faulty mechanisms where no willful violations are intended. Inspections are made as part of an organized program or as a result of complaints. The work is performed under the general supervision of the Director of Weights and Measures with considerable leeway permitted for independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES:

Learns to and performs:

- Visits stores, markets, warehouses, wholesale houses, gas stations and other establishments to test and verify the accuracy of weighing and measuring devices;
- Uses standard weights and measures to determine the accuracy of scanners, scales, meters, rules and other measuring devices;
- Uses calibrated containers to test fluid measuring devices such as service station gasoline pumps and petroleum products;
- Seals those pumps, metering devices and scales when found to be accurate within the allowable tolerances;
- Makes routine examinations of containers and wrappings for accuracy with respect to marked weight and for illegal markings or deceptive appearance;
- Makes routine investigations of complaints of short weight or measure;
- Seals and condemns defective devices and initiates corrective action as required;
- Keeps abreast of laws, standards and regulations pertaining to weighing and measuring of commodities offered for public sale;
- Cares for and maintains County calibration equipment;
- May testify in court concerning violations of the law.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Working knowledge of the methods, procedures and equipment used in testing common weighing and measuring devices;
- Working knowledge of the laws, standards and regulations pertaining to weighing and measuring of commodities offered for public sale;
- Ability to use testing equipment and to detect inaccuracies in weighing and measuring devices;
- Ability to understand and carry out oral and written instructions;

Ability to establish and maintain effective working relationships;
Ability to enforce codes and regulations firmly, tactfully and
impartially;
Ability to lift 50 pound weights;
Ability to make basic mathematical computations;
Mechanical aptitude;
Good observation;
Good judgment;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENT: Certain assignments made to employees in this class will require reasonable access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.

NOTE: This is a trainee position in the competitive class. Appointment following examination is for a one year term during which time the incumbent learns the basics of the Weights and Measures Inspector position. Training is on-the-job but also requires academic assignment. Promotion upon successful completion of the training period may be made without further examination to Weights and Measures Inspector.