

**Broome County Local Waterfront Revitalization Program and River Trails Plan
RFP-2019-117**

**Response to Inquiries
January 7, 2020**

1. What in-kind tasks will Broome County be providing, and will they defined prior to signing a contract in order to dovetail with the consultant's scope of work?

In-kind tasks to be completed by Broome County will be defined prior to contract finalization. Tasks expected to be performed by Broome County Planning staff include:

- Grant contract administration – Broome County will work directly with the granting agency to ensure grant compliance. The consultant will be expected to provide information and materials necessary for any required reporting and attend meetings (in person or via teleconference) as required by the granting agency.
- Meeting logistics coordination - The consultant will be responsible for planning and running the required public meetings in coordination with Planning, however, Planning will coordinate logistics such as location, press release, notifications, etc.
- Data and Mapping support – The consultant will be expected to develop any necessary maps or images to be included in the plan. However, Broome County has a robust set of data housed in the GIS Division which will be provided and formatted as necessary.

2. Does Broome County give extra weight to firms that are located within Broome County and if so, as a percentage, how much does that consideration affect the selection?

There is no direct weighting toward Broome County firms. However, familiarity with the project area is a consideration in the evaluation criteria. This will account for approximately 10% of the proposal's assessment.

3. Will the steering committee be holding scheduled interviews with the selected finalists?

We anticipate that interviews will be held with up to 3 finalists in early to mid-February.

4. Is the County collaborating with the City of Binghamton Engineering Department for this project?

A project team will be established in the early stages of the project consisting of representatives from each of the waterfront municipalities. As such, a representative from the City of Binghamton that can adequately represent all relevant municipal initiatives will be expected to serve on the committee.

It is important to note that the City of Binghamton is currently undergoing an update of their local LWRP (lead by the City Planning Department). Therefore, much of the data and information for that part of the County has been developed and need to be integrated into our plan, with updates for consistency as necessary.

5. Is the M/WBE Requirement total (30%) on the total budget for the project or does it only need to be fulfilled per the allotted grant total?

The 30% requirement is for the allotted grant amount for a total \$22,500 required MBE goal and \$22,500 required WBE goal.

6. Can the 30% be made of all WBE or all MBE or does there have to be the specific split of 15/15%?

The MWBE goals are NOT combined and must be fulfilled as 15% MBE and 15% WBE.

7. Are you able to share the full funding amount for this project? Is there an established budget for the project?

Broome County has received a grant of \$150,000 and will contribute an additional \$10,000 for a total contract \$160,000. Broome County will also be contributing in-kind services as part of the grant match.

8. Do you have a clear definition of what you are looking for as a River Trails Plan (River Guide) - Is this a regional map with potential web back-up that you are trying to create?

The intent of the River Trails Plan (similar to a Blueway Plan) is to clearly define the projects and the programs necessary to formalize the Susquehanna River in Broome (along with Chenango and Tioughnioga tributaries) as a destination for river recreation, in greater detail than can be provided in the larger context of the LWRP. General cost estimates will be expected for some of the identified projects (i.e. signage) for use in future funding applications for implementation. We anticipate something similar to what was developed for the greenway in the Two Rivers Greenway Signage Plan and Design Guide. It is expected that the River Trails Plan will build on the data and analysis in the 2011 Plan and larger LWRP components being developed.

- Broome County has identified the following components as necessary to move forward with River Trail efforts. However, this is open to modification based on the needs of the project going forward and budget limitation.
 - River Trail Signage Plan and Design Guide
 - Service Assessment
 - Contiguous Navigability Assessment
 - Develop and print a river guide
- The River Guide is expected to be a printed regional map depicting the relevant information to guide river users safely. Much of the data and information has been collected (this can be viewed on the interactive map at www.goalloutbroome.com/water). However, additional information may need to be collected from stakeholders regarding additional hazards areas or river conditions of note. We expect that web-based river guide information will be made available via the Go All Out Broome website, but a format for that has not been determined.

9. How many copies of the River Guide will be expected or will it require camera-ready copy?

A number of printed copies has not yet been determined. A budget of \$10,000 has been established for the design and printing of the guide (with consideration that the data and information will primarily be collected under other components of this project). This amount is flexible as long as the full project stays within the total project budget. We do expect to receive a camera-ready copy for reprinting at a later date as necessary.

10. What specific focus is anticipated as it relates to resiliency to flooding within the river basins? Will current initiatives be shared with the consultant to understand where planning has moved this forward?

Flood Resiliency will need to be addressed as required by the NYSDOS LWRP Program. However, there have been a number of studies that have looked at flooding more comprehensively so this will not be necessary as part of this plan (many viewable at www.gobroomecounty.com/planning/hazardmitigation at the bottom of the page). Broome County Planning will assist in determining which of these will be applicable throughout the planning process. Overall, since flooding is a significant priority locally, consideration as to the positive and negative impacts of any identified assets, projects, programs and initiatives to flood resilience will be an overarching consideration throughout the plan, and projects that will enhance resiliency either directly or as a secondary benefit will be heightened priorities (though not the sole consideration).

11. Will the LWRP take into consideration the current planning for the trail expansion to Binghamton University and the rail trail in Johnson City? Will these concepts be shared with the consultant team as they relate to the expansion of the Two Rivers Greenway signage and/or potential water access?

These projects will be included as far as they are components of the larger regional system and to identify any additional opportunities to enhance or expand upon them. We do have details regarding the concepts for these and several other projects in progress. Any documents in the possession of Broome County in relation to ongoing projects will be provided.

In regard to the NYS lead trail expansion along Route 434, the City of Binghamton is currently undergoing an update to its local LWRP and therefore components of that plan will be integrated into this plan as necessary. Therefore, the City may already have evaluated opportunities for that parts of that project on a more localized scale. However, it does cross into a neighboring Town that does not have a local LWRP in place so coordination will be valuable.